



Additional Costs Allowance

ACA2

Scanned Member's claim form

08/09

399308

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A  
514602  
514500

Your details

Name in CAPITAL LETTERS

WILUAN HACE

Constituency

RICHMOND, YORKS

Office use only

Costs/Cat 2

M H A G U W R I

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

5826575  
AH 14/5/08

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from

1 / 4 / 08

to

30 / 4 / 08

Total cost of hotel stays  
attach all receipts

£

:

p

Mortgage payments  
(interest only) or rent

£

1,200 : 00

p

- see main document

Food

£

:

p

Utilities

£

:

p

Council Tax/Rates

£

121 : 72

p

5826575  
14/5/08

Telephone and telecommunications

£

:

p

Cleaning

£

:

p

Service/maintenance

£

:

p

Repairs/insurance/  
security

£

:

p

Other

£

:

p

▶ please specify

Other

£

:

p

▶ please specify

Other

£

:

p

▶ please specify

Total

£ 1 221 : 72 p

**Details of second home** *If applicable*

**Address of second home**  
for Additional Costs Allowance

[Redacted address and postcode fields]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay [Redacted] for the purpose of performing my duties [Redacted]

**Signature**

[Redacted signature]

MP

**Date**

1/5/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



# City of Westminster

Postal enquiries should be made to:

Westminster City Council, Council Tax, P.O. Box 4009, London, SW1E 6QZ.

Payments should be sent to:

Westminster City Council, PO Box 397, Warrington, WA55 1GG.

Telephone: 0845 302 3400 Mini com: 0845 070 0281

(call charges will vary)

Email: WestminsterCouncilTax1@Capita.co.uk

Date of Issue: 17-MAR-2008

MR W HAGUE [REDACTED]	
Account reference	10809332X08

Address of property [REDACTED]	
Property reference	[REDACTED]

## Council Tax demand notice 2008/2009

The property above has been placed in **band H**. For properties in this band within the City of Westminster (not including the Montpelier Square area) the amounts set for the financial year 2008 to 2009 are as follows.

	Percentage (%) Change From Last Year	
City Of Westminster	0.0 % Increase	755.60
Greater London Authority	2.0 % Increase	619.64
Council Tax for your property 2008 to 2009		1375.24
Charge for Period 01-APR-2008 - 31-MAR-2009		1375.24
<b>Adjustments</b>	<b>Period</b>	
Discount 10% : 2nd Home/Company Property	01-APR-2008 31-MAR-2009	-137.52
<b>Total</b>		<b>1237.72</b>

Future bills can be sent by email if you send a request to [wccctax.dd@capita.co.uk](mailto:wccctax.dd@capita.co.uk) quoting your Council Tax account number(s) and the email address that you would like them sent to.

If you believe you are no longer entitled to a discount, you must notify the City Council within 21 days or you may be subject to a £50 penalty.

The amounts shown below are currently payable by Direct Debit. **NO FURTHER ACTION IS REQUIRED.**

Date of payment	Amount due	Date of payment	Amount due
01-APR-2008	121.72 ✓	01-OCT-2008	124.00
01-MAY-2008	124.00	01-NOV-2008	124.00
01-JUN-2008	124.00	01-DEC-2008	124.00
01-JUL-2008	124.00	01-JAN-2009	124.00
01-AUG-2008	124.00		
01-SEP-2008	124.00		



08/09

Member's claim form

417905

6 JUN 2008

About filling in this form

- For details of costs you can claim for, see *Green Book* section BNV. A
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

514602  
514500

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only

Costo/Cat 2: M H A G O W R I

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

RR  
58 322 84  
06  
17/6

Period of claim

from 1/5/08 to 31/5/08

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1,200.00 p

Food

£ : p

Utilities

£ 121.72 p

Council Tax/Rates

£ 124.00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 1,371.72 p

see previous documents  
see previous claim 4/08  
50748

please pay  
£1371.72

**Details of second home** *if applicable*

**Address of second home**  
*for Additional Costs Allowance*

[Redacted address information]

postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

**Signature**

[Redacted signature]

MP

**Date**

5/6/08

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

- 4 JUL 2008

372380 JW 11/07/08

About filling in this form

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INV. A 504808  
514602  
514500

Your details

Name in CAPITAL LETTERS

WILLIAM HARVE

Constituency

RICHMOND, YORKS

Office use only

Costc/Cat 2

M H A G U W R I

Supp/Res ID



Claim details

RR

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/6/08 to 30/6/08

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1200 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 124 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,324 : 00 p



see previous downstart.  
5836676  
JC  
11/7

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]  
[Redacted] Postcode [Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

3/7/08

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form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Unscanned Member's claim form

VALIDATION 05 AUG 2008 RECEIVED

About filling in this form

- For details of costs you can claim for, see Green Book section 3
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKES

Office use only

Costo/Cat 2 M HAGUE R I

Supp/Res ID

Claim details

RR

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

INV. A 524902

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

514602

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

514500

Period of claim

from 11/7/08 to 31/7/08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,200 : 00 p

- see main document

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 121 : 00 p

5841552

S.S 11/8/08

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1,221 : 00 p



Details of second home *if applicable*

Address of second home for Additional Costs Allowance

[Redacted address and postcode fields]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

[Redacted signature]

MP

Date

4/8/08

Data protection

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Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3 NV.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A 544307  
514602  
514500

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only

Costc/Cat 2

M H A G U E R I

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1.8.08 to 31.8.08

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1,200 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 121 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 2,130 : 36 p ✓

Repairs/insurance/  
security

£ : p

Other

£ 150 : 00 p ✓

▶ please specify

Grand Rent

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3,601 : 36 p ✓

5846469  
5p 12/9  
383164  
1819

**Details of second home** *if applicable*

**Address of second home**  
for Additional Costs Allowance

[Redacted]

[Redacted]

Postcode

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

**Signature**

[Redacted Signature]

MP

**Date**

10/9/08

**Data protection**

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

APPLICATION FOR PAYMENT  
For

To: Mr W I & Mrs E J Hoque

All Enquiries:  
Customer Services Department  
Telephone: [Redacted]  
Email: customerservices@[Redacted]

Invoice No: [Redacted]  
Date: 4 Aug 2008  
Account No: [Redacted]



Payment Due	Description	Period	Amount
1 Sep 2008	Service Charge	1 Sep 2008 to 28 Feb 2009	2,130.36
<b>Total:</b>			<b>£2,130.36</b>
<b>b/fwd balance:</b>			<b>£0.00</b>
<b>Total Due:</b>			<b>£2,130.36</b>

If you have a current payment arrangement, this invoice is for information purposes only.

Notices to the Landlord (including those in proceedings) may be served at :- [Redacted]

Where charged, Ground Rent is collected on behalf of the Landlord.  
Service/Management Charges are collected on behalf of [Redacted]

[Redacted], having its registered office at [Redacted]

Registered in [Redacted]

REMITTANCE ADVICE

Payment methods

Online: Visit Avenue at [Redacted]  
Telephone: [Redacted]  
Cheque: Payable to [Redacted]

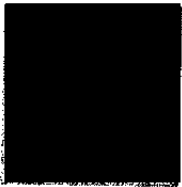
Invoice No: [Redacted]  
Date: 4 Aug 2008  
Account No: [Redacted]

We accept Debit & Credit Cards. All Credit Card payments are subject to a 1.75% surcharge. Please note that payments made by Credit/Debit Card will not be shown on your statement of account for up to three working days.

Sales Ledger Department

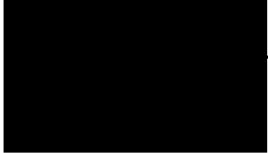
£2,130.36





Please pay **£150.00**

Mr W J & Mrs F L Hague  
or The Current Owner



If you pay your ground rent by standing order or have settled your account in the past 7 days then no further action is necessary.

**Invoice**

Date of bill: 1 Aug 2008

Account Number: ██████████

Property Address: ██████████



**On-line:** Please visit our website, www.██████████ to make payment using a credit or debit card.



**By telephone:** Call us on ██████████ and have your debit or credit card and account number handy. Ask our staff about how to pay future amounts by standing order.



**By post:** Make cheques out to ██████████ and post to Ground Rent Department, ██████████, attaching the remittance slip below.



**Any questions?** Please see the frequently asked questions section on our website, ██████████ or call us on ██████████ between 9am and 5pm, Monday to Friday.

**Statement of Account**

Please note: Interest may be charged on late payment.

Half Yearly Rent in Advance	Due 1 Sep 2008	£150.00
	Balance brought forward	£0.00
	<b>Total Balance</b>	<b>£150.00</b>

Amounts preceded by a minus sign indicate credits. Where the total balance is preceded by a minus sign no further action is necessary.

**Payment slip**

Account Number: ██████████

Property Address: ██████████



- We enclose a cheque for £150.00
- We would like to make future payments by standing order.
- Your records are incorrect, please make the following amendments (please print clearly in block capitals):

Name .....

Contact Address .....

Telephone ..... Email .....

Other .....

Signature .....





5850980  
SP 20/10/08  
15 OCT 2008

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.NV.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

558601  
514602  
514500

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only

Costs/Cat 2

M HAGUWRI

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/9/08 to 30/9/08

Total cost of hotel stays  
attach all receipts

£ : p

(interest only) or rent

£ 1,100 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 121 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,721 : 00 p

- see previous documents.  
388409  
21/10 AH

Details of second home *if applicable*

Address of second home for Additional Costs Allowance

[Redacted address and postcode fields]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

[Redacted signature]

MP

Date

14/10/08

Data protection

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Send your completed form to

Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1A 0AA



11 NOV 2008

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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INV. A 573501  
514602

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only

Costo/Cat 2

M H A G U E R I

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

RR  
Bc  
392082  
9/12/11

Period of claim

from 1.10.08 to 31.10.08

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1,100.00 p

- see memo in document

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 124.00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,116.00 p

5854590  
CC 12/11



**Details of second home** *If applicable*

**Address of second home**  
for Additional Costs Allowance

[Redacted address and postcode fields]

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

[Redacted signature]

MP

Date

10/11/08

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

583001

5858393

SM 8/17

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

514602

514500

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only

Costo/Cat 2

M H A G U E R I

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from

1/11/08

to

30/11/08

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 124 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 176 : 00 p

[Mortgage now paid off]

396600

9/12

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance

[Redacted address and postcode fields]

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

1/14/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form 15 JAN 2009

606203

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A  
514602  
514500

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE  
RICHMOND, YORKS

Constituency

Office use only

Cost/Cat 2 M HAGUWRI

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1.12.08 to 31.12.08

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 126.00 p

Telephone and  
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 176.00 p

5864645  
JE  
20h

403133  
R 27/19

**Details of second home** *if applicable***Address of  
second home**  
*for Additional  
Costs Allowance*

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

**Signature**

MP

**Date**

14/1/09

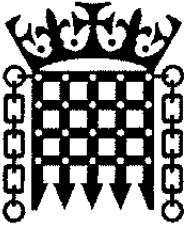
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**Send your completed  
form to**Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

03 FEB 2009

616305

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.1 NV. A
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

514602

514500

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only

Costc

M HAGUWRI

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £25 or more and include receipts – except for food, for which receipts are not required.

5867933

S-S 9/2/09

Please list

Please attach

- receipts or invoices for any hotel costs.

Period of claim

from 1/1/09 to 31/1/09

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 124 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 171 : 00 p

407030 CC 10/02

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance

[Redacted address and postcode fields]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature

[Redacted signature]

MP

Date

2/2/09

**Data protection**

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Validation Team, Operations Directorate,  
Department of Resources, House of Commons, London SW1A 0AA



Member's claim form

05 MAR 2009

About filling in this form

- For details of costs you can claim for, see *Green Book* section 4.NV.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

NV. A 635302  
514602  
514500

Your details

Name in CAPITAL LETTERS

WILLIAM HARTLE

Constituency

RICHMOND, YORKS

Office use only

Costc

M H A G U W R I

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

RR

BC

Please list

- all items costing £25 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel costs.

Period of claim

from / / to / /

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1,932 : 07 p ✓

Repairs/insurance/security

£ : p

Other

£ ~~150.00~~ p

▶ please specify

~~Grand Rent~~

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,977 : 07 p ✓

5872983  
CC 11/08  
412633  
GP 12/3



**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance

[Redacted address and postcode fields]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

[Redacted signature]

MP

Date

3/3/09

**Data protection**

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Resources, House of Commons, London SW1A 0AA

APPLICATION FOR PAYMENT  
For

Tel: [REDACTED]

To: Mr W J & Mrs F L Hague

All Enquiries:  
Customer Services Department  
Telephone: [REDACTED] (lo-call)  
Email: customerservices@[REDACTED]

Invoice No: [REDACTED]  
Date: 25 Feb 2009  
Account No: [REDACTED]

Description	Period	Amount
Service Charge Year End Adjustment	1 Sep 2007 to 31 Aug 2008	-198.29
<b>Total:</b>		<b>£-198.29</b>
<b>b/fwd balance:</b>		<b>£2,130.36</b>
<b>Total Due:</b>		<b>£1,932.07</b>

Notices to the Landlord (including those in proceedings) may be served at: [REDACTED]

Where charged, Ground Rent is collected on behalf of the Landlord.  
Service/Management Charges are collected on behalf of [REDACTED]

[REDACTED] Company, having its registered office at [REDACTED] Registered in [REDACTED]