



Additional Costs Allowance

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

WILLIAM HAREL

Constituency

RICHMOND, YORKS

Office use only

Costs/Cal 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 3 1 0 F to 2 1 1 3 1 0 F

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,200.00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 214.24 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,414.24 p

continued on page 2


**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature



Date

3/4/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

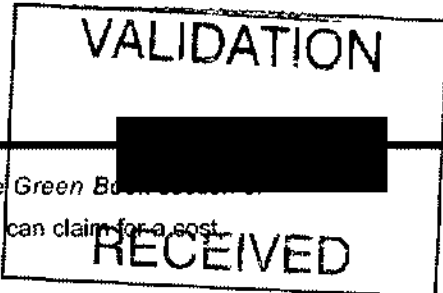
APPLICATION FOR PAYMENT  
For

To: Mr W Hague

Payment Due	Description	Period	Amount
n/a	Service Charge Year End Adjustment	1 Sep 2006 to 31 Aug 2007	214.24
<b>Total:</b>			<b>£214.24</b>
<b>b/fwd balance:</b>			<b>£0.00</b>
<b>Total Due:</b>			<b>£214.24</b>



Member's claim form



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- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

WILLIAM HAEVE

Constituency

RICHMOND, YORKS

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1.2.08 to 29.2.08 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,250 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 50 : 00 p ✓

Service/maintenance

£ 1,860 : 65 p ✓

Repairs/insurance/security

£ : p

Other

£ ~~100~~ : ~~00~~ p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

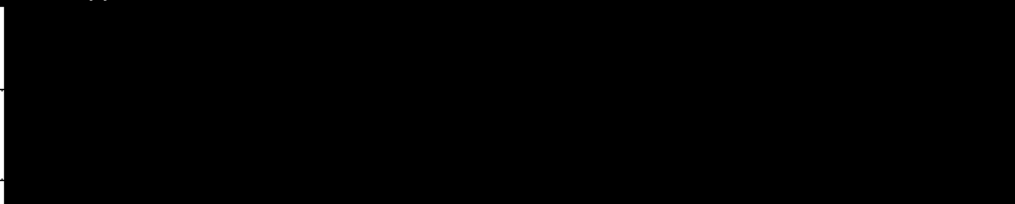
▶ please specify

Total

£ 3,170 : 65 p ✓

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance



**Declaration**

I confirm that I have read these questions fully and understood the purpose of performing my duties



Signature

Date

3/3/08

**Data protection**

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

APPLICATION FOR PAYMENT  
For

To: Mr W J Hague

Invoice No: [REDACTED]  
Date: 11 Feb 2008  
Account No: [REDACTED]

Payment Due	Description	Period	Amount
1 Mar 2008	Service Charge	1 Mar 2008 to 31 Aug 2008	1,990.65
			<b>Total:</b> £1,990.65
			<b>b/fwd balance:</b> £-150.00
			<b>Total Due:</b> £1,840.65

J



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

WILLIAM HAGLE

Constituency

RICHMOND, YORK

Office use only

Costs/Cat 2



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1.1.08 to 31.1.08 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,300.00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 121.00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 80.00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,501.00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

L

L

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to [redacted] purpose of performing my duties [redacted]

Signature

L

Date

L

4/2/08

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Department of Finance & Administration, House of Commons, London SW1A 0AA





Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from

1.12.07

to

31.12.07

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ 1,300 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 123 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 0 : 00 p

Service/maintenance

£ : p

Repairs/insurance/ security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

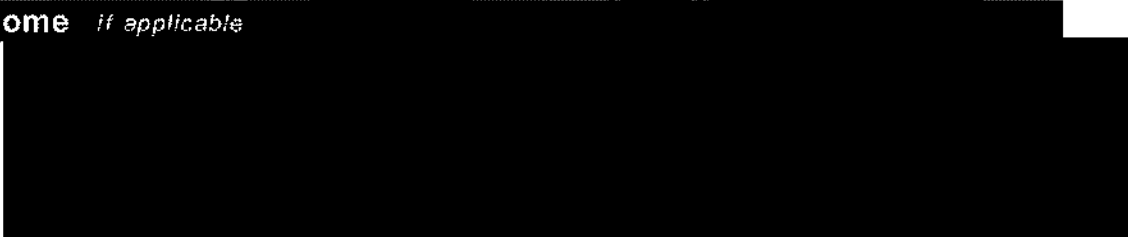
▶ please specify

Total

£ 1,503 : 00 P

**Details of second home** *if applicable*

**Address of second home**  
*for Additional Costs Allowance*



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to [redacted] for the purpose of performing my duties [redacted]

**Signature**



MP

✓

**Date**

10/1/08

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Member's claim form

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Your details

Name in CAPITAL LETTERS

WILLIAM HADFIELD

Constituency

RICHMOND, YORKS

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1.11.07 to 30.11.07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,300 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 123 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 50 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,503 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to [redacted] the purpose of performing my duties [redacted]

Signature

[redacted]

Date

3/12/07

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Member's claim form

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 10 / 07 to 21 / 10 / 07

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1,200 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 121 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 50 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,501 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to serve the House of Commons for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

5/11/07

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Member's claim form

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Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, SURREY

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 9, 07 to 30, 9, 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,200 : 00 p

Food

£ : p

Utilities

£ 88 : 07 p

Council Tax/Rates

£ 123 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 80 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,491 : 07 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

.....  
.....

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

.....

MP

Date

.....

**Data protection**

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Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only  
 Cost/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 1.8.07 to 31.8.07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,200.00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 123.00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 50.00 p ✓

Service/maintenance

£ 1,990.65 p ✓

Repairs/insurance/security

£ : p

Grand Rest Other

£ 150.00 p ✓

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3,543.65 p ✓

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

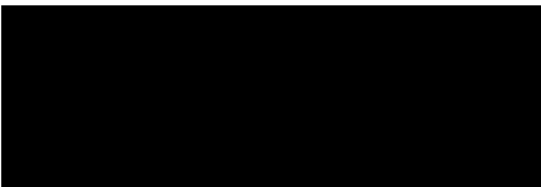
3 Sept 2007

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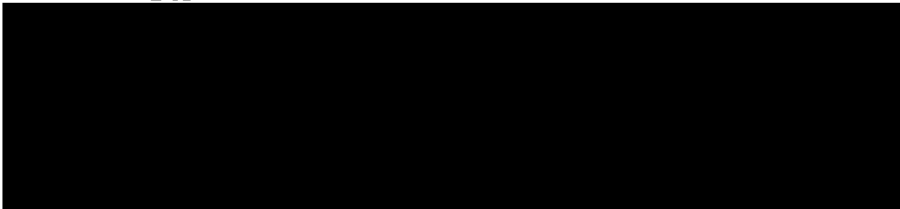
Send your completed form to

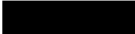

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



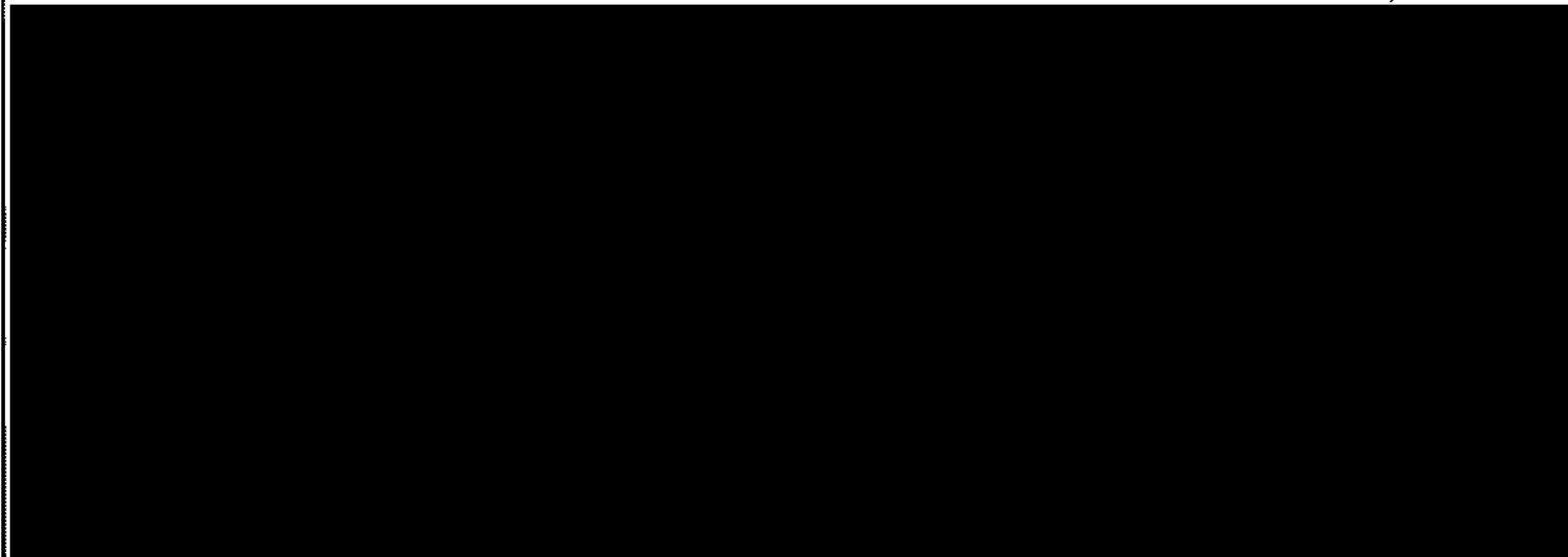
**APPLICATION FOR PAYMENT**  
**For**

To: **Mr W J**  **Hague**



Invoice No:   
Date: 9 Aug 2007  
Account No: 

<b>Payment Due</b>	<b>Description</b>	<b>Period</b>	<b>Amount</b>
1 Sep 2007	Service Charge	1 Sep 2007 to 29 Feb 2008	1,990.65
<b>Total:</b>			<b>£1,990.65</b>
<b>b/fwd balance:</b>			<b>£0.00</b>
<b>Total Duc:</b>			<b>£1,990.65</b>





Member's claim form

About filling in this form

- For details of costs you can claim for, see Green
- If you have any doubt about whether you can claim please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 7 / 07 to 31 / 7 / 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,200 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 123 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 00 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

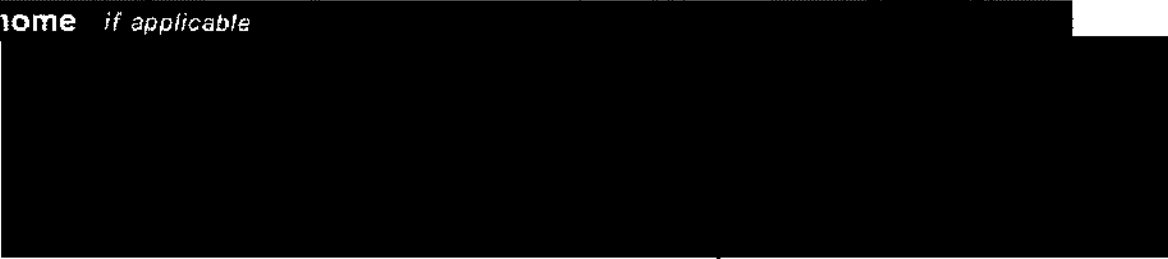
▶ please specify

Total

£ 1,403 : 00 p

**Details of second home** *if applicable*

**Address of second home**  
*for Additional Costs Allowance*



✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

**Signature**



MP

**Date**

31/7/07

**Data protection**

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- If you have any doubt about whether you can claim please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 16 1 2007 to 30 6 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,200 : 00 p

Food

£ : p

Utilities

£ 145 : 26 p ✓

Council Tax/Rates

£ 121 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 80 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,546 : 26 p

**Details of second home** *if applicable*

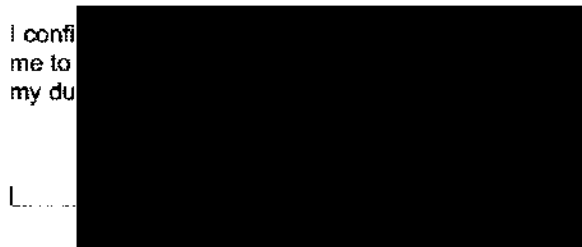
Address of second home  
for Additional Costs Allowance



**Declaration**

I confirm that the information provided is true and necessary to enable me to perform my duties for the purpose of performing

Signature



MP

Date

2/7/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

bill date 26 Jun 07

Page 2 of 3

  
 **electricity bill: £145.26**

Please pay **£145.26**.





07/08

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

WILLIAM HAELE

Constituency

RICHMOND, YOMERS

Office use only

Costo/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1.5.07 to 31.5.07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,200 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 120 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 50 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,600 : 00 p

Please pay £1400.00

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I declare that the information provided is true and correct and I agree to provide such information fully and necessarily to enable  
me to make a claim for the purpose of performing  
my duties as a Member of Parliament.

Signature

L

MP

Date

L

5/6/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

07/08 ✓

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

WILLIAM HAGUE

Constituency

RICHMOND, YORKS

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/4/07 to 30/4/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,200 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 119 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 80 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,379 : 00 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me to purchase a second home for the purpose of performing

Signature

MP

Date

1/11/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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