



Communications Allowance
Direct payment of suppliers

VALIDATION Comms2

page 1 of 2

04 OCT 2007

RECEIVED

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

Vincent CABLE

Constituency

Twickenham

Office use only

Cost

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/09/07 to 30/9/07

Allowance year

07/08

Suppliers

Amount

Suppliers	Amount
G.E. Capital Equip.	£ 520.43 _p
Banner	£ 101.99 _p
"	£ 7.97 _p
	£ : P
	£ : P
	£ : P
	£ : P
	£ : P

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, in respect of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

28/9/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

Statement



Dr Vincent Cable MP

Customer Account [REDACTED]
Statement Date : 12/09/2007

Tel No
Fax No
EMail

Page : 1

Date	Transaction Type	Document	Customer Reference	Status	Transaction Value	Outstanding Value
10/07/2007	INV	0017960231	[REDACTED]	[REDACTED]	7.97	7.97
01/09/2007	INV	0018170913	[REDACTED]	[REDACTED]	101.99	101.99

2007
24 SEP 2007

The items listed are outstanding on your account.
Payment is awaited, also if appropriate your instructions for use of any credit items.
Please ignore items under query or paid within the last 10 days.

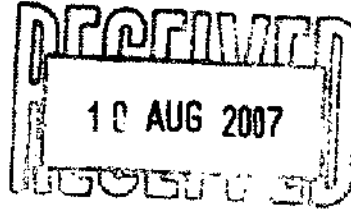
Type:	Status:
INV Invoice	P Partly paid
CRN Credit Note	D Invoice under query
CASH Payment	
CADJ Credit Adjustment	
DADJ Debit Adjustment	

Total : 109.96



Vincent Cable Mp

INVOICE



Agreement Number [REDACTED]
Invoice Number [REDACTED]
Master Agreement Number
Invoice Date & Tax Point: 07/08/2007
Your Reference
Equipment Location

Equipment Details	Ex VAT £	VAT Rate	VAT £	Total £
1 Riso Rz570 Duplicator	400.00	17.50	70.00	470.00
Equipment Protection Plan	21.64	17.50	3.79	25.43
Sub Totals	421.64		73.79	495.43
Contractual Late Charges (as referenced in the terms and conditions of your agreement)				25.00

Total Payable 520.43

**Payment Due Date
01/10/2007**



Communications Allowance
Direct payment of suppliers

Comms2

page 1 of 2

VALIDATION
12 SEP 2007
RECEIVED

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

VINCENT CABLE

Constituency

TWICKENHAM

Office use only Cost



✓

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1/9/07 to 12/9/07

Allowance year

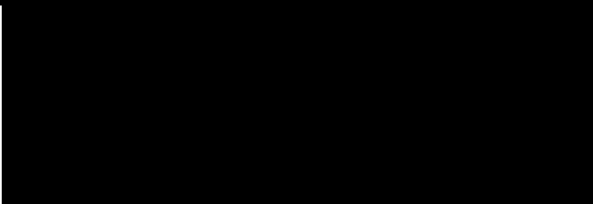
07/08 ✓

Suppliers	Amount
Prater Ramier -	£ 60 : - p
Banner Business Cards.	£ 101 : 99 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only		
Allow.	Supp ID	Exp Type
[Redacted]		

Authorisation and declaration

Signature



of costs incurred wholly,
/ Parliamentary duties.

MP

Date

11/9/07

Data protection

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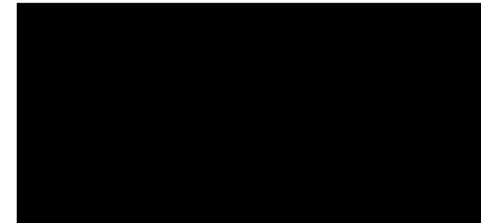
Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only**Initials / Date**

Validation completed

Comments



Vince Cable MP ✓

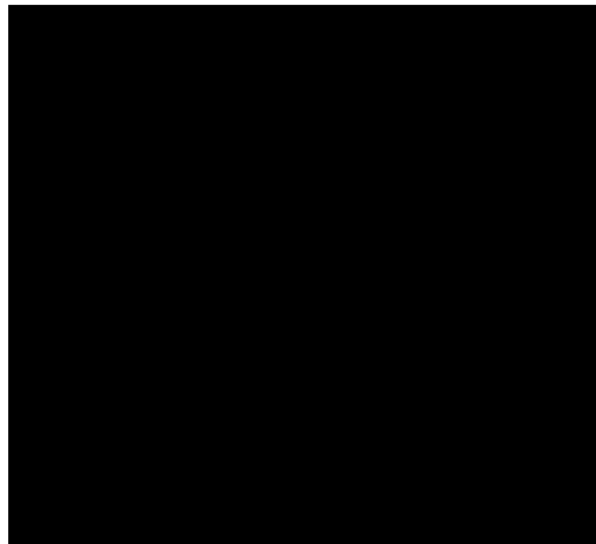


Invoice
Invoice No. [Redacted]
Invoice Date 01/09/2007 ✓
Customer PO No.
Account Ref: [Redacted]
Terms: 30 Days

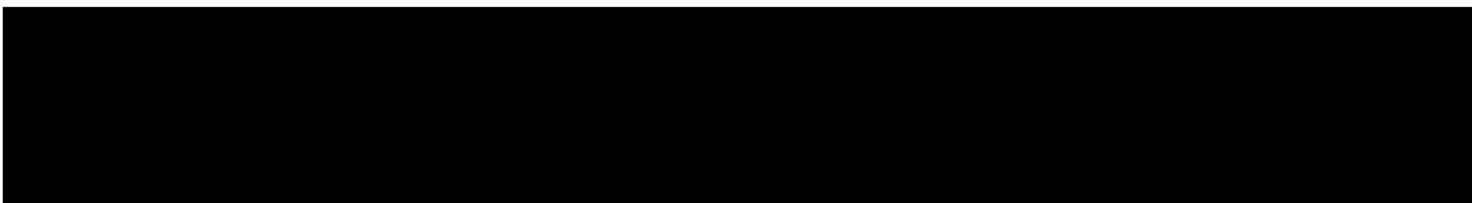
Page 1



Quantity	Service Details	Unit Price	Net Amount
1.00	Website maintenance fees quarterly in advance	51.06	51.06



Total Net Amount 51.06
VAT 8.94
Invoice Total 60.00 ✓



Invoice



 * INVOICE NO. [REDACTED] *

Invoice To :
 Dr Vincent Cable MP

[REDACTED]

[REDACTED]

Page 1 of 1 Date 01/09/2007
 Acc.No [REDACTED] Date 24/08/2007
 Order [REDACTED]
 C.A.R.

PAYMENT SLIP
 Please see reverse
 for terms of business
 and how to pay

Acc. No. [REDACTED]

Inv. No. [REDACTED]

Inv. Date: 01/09/2007 ✓

Amt. Due : 101.99 ✓

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		PRMISCELLANEOUS	HC94 OVERPRINTED WITH PRINTED IN GREEN 2 X BX100 ARTWORK SUPPLIED	2	EACH	43.4000	31/08/07 31/08/07 31/08/07 31/08/07	86.80	17.5	15.19

[REDACTED]

**Please
 return
 the slip**

 from final page
 of invoice with
 your payment
 by

V.A.T. Summary		
Rate	Taxable Sum	V.A.T. Amount
17.50	86.80	15.19

Sales Order Total (VAT excl) 86.80

INVOICE GOODS 86.80
 INVOICE-V.A.T. 15.19
 INVOICE TOTAL 101.99

Settlement : None
 Discount Terms :

EEE Producer Registration No: WEE/DK0044SY

29/09/2007



Communications Allowance
Direct payment of suppliers

11 FEB 2008

Comms2

page 1 of 2

When to use this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

VINCENT CABLE

Constituency

TWICKENHAM

Office use only	Costs
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Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1/1/07 to 31/12/08

Allowance year

07/08

x5

Suppliers

Amount

Suppliers	Amount
Dell	£104.58 p.
Banner Business Supplier	£192.47 p.
GE Capital	£510.43 p.
Banner Business Supplier	£9.49 p.
Banner Business Supplier	£7.97 p.
	£ : p.
	£ : p.
	£ : p.

Office use only

Allow / Supp ID / Exp Type

Statement and declaration

Signature

MP

Date

6/2/08

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



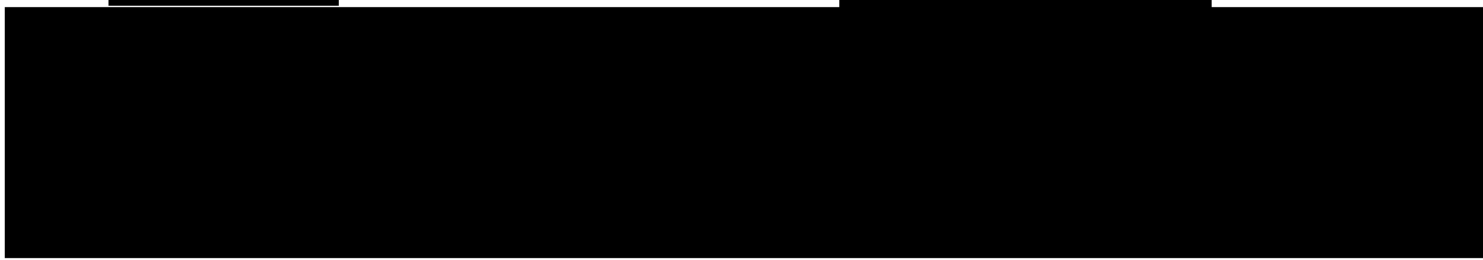
Dell Corporation Ltd

Invoice

17 JAN 2008

Invoice to:

House of Commons
Vincent Cable MP

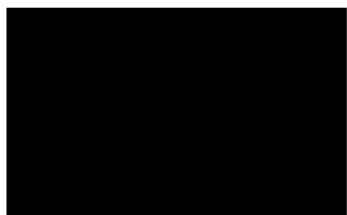


Item No.	Description	Quantity	Unit Price	Net
593-10075	Dell - 5100cn - Drum	1	89.00	89.00
800-10709	Info - Laser Standard Consumables Delivery	1	0.00	0.00

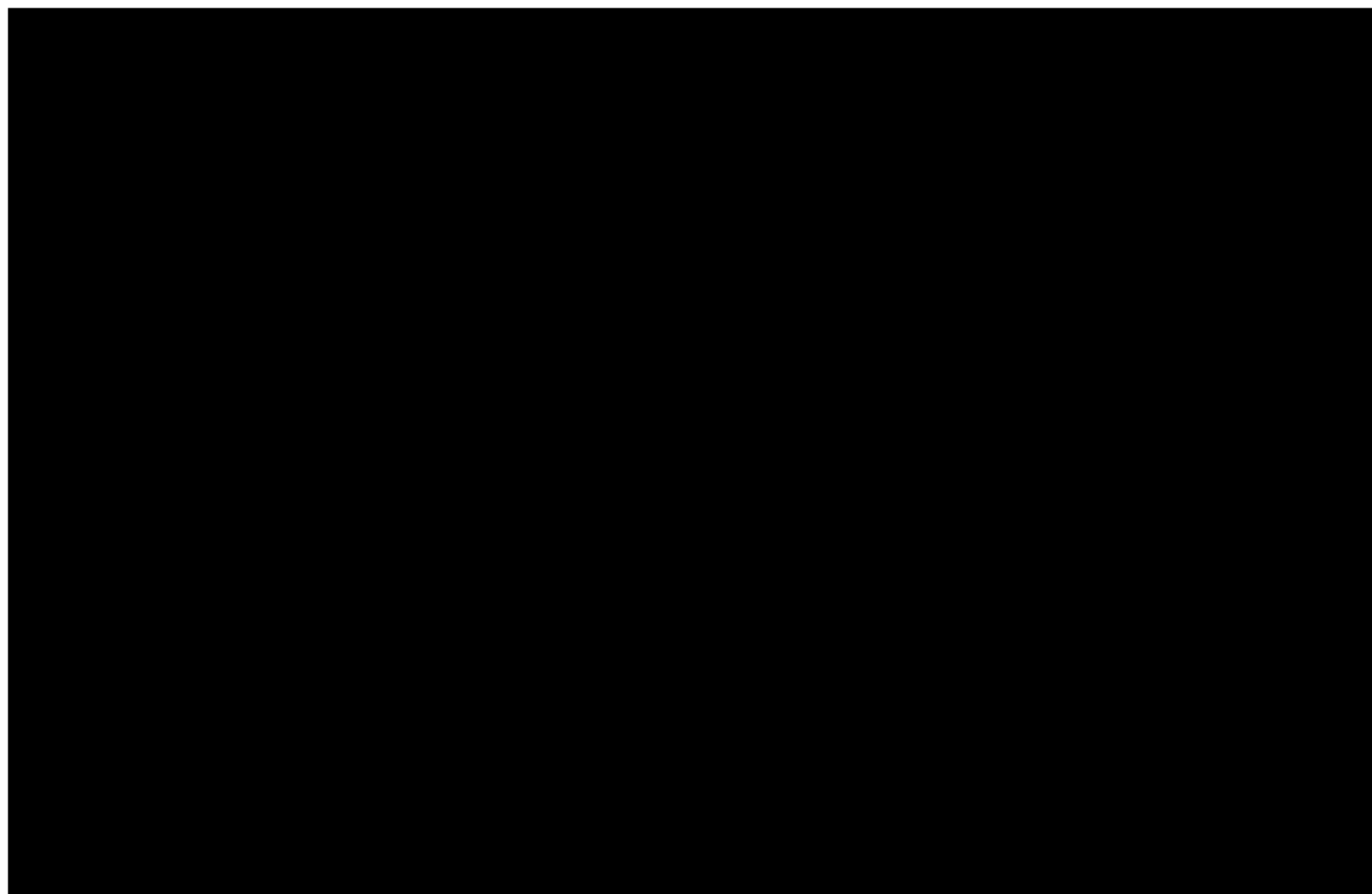
VAT Summary

VAT Type	VAT Rate %	GBP Total Net £	GBP VAT £
S	17.5	89.00	15.58

	GBP
Subtotal	89.00
Freight	0.00
VAT £	15.58
Total	104.58

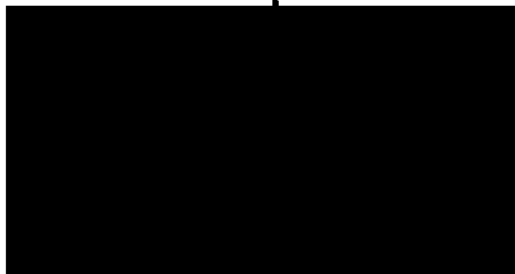


Tag Nos.





Vincent Cable Mp



INVOICE

Agreement Number [Redacted]
Master Agreement Number
Invoice Date & Tax Point 05/02/2008
Your Reference
Equipment Location

Period Covered: 01/04/2008 to 30/06/2008

Equipment Details	Ex VAT £	VAT Rate	VAT £	Total £
1 Riso Rz570 Duplicator	400.00	17.50	70.00	470.00
Equipment Protection Plan	21.64	17.50	3.79	25.43
Default Letter Fees	15.00			15.00
Sub Totals	436.64		73.79	510.43

Total Payable	510.43
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●●● 4 JAN 2008
 ○②○
 ●●●

Invoice

 * INVOICE NO. [REDACTED] *

Invoice To :
 Dr Vincent Cable MP

[REDACTED]

[REDACTED]

Page 1 of 1 Date 18/01/2008
 Acc.No [REDACTED] Order Date 17/01/2008
 Order [REDACTED]
 C.A.R.

PAYMENT SLIP
 Please see reverse
 for terms of business
 and how to pay

Acc. No. [REDACTED]
 Inv. No. [REDACTED]
 Inv. Date: 18/01/2008
 Amt. Due : 2.01

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.D.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		9310009	BANNER E/TEAR ADHESIVE TAPE 24x66m	2	ROLL	0.0800	17/01/08	0.16	17.5	0.03
2		8380009	REFILL PAD FEINT A4 80LF 4 HOLE 56g	1	PACK10	1.5500	17/01/08	1.55	17.5	0.27

[REDACTED]

**Please
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 the slip**
 from final page
 of invoice with
 your payment
 by

V.A.T. Summary			Sales Order Total (VAT excl)		1.71
Rate	Taxable Sum	V.A.T. Amount	VAT Registration	[REDACTED]	INVOICE GOODS
17.50	1.71	0.30			INVOICE V.A.T.
			Settlement	: None	INVOICE TOTAL
			Discount Terms	:	2.01

Invoice

 * INVOICE NO. [REDACTED]
 * *****

Invoice To :

Dr. Vincent Cable MP

[REDACTED]



office2office

PAYMENT SLIP

Please see reverse
 for terms of business
 and how to pay

Acc. No. [REDACTED]

Inv. No. [REDACTED]

Inv. Date: 07/12/2007

Amt. Due : 9.49

Page 1 of 1 Date 07/12/2007

Acc.No. [REDACTED] Order Date 05/12/2007

Order [REDACTED]

C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		9670053	BANNER MP LABEL 63.5x38.1mm 21/S WH	3	BOX100	2.3100	06/12/07	6.93	17.5	1.21
2		9310009	BANNER E/TEAR ADHESIVE TAPE 24x66m	1	ROLL	0.1700	06/12/07	0.17	17.5	0.03
3		9280009	BANNER LARGE PLAIN PAPERCLIP	2	BX1000	0.4900	06/12/07	0.98	17.5	0.17

[REDACTED]

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	8.08	1.41

Sales Order Total (VAT excl) 8.08

VAT Registration : [REDACTED]

Settlement : None
 Discount Terms :

INVOICE GOODS	8.08
INVOICE V.A.T.	1.41
INVOICE TOTAL	9.49

EEE Producer Registration No: WEE/DK00445Y

**Please
 return
 the slip**

from final page
 of invoice with
 your payment
 by

04/01/2008

Invoice

COPY INVOICE NO. [REDACTED]

Invoice To :

Dr Vincent Cable MP
[REDACTED]



PAYMENT SLIP
Please see reverse
for terms of business
and how to pay

Acc. No. [REDACTED]

Inv. No. [REDACTED]

Inv. Date: 10/07/2007

Am't. Due : 7.97

Page 1 OF 1 Date 10/07/2007
Acc.No [REDACTED] Order Date 09/07/2007
Order [REDACTED]
C.A.R.

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		9290011	RAPESCO 26/6 STAPLES	2	BX5000	0.2000	09/07/07	0.40	17.50	0.07
2		0500763	REMARKABLE RECYCLED PEN BLACK	2	PACK10	3.1900	09/07/07	6.38	17.50	1.12

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	6.78	1.19

Sales Order Total (VAT excl) [REDACTED]

VAT Registration : [REDACTED]

Settlement : None
Discount Terms :

6.78

INVOICE GOODS	6.78
INVOICE V.A.T.	1.19
INVOICE TOTAL	7.97

Please return the slip

from final page
of invoice with
your payment
by

07/08/2007



15 JAN 2008

Communications Allowance

Comms2

page 1 of 2

Direct payment of suppliers

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Your details

Name in CAPITAL LETTERS

VINCENT CABLE

Constituency

Twickenham

Office use only

Cost



Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 1/1/08 to 31/1/08, Allowance year 07/08

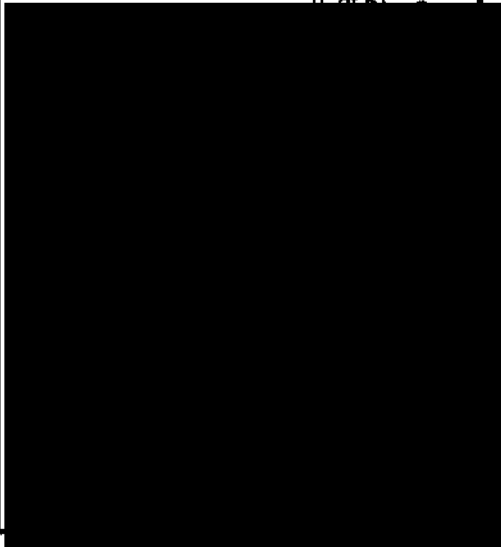
Suppliers

Amount

Table with 2 columns: Suppliers, Amount. Rows include GE CAPITAL Equipment, Printer, and OT plc copy charge.

Office use only

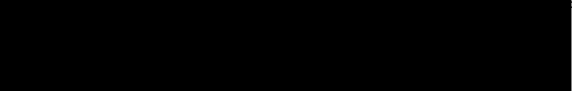
Allow. / Supp ID / Exp.Type (Cat 5)



Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

14/1/08

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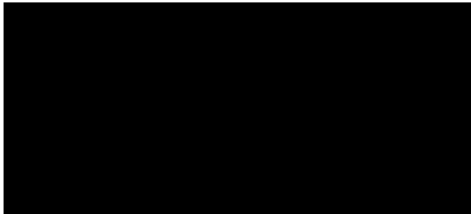
Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	



Vincent Cable Mp



Agreement Number	[Redacted]
Master Agreement Number	
Invoice Date & Tax Point	14/11/2007
Your Reference	
Equipment Location	

INVOICE

Period Covered: 01/01/2008 to 31/03/2008

Equipment Details	Ex VAT £	VAT Rate	VAT £	Total £
1 Riso Rz570 Duplicator	400.00	17.50	70.00	470.00
Equipment Protection Plan	21.64	17.50	3.79	25.43
Sub Totals	421.64		73.79	495.43
Contractual Late Charges (as referenced in the terms and conditions of your agreement)				25.00
Total Payable				520.43





IOT Plc incorporating Eurocopy



SALES INVOICE

INVOICE NO:



INVOICE DATE:

ACCOUNT NO:

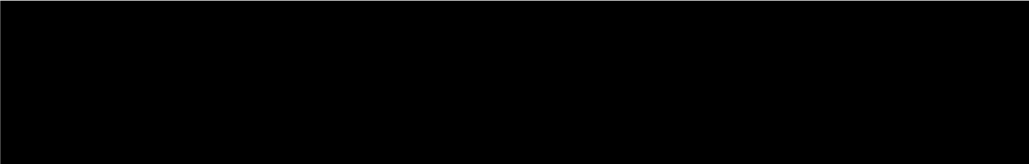


Deliver To
DR VINCENT CABLE MP

ORDER NO

YOUR REFERENCE

PRODUCT CODE	DESCRIPTION	QUANTITY	NETT PRICE	NETT VALUE	VAT
MIN	Copy charge for the quarter 04/01/08 to 03/04/08 4500 @ 1.489 ppc Unique Serial No Description 101755 2106204484 RICOH FT4615 CO	1	67.02	67.02	V



TOTAL NET	67.02
TOTAL VAT	11.73
TOTAL DUE	78.75





Communications Allowance
Direct payment of suppliers

Comms2

page 1 of 2

- 1 APR 2008

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Your details

Name
in CAPITAL LETTERS

VINCENT CABLE

Constituency

TWICKENHAM

Office use only	Costs	
-----------------	-------	--

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 11 / 03 / 08 to 28 / 03 / 08 Allowance year 07 / 08

Suppliers

Amount

Office use only
Allow. / Supp ID / Exp.Type

Banner	£ 35.81 p.v	
Dell	£ 25.85 p.v	
Dell	£ 158.63 p.v	
IOT	£ 3.71 p.v	
IOT	£ 78.75 p.v	
	£ : P	
	£ : P	
	£ : P	
	£ 302.75	

Authorisation and declaration

costs incurred wholly,
Parliamentary duties.

Signature

MP

Date

28 / 3 / 08

Data protection

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**Send your completed
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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed**Comments**

Invoice

* INVOICE NO. [REDACTED] *

MAR 2008



PAYMENT SLIP.
Please see reverse
for terms of business
and how to pay

Invoice To :
Dr Vincent Cable MP
[REDACTED]

[REDACTED]

Page 1 of 1 Date 11/03/2008
Acc. No. [REDACTED] Order Date 10/03/2008
Order [REDACTED]
C.A.R. [REDACTED]

Sales Order No. [REDACTED]

Acc. No. : [REDACTED]
Inv. No. : [REDACTED]
Inv. Date: 11/03/2008
Amt. Due : 35.81

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		HC19-116GA	PAPER - A4 GREEN CREST WITH ADDRESS	4	BOX250	7.6200	10/03/08	30.48	17.5	5.33

[REDACTED]

**Please
return
the slip**

from final page
of invoice with
your payment
by

V.A.T. Summary		
Rate	Taxable Sum	V.A.T. Amount
17.50	30.48	5.33

Sales Order Total (VAT excl) 30.48

INVOICE GOODS 30.48
INVOICE V.A.T. 5.33
INVOICE TOTAL 35.81

Settlement : None
Discount Terms :

[REDACTED]

08/04/2008



Dell Corporation Ltd

Invoice

Invoice to:

House of Commons
Vincent Cable

Item No.	Description	Quantity	Unit Price	Net
593-10107	Dell - 5100cn - Transfer Roller	1	22.00	22.00
800-10709	Info - Laser Standard Consumables Delivery	1	0.00	0.00

VAT Summary		GBP	GBP
VAT Type	VAT Rate %	Total Net £	VAT £
S	17.5	22.00	3.85

Subtotal	GBP 22.00
Freight	0.00
VAT £	3.85
Total	25.85

Tag Nos.

Comm



Dell Corporation Ltd

Invoice

Invoice to:

House of Commons
Vincent Cable

Invoice Date 06/02/2008

Item No.	Description	Quantity	Unit Price	Net
593-10153	Dell - 1815dn - Black - High Capacity Toner	3	45.00	135.00
800-10709	Info - Laser Standard Consumables Delivery	1	0.00	0.00

VAT Summary

VAT Type	VAT Rate %	GBP Total Net £	GBP VAT £	Subtotal	Freight	VAT £	Total
S	17.5	135.00	23.63	135.00	0.00	23.63	158.63

Tag Nos.



Comms.

IOT Plc incorporating Eurocopy

SALES INVOICE

INVOICE NO:
INVOICE DATE:
ACCOUNT NO:

03 MAR 2008

C2

Invoice To

DR VINCENT CARLE MP

ORDER NO

YOUR REFERENCE

PRODUCT CODE	DESCRIPTION	QUANTITY	NETT PRICE	NETT VALUE	VAT
MIN	Copy charge for the quarter 04/04/08 to 03/07/08 4500 @ 1.489 ppc Unique Serial No Description 101755 2106204484 RICOH FT4615 CO	1	67.02	67.02	V

TOTAL NET	67.02
TOTAL VAT	11.73
TOTAL DUE	78.75



IOT Plc incorporating Eurocopy

SALES INVOICE

INVOICE NO:

INVOICE DATE:

ACCOUNT NO:

Invoice To:

DR VINCENT CABLE MP

ORDER NO

YOUR REFERENCE

PRODUCT CODE	DESCRIPTION	QUANTITY	NETT PRICE	NETT VALUE	VAT
EXCESS	Minimum Volume 1500 per month Copies in Excess of Minimum Volume For February 212 @ 1.489 ppc Unique Serial No Description 101755 2106204484 RICOH FT4615 CO	1	3.16	3.16	V

TOTAL NET	3.16
TOTAL VAT	0.55
TOTAL DUE	3.71



Communications Allowance

Comms1

page 1 of 2

Member's reimbursement form

POST 2007-08

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

VINCE CABLE

Constituency

TWICKENHAM

Office use only

Cost

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim

from / / to / /

Allowance year

07/08

Description of service or goods

Amount

Office use only

HP LASER JET 4350

£ : p

£ 922 : 23 p ✓

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 922 : 23 p ✓

Authorisation and declaration

Signature

incurred wholly, exclusively and necessarily

MP

Date

31/03/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

	Initials / Date		Input subtotals per Cat 5	
Validation completed	<input type="text"/>	<input type="text"/>	514500	£ <input type="text"/>
			514525	£ <input type="text"/>

Comments

PC WORLD

PC World Business

New Order

[REDACTED]

Your order reference number is [REDACTED]

Ordering Information

Deliver to:

Vincent Cable,
[REDACTED]

Your Order

Product

[REDACTED]

Quantity

1

Total

£764.98

Sub-Total:

£764.98

Shipping:

Shipping:
£19.90

Total:

£784.88

Total inc VAT:

£922.23 [REDACTED]

Despatch

[REDACTED]



Communications Allowance

Direct payment of suppliers

- 1 APR 2008

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

VINCE CABLE

Constituency

TWICKENHAM

Office use only Cost [Redacted]

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

07/08

1

Suppliers

Amount

Office use only Allow. / Supp ID / Exp.Type (Cat 5)

NEO POST

£5875.00

p ✓

Table with 2 columns: Suppliers, Amount. Includes empty rows for additional entries.

[Redacted area for Office use only details]

Authorisation and declaration

Signature

[Redacted signature]

of costs incurred wholly, by Parliamentary duties.

MP

Date

31/03/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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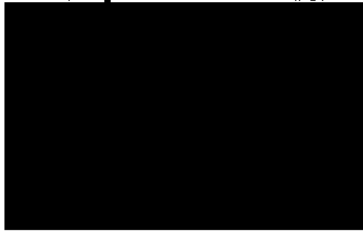
Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

Neopost Limited



Attn: Vincent Cable MP

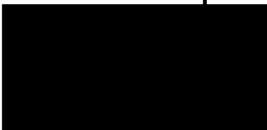


31 March 2008

PRO FORMA

Account Number - TBA

For the purchase of a DS62 Folder Inserter	£5000.00
V.A.T.	£875.00
Total	£5875.00



1. Please make payments payable to **Neopost Ltd.**
2. Please return to the above address, for the attention of Order Processing.