



FINANCE & ADMINISTRATION HOUSE OF COMMONS

Communications Allowance Direct payment of suppliers

15 FEB 2008

Comms2

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When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

DR Tony Willott ✓

Constituency

CANNOCK CHASE

Office use only



✓

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
 you attach all supplier invoices.

Period of claim

from 1/1/08 to 31/1/08

Allowance year

07/08 ✓

Suppliers

Amount

Premier Print (Cannock) Ltd

£ 222.08 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

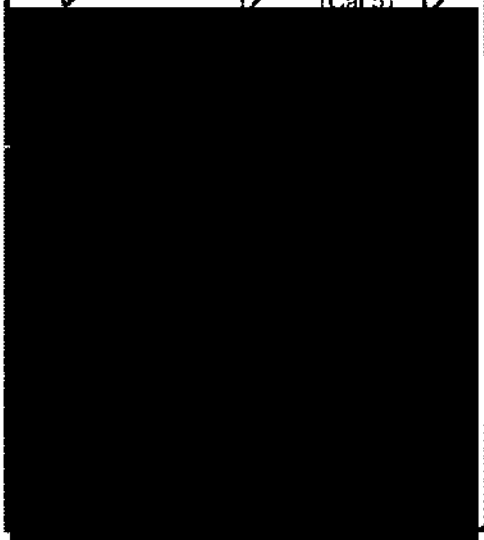
Office use only

Allow ✓ /

Supp ID ✓ /

Exp.Type ✓ /

(Cal 5) ✓ /



Authorisation and declaration

I am authorised in respect of costs incurred wholly, or in part, in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

12/2/08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



INVOICE

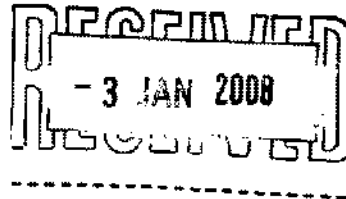


**PREMIER PRINT
(CANNOCK) LTD**

Page 1



LABOUR PARTY



Invoice No.:



Date:

20/12/2007 ✓

Order No.:

Customer Ref.:

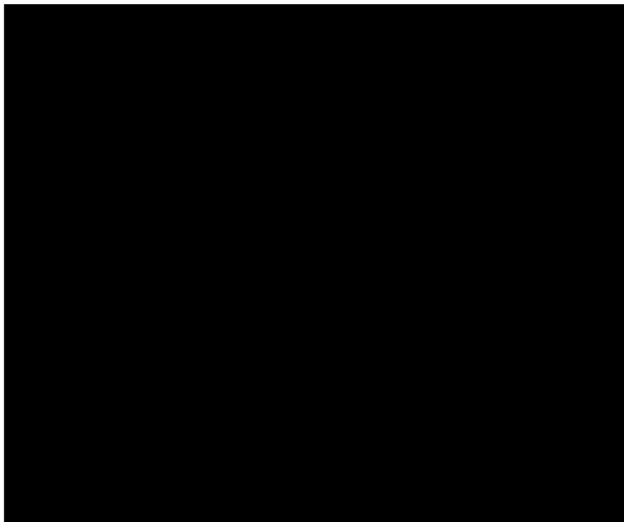


Details

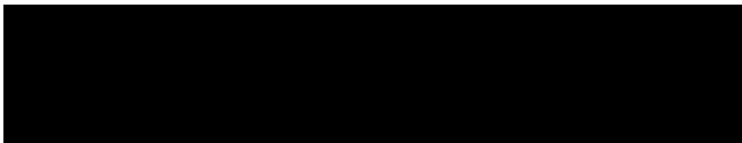
2000 CALENDARS TONY WRIGHT



Amount	VAT Rate	VAT
189.00	17.50	33.08



Total Net Amount	189.00
Carriage Net	0.00
Total VAT Amount	33.08
Invoice Total	222.08 ✓



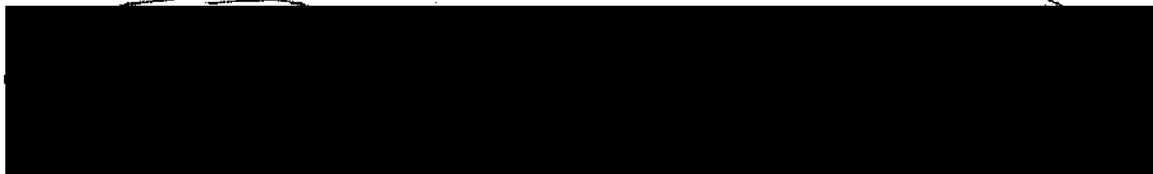
INVOICE

Date: 22/10/2007

Invoice No: [REDACTED]

To: Tony Wright MP ([REDACTED])
[REDACTED]

Date	Services	Amount
22/10/2007	Website development and communications consulting, including: <ul style="list-style-type: none">- graphic design- content management system- accessibility features- interactive map- documentation- other services	£ £800
Total		£800





OFFICE OF HM PAYMASTER GENERAL

HM Treasury

Operations Centre: [REDACTED]

Account Number (DCN)

[REDACTED]

ID-

[REDACTED]

Account Name
HOUSE OF COMMONS - MEMBERS

Date of Payment

Day	Mth	Year
0 6	1 1	0 7

RECEIVING BANK DETAILS
[REDACTED]

RECEIVING ACCOUNT DETAILS	
[REDACTED]	
Amount in figures:	
£ 800	00

EIGHT HUNDRED POUNDS ONLY

[REDACTED]

INVOICE

Date: 22/10/2007

Invoice No: [REDACTED]

To: Tony Wright MP (Cannock Chase)



Date	Services	Amount
		£
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		Total <u>£800</u>

