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Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.



Your details

Name  
in CAPITAL LETTERS

TOM MURPHY

Constituency

HARROW EAST

Office use only

Costs/Cat 2



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 02 / 08 to 31 / 03 / 08 x2

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 300 : 00 p x2 1800

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 150 : 00 p x2 300

Telephone and  
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

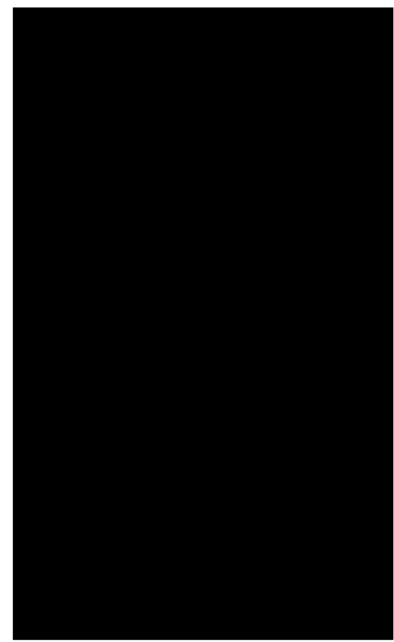
Other

£ : p

▶ please specify

Total

£ 2100 : 00 p



**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

12/3/08

**Data protection**

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

VALIDATION **ACA2**

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RECEIVED

Your details

Name in CAPITAL LETTERS

TOM NEWNEY

Constituency

HARROW EAST

Office use  
Costs/Ca

Claim details

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 1 / 08

to 31 / 1 / 08

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 800 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 150 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1050 : 00 p

**Details of second ho**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3-1-08.

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Additional

ACA2

# Member's claim form

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### Your details

Name  
in CAPITAL LETTERS

TOMY MCWULSTY

Constituency

HARROW EAST.

Office use  
Costs/Cat 2

### Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 12 / 07 to 31 / 12 / 07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 300 : 00 p

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 150 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1050 : 00 p

**Details of second**

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3/1/08

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Your details

Name in CAPITAL LETTERS

TOM MANUPELLY

Constituency

WILLOW EAST

Office use  
Costs/Cat 2



Claim details

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- all items costing £250 or more and include receipts – except for for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 07

to 30 / 11 / 07 ✓

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 900 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 150 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1050 : 00 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

14/11/07. ✓

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OCTOBER →



Additional Costs Allowance

ACA2

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Your details

Name in CAPITAL LETTERS

TOMY NEWSON

Constituency

HARROGATE

Office use only

Cost/Cat

Claim details

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- all items costing £250 or more and include receipts – except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/10/07 to 31/10/07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 300 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 150 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

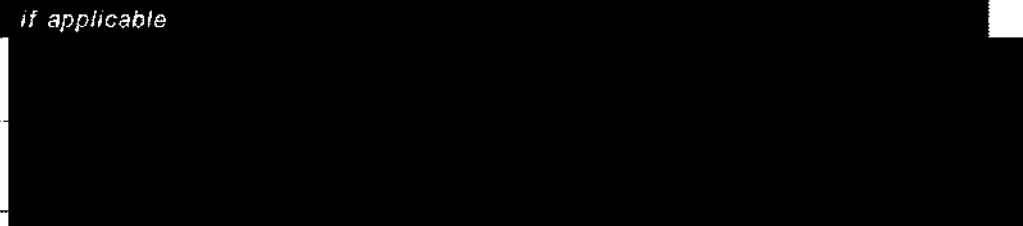
£ 1050 : 00 p ✓

continued on page 2

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_

MP



Date

\_\_\_\_\_

14/11/07 ✓

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Your details

Name in CAPITAL LETTERS

T. McWURTNEY

Constituency

MARLOW EAST

Office use  
Costs/Cat

Claim details

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- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 7, 07 to 30, 9, 07 (x3)

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 900 : 00 p ✓

3 x 900 = £ 2700 ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 150 : 00 p ✓

3 x 150 = £ 450 ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3150 : 00 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

1/10/07

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APRIL →

Additional Costs Allowance

ACA2



Member's claim form

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Your details

Name in CAPITAL LETTERS

T. NEWBURY

Constituency

HARROW EAST

Office use

Costs/Cat

Claim details

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 4, 07 to 30, 6, 07 (x3)

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 900 : 00 p x3

£2700 ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 150 : 00 p x3

£450 ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

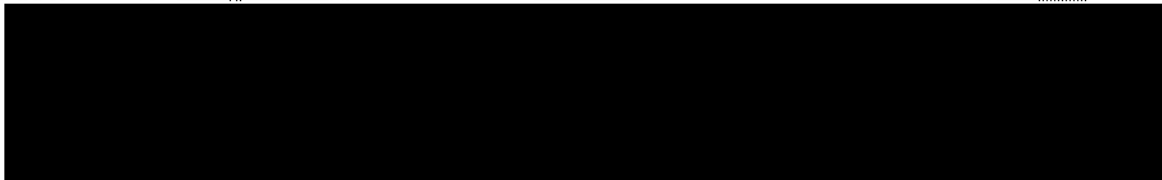
▶ please specify

Total

£ 3150 : 00 p ✓

**Details of second home** *if applicable*

**Address of second home**  
*for Additional Costs Allowance*



✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

**Signature**



MP

**Date**

19 [redacted] / 6 / 07.

✓

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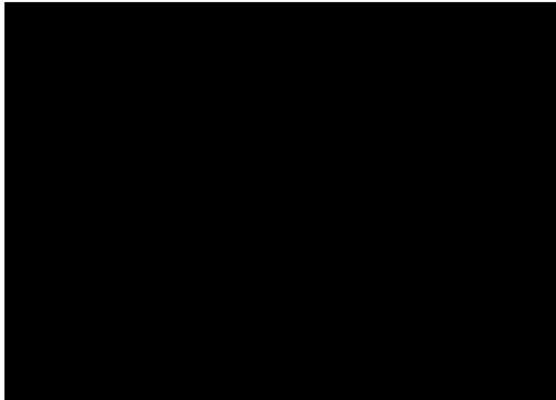
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Letter Reference [REDACTED]

30th April 2007



[REDACTED]  
Mr Anthony James McNulty  
[REDACTED]



Mortgage roll number [REDACTED]

Please use this number when you contact us about your mortgage

**YOUR ANNUAL MORTGAGE STATEMENT**

Please keep this statement for future reference. There is a charge for every duplicate statement requested. We've included a question and answers leaflet with this statement, but if you need any extra help, please call our Mortgage Service Team on the telephone number above.

**Monthly payment details**

Your contractual payment will continue to be £1,093.54. This is made up of:

Monthly Mortgage Payment	£1,093.54
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