

Financial Processing }

Transaction No.

Registration No.

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicat

**Text**

**Invoice No.**

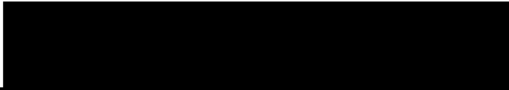
**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

04\_05 / ~~05\_06~~

**Expenditure type (Cat5) :**



\* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 <sup>nd</sup> home address
Budget checked
Claim signed
Claim correctly dated

/
/
/
/
/
/

\* Financial Processing purposes only

Registered by (initials & date)



Posted by (initials & date)





# Member's claim form

2 / MAY 2005

## Members' Allowances

### About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

TONY LLOYD

Constituency

MANCHESTER CENTRAL

## Claim details

### Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 2 005

to 31 1 3 05

Total cost of hotel stays  
attach all receipts

£ ——— p

Mortgage payments  
(interest only) or rent

£ 2433 : 34 p

Food

£ 850 : 00 p

Utilities

£ 40 : 27 p

Council Tax/Rates

£ [REDACTED] p

Telephone and  
telecommunications

£ ——— p

Cleaning

£ ——— p

Service/maintenance

£ ——— p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 3,324 : 61 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

24/5/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

25/2/05



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

### Your details

Name  
in CAPITAL LETTERS

TONY LLOYD

Constituency

MANCHESTER CENTRAL

### Claim details

#### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 7 104

to 11 1 8 104

Total cost of hotel stays  
attach all receipts

£  p

Mortgage payments  
(interest only) or rent

£ 595.00 p

Food

£ 270 : 00 p

Utilities

£ 240 : 94 p

Council Tax/Rates

£  p

Telephone and  
telecommunications

£ 68 : 67 p

Cleaning

£ 80 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ 156 : 00 p

▶ please specify 4x39 4 months Sky subscription

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1410 : 61 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

15/2/05

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

## C2. DIRECT PAYMENT

I enclose 8 certified invoices to allow direct payments to be made from my Incidental Expenses Provision

Invoice	Supplier's name	Amount £	<i>Transaction code</i> <i>For Fees office use only</i>
1		26.31	
2		80.75	
3		53.81	
4	Barnes.	8.35	
5		24.45	
6		22.12	
7	Barnes	150.40	
8	Alexican	<del>18.04</del> 12.98	
9			
10			
		£	✓

02 MAR 2005

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED..... [REDACTED] .....MP

PRINTED NAME..... TONY LLOYD .....

DATE..... 1.3.05 ..... CONSTITUENCY..... MANCHESTER CENTRAL .....

# Invoice

\*\*\*\*\*  
 \* INVOICE NO. [REDACTED] \*  
 \*\*\*\*\*

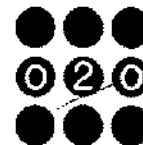
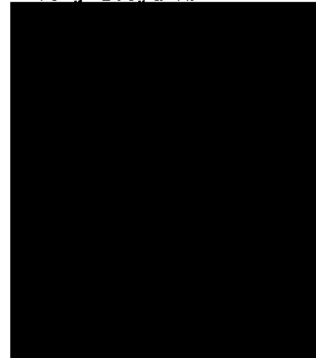
Invoice To :

Tony Lloyd MP



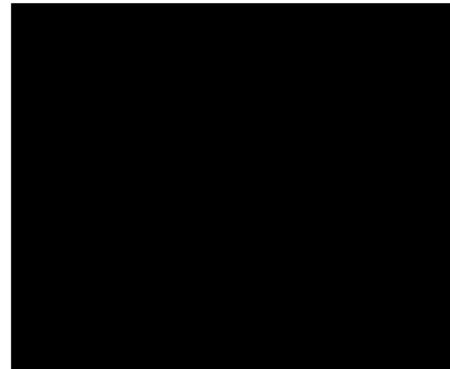
Charge To :

Tony Lloyd MP



office2office

Banner Business Supplies Ltd



Page 1 Of 1 Date 09/02/2005  
 Acc.N [REDACTED] Order Date 04/02/2005  
 Order [REDACTED]  
 C.A.R.

**PAYMENT SLIP**  
 Please see reverse  
 for terms of business  
 and how to pay

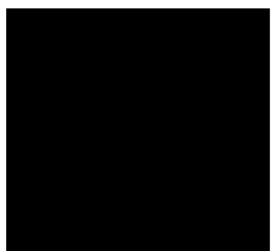
Acc. No. : [REDACTED]

Inv. No. : [REDACTED]

Inv. Date: 09/02/2005

Amt. Due : 150.40

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		BRO-001167	BROTHER MFC410CN MULTIFUNCTION UNIT	1	EACH	128.0000	07/02/05	128.00	17.50	22.40



V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount.
17.50	128.00	22.40

Sales Order Total (VAT excl)

128. [REDACTED]

VAT Registration : [REDACTED]

Settlement : None  
 Discount Terms :

INVOICE GOODS	128.00
INVOICE V.A.T.	22.40
<b>INVOICE TOTAL</b>	<b>150.40</b>

**Please  
 return  
 the slip**

from final page  
 of invoice with  
 your payment  
 by

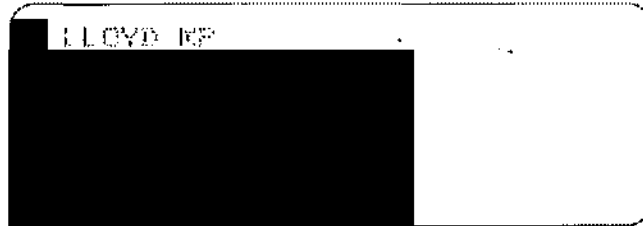
09/03/2005



DELIVERED TO:



LLOYD KF



INVOICE

DATE 16-Feb-05

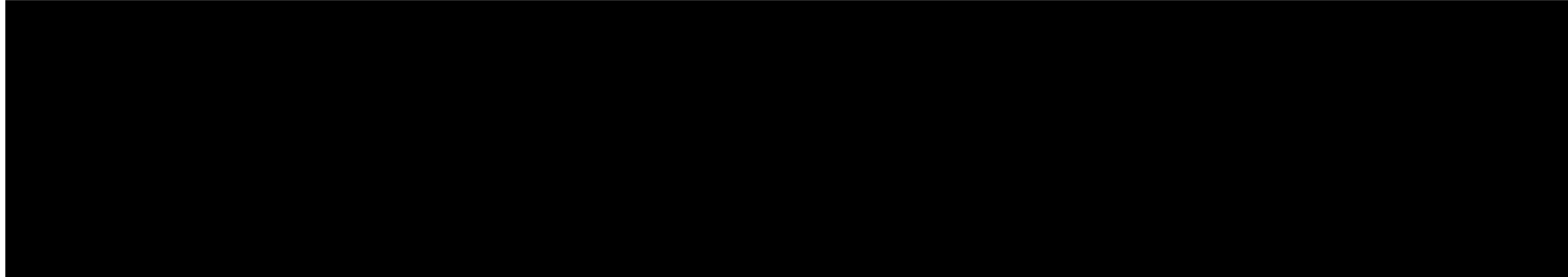
I.N.	PRODUCT	DESCRIPTION	QUANTITY	PRICE	PER	GROSS	DISCOUNT	NET VALUE	VAT
1	AVL7160	VERY LSR LBL 63.5X38.1X21 PK100 L7160	1	18.90	1	18.90	0.00	18.90	3.22

A CODE	GOOD VALUE	RATE	AMOUNT
6	18.90	17.50%	3.22

VAT

GOODS VALUE	18.90
VAT	3.22
<b>AMOUNT PAYABLE</b>	<b>22.12</b>





DELIVERED TO:

LLOYD MF  
[Redacted]

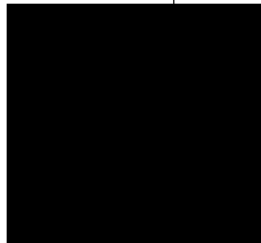
[Redacted]

INVOICE

[Redacted]

DATE 09-Feb-05

LN.	PRODUCT	DESCRIPTION	QUANTITY	PRICE	PER	GROSS	DISCOUNT	NET VALUE	VAT
1	ELLISCAT	ELLIS STATIONERS 2005 CATALOGUE	1	0.00	1	0.00	0.00	0.00	A
2	KF04114	Q CONNECT LAMP POUCH A4 SONIC PK100	1	9.99	1	9.99	0.00	9.99	A
3	KF9469	Q CONN ENV S/S C5 90G WHITE PK500	1	10.90	1	10.90	0.00	10.90	A



A CODE	GOOD VALUE	RATE	AMOUNT
0	20.87	17.50%	3.56

ANALYSIS



GOODS VALUE	20.87
VAT	3.56
<b>AMOUNT PAYABLE</b>	<b>24.43</b>

LLOYD MF

DELIVERED TO:

INVOICE

DATE 31-Jan-05

I.N.	PRODUCT	DESCRIPTION	QUANTITY	PRICE	PER	GROSS	DISCOUNT	NET VALUE	VAT
1	XX90800	XEROX PREMIER A4 160GSM WHITE PK250	1	7.99	1	7.99	0.00	7.99	A
2	HPC6578E	HP NO78 TRICOLOUR I/JET CART 19ML 06578D	2	18.99	1	37.98	0.00	37.98	A

A	CODE	GOOD VALUE	RATE	AMOUNT
V	A	44.82	17.50%	7.84

GOODS VALUE	45.97
VAT	7.84
<b>AMOUNT PAYABLE</b>	<b>53.81</b>

LLOYD MP

DELIVERED TO:

INVOICE

DATE 26-Jan-05

I.N.	PRODUCT	DESCRIPTION	QUANTITY	PRICE	PER	GROSS	DISCOUNT	NET VALUE	VAT
1	HP51645A	HP DESIGNJET 7500/7550 BLACK CART 51645A	2	21.00	1	42.00	0.00	42.00	A
2	XX90800	XEROX PREMIER A4 160GSM WHITE PK250	1	7.99	1	7.99	0.00	7.99	B
3	HPC6573E	HP NO78 TRICOLOUR I/JET CART 19ML C6578D	1	18.99	1	18.99	0.00	18.99	A

A CODE	GOOD VALUE	RATE	AMOUNT
A	67.26	17.50%	11.77

GOODS VALUE	68.98
VAT	11.77
<b>AMOUNT PAYABLE</b>	<b>80.75</b>

DELIVERED TO:

LLOYD MP

[Redacted]

INVOICE [Redacted] DATE 31-Jan-05

I.N.	PRODUCT	DESCRIPTION	QUANTITY	PRICE	PER	GROSS	DISCOUNT	NET VALUE	VAT
1	8001060	FILE BOX DARK BLUE HWICLDEL	1	12.49	1	12.49	0.00	12.49	5
2	KF21001	R SUSPENSION FILE TABBED FC PK50 21001	[Redacted]	[Redacted]	1	9.99	0.00	9.99	5

A	CODE	GOOD VALUE	RATE	AMOUNT
N	A	21.92	17.50%	3.83
V				
A				
L				
S				
I				
S				

GOODS VALUE	22.49
VAT	3.83
<b>AMOUNT PAYABLE</b>	<b>26.31</b>

# Invoice

\*\*\*\*\*  
 \* INVOICE NO. [REDACTED] \*  
 \*\*\*\*\*

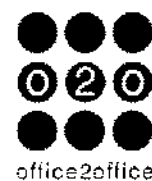
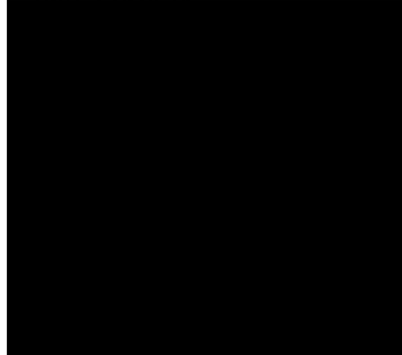
Invoice To :

Tony Lloyd MP

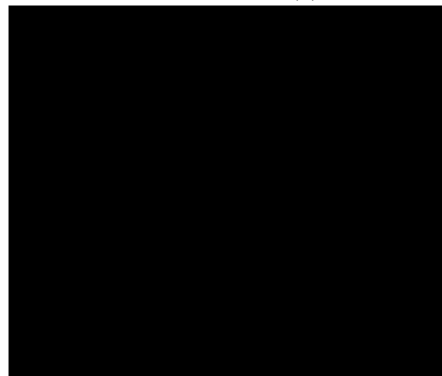


Charge To :

Tony Lloyd MP



Banner Business Supplies Ltd



Page 1 Of 1 Date 20/01/2005

Acc. No. [REDACTED] Order Date 19/01/2005

Order [REDACTED]

C.A.R.

**PAYMENT SLIP**  
 Please see reverse  
 for terms of business  
 and how to pay

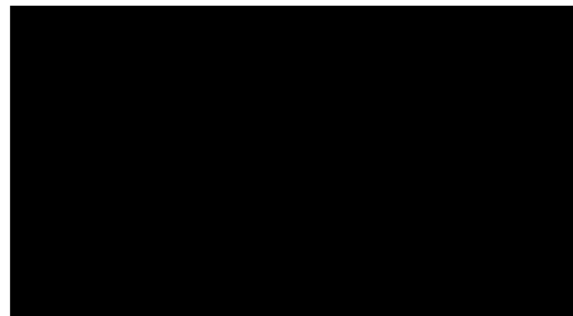
Acc. No. : [REDACTED]

Inv. No. : [REDACTED]

Inv. Date: 20/01/2005

Amt. Due : 8.35

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total excl VAT	VAT Rate	Line VAT
1		9100017	BANNER A5 SPIRAL S/HAND N/BOOK 200P	4	BOOK	0.3100	19/01/05	1.24	17.50	0.22
2		0570167	RAPESCO PUFFA SEE THRO STAPLER B/BY	1	STPLR	2.5800	19/01/05	2.58	17.50	0.45
3		0443104	RAPESCO TRANSPARENT DESK TIDY GOOSE	1	EACH	2.1400	19/01/05	2.14	17.50	0.37
4		9600009	BANNER 3.5in DS/HD DISK PREFORM IBM	1	PACK10	1.1500	19/01/05	1.15	17.50	0.20



V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	7.11	1.24

Sales Order Total (VAT excl) 7.11

VAT Registration [REDACTED]

Settlement : None  
 Discount Terms :

INVOICE GOODS	7.11
INVOICE V.A.T.	1.24
<b>INVOICE TOTAL</b>	<b>8.35</b>


**Please  
 return  
 the slip**

from final page  
 of invoice with  
 your payment  
 by

17/02/2005



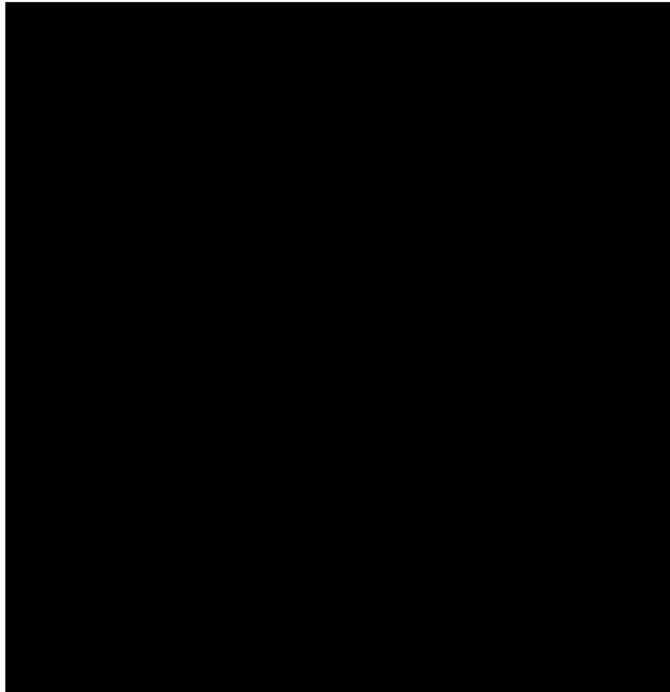


Remittance Address
TONY LLOYDS OFFICE


Account 

Page 1

Date	Reference	Debit	Credit	Balance	Paid
* paid/part-paid/allocated, @ Remaining value					
24/12/04	UGQ16860 INV 34375	5.06*		5.06	Y
31/01/05	UGQ16860 INV 34756	12.98		18.04	N
09/02/05	CAS 11558		5.06*	12.98	Y



90 Days +	60 Days	30 Days	Current
		12.98	



# Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name in CAPITAL LETTERS

TOM LLOYD

Constituency

MANCHESTER CENTRAL

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 15 11 104

to 31 11 105

Total cost of hotel stays attach all receipts

£ \_\_\_\_\_ p

Mortgage payments (interest only) or rent

£ 6716 : 68 p

Food

£ 850 : 00 p

Utilities

£ 53 : 82 p

Council Tax/Rates

£ 350 : 46 p

Telephone and telecommunications

£ \_\_\_\_\_ p

Cleaning

£ \_\_\_\_\_ p

Service/maintenance

£ \_\_\_\_\_ p

Repairs/insurance/security

£ \_\_\_\_\_ p

Other

£ 121 : 00 p

Other

£ 248 : 80 p

Other

£ \_\_\_\_\_ p

Total

8340.76

→ £6716.68 Docs on file (see attach).

Deposit 1680  
 Housekeeping 170  
 Rent 15/11 12/11.67  
 15/11 12/11.67  
 15/11 12/11.67

5500.01 + 12/11.67 15/12  
 6716.68



- ▶ please specify Telephone licence
- ▶ please specify Iron, ironing board, bedding, jewelry, cutlery
- ▶ please specify \_\_\_\_\_

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_

MP

Date

\_\_\_\_\_

15/2/04

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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Send your completed  
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# Member's claim form

## Members' Allowances

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## Your details

Name  
in CAPITAL LETTERS

TONY LLOYD

Constituency

MANCHESTER CENTRAL

## Claim details

### Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 12 18 104

to 14 11 104

Total cost of hotel stays  
attach all receipts

£ 120 : 00 p

Mortgage payments  
(interest only) or rent

£ — : — p

Food

£ 875 : 00 p

Utilities

£ — : — p

Council Tax/Rates

£ — : — p

Telephone and  
telecommunications

£ — : — p

Cleaning

£ — : — p

Service/maintenance

£ — : — p

Repairs/insurance/  
security

£ — : — p

Other

£ — : — p

▶ please specify \_\_\_\_\_

Other

£ — : — p

▶ please specify \_\_\_\_\_

Other

£ — : — p

▶ please specify \_\_\_\_\_

Total

£ 995 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_ Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_ MP

Date

15/1/05

**Data protection**

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The information you give will be seen by:

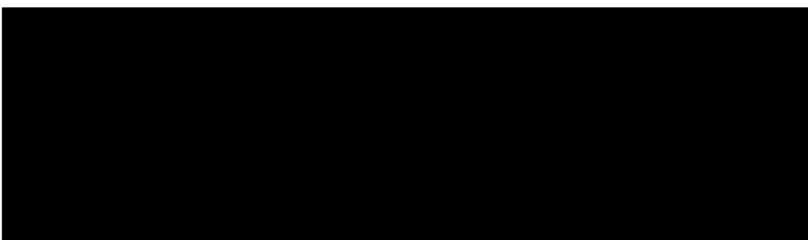
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Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Name Mr. Lloyd:

Date 9/9/04

1

night accom

60 —



TOTAL 

60 —

Please Leave Key at Reception.



# Member's claim form

Members' Allowances

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Name  
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Constituency

MANCHESTER CENTRAL

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 4 1 0 4 to 3 0 1 6 1 0 4

Total cost of hotel stays  
attach all receipts

£ — : — p

Mortgage payments  
(interest only) or rent

£ 1 7 8 5 : 0 0 p

Food

£ 7 6 0 : 0 0 p

Utilities

£ 8 8 : 5 1 p

Council Tax/Rates

£ 2 9 9 : 4 4 p

{ 4 months : see attached }

Telephone and telecommunications

£ 6 8 : 8 7 p

Cleaning

£ 9 1 : 0 0 p

Service/maintenance

£ — : — p

Repairs/insurance/  
security

£ — : — p

Other

£ — : — p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 3 0 8 2 : 8 2 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3/7/04

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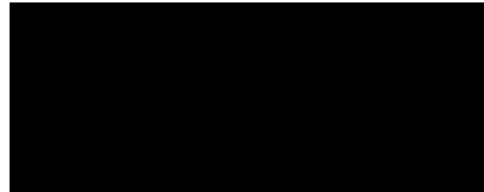
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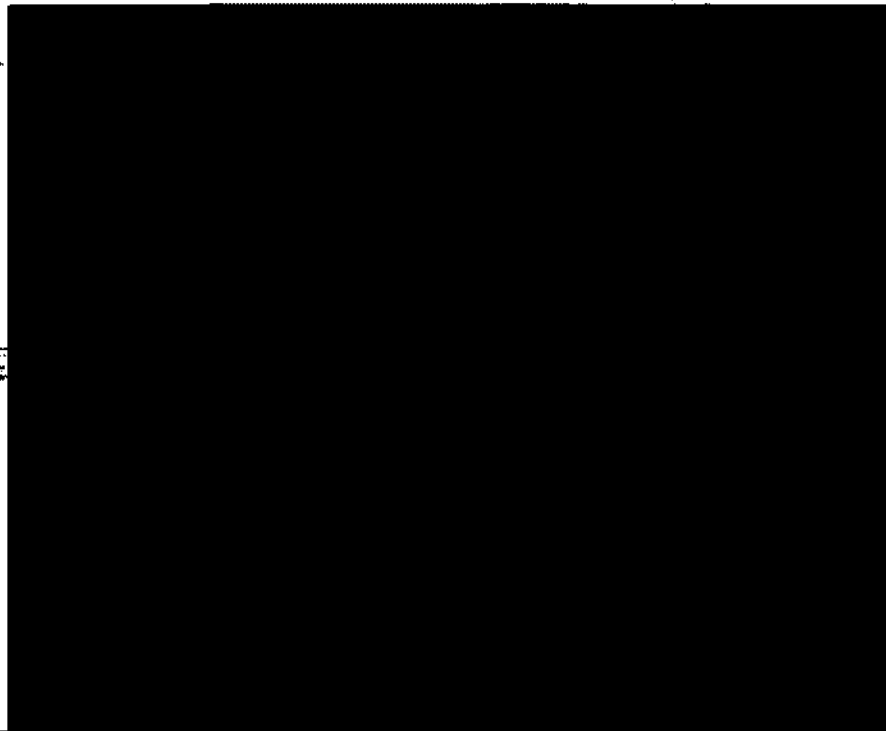
ANTHONY LLOYD



... ..  
... ..  
... ..  
... ..



This is your Council Tax bill for the property above for the period from 01/04/04 to 31/03/05



AMOUNTS (£)	INCREASE FROM PREVIOUS YEAR
<input type="checkbox"/> 881.76 <input type="checkbox"/> 37.92 <input type="checkbox"/> 87.57	<input type="checkbox"/> 1.8% <input type="checkbox"/> -6.8% <input type="checkbox"/> 7.5%
<b>1007.25</b>	<b>2.5%</b>
<b>251.81</b>	
<b>755.44</b>	