



Members' Allowances

Additional Costs Allowance

04/05

Form ACA2

Page 1 of 2

Member's claim form

01 2004 2004

Revenue
Finance and Administration

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 4 / 4 / 04

to 4 / 7 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1,200 : 76 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1,393 : 76 p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,393 : 76 P

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

1.4.04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Date: 19/03/2004

DEMAND

Mr [REDACTED] T Yeo

Property: [REDACTED]

Our Reference: [REDACTED]

Date	Description	Amount	VAT	Rate	Ref
04/04/2004	Ground Rent 04/04/2004 - 03/07/2004	56.25			[REDACTED]
05/04/2004	Interim Service Charge 05/04/2004 - 04/07/2004	1,337.51			[REDACTED]
	Totals:	£1,393.76	£0.00		
	Amount Due:	£1,393.76			



Member's claim form

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 4 / 04 to 30 / 4 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ 128 : 42 p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 49 : 70 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 178 : 12 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

7.4.04

Data protection

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Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

STATEMENT

From:

To:

Yeo Tim

A/C No.

DATE

01/04/2004

PAGE

1

Office use

Your docket ref.

DATE	REF.	DETAILS	DEBIT	CREDIT
25/03/04			16.70*	
19/03/04			11.00*	
15/03/04			11.00*	
30/03/04			11.00*	

AGED DEBT ANALYSIS

CURRENT	30 DAYS	60 DAYS	90 DAYS	120+ DAYS
49.70	0.00	0.00	0.00	0.00

AMOUNT DUE

49.70

Electricity bill

31 March 2004

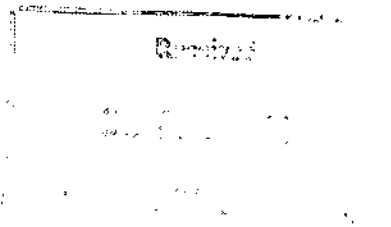
MR T YEO

Please pay

£128.42



Member's claim form



Members' Allowances

About filling in this form

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Your details

Name
in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 4 / 04

to 30 / 4 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1,304 : 35 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1,304 : 35 p

Details of second home *if applicable*

Address of
second home

*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

_____ MP

Date

1. 4. 04

Data protection

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form



RECEIVED

Members' Allowances

About filling in this form

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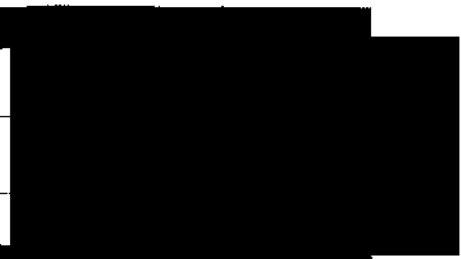
Your details

Name
in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK



Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts -- except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 4 / 04 to 31 / 5 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1,304 : 35 p

Food

£ : p

Utilities

£ 168 : 45 p

Council Tax/Rates

£ 242 : 00 p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1,714 : 80 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

11.5.04

Data protection

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Received

20 MAY 2004

Received by

Department

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

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- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 5 / 04 to 31 / 5 / 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 32 : 75 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 32 : 75 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

17 May 04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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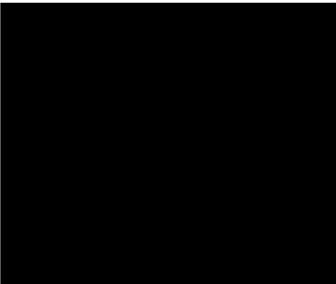
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

STATEMENT

From:



To:

Yeo Tim



A/C No.

DATE

PAGE



Office use Your docket ref.

DATE	REF.	DETAILS	DEBIT	CREDIT
01/04/04			49.70	
08/05/04				49.70
02/04/04			10.75*	
06/04/04			8.90*	
13/04/04			13.20*	

AGED DEBT ANALYSIS

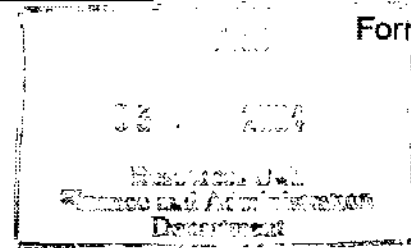
CURRENT	30 DAYS	60 DAYS	90 DAYS	120 + DAYS
0.00	32.75	0.00	0.00	0.00

AMOUNT DUE

32.75



Member's claim form



Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 5 / 04 to 31 / 5 / 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 299 : 44 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 299 : 44 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

28 MAY 2004

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

YOUR GAS BILL

20 May 2004

MRT YEO

Dear Mr Yeo,

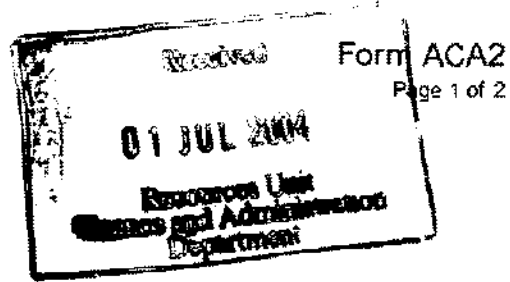
Your gas bill for this period is

£299.44



Additional Costs Allowance

Member's claim form



Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

Please list

Please attach

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additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 5 / 04 to 31 / 5 / 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£1,304 : 35 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

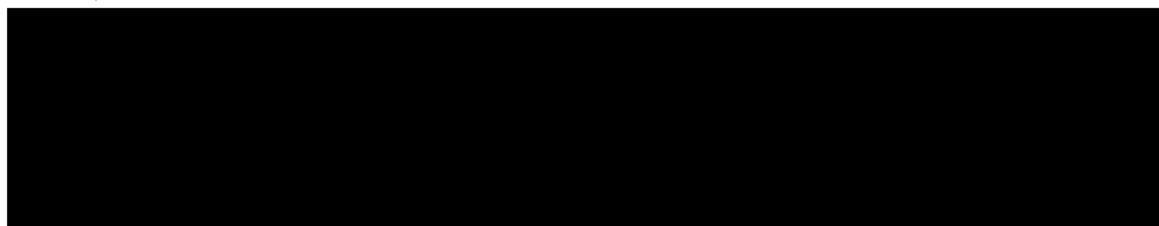
please specify

Total

£1,304 : 35 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

29.6.04

Data protection

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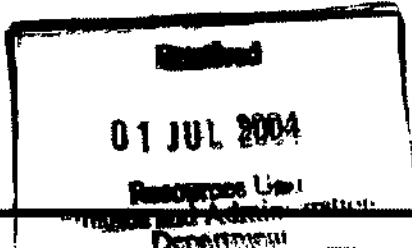
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Send your completed
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Member's claim form



Members' Allowances

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Your details

Name in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

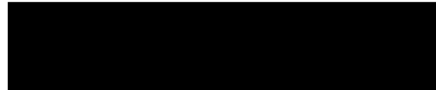
Notes

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Please list

Please attach



Period of claim

from 1 / 6 / 04 to 30 / 6 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£1,304 : 35 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 77 : 45 p

Service/maintenance

£1,469 : 50 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

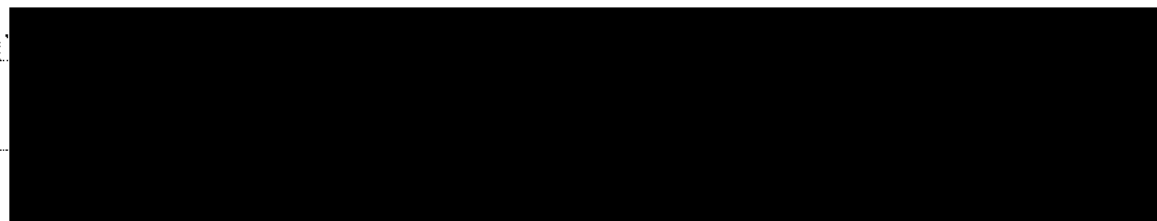
£ ~~2,851.30~~ p

2,851.30

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

29.6.04

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form to

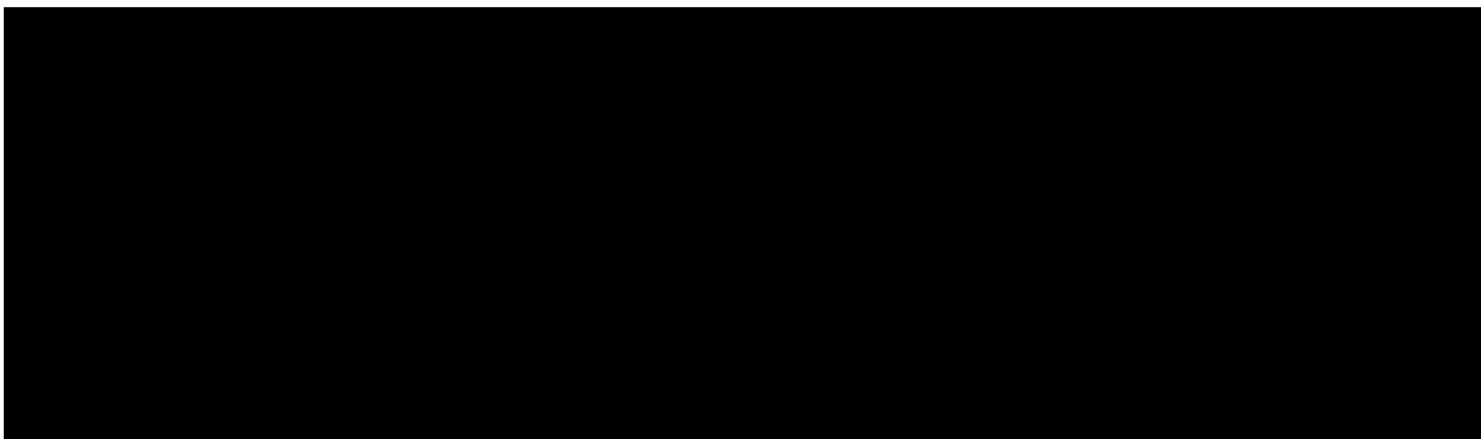
Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Date: 24/06/2004

Mr [REDACTED] T Yeo

Property: [REDACTED]
Our Reference [REDACTED]

Date	Description	Amount	VAT	Rate	Ref
04/07/2004	Ground Rent 04/07/2004 - 03/10/2004	56.25			[REDACTED]
05/07/2004	Interim Service Charge 05/07/2004 - 04/10/2004	1,143.25			[REDACTED]
05/07/2004	Reserve Contribution 05/07/2004 - 04/10/2004	270.00			[REDACTED]
	Totals:	£1,469.50	£0.00		
	Amount Due:	£1,469.50			





Member's claim form

12 JUL 2004

DFA

Members' Allowances

About filling in
this form

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Your details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 6 / 04 to 30 / 6 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ 109 : 64 p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

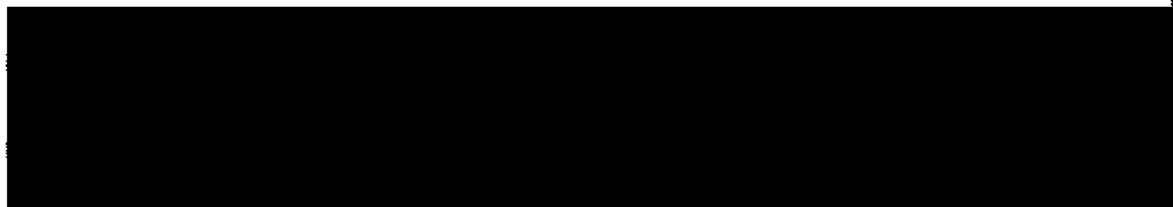
▶ please specify

Total

£ 109 : 64 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

8 JULY 2004

Data protection

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**Send your completed
form to**

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Electricity bill

30 June 2004

MR T YEO

Please pay

£109.64



Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name
in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 7 / 04 to 31 / 7 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 68 : 20 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 68 : 20 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

12 JULY 2004

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

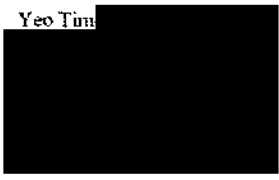
STATEMENT

From:



To:

Yeo Tim



A/C No.



DATE

01/07/2004

PAGE

1

DATE	Office use REF.	Your docket ref. DETAILS	DEBIT	CREDIT
01/06/04			77.45	
01/07/04				77.45
02/06/04			13.20*	
08/06/04			15.40*	
15/06/04			11.00*	
22/06/04			13.20*	
29/06/04			15.40*	

AGED DEBT ANALYSIS

CURRENT	30 DAYS	60 DAYS	90 DAYS	120+ DAYS
68.20	0.00	0.00	0.00	0.00

AMOUNT DUE

68.20



Member's claim form

Members' Allowances

About filling in
this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

TIM YEO MP

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 7 / 04

to 31 / 8 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 2,608 : 70 p

(JULY + AUGUST
@ £1,304.35)

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 55 : 60 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 2,664 : 30 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

3.9.04

Data protection

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The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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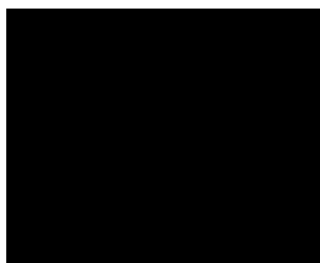
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

STATEMENT

From:



To:

Yeo Tin:



A/C No.

DATE 19/08/2004

PAGE 1

OVERDUE ACCOUNT

DATE	REF.	DETAILS	DEBIT	CREDIT
06/07/04			15.40	
15/07/04			15.00	
28/07/04			13.20	
13/07/04			12.00	

AGED DEBT ANALYSIS

CURRENT	30 DAYS	60 DAYS	90 DAYS	120+ DAYS
13.20	42.40	0.00	0.00	0.00

AMOUNT DUE

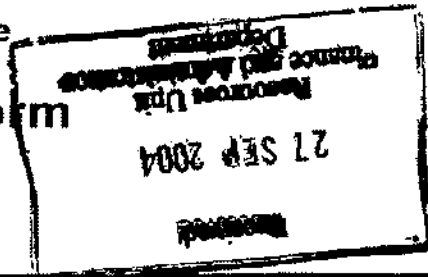
55.60



Members' Allowances

Additional Costs Allowance

Member's claim form



About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 9 / 04 to 30 / 9 / 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£1,304 : 35 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 168 : 44 p (water)

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£1472 : 79 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

23.9.04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 9 / 04 to 30 / 9 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 37 : 40 p

Service/maintenance

£ 1469 : 50 p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

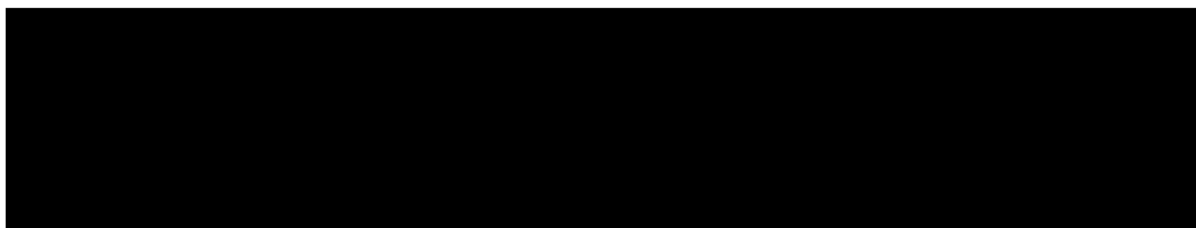
▶ please specify

Total

£ 1506 : 90 p


Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

 MP

Date

28.9.04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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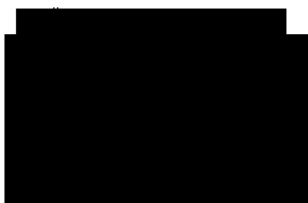
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

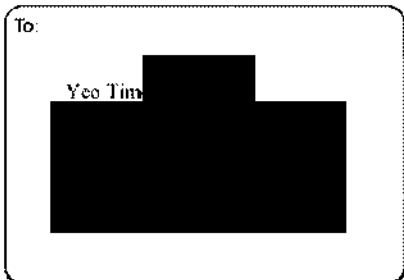
Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

STATEMENT

From:



To:



Yeo Tim

AC No.

DATE

15/09/2004

PAGE

1

OVERDUE ACCOUNT

DATE	REF.	DETAILS	DEBIT	CREDIT
10/08/04			15.40	
31/08/04			11.00	
03/08/04			11.00	

AGED DEBT ANALYSIS

CURRENT	30 DAYS	60 DAYS	90 DAYS	120+ DAYS
11.00	26.40	0.00	0.00	0.00

AMOUNT DUE

37.40

Date: 20/09/2004

Mr [REDACTED] T Yeo

Property: [REDACTED]

Our Reference: [REDACTED]

Date	Description	Amount	VAT	Rate	Ref
04/10/2004	Ground Rent 04/10/2004 - 03/01/2005	56.25			[REDACTED]
05/10/2004	Interim Service Charge 05/10/2004 - 04/01/2005	1,143.25			[REDACTED]
05/10/2004	Reserve Contribution 05/10/2004 - 04/01/2005	270.00			[REDACTED]
	Totals:	£1,469.50	£0.00		[REDACTED]
	Amount Due:	£1,469.50			[REDACTED]



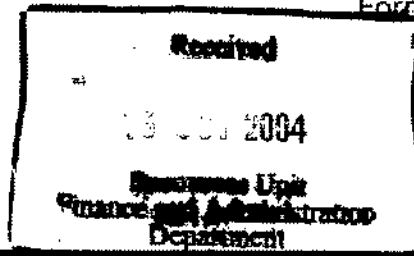
Members' Allowances

Additional Costs Allowance

Member's claim form

Form ACA2

Page 1 of 2



About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 9 / 04 to 30 / 9 / 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 102 : 48 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 76 : 70 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 179 : 18 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

12.10.04

Data protection

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The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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Send your completed
form to

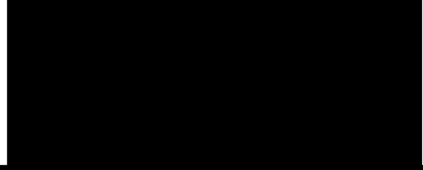
Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

MR T YEO



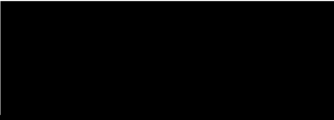
Electricity bill

29 September 2004



Please pay

£102.48



STATEMENT

From:



To:

Yeo Tim

A/C No.



DATE

30/09/2004

PAGE

1

	Office use	Your docket ref.		
DATE	REF.	DETAILS	DEBIT	CREDIT
01/09/04			93.00	
09/09/04				55.60
01/10/04				37.40
07/09/04			13.20*	
15/09/04			13.20*	
23/09/04			19.80*	
28/09/04			17.60*	
28/09/04			12.90*	

AGED DEBT ANALYSIS

CURRENT	30 DAYS	60 DAYS	90 DAYS	120+ DAYS
76.70	0.00	0.00	0.00	0.00

AMOUNT DUE

76.70



Member's claim for

Members' Allowances

17 NOV 2004

About filling in
this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

RECEIVED

Your details

Name
in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 04 to 30 / 11 / 04 x 2

Total cost of hotel stays
attach all receipts

£ _____ : _____ p

Mortgage payments
(interest only) or rent

£ 2,608 : 70 p

(OCTOBER + NOVEMBER @ £1,304.35)

Food

£ _____ : _____ p

Utilities

£ _____ : _____ p

Council Tax/Rates

£ _____ : _____ p

Telephone and
telecommunications

£ _____ : _____ p

Cleaning

£ 57 : 20 p

Service/maintenance

£ _____ : _____ p

Repairs/insurance/
security

£ _____ : _____ p

Other

£ _____ : _____ p

▶ please specify _____

Other

£ _____ : _____ p

▶ please specify _____

Other

£ _____ : _____ p

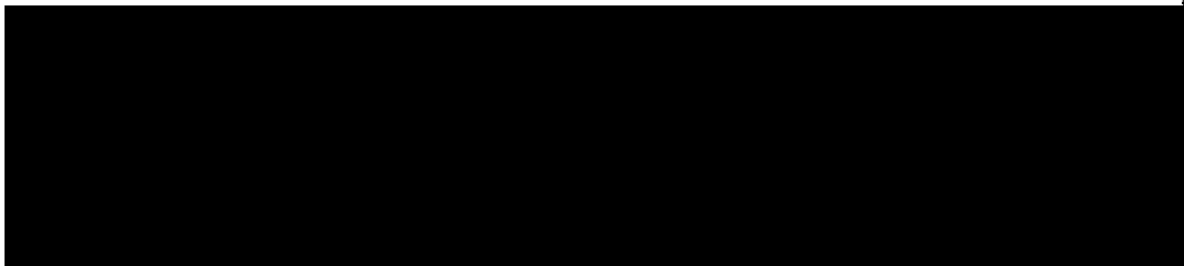
▶ please specify _____

Total

£ 2,665 : 90 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

16.11.04

Data protection

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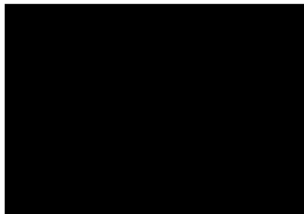
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3859, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

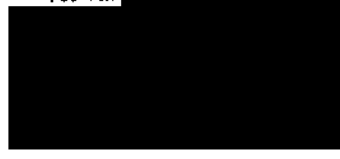
STATEMENT

From:



To:

Yeo Tim



A/C No.



DATE 03/11/2004

PAGE 1

DATE	REF.	DETAILS	DEBIT	CREDIT
01/10/04			114.10	
01/10/04				37.40
15/10/04				76.70
08/10/04			19.80 *	
13/10/04			11.00 *	
19/10/04			13.20 *	
26/10/04			13.20 *	

AGED DEBT ANALYSIS

CURRENT	30 DAYS	60 DAYS	90 DAYS	120+ DAYS
57.20	0.00	0.00	0.00	0.00

AMOUNT DUE

57.20



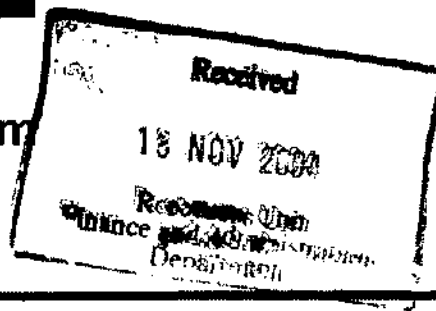
Members' Allowances

Additional Costs Allowance

Member's claim form

Form ACA2

Page 1 of 2



About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 11 / 04 to 30 / 11 / 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 68 : 10 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

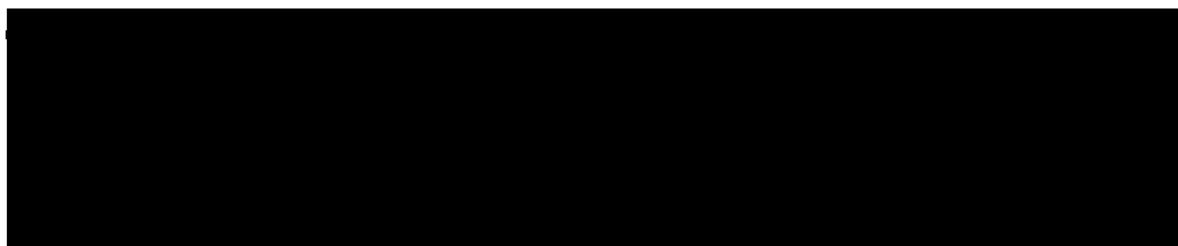
Total

£ 68 : 10 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

17.11.04

Data protection

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Send your completed
form to

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Department of Finance & Administration 3rd Floor, 7 Millbank, LONDON SW1 0AA

YOUR GAS BILL

4 November 2004

MRT YEO

Dear Mr Yeo,

Your gas bill for this period is

£68.10



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.
- If you have any doubt about whether you can claim for a cost please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

TIM YEO MP

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 12 / 04 to 31 / 12 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£1,303 : 96 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Total

£1,303 : 96 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

_____ MP

Date

_____ 7.12.04 _____

Data protection

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form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



17 DEC 2004

Member's claim form

Members' Allowances

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 11 / 04

to 30 / 11 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 71 : 90 p ✓

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

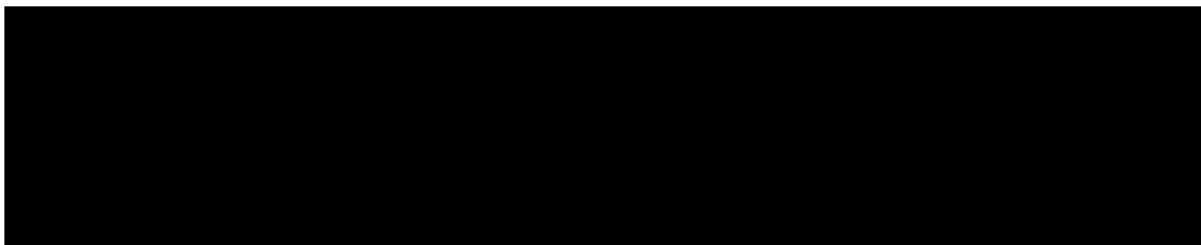
Total

£ 71 : 90 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties

Signature

MP

Date

15.12.04

Data protection

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592

Your details

Name in CAPITAL LETTERS

TIM YEO MP

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 05 to 31 / 1 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,303 : 96 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1,413 : 25 p

Repairs/insurance/ security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

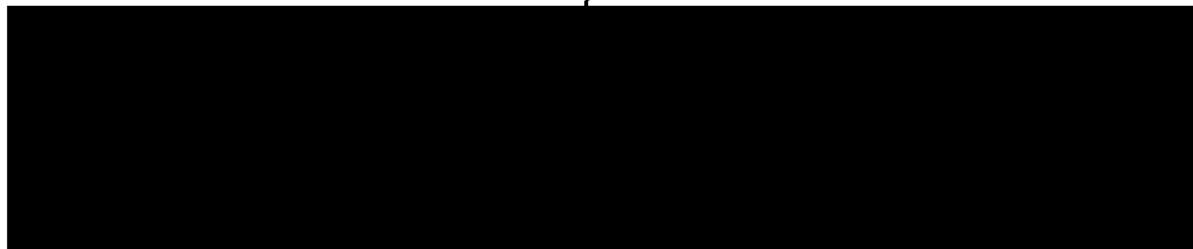
please specify

Total

£ 2,717 : 21 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

4.1.05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

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SERVICE CHARGE DEMAND

Date: 17/12/2004

Mr [REDACTED] T Yeo

Property: [REDACTED]

Our Reference: [REDACTED]

Date	Description	Amount	VAT	Rate	Ref
05/01/2005	Interim Service Charge 05/01/2005 - 04/04/2005	1,143.25			[REDACTED]
05/01/2005	Reserve Contribution 05/01/2005 - 04/04/2005	270.00			[REDACTED]
	Totals:	£1,413.25	£0.00		
	Amount Due:	£1,413.25			



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Your details

Name
in CAPITAL LETTERS

TIM YEO

Constituency

SOUTH SUFFOLK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 05 to 31 / 1 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ 185 : 96 p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 61 : 60 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

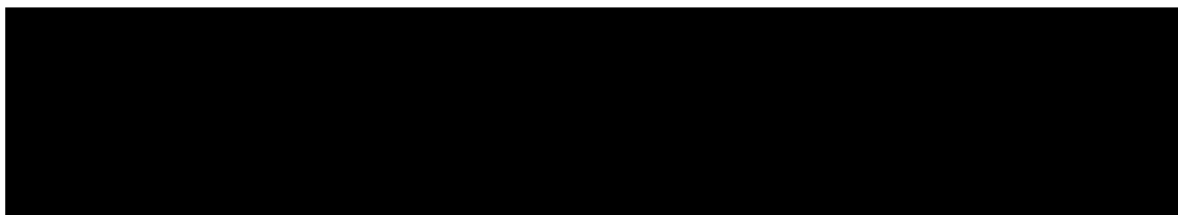
▶ please specify _____

Total

£ 247 : 56 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

18.1.05

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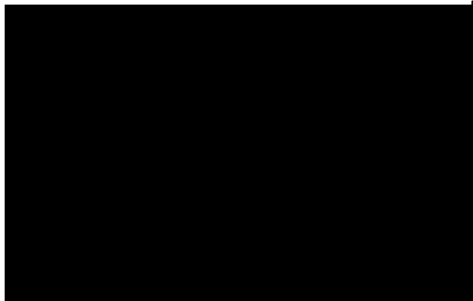
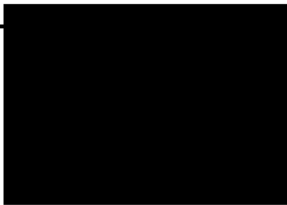
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STATEMENT

From:



To:

Yeo Tim

A/C No.



DATE

06/01/2005

PAGE

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Office use Your docket ref.

DATE	REF.	DETAILS	DEBIT	CREDIT
01/12/04			71.90	
04/01/05				71.90
06/12/04			15.40*	
10/12/04			8.80*	
16/12/04			11.00*	
21/12/04			11.00*	
30/12/04			15.40*	

AGED DEBT ANALYSIS

CURRENT	30 DAYS	60 DAYS	90 DAYS	120+ DAYS
46.20	15.40	0.00	0.00	0.00

AMOUNT DUE

61.60



MR T YEO

Electricity bill

10 January 2005

Please pay

£185.96