



Member's claim form

08 APR 2009
2009/10

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

654904

Your details

Name in CAPITAL LETTERS

LADY HERMON M.P. INV. A

514602

Constituency

NORTH DOWN

BM4588

Office use only

Cost/Cat 2

M HERMSND

Supp/Res ID

[Redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

419619
5879592
17149MB 1714

Period of claim

Overnight ⁴ from 31st 03 / 2009 to 1st April 2009

Total cost of hotel stays

£ 145 : 00 p 514630

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 145 : 00 p ✓

BM

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

Hotels

Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable _____ home for the purpose of performing _____

Signature

MP

Date

21 April 2009

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

CHARING CROSS

Lady Sylvia Hermon
House Of Commons
London,
SW1A 0AA

Room No. : [REDACTED]
Arrival Date : 31/03/09
Departure Date : 01/04/09
Res No. : [REDACTED]
Cashier : [REDACTED]
Voucher / P.O. Number :
Ext Ref :
Folio No. : [REDACTED]
Invoice No. :

INVOICE

Invoice Date : 01/04/09

Guest Bill

Date	Charge Description	Reference	Charges £	Payments £
31/03/09	Accommodation		145.00	
01/04/09	Visa	XXXXXXXXXXXX [REDACTED]		145.00

Balance Due £0.00

Total Net	126.09
VAT 17.5%	0.00
VAT 15%	18.91
VAT 0%	0.00
VAT Long Stay	0.00
Total Gross	145.00

[REDACTED]
LONDON

MERCHANT ID: 771024843
TERMINAL ID: 77102484303
DATE: APR 01, 09 TIME: 10:30
BATCH: 000422-13 INVOICE: 464289
URN: ICIPS1029FB AUTH NO: 473340
DELTA COMPLETION

ROOM NO: [REDACTED]

TOTAL £145.00

I AGREE TO PAY THE ABOVE FINAL
AMOUNT ACCORDING TO THE
CARD/MERCHANT ISSUER AGREEMENT.

CUSTOMER COPY

Passionate welcome.

VAT Number: [REDACTED]

Registered in Scotland No [REDACTED]

Page 1 of 1

Registered Office: Corporate Office, [REDACTED]
Managed by [REDACTED] Management (UK) Limited



HOUSE OF COMMONS

Member's Reimbursement Form
Personal Additional Accommodation Expenditure (PAAE)

IN 2009

PAAE 2

Office use only
Costc/CatZ
MHERMSNO
Allowance - 514602

Supp/Res ID

17 JUN 2009
692509

Member's Name (CAPITAL LETTERS)

LADY HERMON M.P.

Constituency (CAPITAL LETTERS)

NORTH DOWN

Claim details

Month/period to be claimed

From

2 0

To

2 0

Subsistence

(No receipts required)

Number of nights spent away from main home

@ £25.00 per night £

Exp type/
Cat5

Cost of accommodation

St. Ermin's Hotel, London
overnight on 10th June 2009

~~Mortgage interest~~ £

514 ---

✓ Hotel £

171.35

514 630

~~Rent (inc deposits)~~ £

514 ---

~~Council Tax/rates~~ £

514 ---

Fixtures, fittings and furnishings

S890378
JE 22/6

431890

MB 22/6

Total £

514 ---

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

Total £

514 ---

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total £

171.35 ✓

Authorisation and declaration

- ✓ I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources
- ✓ I confirm that the information provided is true and correct and complies with the provisions and rules contained in the Green Book.

Member's Signature

Date

16th/6/2009

Data Protection

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About filling in this form.
If you have any questions about this form, please call 020 7219 1340

Send your completed form to:
Operations Directorate, Department of Resources
House of Commons, London SW1A 0AA



NH JOLLY ST ERMIN'S

2 Caxton Street
SW1H 0QW LONDON
United Kingdom
L +442072227888 F +442072226914
nh.uk@nh-hotels.com

HOTELES

INVOICE - FACTURA

18 J

SEND INVOICE TO DIRECCIÓN POSTAL	INVOICE TO DIRECCIÓN
SYLVIA HERMON [Redacted]	[Redacted] Account [Redacted] Book [Redacted]

INVOICE NR Nº FACTURA	ROOM HABITACIÓN	NR OF PEOPLE Nº PERSONAS	NAME NOMBRE	CHECK-IN DATE FECHA LLEGADA	CHECK-OUT DATE FECHA SALIDA	PAGE PÁG
[Redacted]	[Redacted]	1	Sylvia Hermon	10-06-2009	11-06-2009	1 / 1

DATE FECHA	DESCRIPTION CONCEPTO	AMOUNT CARGOS			
10-06-2009	1 Room Charge				171,35
		<i>Type</i>	<i>Net</i>	<i>VAT</i>	<i>Total</i>
	Other	15,00 %	149,00	22,35	171,35
	Total		149,00	22,35	171,35
				Card Visa	171,35

TC: 4EF9189E8E9C40F

CUSTOMER COPY

I AGREE TO PAY THE ABOVE FINAL AMOUNT ACCORDING TO THE CARD/MERCHANT ISSUER AGREEMENT.

VERIFIED BY PIN

TOTAL

2171.35

MERCHANT ID: 771802919
 TERMINAL ID: 0000077180291905
 DATE: JUN 11, 09 TIME: 08:53
 BATCH: 000458-14 INVOICE: 221986
 ORN: 1C1R04P000P AUTH NO: 372800
 DELTA
 A101 8000000000000000

 SALE

ST JERMIN'S HOTEL
21 ST JERMIN STREET
LONDON, W1D 3JH

INFORMATION & RESERVATIONS 00800 0 115 0 116

www.nh-hotels.com

Jolly Hotels UK Ltd Registered in England & Wales No 04813347. Registered office: One Six Street London EC2Y 6HQ - VAT Reg No: GB769415217



HOUSE OF COMMONS

Member's Reimbursement Form
Personal Additional Accommodation Expenditure (PAAE)

18 JUN 2009

17 JUN 2009

Office use only
Cost/Cat2
M HERMS NO
Allowance: \$14602

PAAE 2

Subp/Res ID

692508

Member's Name (CAPITAL LETTERS)

LADY HERMAN M.P.

Constituency (CAPITAL LETTERS)

NORTH DOWN

Claim details

Month/period to be claimed

From

2 0

To

2 0

Subsistence

(No receipts required)

Number of nights spent away from main home

@ £25.00 per night £

Exp type/
Cat5

Cost of accommodation

at 29th April 2009 Overnight Hotel £145
London

Mortgage interest

£

514

Hotel

145.00

514

630

Rent (inc deposits)

£

514

Council Tax/rates

£

514

Fixtures, fittings and furnishings

5890377
JE
22/6

431889

MB 22/6

Total

£

514

Other household costs

(e.g. service charges, utilities, telecommunications, maintenance and repairs)

Total

£

514

Please securely attach required documentation e.g. invoices, receipts etc. in support of individual items equal to or in excess of £25.00 unless standing documents e.g. mortgage statements, rental agreements etc. have previously been lodged.

Grand Total

£

145.00

Authorisation and declaration

- I confirm that the amounts claimed were incurred in respect of my additional home as reported to the Department of Resources.
- I confirm that the amounts claimed are in accordance with the rules contained in the Green Book.

Member's Signature

Date

16/6/2009

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Send your completed form to:

Operations Directorate, Department of Resources
House of Commons, London SW1A 0AA

CHARING CROSS

Lady Sylvia Hermon
House Of Commons
London,
SW1A 0AA

Room No. [REDACTED]
Arrival Date : 29/04/09
Departure Date : 30/04/09
Res No. : [REDACTED]
Cashier : [REDACTED]
Voucher / P.O. Number :
Ext Ref :
Folio No. : [REDACTED]
Invoice No. : [REDACTED]

Company Name : Government Closed
INVOICE

Invoice Date : 30/04/09

Guest Bill

Date	Charge Description	Reference	Charges £	Payments £
29/04/09	Accommodation		145.00	
30/04/09	Visa	XXXXXXXXXXXX [REDACTED]		145.00
			Balance Due £0.00	

Total Net	126.09
VAT 17.5%	0.00
VAT 15%	18.91
VAT 0%	0.00
VAT Long Stay	0.00
Total Gross	145.00

[REDACTED]
LONDON

MERCHANT ID: 771024843
TERMINAL ID: 0000077102484301
DATE: APR 30, 09 TIME: 09:53
BATCH: 001682-15 INVOICE: 517376
URN: HRH4DG0D1S7 AUTH NO: 267160
DELTA COMPLETION
AID: A000000003 010

ROOM NO : 430

TOTAL £145.00

VERIFIED BY PIN

I AGREE TO PAY THE ABOVE FINAL
AMOUNT ACCORDING TO THE
CARD/MERCHANT ISSUER AGREEMENT.

CUSTOMER COPY

TC: 782A3644D0ED855C

Inspirati

onate welcome.

VAT Number [REDACTED]

Registered in Scotland No: [REDACTED]
Registered Office: Corporate Office, [REDACTED]
Managed by [REDACTED] Management (UK) Limited.