

28 OCT 2007



Communications Allowance  
Direct payment of suppliers

Comms2  
page 1 of 2

**When to use this form** Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form** For details of costs you can claim for please refer to booklet on Communications Allowance.  
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

STEWART JACKSON MP

Constituency

PETERBOROUGH

Office use only Costc

Claim details

You can only request payment to suppliers for goods and services directly relating to Communications Allowance.  
Please ensure you attach all supplier invoices.

Period of claim from 22 / 10 / 07 to 22 / 10 / 07 Allowance year 07 / 08

Suppliers	Amount
<del>Lea</del> Lea Direct	£ : P
(Peterborough) LTD.	£ 611.00 P
	£ : P
	£ : P
	£ : P
	£ : P
	£ : P
	£ : P

Office use only  
Allow. / Supp ID / Exp. Type (Cat 5)

Authorisation and declaration

Signature

MP

costs incurred wholly, Parliamentary duties.

Date 21/12/07

**LEAFLETS DIRECT (PETERBOROUGH) LIMITED**



**INVOICE**

**Client:**



**Date:**

22<sup>nd</sup> October 2007



**Invoice Number:**



**Work Completed:**

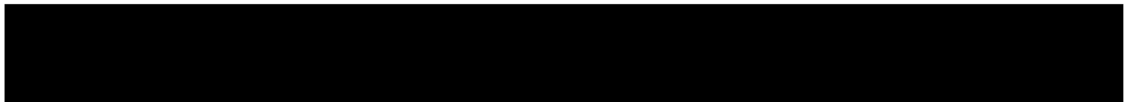
Distribution of 4,000 'Stewart Jackson Annual Report' newsletters in the Park Ward of Peterborough @ £130.00 per thousand - £520.00

**SUB TOTAL: £520.00**

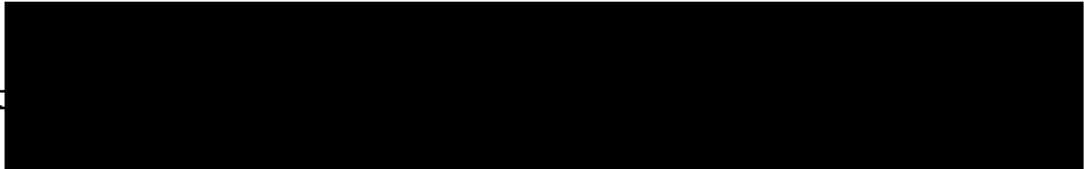


**VAT @ 17.5% - £91.00**

**BALANCE DUE: £611.00**



*Thank you for placing your business with Leaflets Direct.*





Communications Allowance
Direct payment of suppliers

12 DEC 2007

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Your details

Name in CAPITAL LETTERS

STEWART JACKSON

Constituency

PRESTONBOROUGH

Office use only Cost

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from 1, 10, 07 to 1, 10, 07 Allowance year 07, 08

website checked.

Table with 2 columns: Suppliers, Amount. Row 1: Haecceitas, £ 508.19 p

Office use only
Allowance / Supplier ID / Expense Type

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

10/12/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

**Office use only**

Initials / Date

Validation  
completed

Comments

haecceitas

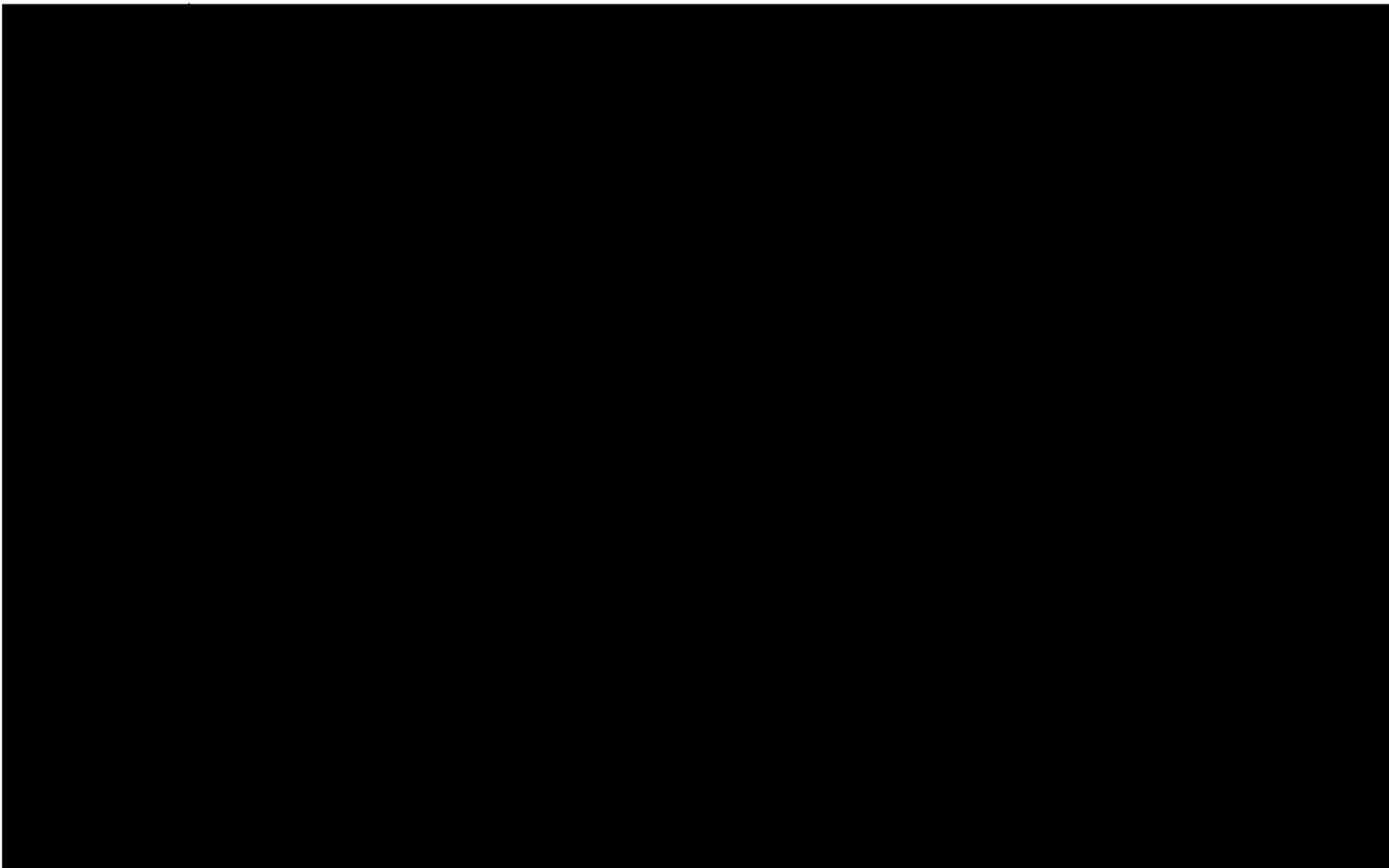
**invoice**

Stewart Jackson MP

invoice number [REDACTED]  
October 1 2007

service	amount	vat
2 months support, hosting, security management and software upgrades for constituency website	£170.00	£29.75
re-registration of stewartjackson domains (1-2 yrs)	£262.50	£45.94
	<u>£432.50</u>	<u>£75.69</u>

**total now due: £508.19**





**Communications Allowance**  
**Direct payment of suppliers**

**Comms2**

page 1 of 2

**When to use this form**

- Use this form to ask us to pay your suppliers for [redacted] incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

STUART JACKSON MP

Constituency

PETERBOROUGH

Office use only      Cost

**Claim details**

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 28 / 9 / 07 to 28 / 10 / 07 Allowance year 07 / 08

Suppliers	Amount
TB Mackley Station	£ 3457.50 p
TB Coleby Station	£ 1880.00 p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p

Office use only

Allow.	Supp ID	Exp.Type (Cat 5)
[redacted]	[redacted]	[redacted]

**Authorisation and declaration**

I hereby declare that the amount requested is the correct amount for the payment of costs incurred wholly, or in part, in connection with my Parliamentary duties.

Signature

[redacted signature]

MP

Date

13/11/07

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation completed

Comments

**Stewart Jackson MP**  
[REDACTED]

Invoice [REDACTED] ✓  
Date: 28<sup>th</sup> September 2007  
[REDACTED]

TB Marketing Reference: [REDACTED]

Description	Unit Price	Net Amount	VAT Amount	Invoice Total
45 000 A3, Annual Reports 150gsm <b>Stewart Jackson MP</b> <b>Peterborough</b>		3350.00	N/A	
Delivery		100.00	17.50	
Payment Terms 7 Days From Receipt Of Invoice.				
Cheques Payable To 'TB Marketing Solutions Ltd'		3450.00	17.50	<b>3467.50</b>
(Account Details For BACS If Applicable) TB Marketing Solutions Ltd [REDACTED]				✓

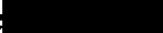

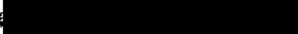
**Please note, debit payment now available.**  
**Please call for further information.**





**Stewart Jackson MP**



Invoice  ✓ ✓  
Date: 29<sup>th</sup> October 2007  
Customer Reference:   
TB Marketing Refer 

Description	Unit Price	Net Amount	VAT Amount	Invoice Total
Stewart Jackson Website Bespoke design including: Podcasts, variable picture gallery, news, content management system and 12 months hosting.		1400.00	245.00	
12 months content update		200.00	35.00	
Payment Terms 7 Days From Receipt Of Invoice.				
Cheques Payable To 'TB Marketing Solutions Ltd'		1600.00	280.00	<b>1880.00</b>
(Account Details For BACS If Applicable) TB Marketing Solutions Ltd				✓

**Please note, debit payment now available.  
Please call for further information.**



29 OCT 2007



Direct payment of suppliers

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

STEWART JACKSON MP

Constituency

Peterborough

Office use on

Costs

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 - this will enable us to process your claim more promptly
any claims for petty cash do not exceed £250 per month
you attach all supplier invoices.

You must specify

the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

31, 07, 07

Allowance year

07, 08

Incidental Expenses Provision claims

Office use only

Table with 2 columns: Suppliers, Amount. Rows include Cellhire (1) £82.68, Cellhire (2) £115.40, Cellhire (3) £72.81, Banner (4) £468.05, Cellhire (3) £39.46. Total £738.94.

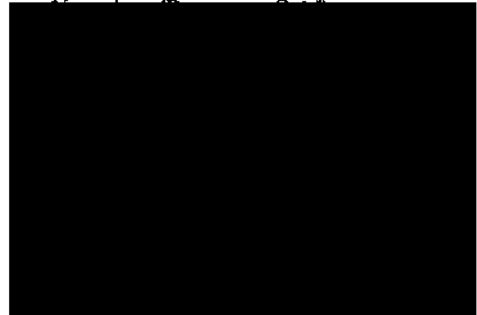
Allow or A/c code, Supplier ID, Exp/ Cat 5

Claim details *continued*

**Staffing Allowance claims**

Office use only

	Suppliers	Amount
Item 6	Bauer (5)	£ 121 : 26 p
Item 7	" (6)	£ 17 : 45 p
Item 8	"	£ 170 : 63 p
Item 9	" (7)	£ 13 32 109 : 96 p
<b>Total</b>		<b>£ 738 : 94 p</b>



**Authorisation and declaration**

I confirm that the payments requested are in respect of costs incurred wholly,   
 [Redacted] parliamentary duties.

Signature

[Redacted Signature]

Date

07, 08, 07

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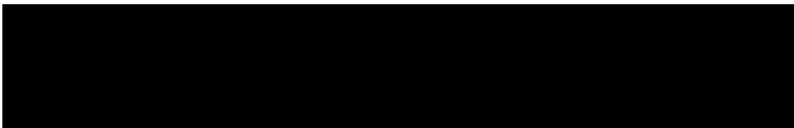
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

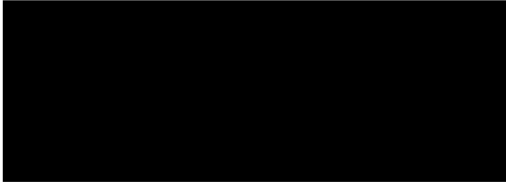
	Validation	Initials	Date		Validation	Initials	Date
Claims received			/ /	Member ID added to form			/ /
Signature check			/ /	Payment codes added to form			/ /
Funds check			/ /	Receipts/ documentation present			/ /
Allowable expenditure			/ /	Processing input			/ /

Please use margin for comments

invoice



Stewart Jackson



Invoice Date : 11 July 07  
Invoice No :  
Account No :  
RA Number :

For the rental of the following equipment:-

Small Blackberry SIM Tel.No

Between 19 Jun 07 @ 08:00  
and 01 Jul 07 @ 08:00

Equipment still on rent

Description	Quantity	Unit Price £	Amount £
RENTAL	12 days	1.07	12.80
MANAGED SERVICE	12 days	0.27	3.20
CALLS			36.37
ITEMISED BILLING	1	0.00	0.00
DELIVERY	1	18.00	18.00



Sub-total 70.37

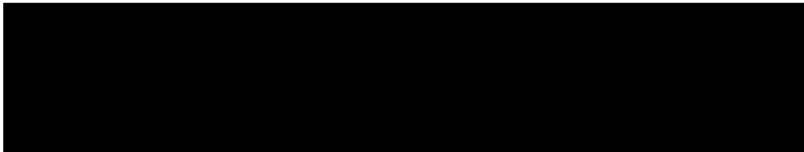
Purchase Order Number

VAT @ 17.50 % 12.31

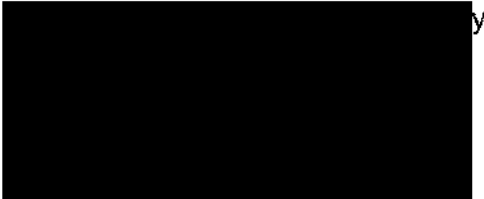
Payment Due: 25 July 07

Amount Due £ 82.68





Stewart Jackson



Invoice Date : 11 July 07  
 Invoice No :   
 Account No :   
 RA Number :

For the rental of the following equipment:-

Small Blackberry SIM Tel.No.

Between 01 Jun 07 @ 08:00  
 and 17 Jun 07 @ 08:00

Rental closed

Description	Quantity	Unit Price £	Amount £
RENTAL	16 days	1.07	17.07
MANAGED SERVICE	16 days	0.27	4.27
CALLS			76.87
ITEMISED BILLING		0.00	0.00

Sub-total 98.21

**Purchase Order Number**

VAT @ 17.50 % 17.19

Payment Due: 25 July 07

Amount Due £ 115.40



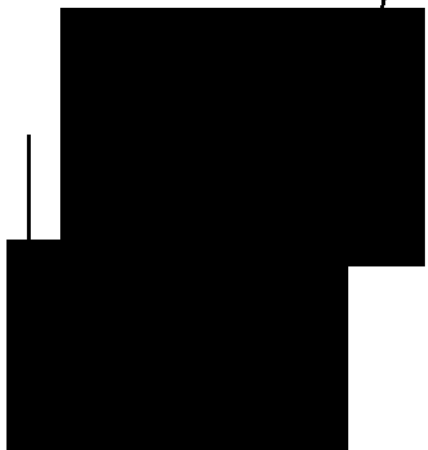


Stewart Jackson



Date : 29 June 2007  
Account No : [Redacted]

Date	Type	Ref	Debits(£)	Credits(£)	Outstanding(£)
10 May 07	[Redacted]	[Redacted]	33.35	0.00	33.35
14 Jun 07	[Redacted]	[Redacted]	123.68	0.00	39.46



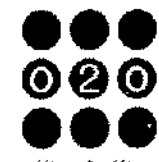
CR - credit

Amount Due £ 72.81

28 days & Under	Over 28 days	Over 56 days	Over 84 days
39.46	33.35	0.00	0.00



# Statement



Stewart Jackson MP

Customer Account : [REDACTED]

Statement Date : 18/07/2007

Tel N  
Fax N  
EMail

Page : 1

Date	Transaction Type	Document	Customer Reference	Status	Transaction Value	Outstanding Value
04/05/2007	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	312.85	312.85
23/05/2007	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	-121.26	-121.26
25/05/2007	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	-17.45	-17.45
30/05/2007	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	170.63	170.63
30/06/2007	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	13.32	13.32
12/07/2007	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	109.96	109.96

**OVERDUE**

FAILURE TO MAKE PAYMENT MAY  
RESULT IN ORDERS BEING HELD

Total : 468.05

Payment is awaited, also  
Please ignore items unde

items.

		Status:
INV	Invoice	P Partly paid
CRN	Credit Note	D Invoice under query
CASH	Payment	
CADJ	Credit Adjustment	
DADJ	Debit Adjustment	

**Banner**  
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