



Communications Allowance
Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

STEPHEN LADYMAN

Constituency

SOUTH THANET

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 1 / 08 to 31 / 1 / 08 Allowance year 07 / 08

Office use only

Description of service or goods	Amount
SURGERY LEAFLETS	£ 545.83 p
SURGERY AD	£ 54.00 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Total

£ 599.83 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

7/2/08

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation
completed

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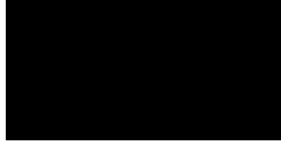
£ 599.83
£

Comments

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Stephen Ladyman MP



Invoice

Page 1

Invoice No. [Redacted]

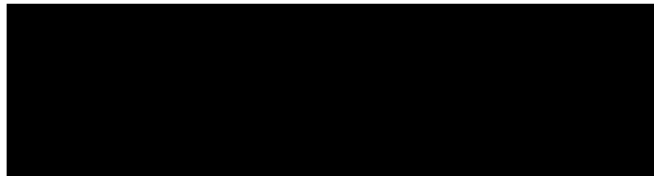
Invoice/Tax Date 14/11/2007

Cust. Order No.

Account Ref. [Redacted]

Quantity Details

	Disc%	Disc Amount	Net	VAT Rate	VAT
1.00 Leaflets - 2008 Surgery Details 2pp DL Colour 10K	0.00	0.00	505.00	0.00	0.00
1.00 Delivery Scale B	0.00	0.00	34.75	17.50	6.08



Total Net Amount 539.75

Total VAT Amount 6.08

Invoice Terms: 30 Days

Invoice Total 545.83



MINSTER MATTERS

ACCOUNTS:

INVOICE No

Dr Stephen Ladyman

For advertising in MINSTER MATTERS
In the December 2007 February and March 2008 issues

£54.00

**Please make cheques payable to Minster Newsletter and return
to the above address.**

Thank you for your support



Communications Allowance
Member's reimbursement form

VALIDATION
08 JAN 2008
Comms1
page 1 of 2
RECEIVED

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Your details

Name in CAPITAL LETTERS

STEPHEN LADYMAN

Constituency

SOUTH THANET

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 12 / 07 to 31 / 12 / 07 Allowance year 07 / 08

Description of service or goods

Amount

STAMPS

£ 571 : 28 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 571 : 28 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

4/1/08

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Validation
completed

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Input subtotals per Cat 5

£

£

Comments



Post Office Ltd

S/a 2ndx100		
@ 24.00		96.00
TOTAL DUE TO POST OFFICE		96.00
isa Debit	FROM CUSTOMER	96.00
BALANCE		0.00

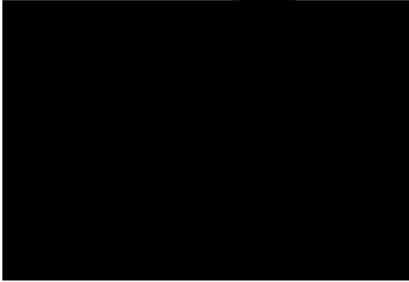
Postage stamp			
1 @ 1.00		1.00	
Special 2nd			
1 @ 0.24		0.24	
SAS bk 1st x 8			
1 @ 2.04		2.04	
S/a 2ndx100			
2 @ 24.00		48.00	
TOTAL DUE TO POST OFFICE		51.28	
Visa Debit	FROM CUSTOMER	51.28	
BALANCE		0.00	

Thank You

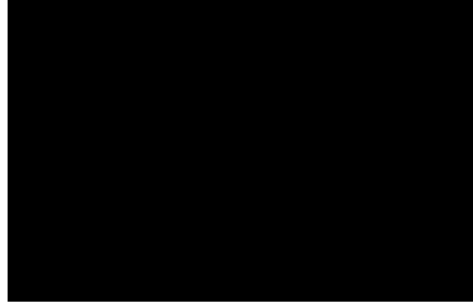
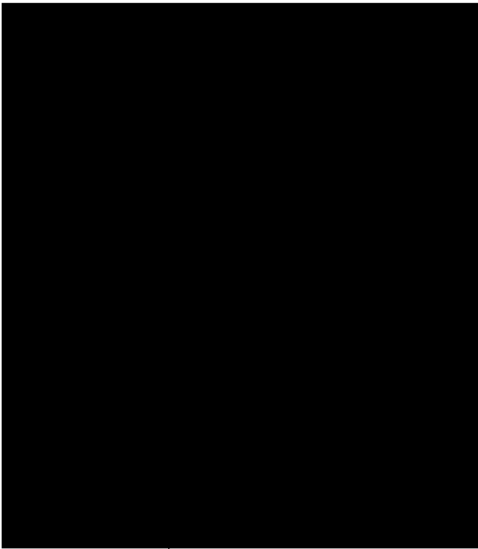


S/a 2ndx100			
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Visa Debit	FROM CUSTOMER	192.00	
BALANCE		0.00	

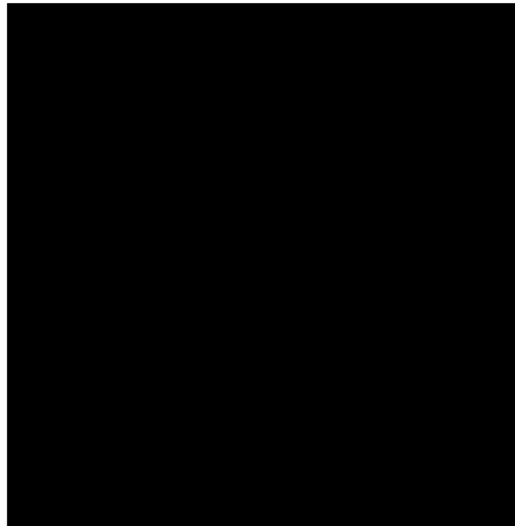
Document Reference



S/a 2ndx100		
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TOTAL DUE TO POST OFFICE		240.00
Visa Debit	FROM CUSTOMER	240.00
BALANCE		0.00



S/a 2ndx100		
8 @ 24.00		192.00
TOTAL DUE TO POST OFFICE		192.00
Visa Debit	FROM CUSTOMER	192.00
BALANCE		0.00





Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

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Your details

Name in CAPITAL LETTERS

STEPHEN LADYMAN

Constituency

SOUTH THAMPTON

Office use on

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1/11/07 to 30/11/07 Allowance year 07/08

Description of service or goods

Amount

Table with 2 columns: Description of service or goods, Amount. Row 1: REC 1: SURGERY AD [REDACTED] SIGNAL £ 400.00 p

Office use only

Allow. / Exp. Type (cat5)

Total

£ 400.00 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

7/12/07

Data protection

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Office use only

Initials / Date

Validation
completed

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Input subtotals per Cat 5

£

£

Comments

The Signal



23 November 2007

Invoice

To: Mr Ladyman

Re: Full page advert for 12 months
(September 2007 – September 2008 inc) £400.00

TOTAL £400.00





Communications Allowance
Member's reimbursement form

- 6 NOV 2007

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Your details

Name
in CAPITAL LETTERS

S. LADYNAX

Constituency

SOUTH THANET

Office use only
Costs M

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 10 / 07 to 31 / 10 / 07 Allowance year 07 / 08

Description of service or goods	Amount
STAMPS (REC 1-4)	£ 401 : 20 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
Total	£ 401 : 20 p

Office use only
Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature I _____ MP Date 1.11.07

Data protection


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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
	<input type="text"/>
	
	Input subtotals per Cat 5
	<input type="text" value="£"/>
	<input type="text" value="£"/>
Comments	



Post Office Ltd.



Post Office Ltd.

S/a 2ndx100		
4	0	24.00
		96.00
TOTAL DUE TO POST OFFICE		96.00
Visa Debit	FROM CUSTOMER	96.00
BALANCE		0.00

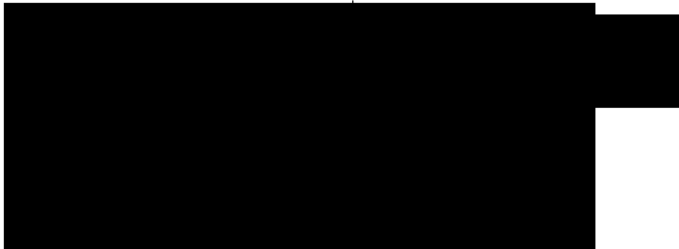
Post Label 2		
1	0	2.30
		2.30
Postage stamp		
1	0	16.00
		16.00
Postage stamp		
9	0	0.20
		1.50
Postage stamp		
8	0	0.10
		0.80
TOTAL DUE TO POST OFFICE		22.70
Visa Debit	FROM CUSTOMER	22.70
BALANCE		0.00

PLEASE RETAIN THIS RECEIPT AS PROOF
OF POSTING FOR ITEMS LISTED BELOW



Post Office Ltd

STAPLES



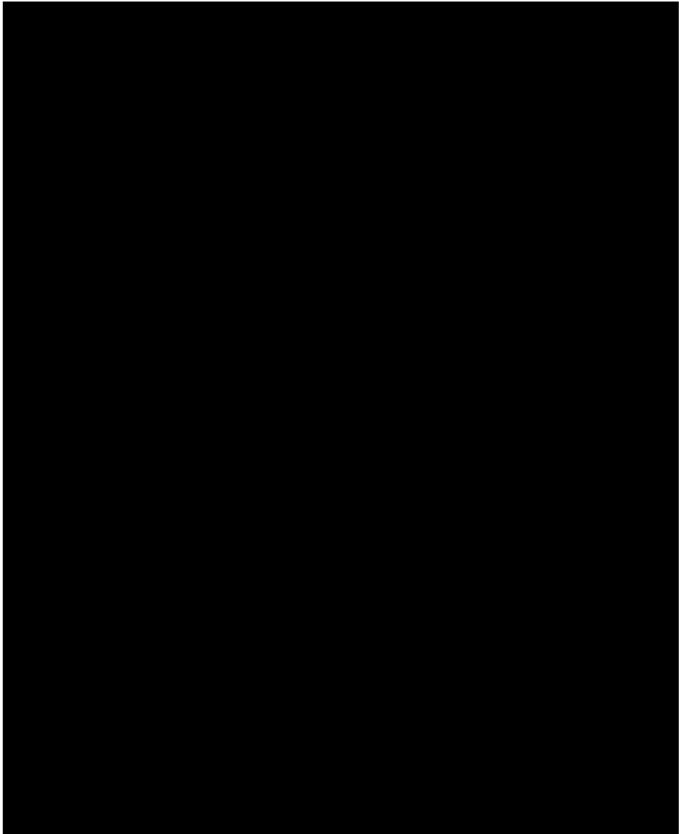
QTY SKU OUR PRICE

2	SPLS ALL IN ONE PAPER 5R	
	3141728707967	42.50 1
	SUBTOTAL	42.50

VAT Code	Ex VAT	VAT	TOTAL
1 17.5%	36.17	6.33	42.50

TOTAL		£42.50
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S/a 2ndx100		
10 @ 24.00		240.00
TOTAL DUE TO POST OFFICE		240.00
Visa Debit	FROM CUSTOMER	240.00
BALANCE		0.00





Communications Allowance

Comms1

page 1 of 2

Member's reimbursement form

10 SEP 2007

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Your details

Name in CAPITAL LETTERS

STEPHEN LADYMAN

Constituency

SOUTH GAMET

Office use only

Costs

M

Claim details

You can only claim for costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

14 SEP 2007

Period of claim

from 1/8/7 to 31/8/07

Allowance year

07/08

Description of service or goods

Amount

SURGERY AD (Rec 1)

£ 54 : 00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 54 : 00 p

Office use only

Allow. / Exp. Type (cat5)

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

0.9.7

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only	
Initials / Date	Input subtotals per Cat 5
Validation completed	<div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 100px; height: 20px; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px; margin-right: 5px;"></div> <div style="margin-left: 5px;">£</div> </div> <div style="display: flex; align-items: center;"> <div style="border: 1px solid black; width: 100px; height: 20px; margin-right: 5px;"></div> <div style="border: 1px solid black; width: 100px; height: 20px; margin-right: 5px;"></div> <div style="margin-left: 5px;">£</div> </div>
<p>Comments</p>	



MINSTER MATTERS

ACCOUNTS:



INVOICE No 

Dr Stephen Ladyman



For advertising in MINSTER MATTERS
In the September, October and November 2007 issues

£54.00

**Please make cheques payable to Minster Newsletter and return
to the above address.**

Thank you for your support



Communications Allowance
Direct payment of suppliers



06 SEP 2007

Comms2
page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

STEPHEN LADYMAN

Constituency

SOUTH TYANET

Office use only Costs



Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
 you attach all supplier invoices.

Period of claim

from 1/8/07 to 31/8/07

Allowance year

07/08

Suppliers

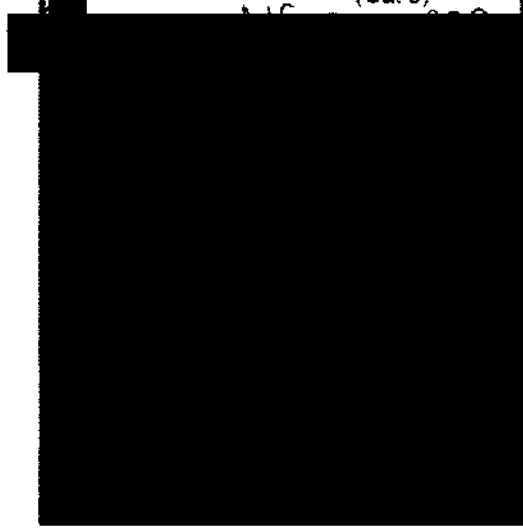
Amount

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

ARLINGTON PRESS

£ 2622.60



£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

5.9.07

✓

Data protection

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Office use only

Initials / Date

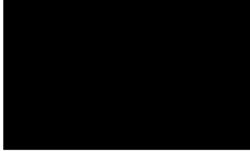
Validation
completed**Comments**



ARLINGTON PRESS



South Thanet Labour Party



Invoice

Number 
 Date 14th August, 2007
 Your Ref 
 Our Ref 

Details

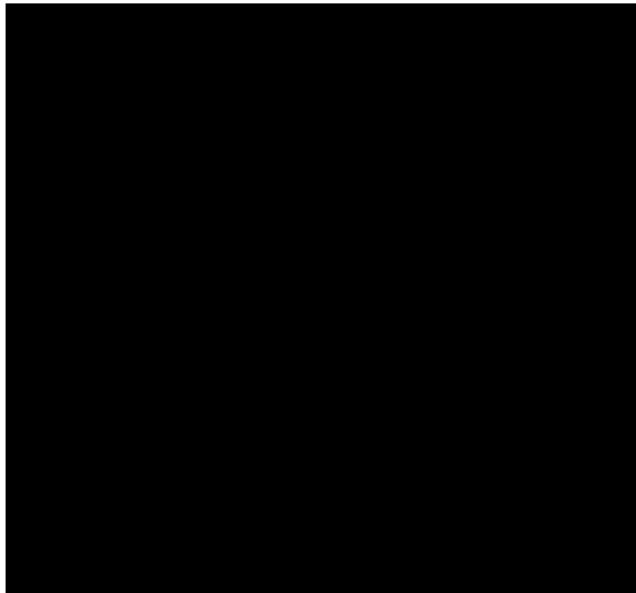
Thanet South Newsletter

To typesetting, preparing artwork, supplying proofs, printing overall in four colours process upon 130 gsm white gloss art and supplying 30,000 copies 4 pages A4 as per our quotation

2385.00

To run-on and supplying additional 4,000 copies 4 pages A4 at £59.40 per 1,000

237.60



Goods	2622.60
VAT @ ZERO	NIL
TOTAL	£ 2622.60

TERMS: Settlement required within 28 days of invoice date



Communications Allowance
Member's reimbursement form

VALIDATED Comms1
06 AUG 2007
RECEIVED
page 1 of 2

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Your details

Name in CAPITAL LETTERS STEPHEN LADYMAN
Constituency SOUTH THANET

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 7 / 7 to 31 / 7 / 7 Allowance year 07 / 08

Description of service or goods	Amount
<u>NEWSLETTER DELIVERY (RECI)</u>	<u>£ 1395.70 p</u>
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p

Office use only

Allow. / Exp. Type (cat5)

Total

£ 1395.70 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature _____ MP Date 2.8.7

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation
completed

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Comments

MULTIDOX NATIONWIDE Ltd



Dr. STEPHEN LADYMAN M.P.



Invoice Number: 

Your Ref: 

26th July 2007

Delivery of Promotional Material

33,938	Dr. STEPHEN LADYMAN M.P.	@ £35.00	per thousand	£1,187.83
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VAT @ 17.5% £207.87

Total	£1,395.70
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FINANCE & ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance Direct payment of suppliers

Comms2

page 1 of 2

18 APR 2008

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

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Your details

Name
in CAPITAL LETTERS

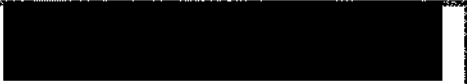
STEPHEN LADYMAN

Constituency

SOUTH THANET

Office use only

Costs



Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1 / 3 / 08 to 31 / 3 / 08

Allowance year

07 / 08

Suppliers

Amount

ARLINGTON PRESS

£ 2682.00 p

£ : p

£ : p

£ : p

£ : p

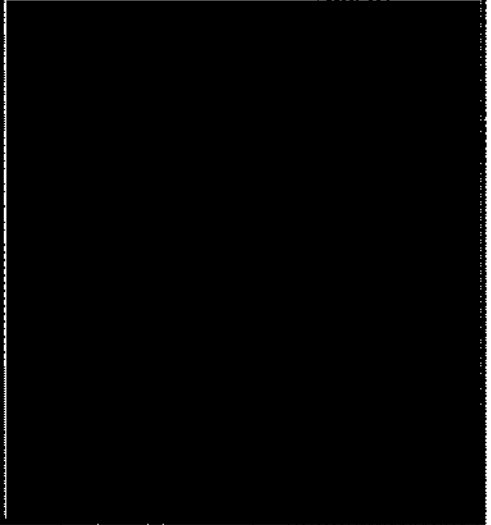
£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)



Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exci... ce of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

16 / 4 / 08

Data protection

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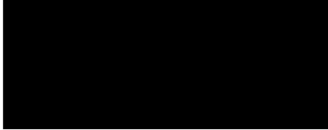
Validation
completed**Comments**




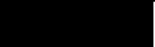
ARLINGTON PRESS



South Thanet Labour Party



Invoice

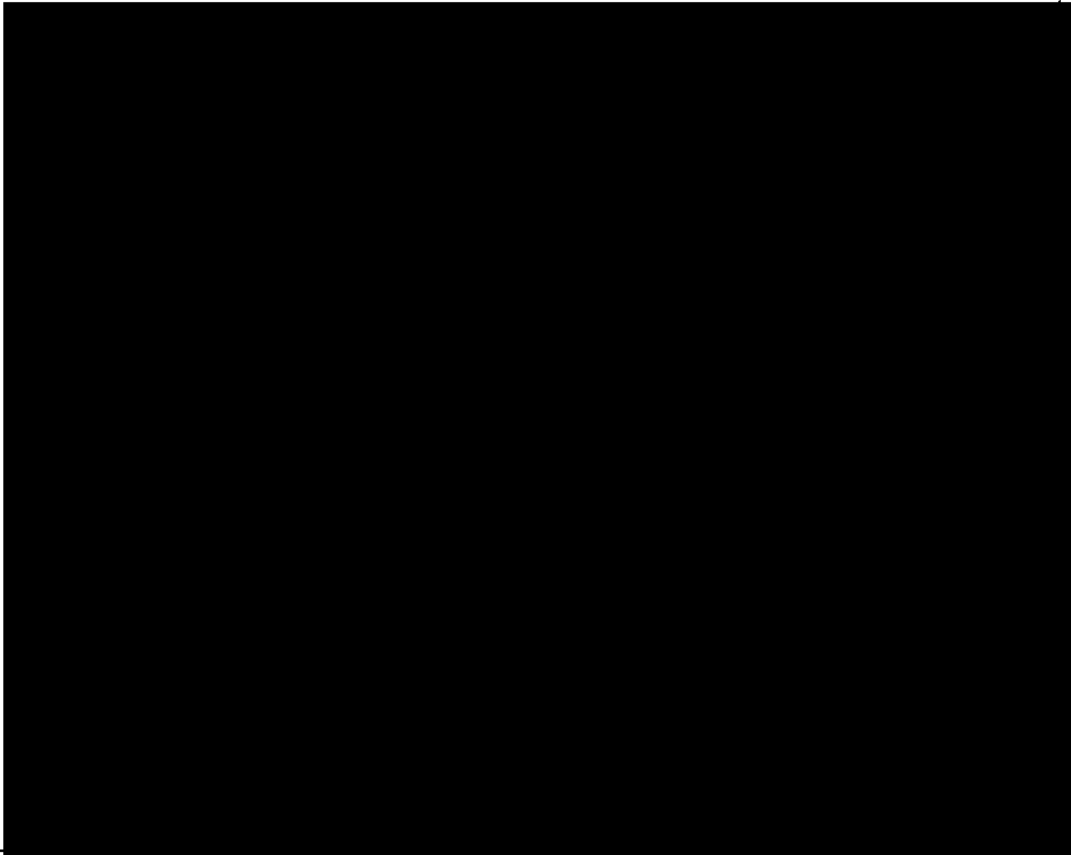
Number 
 Date 20th March, 2008
 Your Ref 
 Our Ref 

Details

Thanet South Newsletter - Spring 2008 Issue
 To typesetting, preparing artwork, supplying proofs, printing overall in four colours process
 upon 130 gsm white gloss art and supplying 35,000 copies 4 pages A4
 as per our quotation

2682.00

Goods collected from our premises on 20th March.



Goods	2682.00
VAT @ ZERO	NIL
TOTAL	£ 2682.00

TERMS: Settlement required within 28 days of invoice date



Communications Allowance
Member's reimbursement form

18 APR 2008

Comms1
page 1 of 2

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS: STEPHEN LADYMAN
Constituency: SOUTH THANET

Office use only
Costs: M [REDACTED]

Claim details

You can only claim for costs you have actually paid.
Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1 / 3 / 08 to 31 / 3 / 08 Allowance year 07 / 08

Description of service or goods	Amount
NEWSLETTER DISTRIBUTION	£ _____ : _____ p
(RECEIPTS 1, 2 + 3)	£ 1357 : 13 p
[REDACTED]	£ _____ : _____ p
[REDACTED]	£ _____ : _____ p
[REDACTED]	£ _____ : _____ p
[REDACTED]	£ _____ : _____ p
[REDACTED]	£ _____ : _____ p
Total	£ 1357 : 13 p

Office use only
Allow. / Exp. Type (cat5)

[REDACTED]

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature: I [REDACTED] MP Date: 15.4.08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Data

Input subtotals per Cat 5

Validation completed

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£

£

Comments

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To STEVE LADYMAN MP

		BY RETURN	BY RETURN
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5.5	LEAFLETS	£30.00	£165.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
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			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
			£0.00
		Sub-Total	£165.00
		Sales Tax	£28.88
		Total	£193.88

Thank you for your business



