



Additional Costs Allowance

06/07

ACA2

Member's claim form

03 MAY 2007

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

STEPHEN HESFORD

Constituency

WIRRAL WEST

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for those for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 01 / 01 / 07 to 31 / 3 / 07 x 3

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 2550 : 00 p ✓

Food

£ 1000 : 00 p ✓

Utilities

£ : p ✓

Council Tax/Rates

£ 1068 : 51 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1600 : 25 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

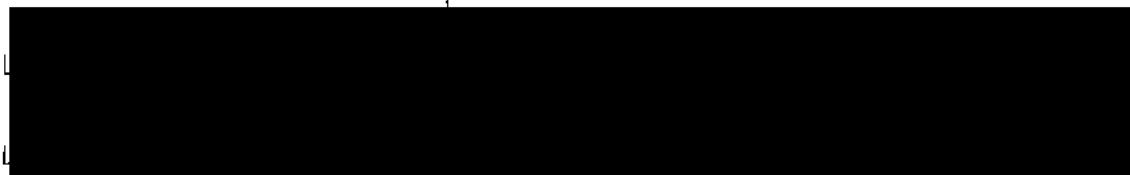
Total

£ 6218 : 76 p

1600 = 25

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

2/5/07**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

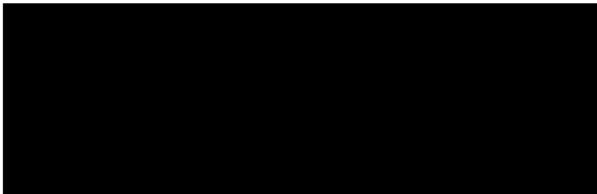
For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

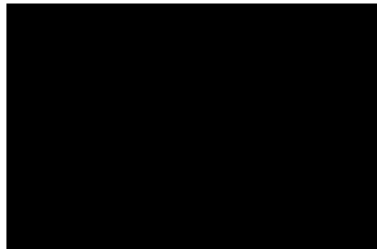
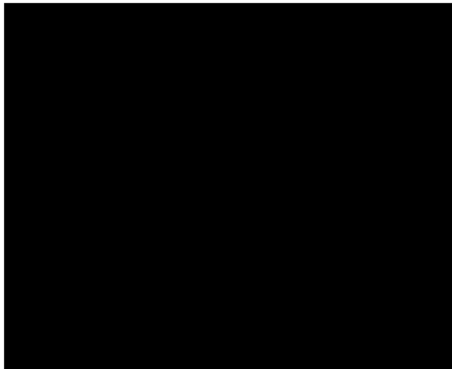
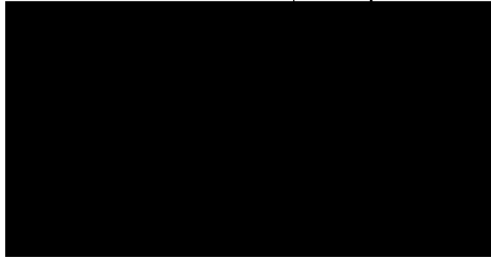
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Application For Payment and/or Notice to Long Leaseholders of Rent Due under the Commonhold and Leasehold Reform Act 2002 Section 166



(This is not a VAT invoice)

TO: TENANT/LEASEHOLDER (NOTE 1)



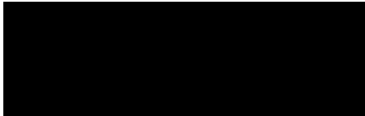
APPLICATION No

TAX POINT DATE

29Mar2007

CLIENTS VAT No

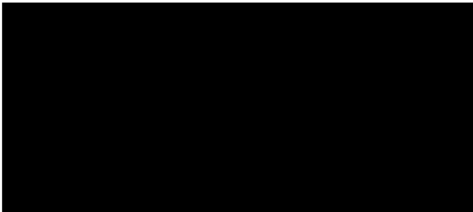
THIS NOTICE IS GIVEN IN RESPECT OF:



Tenant Reference



DUE DATE	DETAIL	VAT	AMOUNT
25 Mar 07	Half Yearly S/C Reserve In Advance	25 Mar 07-28 Sep 07	571.50
25 Mar 07	Half Yearly S/C Insurance In Advance	25 Mar 07-28 Sep 07	100.67
25 Mar 07	Half Yearly Service Charge In Advance	25 Mar 07-28 Sep 07	928.08



TOTAL DUE 1,600.25



Additional Costs Allowance

06/07

Member's claim form

MAY 2002

About filling in this form

- For details of costs you can claim for, see Green Book...
If you have any doubt about whether you can claim for a... please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

STEPHEN HESFORD

Constituency

WIRRAL WEST

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for... for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 01 / 01 / 07 to 31 / 13 / 07 x 3

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 2550 : 00 p

Food

£ 1000 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 1068 : 51 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1600 : 25 p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

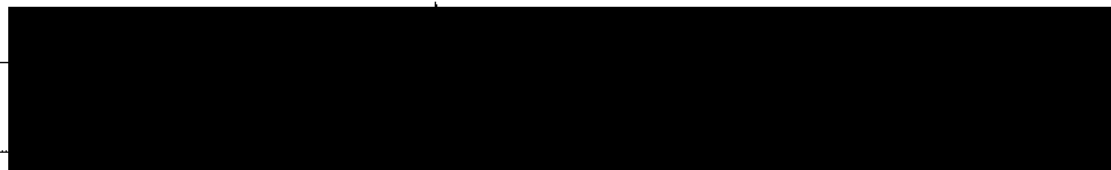
Total

£ 6218 : 76 p

Handwritten total: £4,618-51

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

2/5/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Council Tax
Bill for 2007/08

Your Account number

Date:
12 March 2007

Amount payable for 2007/2008

£1068.51

Reminder for 2007/08

Your Account number

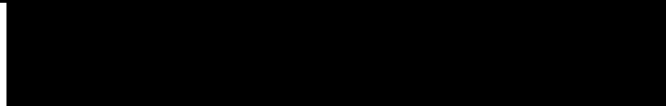
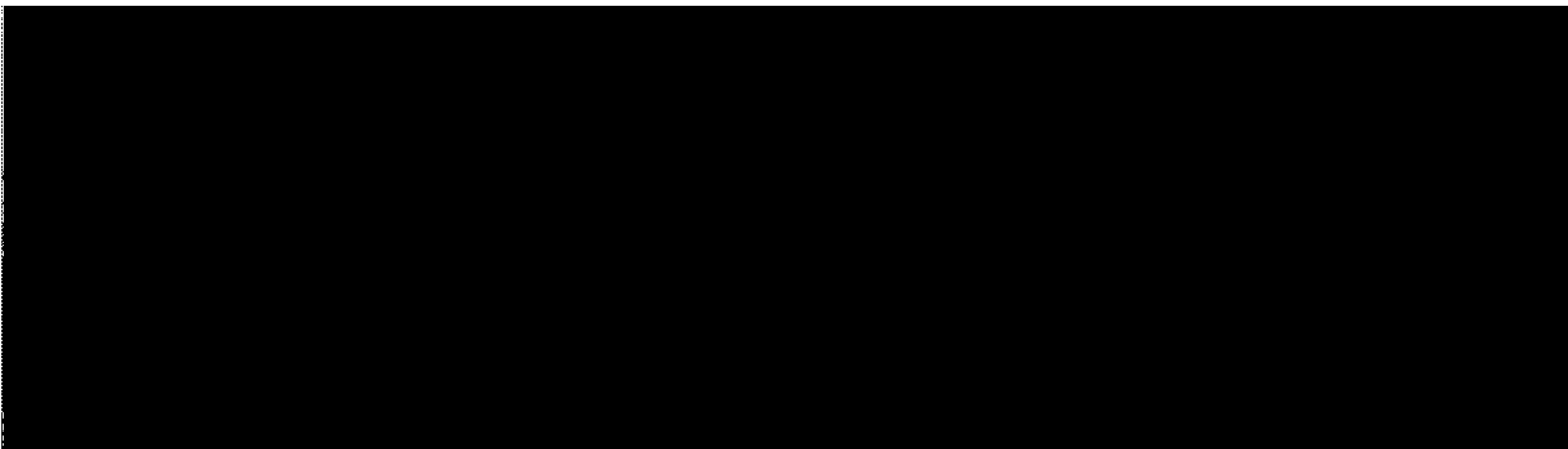


MR STEPHEN HESFORD

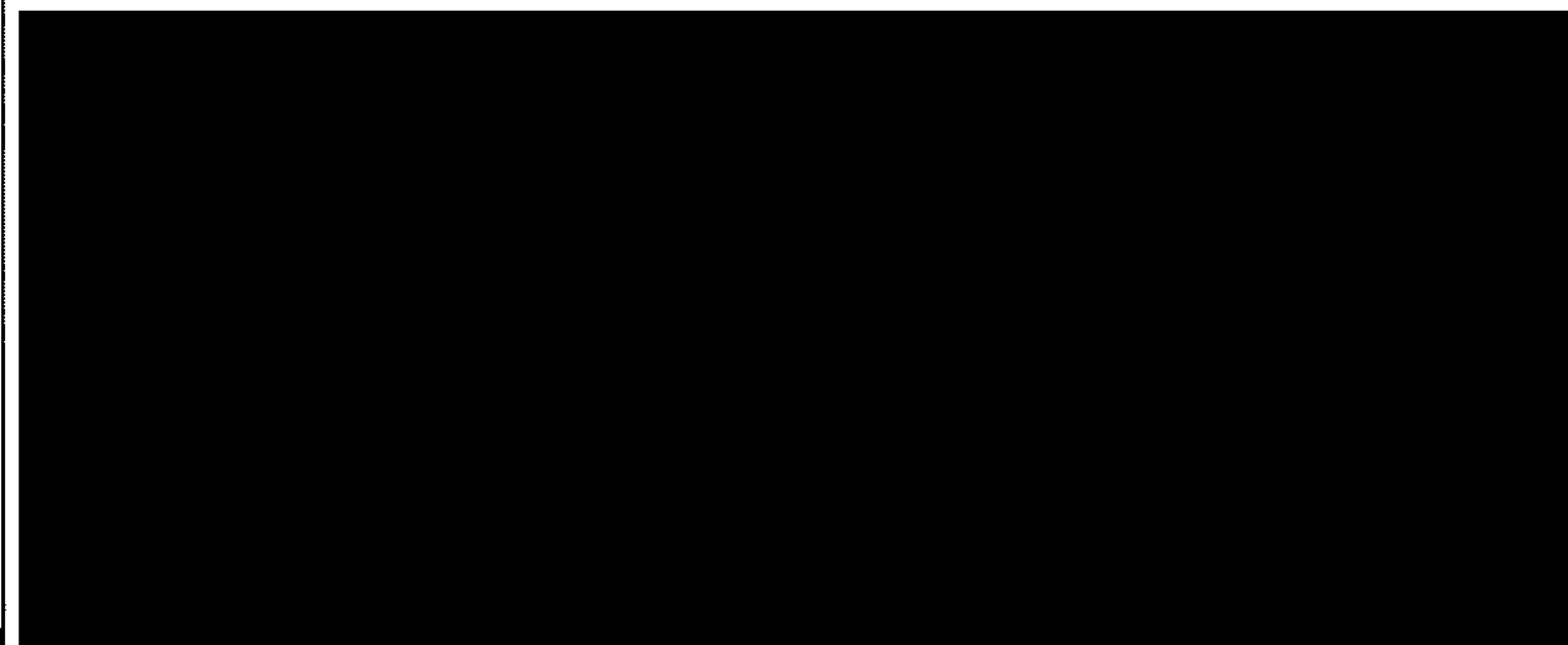


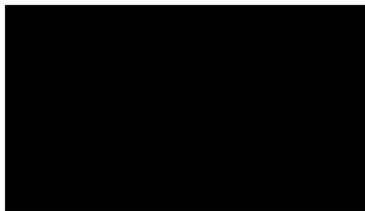
Date:

11 April 2007



Total amount due now: £105.51





notices (including notices in proceedings)
may be served upon the Landlord-



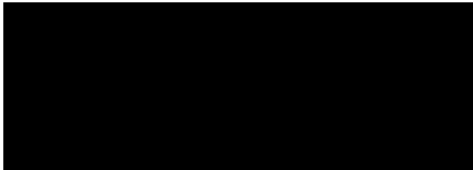
APPLICATION No

TAX POINT DATE

29Mar2007

CLIENTS VAT No

THIS NOTICE IS GIVEN IN RESPECT OF:

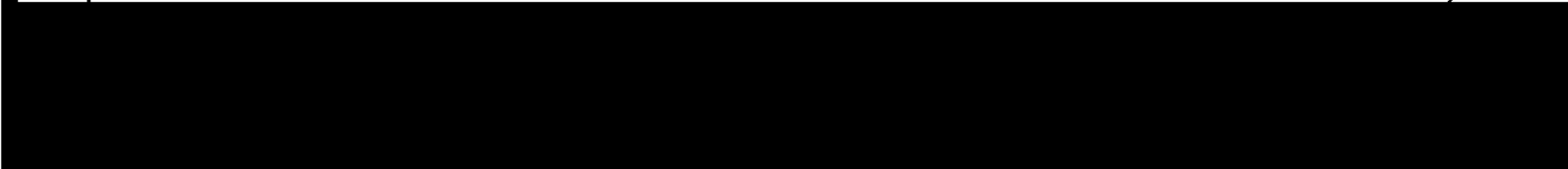


tenant Reference



DUE DATE	DETAIL	VAT	AMOUNT
25 Mar 07	Half Yearly S/C Reserve In Advance	25 Mar 07-28 Sep 07	571.50
25 Mar 07	Half Yearly S/C Insurance In Advance	25 Mar 07-28 Sep 07	100.67
25 Mar 07	Half Yearly Service Charge In Advance	25 Mar 07-28 Sep 07	928.08

period
2014/07





Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1.
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Constituency

WIRRAL WEST

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 8 / 06 to 31 / 12 / 06 x 6

Total cost of hotel stays attach all receipts

£ _____ p

Mortgage payments (interest only) or rent

£ 4000 : 00 p (incl insurance)

Food

£ 1400 : 00 p x 6 ✓

Utilities

£ 240 : 00 p

Council Tax/Rates

£ 240 : 00 p

Telephone and telecommunications

£ 240 : 00 p

Cleaning

£ 300 : 00 p x 6

Service/maintenance

£ _____ : _____ p

Repairs/insurance/security

£ ~~2400~~ 2440 : 00 p

Other

£ _____ : _____ p ▶ please specify _____

Other

£ _____ : _____ p ▶ please specify _____

Other


£ _____ : _____ p ▶ please specify _____

Total

£ 6420 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

18/12/06**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

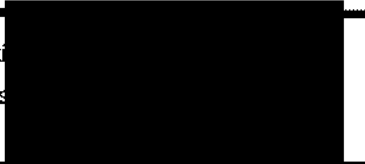


Member's claim form

19 DEC 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

STEPHEN HERFORD

Constituency

WILKIN WEST ✓



Claim details

You can only claim for

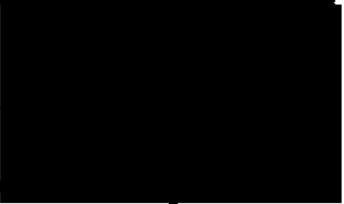
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for those for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



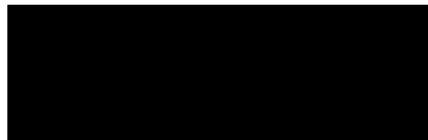
Period of claim

from 1 14 106

to 1 110 106

Total cost of hotel stays attach all receipts

£ : p



Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1365 : 49 p ✓

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1365 : 49 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

18/12/06

Data protection

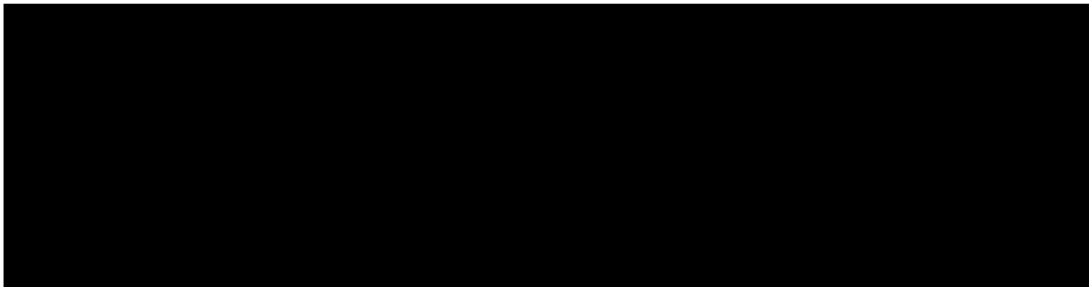
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



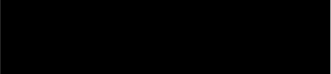
Property Manager



Cheques to be made payable to:

and sent to the above address

Demand No: 
Payment Method: 

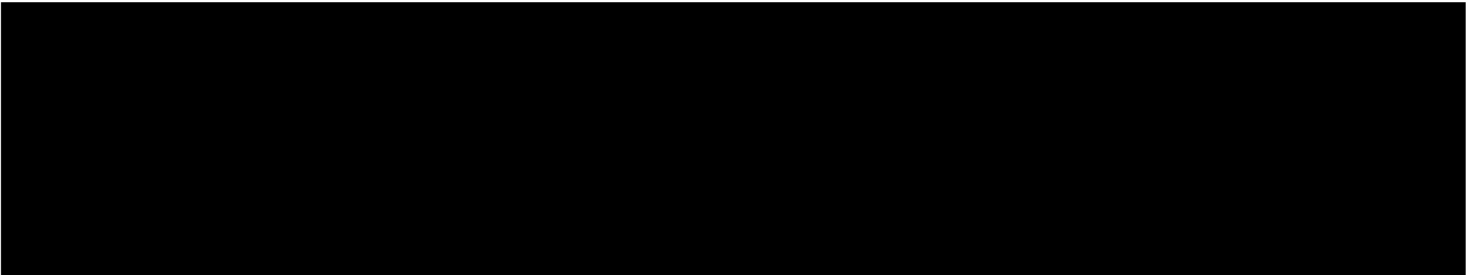
Location: 

Reference: 

Date: 26 Sep 2006

Period	Description	Charges	Balance
29 Sep 2006-24 Mar 2007	Half Yearly Rent in Advance	25.00	25.00
1 Apr 2005-31 Mar 2006	End of year balancing credit re S/C 2006	-143.76	-118.76
1 Apr 2005-31 Mar 2006	End of year balancing credit re IN - 2006	-35.51	-154.27
24 Mar 2006-n/a	2005&2006 Adjustment due to LVT hearing	-11.06	-165.33
29 Sep 2006-24 Mar 2007	Half Yearly S/C Reserve in Advance	586.93	421.60
29 Sep 2006-24 Mar 2007	Half Yearly S/C Insurance in Advance	90.13	511.73
29 Sep 2006-24 Mar 2007	Half Yearly Service Charge in Advance	878.76	1,390.49
	Brought Forward Balance		-25.00
	Total Due		£1,365.49

THE TERMS OF YOUR AGREEMENT MAY CONTAIN PROVISION REGARDING INTEREST ON LATE PAYMENT AND IN ORDER TO AVOID INTEREST CHARGES BEING ADDED TO YOUR ACCOUNT THE CHARGES ABOVE SHOULD BE PAID ON OR BEFORE THE DUE DATE





27 JUL 2006

ACA2

Member's claim form

7 JUL 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

STEPHEN HESFORD

Constituency

WIRRAL WEST

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/04/06 to 31/7/06 x4

Total cost of hotel stays attach all receipts

£ _____ p

Mortgage payments (interest only) or rent

£ 3000:00 p ✓

Food

£ 1600:00 p ✓

Utilities

£ 245:00 p ✓

Council Tax/Rates

£ 971:95 p ✓

Telephone and telecommunications

£ 245:00 p ✓

Cleaning

£ 245:00 p ✓

Service/maintenance

£ 1491:41 p ✓

Repairs/insurance/security

£ 245:00 p ✓

Other

£ _____ p ▶ please specify _____

Other

£ _____ p ▶ please specify _____

Other

£ _____ p ▶ please specify _____

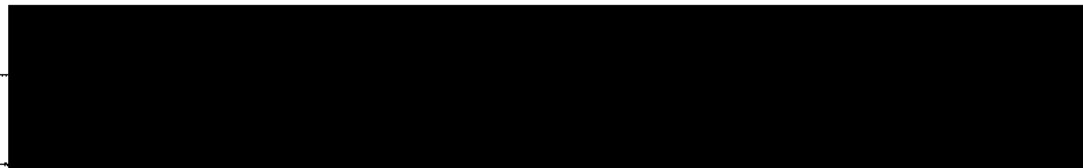
Total

£ 8043:36 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

25 / 7 / 06

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Bill for 2006/07

Your Account number

Council Tax

MR STEPHEN HESFORD

Date:
10 March 2006

Amount payable for 2006/2007

£971.95

Date: 24 Feb 2006
Tenant Ref: [REDACTED]
Demand No: [REDACTED]
Payment by: [REDACTED]

A minus sign
indicates a credit

<u>Date</u>	<u>Description</u>	<u>Gross</u>
	<i>Brought forward balance</i>	<i>0.00</i>
25 Mar 2006 28 Sep 2006	Half Yearly S/C Reserve In Advance	556.07
25 Mar 2006 28 Sep 2006	Half Yearly S/C Insurance In Advance	101.14
25 Mar 2006 28 Sep 2006	Half Yearly Service Charge In Advance	834.20
	Balance to Pay:	1,491.41