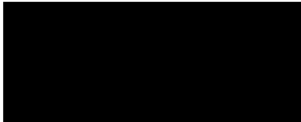




Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

STEPHEN HESFORD

Constituency

WIREVAL WEST

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 4 1 0 4 to 3 1 1 0 1 0 4

Total cost of hotel stays
attach all receipts

£ : p



Mortgage payments
(interest only) or rent

£ 5760 : 00 p

Food

£ 8200 : 00 p → 2,800

(£400 per month x 7 months)

Utilities

£ 240 : 00 p



Council Tax/Rates

£ : p

Telephone and telecommunications

£ 240 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 1331.17
~~3362.17~~ p



Repairs/insurance/security

£ 240 : 00 p

Other

£ 480 : 00 p

▶ please specify

INTEREST ON LOAN FOR PURCHASE OF FLAT

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 13762 : 17 p → £10851.17

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

14/10/04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

S H Hesford
[Redacted]

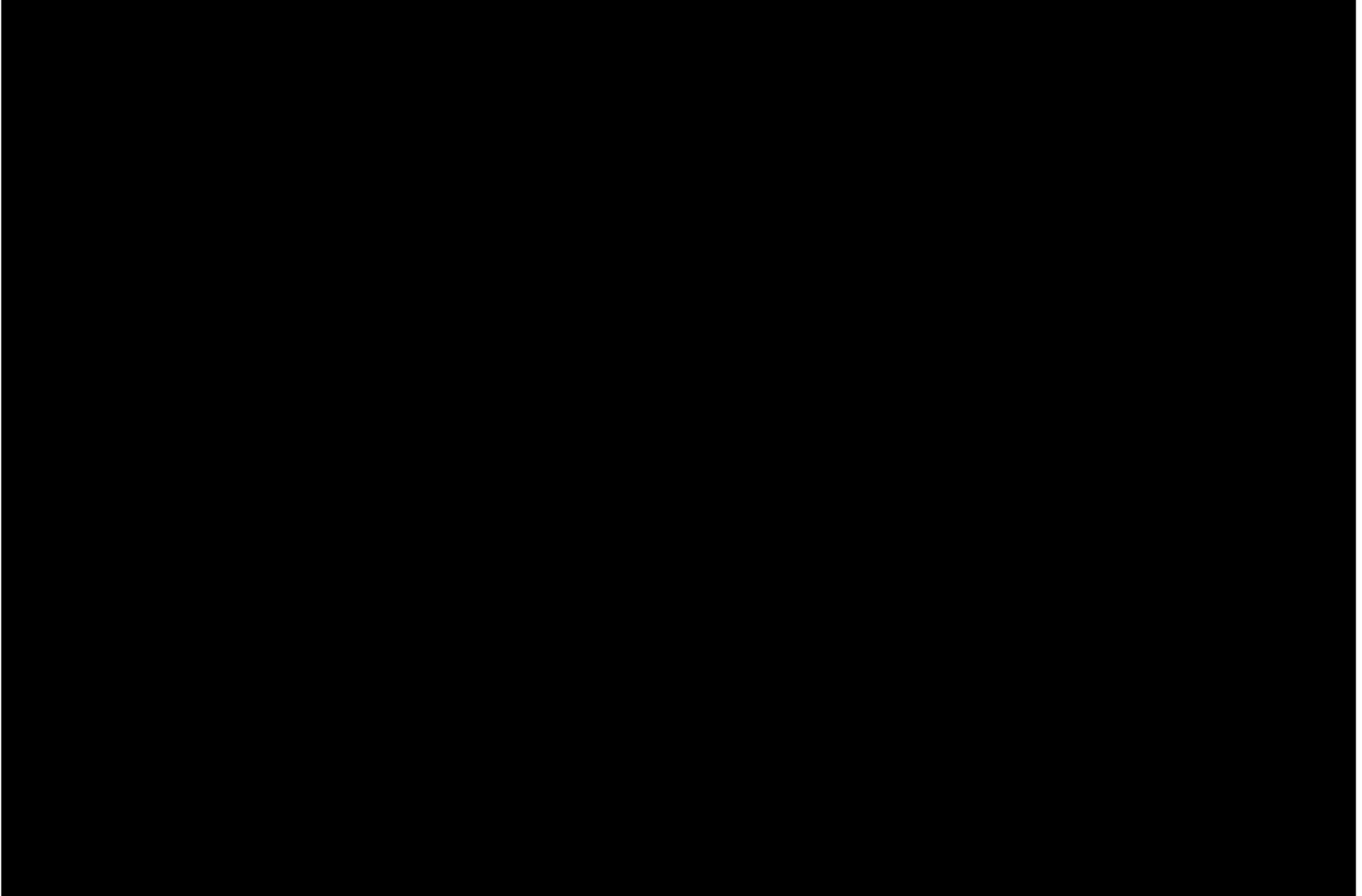
Acting as agents for:
[Redacted]

Date: 23 Sep 2004
Tenant Ref: [Redacted]
Demand No: [Redacted]
Payment by: [Redacted]

Dryden Court - Flat 21

A minus sign indicates a credit

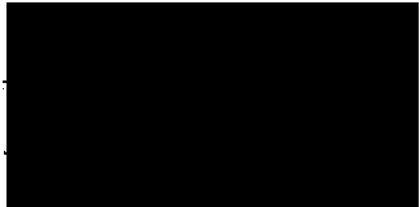
Date	Description	Gross
	<i>Brought forward balance</i>	0.00
29 Sep 2004	24 Mar 2005 Half Yearly Rent in Advance	25.00
29 Sep 2004	24 Mar 2005 Half Yearly Service Charge in Advance	745.93
29 Sep 2004	24 Mar 2005 Half Yearly Service Charge Insurance in Adv	192.71
29 Sep 2004	24 Mar 2005 Half Yearly Service Charge Reserve in Advance	367.53
	Balance to Pay:	<u>1,331.17</u>



Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID



Pay recipient

(NB Financial Processing to check whether a dedicated a/c e

Text NOV 04 - 31 MAR 05

(i.e. period of claim)

Invoice No. 18/5/05



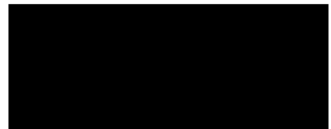
Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



* Financial Processing purposes only

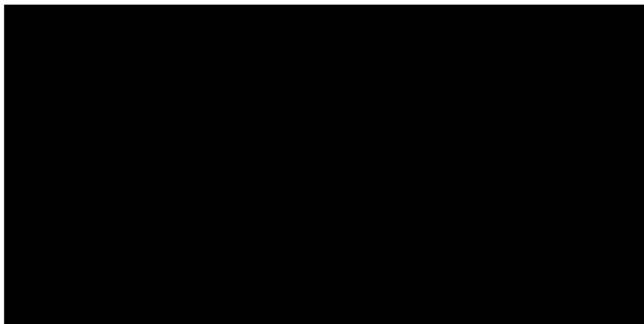
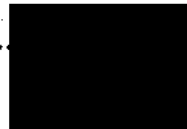
Registered by (initials & date)



10/6/05

Posted by (initials & date)

10 JUN 2005





Member's claim form

04/05



Members' Allowances

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Name in CAPITAL LETTERS

STEPHEN HESFORD

Constituency

WIRRAL WEST

Claim details

Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 11 / 04 to 31 / 3 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3785 : 00 p ✓

Food

£ 2000 : 00 p

Utilities

£ 245 : 00 p

Council Tax/Rates

£ 500 : 00 p

Telephone and telecommunications

£ 245 : 00 p

Cleaning

£ 245 : 00 p

Service/maintenance

£ 2000 : 00 p

Repairs/insurance/security

£ 245 : 00 p

Other

£ 245 : 00 p

▶ please specify REPLACEMENT TV

Other

£ 245 : 00 p

▶ please specify NEW CARPET

Other

£ 245 : 00 p

▶ please specify NEW CHAIR

Total

£ 10000 : 00 p

19 MAY 2005

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

18 / 5 / 05

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