



Additional Costs Allowance

MAY 2007

ACA2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Shona Ross

Constituency

Chesham

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/3/2007 to 31/3/2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 800 : 00 p

Food

£ ~~547~~ : 75 p

Utilities

£ 406 : 57 p GAS

Council Tax/Rates

£ 826 : 42 p ✓

Telephone and telecommunications

£ 82 : 05 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 25 : 85 p ✓

Other

£ 80 : 00 p ✓

▶ please specify Furniture (cost stand)

Other

£ 1,732 : 83 p ✓

▶ please specify Furniture

Other

£ 119.94 : 00 p ?

▶ please specify Gardening stuff

Total

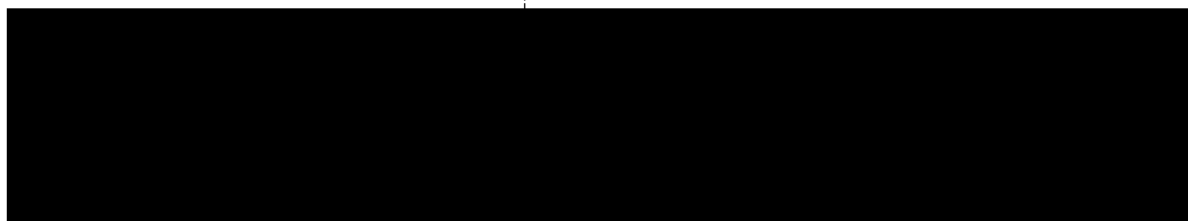
£ ~~4,805~~ : 79 p

Pay £4,353.72

continued on page 2

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

14 MAY 2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

29 March 2007

IMPORTANT REMINDER

Please pay £406.57 immediately to avoid further action

Council Tax Bill 2007/08

MISS SHONA MCISAAC



Account Number

Reason for bill

Date of issue



16-MAR-2007

Charge For Period



01-APR-2007

31-MAR-2008

826.42

Amount payable by you

826.42

MGISAAC, Shona

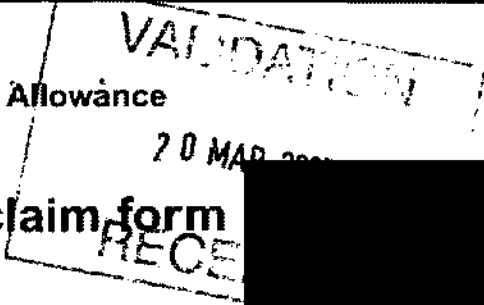
To: MCISAAC, Shona
Subject: [REDACTED]

Thank you for using argos.co.uk. This email is only an acknowledgement of receipt of your order which has been passed to our team to be processed.

Cat No	Product Name	Qty	Price
[REDACTED]	Pine White Shaker Double Bed - Frame Only. Delivery usually within 35 days.	1	£99.99
[REDACTED]	Winchester 4 Wide 4 Narrow Drawer Chest - Birch. Delivery usually within 35 days.	2	£299.98
[REDACTED]	Ceylon 3 Door 2 Drawer Wardrobe - Ivory. Delivery usually within 35 days.	2	£399.98
[REDACTED]	Winchester 3 Door 4 Drawer Wardrobe - Birch. Delivery usually within 35 days.	1	£229.99
[REDACTED]	Air Coniston Double Mattress. Delivery usually within 21 days.	1	£109.99
[REDACTED]	Ceylon 3 Drawer Bedside Chest - Ivory. Delivery usually within 35 days.	2	£139.98
[REDACTED]	Avebury Glass and Metal Desk. Delivery usually within 14 days.	1	£89.99
[REDACTED]	Corsica Regular Sofabed - Natural. Delivery usually within 28 days.	1	£349.99
[REDACTED]	3 Year Replacement Product Cover ££30 - ££39.99. Delivery usually within 21 days.	1	£17.99
[REDACTED]		1	£4.95
	Subtotal		£1732.83



Additional Costs Allowance



ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see C...
- If you have any doubt about whether you can claim, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MCISAAC

Constituency

CLEETHORPES

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 12 2007 to 28 12 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 700 : 00 p

Food

£ 259 : 26 p

Utilities

£ : p

water

Council Tax/Rates

£ 161 : 72 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs

£ 21 : 40 p

Other

£ ~~38~~ 38 : 02 p

▶ please specify

Other

£ 67 : 79 p

▶ please specify

Other

£ : p

▶ please specify

Total

£1,248 : 09 p

continued on page 2

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

.....

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

JAN 07

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MCISAAC

Constituency

CLEATHORPES

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 1 / 2007 to 31 / 1 / 2007 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 700 : 00 p ✓

Food

£ 375 : 89 p ✓

Utilities

£ 185 : 44 p (gas)

Council Tax/Rates

£ 79 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 21 : 40 p Contents ✓

Other

£ 377 : 20 p ▶ please specify

Other

£ 125 : 97 p ✓ ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1864 : 90 p

Insurance for heating/
plumbing/electrics ✓
electricity bill ✓

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

12/2/2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



08 JAN 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for a please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA KELLS MACMAY

Constituency

CLEETHORPES

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 1 / 12 / 2006 to 31 / 12 / 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 700 : 00 p

Food

£ 392 : 67 p

Utilities

£ : p

Council Tax/Rates

£ 79 : 00 p

Telephone and telecommunications

£ 90 : 75 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ ~~21~~ : ~~40~~ p £ 226.92

Other X

£ 123 : 94 p

specify

Household goods

Other X

£ 102 : 98 p

specify

Products for maintenance

Other

£ : p

please specify

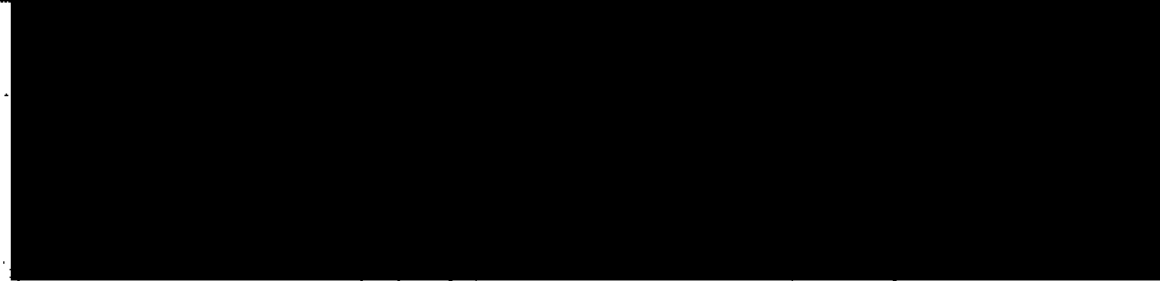
Total

£ 1,510 : 07 p

Please pay £226.92

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

4 JAN 2007

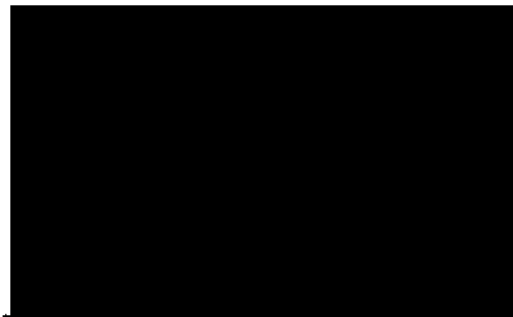
Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

29 JAN 2007

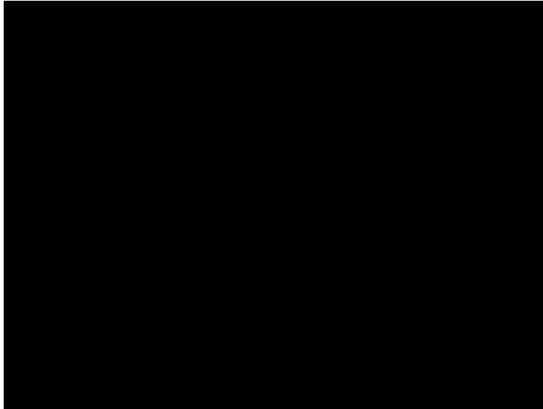


SALES VOUCHER

Customer copy



	£	
4LT BAR SPOT	8.43	A1
4LT BAR SPOT	8.43	A1
VALA SILVER	16.87	A1
D SHEET 5X4M	2.98	A1
KNEELCUSHION	3.98	A1
M&R REPELLER	29.98	A1
TIMER	9.98	A1
TIMER	9.98	A1
TIMER	9.98	A1
TIMER	9.98	A1
BQ FLR 6000	4.98	A1
QDPRMUOAT	13.98	A1
B&MASONTSM	12.98	A1
<hr/>		
Total	13 Items Sold	142.53



Claimed
2/10/07

Basket Crm/Gold (B)	
5050595348181	31.49
F/Lamp Daisy 05 (B)	
5050595359200	9.00
F/Lamp Daisy 05 (B)	
5050595359200	9.00
CHAMPAGNE GLASS (B)	
5050595246722 (7768)	1.34
CHAMPAGNE GLASS (B)	
5050595246722 (7768)	1.34
Melody Dish Brus (B)	
8004755517006	3.14
Melody Dish Brus (B)	
8004755517006	3.14
Silver 10.5 Litr (B)	
3253925141250	3.59
RECT ROASTER (B)	
5602940012447	6.30
P/O 9 Disc Stock Clearance	
WHT VAL SHT DBL (B)	
5013669282378	7.65
P/O 9 Disc Stock Clearance	
HB 100W GLOBE (B)	
5013669142139	2.69
HB 100W BULB X3 (B)	
5013669142023	.98
HB 100W BULB X3 (B)	
5013669142023	.98
HB 100W GLOBE (B)	
5013669142139	2.69
WashingUpLiquid (B)	
5015818101523	.89
Thirstpocket Tow (B)	
5050595260131	2.06
Bedset StripeKng (B)	
5050595353833	17.99
HB PLATE RACK WD (B)	
5013669959195	7.19
CDTN FLT DBL WHT (B)	
5050595110221	9.00
TRAY OVAL (B)	
5050595064104	16.30

DISPOSABLE (B)	
5010699503008	1.79
Alkaline Pack (B)	
5410853024743	6.29
ANTI MAT/PRT SNG (B)	
5012924019322	17.99
SUPPORT PLLW PR (B)	
5012924014204	13.49
SUPPORT PLLW PR (B)	
5012924014204	13.49
13.5 TOG BUWET (B)	
5013669286079	17.99

T O T A L

£204.08

Claimed
8/123-94



08 JAN 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book
- If you have any doubt about whether you can claim, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA KELLMAN

Constituency

CLEETHORPES

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 12 / 2006 to 31 / 12 / 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 700 : 00 p

Food

£ 392 : 67 p

Utilities

£ : p

Council Tax/Rates

£ 79 : 00 p

Telephone and telecommunications

£ 90 : 75 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 21 : 40 p

Other

£ 123 : 94 p

▶ please specify

Household goods

Other

£ 102 : 98 p

▶ please specify

Products for maintenance

Other

£ : p

▶ please specify

Total

£ 1,510 : 07 p

Pay £ 1283.82

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

MP

Date

4 JAN 2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim form

About filling in this form

- For details of costs you can claim for, see...
If you have any doubt about whether you... please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MCISAAC

Constituency

CLEETHORPE

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 2006 to 30 / 11 / 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 632 : 91 p

Food

£ 456 : 18 p

Utilities

£ : p

Council Tax/Rates

£ 79 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 105 : 94 p

Repairs/insurance/security

£ 21 : 40 p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1,315 : 43 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

7 DECEMBER 2006

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Gr...*
- If you have any doubt about whether you can please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MCLISAAC

Constituency

CLEETHORPES

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 10 / 2006 to 31 / 10 / 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 632 : 91 p ✓

Food

£ 265 : 00 p

Utilities

£ 63 : 83 p

Council Tax/Rates

£ 79 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 89 : 52 p

Repairs/insurance/security

£ 21 : 40 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

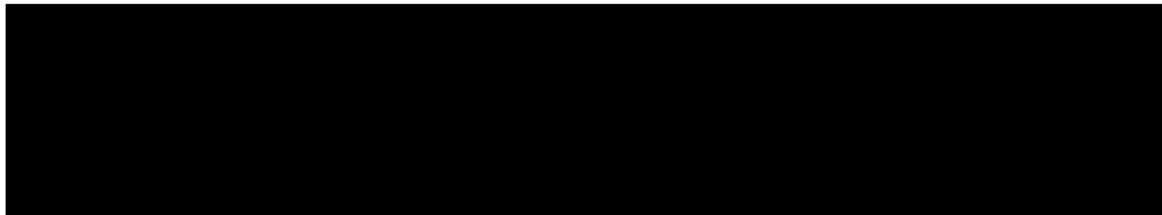
▶ please specify

Total

£ 150 : 66 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 NOV 2006**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

SHONA MCISAAC

Constituency

CLAEETHORPES

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for those for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 1 18 2006 to 30 19 2006 + 2

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1265 : 82 p (2 months) ✓

Food

£ : p

Utilities

£ 86 : 09 p (electricity)

Council Tax/Rates

£ 158 : 00 p (2 months)

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 108 : 87 p

Repairs/insurance/security

£ 42 : 80 p (2 months)

Other

£ 151 : 63 p ▶ please specify water Rates

Other

£ 185 : 39 p ▶ please specify gas

Other

£ : p ▶ please specify

Total

£ 1,998 : 86 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

1 NOV 2006

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



JULY 2006

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MCISAAC

Constituency

CLEETHORPES

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 7 2006 to 31 7 2006 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 632 : 91 p ✓

Food

£ 4 65 : 85 p £400

Utilities

£ 295 : 47 p Gas Bill

Council Tax/Rates

£ 79 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 21 : 40 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£1,494 : 63 p

Please Pay £1425.78

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

22 August 2006

✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

PAID
VY/G

25 July 2006

July

gas DISCONNECTION
Pay or call us now to avoid disconnection

We have not received £295.47 for gas used at your property.
Unless you pay in full or call us immediately



About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MCLISAAC

Constituency

CLEETHORPE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please list

Please list items costing more than £250.

Period of claim

from 1/6/2006 to 31/6/2006 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 632 : 91 p ✓

Food

£ 788 : 75 p £400.00 Max.

Utilities

£ 105 : 25 p electricity ✓

Council Tax/Rates

£ 79 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 187 : 17 p ✓

Repairs/insurance/security

£ 21 : 40 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1,814 : 48 p

Please pay £ 1425.73

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

22 August 2006 ✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

MAY 06

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA MCLISAAC

Constituency

CLEETHORPES

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 5 / 06 to 31 / 5 / 06 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 632 : 91 p ✓

Food

£ 387 : 89 p ✓

Utilities

£ : p

Council Tax/Rates

£ 79 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 87 : 61 p ✓

Repairs/insurance/ security

£ 21 : 40 p ✓

Other

£ 79 : 96 p ✓ ▶ please specify Repairs

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1,288 : 77 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

22 August 2006 ✓

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim form

About filling in this form

- For details of costs you can claim for, see
- If you have any doubt about whether you please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SHONA WILLIAMS

Constituency

CLAYTON

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 14 06 to 30 4 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 632 : 91 p ✓

Food

£ 103 : 16 p

Utilities

£ 151 : 63 p

WATER RATES

Council Tax/Rates

£ 75 : 39 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 21 : 40 p

Other

£ 158 : 01 p

▶ please specify

DIY STAFF

Other

£ : p

▶ please specify

Other

£ : p

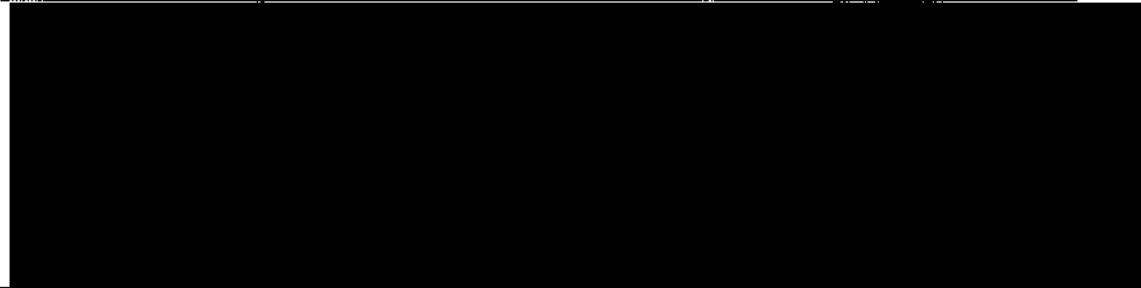
▶ please specify

Total

£1,142 : 50 p

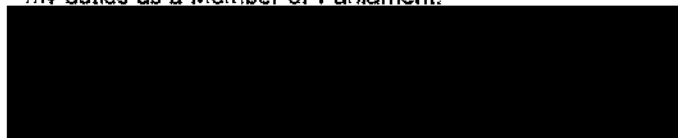
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

8 MAY 2006

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA