



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* s
- If you have any doubt about whether you can claim for a please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

SANDRA OSBORNS

Constituency

AYR CARRICK & CUMNOCK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/03/07 to 30/03/07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 400 : 00 p

Utilities

£ 75 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 25 : 00 p

Cleaning

£ 64 : 00 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 42 : 00 p

▶ please specify

Bathroom Toiletries

Other

£ 67 : 00 p

▶ please specify

Replacement Hoovers

Other

£ 64 : 00 p

▶ please specify

Curtains

Total

£ 737 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

30/03/07

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

SANDRA OSBORN

Constituency

MYR CARRICK & CUMNOCK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 02, 07 to 28, 02, 07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 300 : 00 p

Utilities

£ 65 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 18 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 383 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

27/02/07

Data protection

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Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7 [redacted]

Your details

Name in CAPITAL LETTERS

SANDRA OSBORNE

Constituency

AYR CARRICK & CUMNOCK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 10 07 to 31 10 07 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 300 : 00 p ✓

Utilities

£ 45 : 00 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 15 : 00 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 85 : 00 p ✓

▶ please specify

Rug

Other

£ 18 : 00 p ✓

▶ please specify

Crockery

Other

£ 16 : 00 p ✓

▶ please specify

Towels

Total

£ 479 : 00 p ✓

Details of second

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

30/01/07

Data protection

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

27 DEC 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

JANORA OSBORNE

Constituency

AYR CARRICK & CUMNOCK

Office use

Cost/Cat

Supp/Re



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/12/06 to 20/12/06

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ : p

Food

£ 300 : 00 p

Utilities

£ 40 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 8 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 348 : 00 p

Details of second

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

21/12/06

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name
in CAPITAL LETTERS

JANORA OSBORNE

Constituency

MR CARRICK & CUMNOCK

Office use only

Costs/Cat 2

Supp/Res II

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 1 10 06

to 31 10 06

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1223 : 00 p ✓

(interest only) or rent

Food

£ 280 : 00 p ✓

Utilities

£ 50 : 00 p ✓

Council Tax/Rates

£ 149 : 00 p ✓

Telephone and telecommunications

£ 25 : 00 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

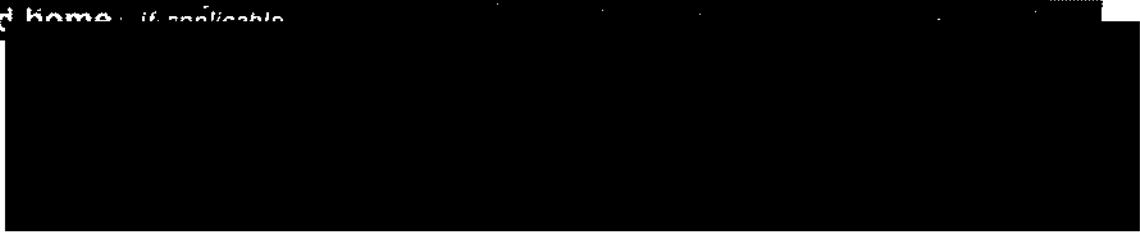
▶ please specify

Total

£ 1727 : 00 p ✓

Details of second home (if applicable)

Address of second home
for Additional Costs Allowance



✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

30/10/06

✓

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim form

06/07

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

SANDRA OSBORNE

Constituency

AYR CARRICK & CUMNOCK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 04, 06

to 30, 04, 06

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 400 : 00 p

Utilities

£ 65 : 00 p

Council Tax/Rates

£ 149 : 00 p

Telephone and telecommunications

£ 15 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 35 : 00 p

▶ please specify

Plants

Other

£ 42 : 00 p

▶ please specify

Bed linen

Other

£ 32 : 00 p

▶ please specify

Towels

Total

£ 738 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

28/04/06

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

06/07

About filling in this form

- For details of costs you can claim for, see Green
- If you have any doubt about whether you can claim please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SANDRA OSBORNE

Constituency

AMR CARRICK & CUMNOCK

Office use only

Costs/Cat 2

Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts

Period of claim

from 1, 04, 06 to 1, 1, 07 ✓ Apr-June

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3670: 00 p

(quarter)

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 659: 00 p

(annual)

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

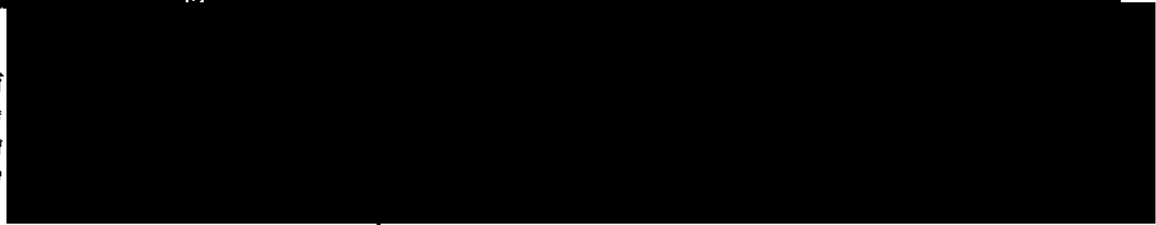
£ 4329: 00 p

pay £ 3670-00 ✓

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

3/04/06

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

AGA2

Member's claim form

020 7219 1340

About filling in this form

- For details of costs you can claim for, see Green Book
If you have any doubt about whether you can claim for a please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

JANORA OSBORN

Constituency

AMC CARRICK & CUMNOCK

Office use Cost/Cat Supp/Res

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 06 106 to 30 1 06 106

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 300 : 00 p

Utilities

£ 40 : 00 p

Council Tax/Rates

£ 149 : 00 p

Telephone and telecommunications

£ 35 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 136 : 50 p

please specify TV Licence

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 660 : 50 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

30/06/06

Data protection

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Additional Costs Allowance

AGAZ

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SANDRA OSBORNE

Constituency

AYR CARRICK & CUMNOCK

Office

Costs/C

Supp/Res

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from

1, 07, 06

to

31, 07, 06 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ 300 : 00 p ✓

Utilities

£ 66 : 00 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 16 : 50 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 38 : 00 p ✓

▶ please specify

Fan

Other

£ 27 : 00 p ✓

▶ please specify

Blind

Other

£ 52 : 00 p ✓

▶ please specify

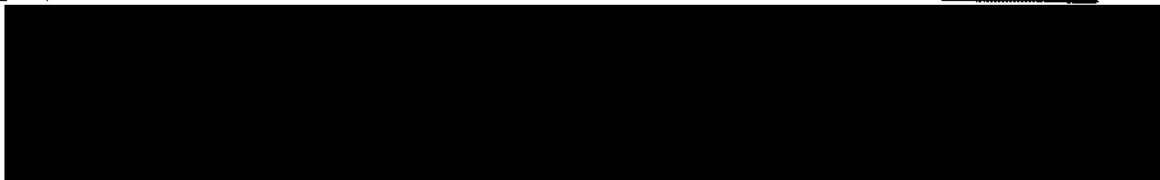
Rugs

Total

£ 499 : 50 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

28/07/06

**Data protection**

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Additional Costs Allowance

AGA2

Member's claim form

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Your details

Name in CAPITAL LETTERS

SANDRA OSBORNE ✓

Constituency

AMR CARRICK & CUMWICK

Office use only

Costs/Cat 2

Supp/Res

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

July-Sept

Period of claim

from

1, 05, 06

to

31, 05, 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3,670 : 00 p ✓ (quotes)

Food

£ 310 : 00 p ✓

Utilities

£ 45 : 00 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 15 : 00 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 4,040 : 00 p ✓


Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

30/05/06

Data protection

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Validation Team, Operations Directorate,
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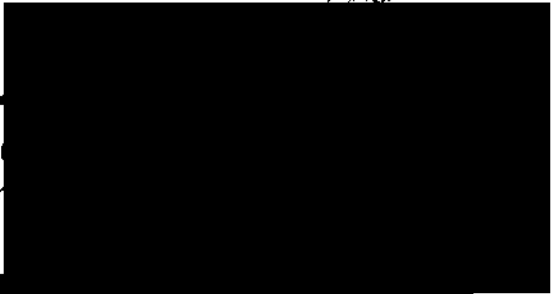
Additional Costs Allowance

Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green
- If you have any doubt about whether you can claim please call 020 7219 1592.



Your details

Name in CAPITAL LETTERS

SANDRA OSBORNE

Constituency

AYR CARRICK & CUMNOCK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please list

Please attach

- receipts or invoices for a [redacted] less than [redacted]

Period of claim

from 1, 08, 06 to 31, 08, 06

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1224 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 149 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

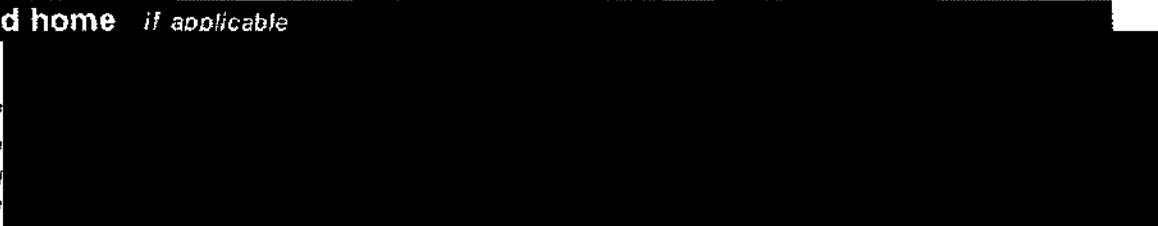
▶ please specify

Total

£ 1373 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing
[redacted] nt.

Signature



MP

Date

27/08/06

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592

Your details

Name
in CAPITAL LETTERS

SANDRA OSBORNE

Constituency

AYR, CARRICK & CUMWOCK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 09, 06 to 30, 09, 06 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1223 : 00 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ 65 : 00 p ✓

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 20 : 00 p ✓

Cleaning

£ 15 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 25 : 00 p ✓

▶ please specify

Kettle

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1648 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

27/09/06 ✓

Data protection

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The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

SANDRA OSBORNE

Constituency

AYR CARRIST & CUMNOCK

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts

Period of claim

from 1 Nov 06 to 30 Nov 06

Total cost of hotel stays
attach all receipts

£ 3458.00

Mortgage payments
(interest only) or rent

£ ~~3670.00~~ p

Food

£ 400.00 p

Utilities

£ 68.00 p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 25.00 p

Cleaning

£ : p

Service/maintenance

£ : p

Insurance/
rental

£ : p

Other

£ 38 : p

▶ please specify

Bedding

Other

£ 32 : p

▶ please specify

Domestic tools (screwdrivers, hammer, saw/plugs etc)

Other

£ : p

▶ please specify

Total

£ 4733.00 p

Pay. £4021.00 ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

28 Nov. 2006

Data protection

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- National Audit Office staff.

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form to

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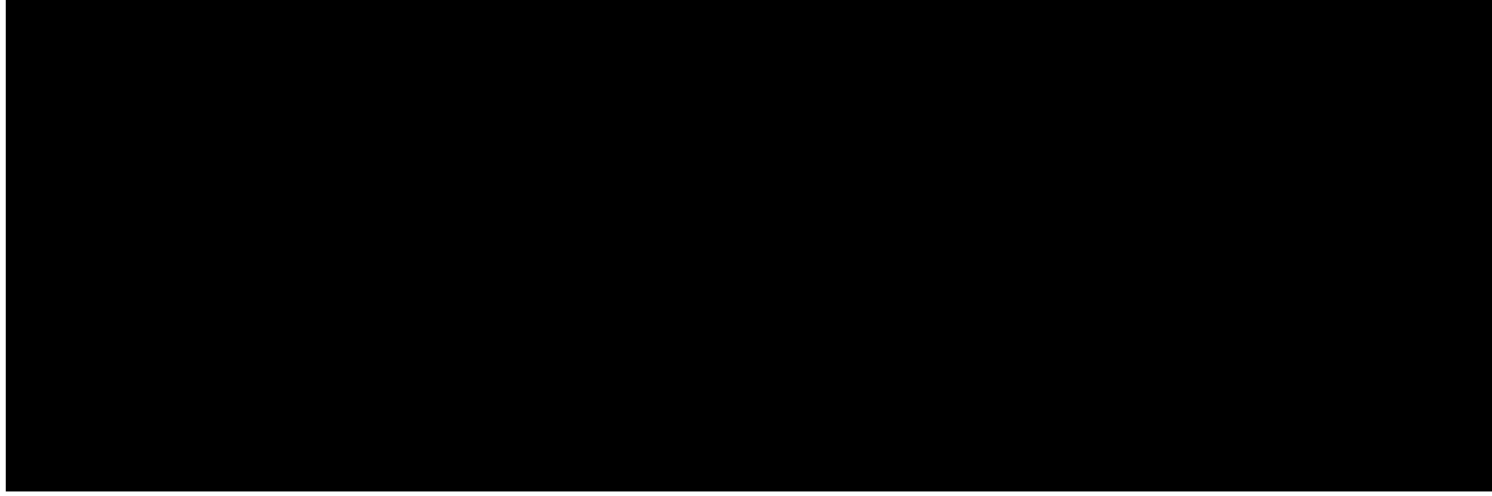


Mrs S Osborne



3rd October, 2005

Dear Mrs Osborne,



The initial rent payable will be £14,468 per annum. The rent will be reviewed regularly as



Finance and Administration	Reason for Amendment:
Prepared by: <i>(print and sign)</i>	
Authorised by: <i>(print and sign)</i>	Trans exp re W-S-Mare Assn from MP to
Date: 31/07/2007	

Transfer Description	Account Code	Cost Centre	Cat 2	Cat 3	Cat 4	Cat 5	Cat 6	Cat 7	Debit	Credit
									£	£
			06 07							£ 754.71
			06 07						£ 754.71	

Total	754.71	754.71
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All backing documentation must be attached to this form and filed in the Correction Journal file.

Transaction Reference:

Date received: Input by: *(Signature)*

Date Input onto Computer: Checked by: *(Signature)*