



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RUSSELL BROWN

Constituency

DUMFRIES & GALLOWAY

Office use only
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 MAR 2008 to 31 MAR 2008

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 400 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 25 : 92 p ✓

Cleaning

£ 90 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 100 : 00 p ✓ ▶ please specify laundry & Dry Cleaning

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 615 : 92 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

1 April 2008

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



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RUSSELL BROWN

Constituency

DUMFRIES & GALLOWAY

Office use Cost/Cat 2

Claim details

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 FEB 12008 to 29 FEB 12008

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 300 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 72 : 00 p ✓

Service/maintenance

£ : p

Repairs/Insurance/security

£ 220 : 73 p ✓

Other

£ 75 : 00 p ✓

▶ please specify laundry & Dry Cleaning

Other

£ 118 : 38 p ✓

▶ please specify Bedding, Towels & Curtains

Other

£ : p ▶ please specify

Total

£ 786 : 11 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

3 March 2008

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CUSTOMER RECEIPT COPY

SCALA RMC 66X72 DUCK EGG 31.99
505516123530
DISCOUNT 8 39.99 - 20.00%
DISC REF 12004
SCALA DBL DUV SET DUCKEG 23.99
505516123524
DISCOUNT 8 29.99 - 20.00%
DISC REF 12004

TOTAL 55.98



	£
5050385037950	
Egyptian Com Face CI	0.89
5050385037967	
Egyptian Com Hand Tw	3.29
5050385037967	
Egyptian Com Hand Tw	3.29
5050390002479	
Cotton Chev Bathmat	7.99
5050385037974	
Egyptian Com Bath Tw	6.99
5050385037974	
Egyptian Com Bath Tw	6.99
5055147756926	
Tribal Circle HW PC	2.99
5055147756957	
Tribal Circle Oxf PC	3.99
5055147756803	
Tribal Circle QC Sg	12.99
5055147756803	
Tribal Circle QC Sg	12.99
<hr/>	
Total 10 Items	62.40



29 February 2008

Mr Russell Brown

Our Ref:

Dear Mr Brown

Re: Household Insurance

Your Cover

Cover for: Household Insurance
Policy Number:
Period of Cover: 29/02/08 - 27/02/09
Insurer:

Premium:	£	210.22
Insurance Premium Tax:	£	10.51

Total Amount:	£	220.73
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Policy Summary

Please read the enclosed Policy Summary. It provides important information about your cover and includes details about your cancellation rights and what to do in the event of a claim.

Your Demands and Needs

We believe this product meets your demands and needs in wishing to insure against Household insurance as more fully described in the enclosed Household Risk Details document.



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Your details

Name in CAPITAL LETTERS

RUSSELL BROWN

Constituency

DUMFRIES & GALLOWAY

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 Jan 2008 to 31 Jan 2008

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 400 : 00 p ✓

Utilities

£ 20 : 62 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 72 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 100 : 00 p ✓

▶ please specify laundry & Dry Cleaning

Other

£ : p

▶ please specify

Other

£ : p

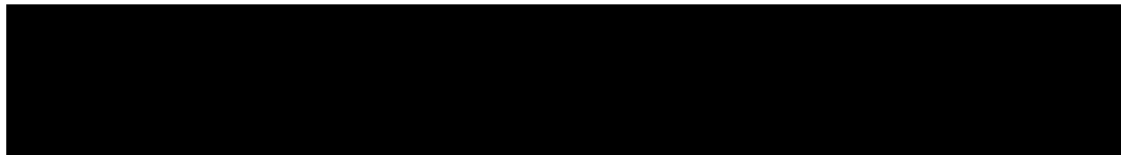
▶ please specify

Total

£ 592 : 62 p ✓

Details of second home *If applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

4 February 2008

Data protection

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Member's claim form

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About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RUSSELL BROWN

Constituency

DUMFRIES & GALLOWAY

Office use only

Costo/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 DEC 1 2007

to 31 DEC 1 2007

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ 300 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 72 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 75 : 00 p

▶ please specify

laundry & Dry Cleaning.

Other

£ : p

▶ please specify

Other

£ : p

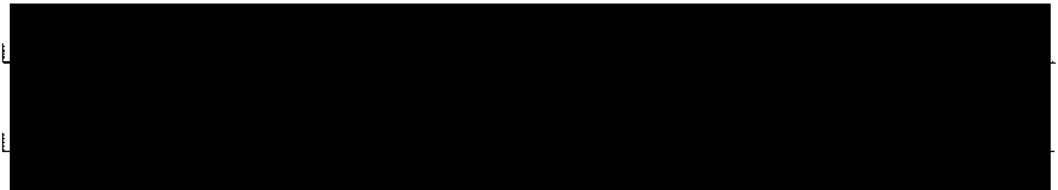
▶ please specify

Total

£ 447 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

3 January 2008

Data protection

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Member's claim form

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Your details

Name in CAPITAL LETTERS

RUSSELL BROWN

Constituency

DUMFRIES & GALLOWAY

Office use only

Coste/Cat 2

Claim details

You can only claim for

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / Nov / 2007 to 30 / Nov / 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3290 : 31 p

Sun Feb March

Food

£ 400 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 26 : 34 p

Cleaning

£ 72 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 100 : 00 p

▶ please specify laundry & Dry Cleaning

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3888 : 65 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

3 December 2007 ✓

Data protection

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Your details

Name
in CAPITAL LETTERS

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Constituency

JUMFRIES & GALLOWAY

Office use only

Costs/Cal 2

Claim details

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 Oct. 2007 to 31 Oct. 2007 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ 400 : 00 p ✓

Utilities

£ 35 : 73 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 72 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 100 : 00 p ✓

▶ please specify

laundry & Dry Cleaning

Other

£ : p

▶ please specify

Other

£ : p

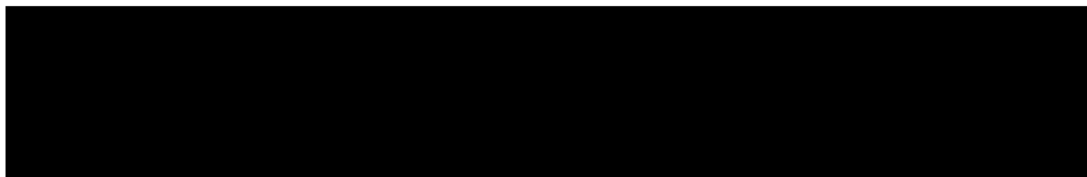
▶ please specify

Total

£ 607 : 73 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

5 November 2007

✓

Data protection

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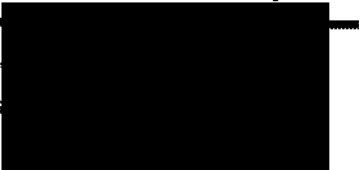
Validation Team, Operations Directorate,
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Your details

Name in CAPITAL LETTERS

RUSSELL BROWN

Constituency

DUMFRIES & GALLOWAY

Office use only
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

From 1 SEPT. 2007 to 30 SEPT. 2007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 90 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

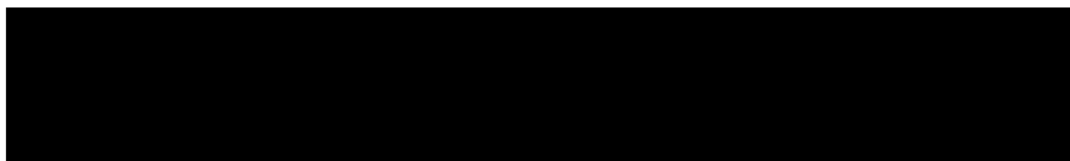
Total

£ 90 : 00 p



Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 October 2007

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Office use only

Costo/Cat 2



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- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 AUG 2007 to 31 AUG 2007 (x3)

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3159 : 23 p Jul. Aug. Sept.

Food

£ 100 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 244 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 72 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 25 : 00 p please specify laundry & Dry Cleaning

Other

£ : p please specify

Other

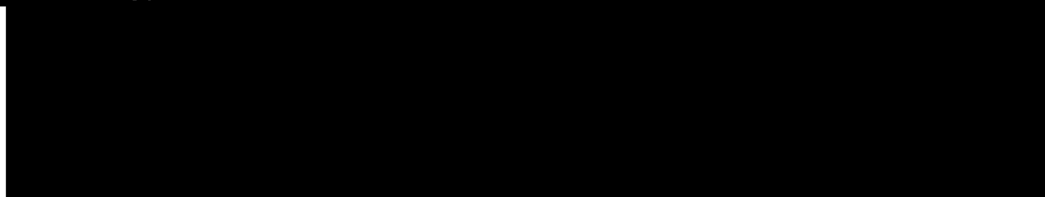
£ : p please specify

Total

£ 3600 : 23 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

10 September 2007

✓

Data protection

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 JULY 2007

to 31 JULY 2007

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ : p

Food

£ 400 : 00 p ✓

Utilities

£ 21 : 35 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 28 : 31 p ✓

Cleaning

£ 72 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 100 : 00 p ✓

▶ please specify

laundry & Dry Cleaning

Other

£ 179 : 99 p ✓

▶ please specify

DVD/CD Player.

Other

£ : p

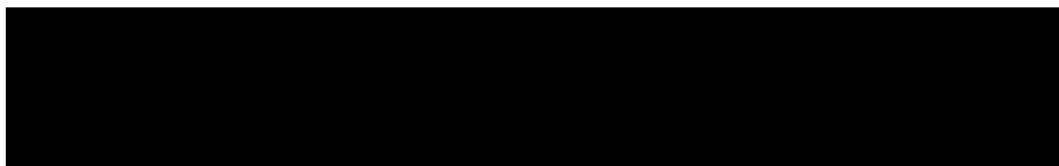
▶ please specify

Total

£ 801 : 65 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

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Signature



MP

Date

1 AUGUST 2007 ✓**Data protection**

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pana.9 led.dvd.dvd1s01 £179.99

Sub Total £153.19
Sales Tax £26.81
Total £179.99



Additional Costs Allowance

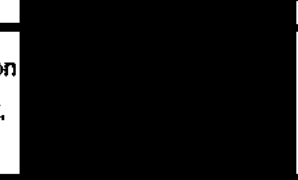
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Member's claim form

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

RUSSELL BROWN

Constituency

DUMFRIES & GALLOWAY

Office use only
Costo/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 June 2007 to 30 June 2007

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 400 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 72 : 00 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 100 : 00 p

▶ please specify laundry & Dry Cleaning

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 572 : 00 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

2 July 2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



07/08

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RUSSELL BROWN

Constituency

DUMFRIES & GALLOWAY

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 MAY 2007 to 31 MAY 2007 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3159 : 23 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 183 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 90 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 100 : 00 p ✓

▶ please specify Laundry & Dry Cleaning

Other

£ 135 : 50 p ✓

▶ please specify T.V. licence

Other

£ : p

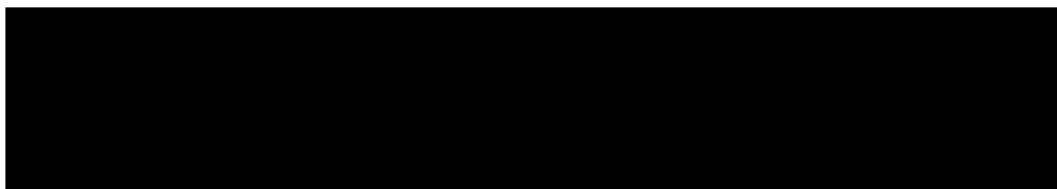
▶ please specify

Total

£ 4067 : 73 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 JUNE 2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

01/08

ACA2

Member's claim form

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RUSSELL BROWN

Constituency

DUMFRIES & GALLOWAY

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 APR 2007 to 30 APR 2007

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 3159 : 23 p

Food

£ 300 : 00 p

Utilities

£ 18 : 73 p

Council Tax/Rates

£ 186 : 51 p

Telephone and telecommunications

£ 27 : 18 p

Cleaning

£ 72 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 75 : 00 p

▶ please specify laundry & Dry Cleaning

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3838 : 65 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 *MP*

Date

1 MAY 2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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