



MEMBERS  
Additional Costs Allowance

428754 ~~8/14/16~~ 21 MAY 2009 08/09  
BUDGETS  
Member's claim form

AG/A2

683105 Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A

514602

514500

Your details

Name in CAPITAL LETTERS

~~David Cooper~~ COOPER

Constituency

West Lancs

Office use only COOPRLA

Costc M ~~XXXXXXXXXX~~

Supp/Res ID



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £25 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel costs.

Please list

Please attach

Period of claim

from 1 1 4 1 0 8 to 3 1 1 3 1 0 9

Total cost of hotel stays  
attach all receipts

£ : p

£ 12706 : 90 p ✓

(interest only) or rent

Food

£ 3000 : 00 p ✓

Utilities

✓ £ 199 : 00 p WATER

Council Tax/Rates

✓ £ 630 : 31 p 103.23 08/09

Telephone and telecommunications

£ 103 : 23 p ✓ (25.49 09/10)  
ELEC.

Cleaning

£ 175 : 00 p ✓ (12.50 x 14)

Service/maintenance

£ 2631 : 00 p (877 x 3)

Repairs/insurance/security

£ 0654 : 00 p ✓

Other

£ ~~829~~ : 00 p *conveyancing charges*  
▶ please specify CONVEYANCING

Other

£ 139 : 50 p ✓  
▶ please specify TV LICENSE

Other

£ 100 : 00 p ✓  
▶ please specify ARRIVALMENT FEE

Total

£ 20338 : 94

Bm continued on page 2 ✓

5887791

JF

4/6

**Details of second home** *if applicable*

Address of second home  
for Additional Costs Allowance

[Redacted address] \_\_\_\_\_  
 \_\_\_\_\_ Postcode  
 [Redacted address] \_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature] \_\_\_\_\_ MP

Date

21/08/09 \_\_\_\_\_

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,  
Department of Resources, House of Commons, London SW1A 0AA



Account Number



You can now pay this bill online today at www.thameswater.co.uk, it's secure, quick and easy to use. Just go to our website and follow the simple instructions.

Why not sign-up for paperless billing via your Internet bank account, receiving and paying your bills electronically saves time and paper. Full details on our website.

JM0156850\_1SOP1\_2788  
AA55154/002788/008091

49114 425 2



MISS ROSIE COOPER



**Your new payment plan, starting May 2008**

1st instalment  
1st May 08

7 instalments  
1st June 08  
to 1st December 08

Current  
charges

Your new payment plan covers  
your water services bill for the  
year 1 April 2008 - see below

**£24.91**

**£24.87**

**£199.00**

The payments shown will be  
collected by Direct Debit from  
the account you have selected  
on or shortly after the 1st of th  
month

Service charges 1 April 2008 - 31 March 2009

This is your first bill for this property

|                |                |
|----------------|----------------|
|                | Totals £       |
| Water          | 120.00         |
| Wastewater     | 79.00          |
| <b>Charges</b> | <b>£199.00</b> |

Your bill is based on our Assessed Household Charge Band 1\*

**Your Direct Debit details...**

We will collect payments from the following account:



If this is wrong, please let us know by calling  
0845 9200 805

|                   |            |
|-------------------|------------|
| MISS R COOPER     |            |
| [REDACTED]        |            |
| [REDACTED]        |            |
| Account reference | [REDACTED] |

|                     |            |
|---------------------|------------|
| Address of property |            |
| [REDACTED]          |            |
| Property reference  | [REDACTED] |

### Council Tax demand notice 2008/2009

The property above has been placed in **band E**. For properties in this band within the City of Westminster (not including the Montpelier Square area) the amounts set for the financial year 2008 to 2009 are as follows.

|   | Percentage (%) Change From Last Year |         |
|---|--------------------------------------|---------|
| City Of Westminster                         | 0.0 % Increase                       | 461.75  |
| Greater London Authority                    | 2.0 % Increase                       | 378.67  |
| Council Tax for your property 2008 to 2009  |                                      | 840.42  |
| Charge for Period 01-APR-2008 - 31-MAR-2009 |                                      | 840.42  |
| <b>Adjustments</b>                          |                                      |         |
| Discount 25% : Single Occupation            | Period<br>01-APR-2008 31-MAR-2009    | -210.11 |

Future bills can be sent by email if you send a request to [wccctax.dd@capita.co.uk](mailto:wccctax.dd@capita.co.uk) quoting your Council Tax account number(s) and the email address that you would like them sent to.

If you believe you are no longer entitled to a discount, you must notify the City Council within 21 days or you may be subject to a £50 penalty.

The amounts shown below are currently payable by Direct Debit. **NO FURTHER ACTION IS REQUIRED.**

**Total** 630.31

| Date of payment | Amount due | Date of payment | Amount due |
|-----------------|------------|-----------------|------------|
| 01-APR-2008     | 630.31     |                 |            |



Any questions?  
**0800 096 9000**  
 Mon-Fri 8am to 8pm  
 Sat 8am to 2pm  
 account number



**0800 028 0247**  
 24 hours a day 7 days a week  
 bill for: 2 Jan 09 - 1 Apr 09  
 bill date 2 Apr 09



24411

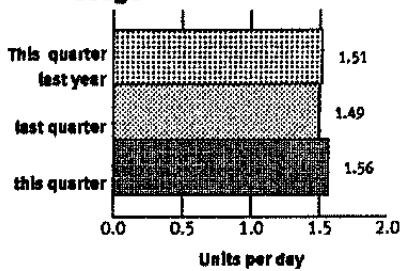
MISS R COOPER



**electricity bill: £25.49**

Please pay **£25.49**.

**Your average daily electricity usage**



**bill summary**

|                       |                 |
|-----------------------|-----------------|
| Amount of last bill   | <b>£103.23</b>  |
| Payments              | <b>-£103.23</b> |
| Charges this period   | <b>£25.49</b>   |
| Total for this period | <b>£25.49</b>   |

Payment due from the date of this bill, please ensure payment reaches us no later than 16 April 09

**Nectar points this quarter**



Claimed Nectar points **350**

*Handwritten notes:*  
 09/10  
 103.23  
 25.49  
 = 128.72  
 = 128.72

APPLICATION FOR RENTS DUE

Miss Rosemary E Cooper



Date: 17 Feb 2009

Our Ref:



Page No: 1

RE:



| Date       | Description                                | Debit  | Credit | Balance  |
|------------|--|--------|--------|----------|
|            | Balance Brought Forward                    | 5.12   |        | 5.12dr   |
| 1 Jan 2009 | Interim S/Charge 1 Jan 2009 to 31 Mar 2009 | 877.00 |        | 882.12dr |
|            | Amount Now Due                             |        |        | 882.12dr |

INTEREST IS CHARGED FOR LATE PAYMENT

PLEASE:

- 1: Make your cheque payable to [redacted] and remit to this office.
- 2: Note your reference [redacted] on the reverse of your cheque.
- 3: If you require a receipt return this form with your cheque.

*yes please,*

OR

4: To make a payment direct into [redacted] Bank Account, the details are:

- Bank - [redacted]
- Sort Code - [redacted]
- Account No - [redacted]
- Quote your flat reference [redacted]

RECEIVED WITH THANKS

*f. 10*  
£ 882.12  
19/02/09.

THANK YOU

APPLICATION FOR RENTS DUE

Miss Rosemary E Cooper

Date: 16 Sep 2008

Our Ref: [REDACTED]

Page No: 1

RE: [REDACTED]

| Date       | Description                                 | Debit    | Credit | Balance    |
|------------|---|----------|--------|------------|
|            | Balance Brought Forward                     | 1,589.70 |        | 1,589.70dr |
| 1 Oct 2008 | Interest Charged 25 Jun 2008 to 29 Sep 2008 | 28.43    |        | 1,618.13dr |
| 1 Oct 2008 | Interim S/Charge 1 Oct 2008 to 31 Dec 2008  | 877.00   |        | 2,495.13dr |
|            | Amount Now Due                              |          |        | 2,495.13dr |

INTEREST IS CHARGED FOR LATE PAYMENT

PLEASE:

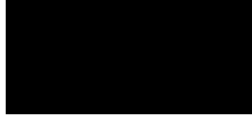
*Paid with thanks  
6/10/08*

# Paid in full

18/31-009283/000202.001-A

49110

Ms R Cooper



Ms Cooper

25 November 2008

**Your new TV Licence is attached below.**

Here is your new TV Licence, which you have paid for in full.

You should now check that all the details are correct to ensure that your licence is valid.

Your TV Licence only covers you at a specific address, so if you move home you must let us know.

You can easily update your address on our website. Just have your TV Licence number to hand. You can also use our website to choose to receive your next TV Licence by email. Visit [www.tvlicensing.co.uk](http://www.tvlicensing.co.uk) and follow the links to the page you need.

You might find it easier to pay for your next licence online. You can use our website to set up a Direct Debit or to pay by credit or debit card.

In case you don't have internet access, we've included a change of address form and details of how to contact us overleaf.

TV Licensing

TV LICENSING

[www.tvlicensing.co.uk](http://www.tvlicensing.co.uk)

Licence number



Payment details

Licence Fee:  
**£139.50**

Payment Method:  
**Paid in full**

**£139.50**

TV.10



# APPLICATION FOR RENTS DUE

Miss Rosemary E Cooper  
[REDACTED]

Date: 13 Jun 2008

Our Ref: [REDACTED]

Page No: 1

RE: [REDACTED]

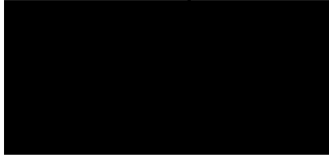
| Date        | Description                                 | Debit  | Credit | Balance    |
|-------------|---|--------|--------|------------|
|             | Balance Brought Forward                     | 877.00 |        | 877.00dr   |
| 30 Jun 2008 | Interest Charged 26 Mar 2008 to 24 Jun 2008 | 14.31  |        | 891.31dr   |
| 1 Jul 2008  | Credit y/e 31st December 2007               |        | 178.61 | 712.70dr   |
| 1 Jul 2008  | Interim S/Charge 1 Jul 2008 to 30 Sep 2008  | 877.00 |        | 1,589.70dr |
|             | Amount Now Due                              |        |        | 1,589.70dr |

# CHESHIRE

BUILDING SOCIETY

Now - MAREN 2  
M'GRACE

Miss R E Cooper



Please Contact Customer Contact Centre

On 0845 055 0567

Mon - Fri 08:00 - 20:00 Sat 09:00 - 16:00

All calls charged at local rate. For security and training purposes, calls may be monitored and recorded.

Fax: 01625 432628

30th October 2008

Dear Miss Cooper

Customer No. [REDACTED]

Customer's Security Address [REDACTED]

Thank you for choosing the Cheshire for your mortgage.

Your new mortgage is now in place, completion having taken place on 30th October 2008.

### Payment Method

You have selected to pay on the 30th of each month and this information has been entered on your mortgage account. Your payments will be collected by Direct Debit and your first payment will be collected on 1st December 2008.

If you wish to change your payment date to suit your personal financial circumstances, this can be arranged after the first payment has been made. Please contact us on the details given at the top of this letter and we will be happy to help you.

### Monthly Payment Details

Your monthly payments are detailed as follows:

|                | Monthly Payment         |
|----------------|-------------------------|
| Mortgage A/c 1 | 01/12/2008<br>£1,185.12 |
| Total          | £1,185.12               |



Head Office, Castle Street, Macclesfield, Cheshire, SK11 6AF (BDE DX 25001)  
www.thecheshire.co.uk

# CONVEYANCING CHARGES

NB: This form is an indication of charges on the basis of details presently known. If the matter does not proceed to completion, work done and payments made up to that point will remain chargeable.

Reference: [REDACTED]

Client Name: Miss R Cooper

Address: [REDACTED]

Phone Number: [REDACTED]

## Remortgage JS

[REDACTED]

Price: £ 285,000

### On the above information, we expect our charges to be:-

Our fees £ 450.00

**OUR FEES** £ 450.00

### In addition, we will have to make a number of payments to government and others including (at present rates):

Land Charges Search £ 2.00

Land Registry Check £ 6.00

Land Registry fee £ 70.00

Landlord's Notice Fee (estimated) £ 35.25

Local search (Westminster City Council) £ 175.00

Office Copy Entries £ 12.00

**OTHER PAYMENTS** £ 300.25

### SUMMARY

**Our Charges:** £ 450.00

**Other Payments:** £ 300.25

**VAT:** £ 78.75

**TOTAL:** £ ~~829.00~~

6524.00

Please NOTE that the total amount of VAT, stamp duty and other payments may be subject to alteration if the rates are changed after the date of this form. In addition to the above, you may have to provide for payments to other parties, e.g. your Building Society or other lender, for their survey, legal and other fees, your surveyor or your estate agent and you should check with them the amounts they will require inclusive of VAT where appropriate.

[REDACTED]

[REDACTED]

DATED 25 Jul 2008

Ann - Oct 08

41

## Certificate of Interest

Mortgage Account Number: [REDACTED]

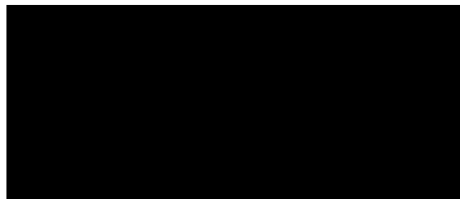
Customer Name(s) Miss R E Cooper

Property Address [REDACTED]

We hereby certify that the above named has been charged, and has paid to [REDACTED] interest (excluding commission and other charges) for the 2008/2009 tax year as follows:

|                       |           |
|-----------------------|-----------|
| Actual Gross Interest | £9,631.09 |
| Tax Relief            | £0.00     |
| Net Interest Paid     | £9,631.09 |

Mortgage Closed as at 30 October 2008





# CHESHIRE

BUILDING SOCIETY

14th November 2008

Miss R E Cooper



If you have any queries, please telephone our Customer Contact Centre on 0845 055 0567 between 8.00 a.m - 8.00 p.m weekdays, 9.00 a.m - 4.00 p.m Saturdays  
Direct Fax: 01625 429716  
e-mail address: [enquiry@thecheshire.co.uk](mailto:enquiry@thecheshire.co.uk)

Dear Miss Cooper

Customer Number: [REDACTED]

Mortgaged Property: [REDACTED]

Loan Sub No(s): 1

Following the recent decrease in the Bank of England Base Rate, the interest charged on your account will change with effect from 1st December 2008. The monthly payment required will be as follows:

|                             | Dec. 2008 | Jan. 2009 | Old Rate | New Rate |
|-----------------------------|-----------|-----------|----------|----------|
| Mort. (Int. Only) Sub No. 1 | £910.90   | £900.01   | 4.99     | 3.79     |
|                             | -----     | -----     |          |          |
| Total                       | £910.90   | £900.01   |          |          |

Your repayments on your mortgage consist of interest only and above are your revised payments effective from December 2008 and January 2009.

You will note that the two payments differ, as part of your December 2008 repayment will consist of interest calculated at both the old and new rates, whilst subsequent payments will be at the revised rate.

In respect to your new loan your first payment will include interest charged from the commencement date to your selected payment date. Your following month's payments will revert to the regular amount.

This amount will be collected automatically by Direct Debit with effect from 30th December 2008.

If you have any queries in respect of this letter or require any further information, please do not hesitate to contact our Customer Contact Centre on the number shown above.

Yours sincerely

Cheshire Building Society



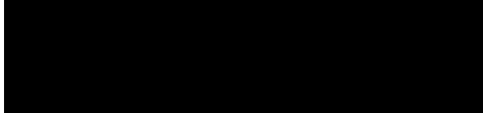
# CHESHIRE

BUILDING SOCIETY

6/

12th December 2008

Miss R E Cooper



If you have any queries, please telephone our Customer Contact Centre on 0845 055 0567 between 8.00 a.m - 8.00 p.m weekdays, 9.00 a.m - 4.00 p.m Saturdays  
Direct Fax: 01625 429716  
e-mail address: [enquiry@thecheshire.co.uk](mailto:enquiry@thecheshire.co.uk)

Dear Miss Cooper

Customer Number: [REDACTED]

Mortgaged Property: [REDACTED]

Loan Sub No(s): 1

In accordance with the Merger Notification Statement issued in October, the Cheshire is reducing its Standard Variable Rate to Nationwide's current Base Mortgage Rate with effect from 1st January 2009.

Following the recent Bank of England Base Rate decrease, the new rate shown in this letter may reduce further. If this is the case, we will contact you again in January with details of your February payment.

|                             | Jan. 2009 | Feb. 2009 | Old Rate | New Rate |
|-----------------------------|-----------|-----------|----------|----------|
| Mort. (Int. Only) Sub No. 1 | £460.71   | £439.37   | 3.79     | 1.85     |
| Total                       | £460.71   | £439.37   |          |          |

Your repayments on your mortgage consist of interest only and above are your revised payments effective from January 2009 and February 2009.

You will note that the two payments differ, as part of your January 2009 repayment will consist of interest calculated at both the old and new rates, whilst subsequent payments will be at the revised rate.

This amount will be collected automatically by Direct Debit with effect from 30th January 2009.

If you have any queries in respect of this letter or require any further information, please do not hesitate to contact our Customer Contact Centre on the number shown above.

Yours sincerely

Cheshire Building Society



# CHESHIRE

BUILDING SOCIETY

15th January 2009

Miss R E Cooper



If you have any queries, please telephone our Customer Contact Centre on 0845 055 0567 between 8.00 a.m - 8.00 p.m weekdays, 9.00 a.m - 4.00 p.m Saturdays  
Direct Fax: 01625 429716  
e-mail address: enquiry@thecheshire.co.uk

Dear Miss Cooper

Customer Number: [REDACTED]

Mortgaged Property: [REDACTED]

Loan Sub No(s): 1

Following the recent decrease in the Bank of England Base Rate, the interest charged on your account will change with effect from 1st February 2009. The monthly payment required will be as follows:

|                             | Feb. 2009 | Mar. 2009 | Old Rate | New Rate |
|-----------------------------|-----------|-----------|----------|----------|
| Mort. (Int. Only) Sub No. 1 | £333.96   | £320.62   | 1.85     | 1.35     |
|                             | -----     | -----     |          |          |
| Total                       | £333.96   | £320.62   |          |          |

Your repayments on your mortgage consist of interest only and above are your revised payments effective from February 2009 and March 2009.

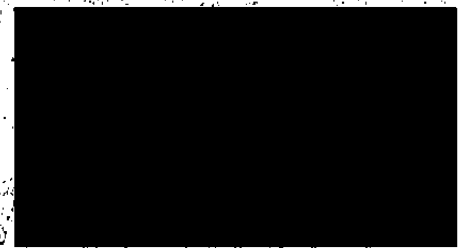
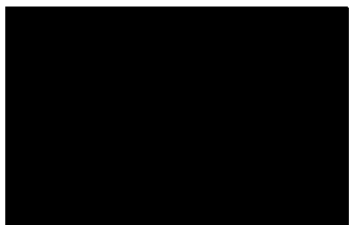
You will note that the two payments differ, as part of your February 2009 repayment will consist of interest calculated at both the old and new rates, whilst subsequent payments will be at the revised rate.

This amount will be collected automatically by Direct Debit with effect from 28th February 2009.

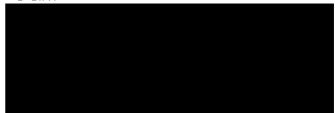
If you have any queries in respect of this letter or require any further information, please do not hesitate to contact our Customer Contact Centre on the number shown above.

Yours sincerely

Cheshire Building Society



RLHon. Miss RE Cooper



6th March 2008

Dear Rosie,



Thank you for choosing my firm to advise you on your mortgage arrangement.

As you know, we completed a factfind to help me give you advice, and recommend a suitable mortgage for your circumstances.

In addition, you will received full details of the recommended mortgage in the Key Facts documentation and offer letter. You should read these and keep them in a safe place for future reference.

I have recommended this particular arrangement because you want to remortgage from your existing lenders [redacted] as you will shortly be going onto their standard variable rate which would increase your monthly payments significantly. You are not borrowing any further funds and the mortgage outstanding remains the same. You kindly confirmed that you wanted a discounted rate or similar that would reduce your monthly payments unless interest rates increase. The costs on this recommended mortgage are £100.00 booking fee and an arrangement fee of £1,899.00 which you advised were acceptable and you did not wish to add these on to the mortgage. A free valuation will be instructed by the lender and the valuer will contact you directly. A solicitor is required and I have therefore assumed that you would use [redacted]

Taking the above into account I have recommended the Cheshire Building Society for this remortgage.

If you have any queries on the paperwork, or need my help, or that of my firm, on other financial matters, please do not hesitate to contact me.

Kind regards

Yours sincerely



# CHESHIRE

BUILDING SOCIETY

05/03/2008

Miss R E Cooper  
[REDACTED]

Please Contact Customer Contact Centre  
On 0845 055 4567  
Mon - Fri 08:00 - 20:00 Sat 09:00 - 16:00  
Fax: 01625 432628

## RECEIPT

Dear Miss Cooper

Case Number: [REDACTED]

The Society acknowledges receipt of £100 in respect of the initial part of your Arrangement Fee.

On legal completion of your mortgage, the remaining £1899 arrangement fee will be charged to the mortgage account. If your mortgage application does not complete the £100 will not be refunded, and cannot be transferred.

In the event that you decide to change your scheme on this property or submit a new application on a different property the £100 which has been paid in respect of it new fee will be required.

Yours sincerely

[REDACTED]  
Customer Contact Centre

CHESHIRE BUILDING SOCIETY  
CASTLE STREET  
MACCLESFIELD  
M4357299 T1036308858

EXP [REDACTED]  
KEYED

SALE  
CARDHOLDER COPY  
PLEASE KEEP THIS RECEIPT  
FOR YOUR RECORDS

AMOUNT £100.00

CUSTOMER NOT PRESENT

THANK YOU  
12117 05/03/08

AUTH CODE: [REDACTED]

RECEIPT [REDACTED]



Head Office, Castle Street, Macclesfield, Cheshire, [REDACTED]  
www.thecheshire.co.uk

Cheshire Building Society is authorised and regulated by the Financial Services Authority (registration number 206102).  
The Society represents only the Norwich Union Marketing Group members of which are also authorised and regulated by the Financial Services Authority.  
Designated investment products and services offered will relate only to the Society and Norwich Union Marketing Group.