



Additional Costs Allowance

07/08

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ROSIE COOPER

Constituency

WEST LANCES

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 14 07 to 31 4 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 863 : 89 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 863 : 89 p

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted address]

postcode

Declaration

✓

I certify that the information provided is true and correct to the best of my knowledge and belief.

[Redacted signature]

and I agree to provide such information as may be required from time to time and to do so promptly and necessarily to enable the House of Commons Administration to administer the Additional Costs Allowance for the purpose of performing my duties as a Member of the House of Commons.

Signature

MP

Date

23 / 5 / 07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

APPLICATION FOR RENTS DUE

Miss Rosemary E Cooper
[REDACTED]

Date: 12 Mar 2007

Our Ref: [REDACTED]

Page No: 1

[REDACTED]

Date	Description	Debit	Credit	Balance
	Balance Brought Forward	1,656.66		1,656.66dr
8 Feb 2007	Payment Received - Thank You		1,656.66	0.00
31 Mar 2007	Interest Charged 26 Dec 2006 to 25 Mar 2007	12.89		12.89dr
1 Apr 2007	Interim S/Charge 1 Apr 2007 to 30 Jun 2007	851.00		863.89dr + 876.7
	Amount Now Due			<u>863.89dr</u>

[REDACTED]



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Your details

Name in CAPITAL LETTERS

ROSIE COOPER

Constituency

WEST LANCES

Office use only

Cost:

Claim details

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 08, 06 to 31, 3, 07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 8607 : 77 p ✓

Food

£ 2600 : 00 p ✓

Utilities

£ 29 : 43 p ✓

Council Tax/Rates

£ 1669 : 55 p ✓

Telephone and telecommunications

£ 550 : 00 p ✓

Cleaning

£ 434 : 81 p ✓

Service/maintenance

£ 60 : 00 p ✓ NUMBER

Repairs/insurance/security

£ : p

Other

£ 131 : 50 p ✓

Other

£ 5000 : 00 p ✓ WORKS TO

Other

£ 1376 : 99 p ✓ SATU ROOM ETC.

Total

£ 20459 : 85 p

Pay 260-00.

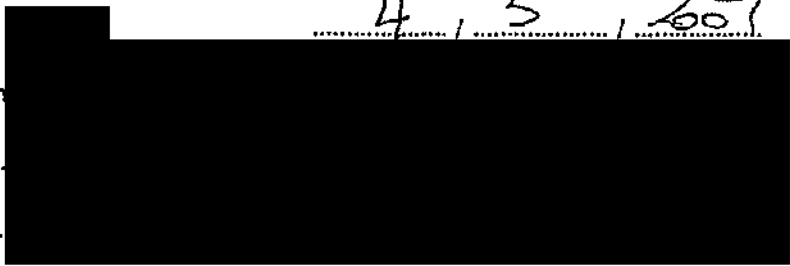
Invoice



4, 5, 2007

From

To ..



Date	Description	Folio	
	pit as machine & pit new trap & valve.		
	Received \$60 inclusive of Vat.		
		Total	

Date Posted _____



Additional Costs Allowance

07/08

GA2

Member's claim for

About filling in this form

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Your details

Name in CAPITAL LETTERS

K COOPER

Constituency

WEST LANCES

Office use only

Costs

Claim details

You can only claim for

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Please list

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- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 4, 07 to 31, 3, 08 07/08

Total cost of hotel stays attach all receipts

£ : p ✓

Mortgage payments (Interest only)

£ 14,551 : 01 p ✓

Food

£ 3000 : 00 p ✓

Utilities

£ 459 : 65 p ✓

(10 x £300) WATER 252.65 207.00

Council Tax/Rates

£ 1059 : 48 p ✓

x 12 = £12,708

Telephone and telecommunications

£ : p

Cleaning

£ 220 : 00 p ✓

Service/maintenance

£ 3434 : 42 p ✓

Repairs/insurance/security

£ : p

Other

£ 64 : 85 p ✓

ELECTRICITY please specify

Other

£ 135 : 50 p ✓

TV LICENCE please specify

Other

£ : p

please specify

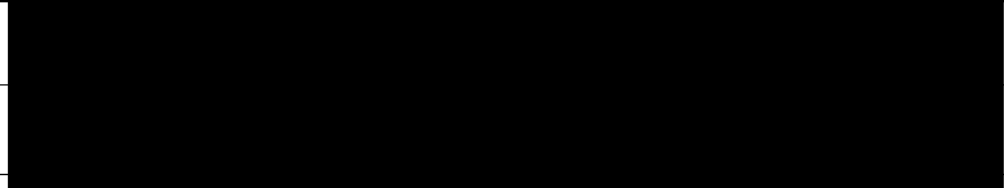
Total

£ 22,924 : 91 p ✓

Pay £22,159-11

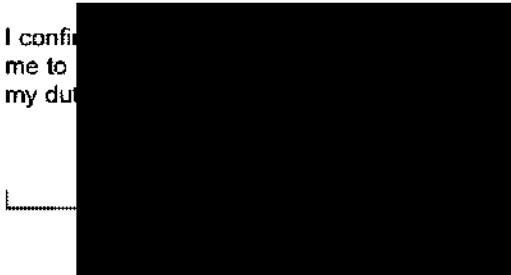
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I am the owner of the second home exclusively and necessarily to enable me to perform my duties in home for the purpose of performing

Signature



MP

Date



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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

APPLICATION FOR RENTS DUE

Miss Rosemary E Cooper

Date: 14 Sep 2007

Page No: 1

Date	Description	Debit	Credit	Balance
	Balance Brought Forward	829.42		829.42dr
22 Jun 2007	Payment Received - Thank You		829.42	0.00
1 Oct 2007	Interim S/Charge 1 Oct 2007 to 31 Dec 2007	851.00		851.00dr
	Amount Now Due			851.00dr

APPLICATION FOR RENTS DUE

Miss Rosemary E Cooper

Date: 26 Mar 2008

Page No: 1

Date	Description	Debit	Credit	Balance
	Balance Brought Forward	877.00		877.00dr
25 Jan 2008	Payment Received - Thank You		877.00	0.00
1 Apr 2008	Interim S/Charge 1 Apr 2008 to 30 Jun 2008	877.00		877.00dr
	Amount Now Due			877.00dr

APPLICATION FOR RENTS DUE

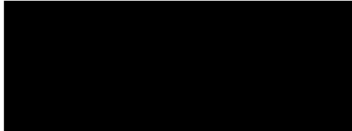
Miss Rosemary E Cooper

Date: 25 Jan 2008

Page No: 1

Date	Description	Debit	Credit	Balance
	Balance Brought Forward		0.00	0.00
1 Jan 2008	Interim S/Charge 1 Jan 2008 to 31 Mar 2008	877.00		877.00dr
25 Jan 2008	Payment Received - Thank You		877.00	0.00
	Balance Carried Forward			0.00

Certificate of Interest

Mortgage Account Number 

Customer(s) Name and Property Address:

Miss R E Cooper,

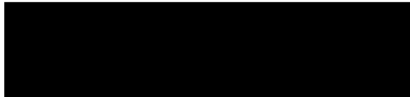

We hereby certify that the above named has been charged, and has paid to Birmingham Midshires, interest (excluding commission and other charges) for the 2007 - 2008 tax year as follows:


Actual Gross Interest £14,551.01

Tax Relief £0.00

Net Interest Paid £14,551.01

Estimated Gross Interest (next year) £13,679.99

Balance as at 31 March 2008 



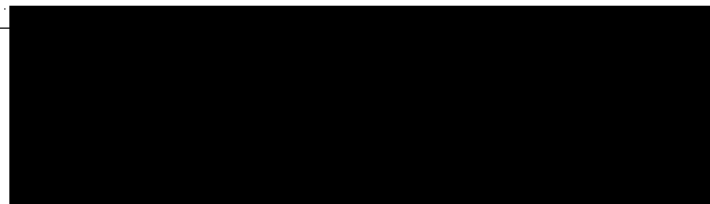
MISS ROSIE COOPER

Your new payment plan, starting August 2007

1st instalment 2nd August 07	5 instalments 1st September 07 to 1st January 08	Total payable
£42.15	£42.10	£252.65

Your new payment plan covers your water services bill from 3 July 2007 - see below

The payments shown will be collected by Direct Debit from the account you have selected on or shortly after the 1st of the month



Bill date
18 July 2007

Water Services Bill

MISS ROSIE COOPER

This is your final bill for this property

Settling this bill will clear your account

Water services bill to 2 July 2007

Closing
balance

The total shown
is now due

£69.91