



Communications Allowance
Direct payment of suppliers

2007-2008

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.

If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ROBERT WALTER

Constituency

North Dorset

Office use only

Costs

Claim details

You can only request Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim

from 28/03/2008 to

Allowance year

07/08

Suppliers

Amount

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

MP Services

£3,728.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£3,728.00 p

Authorisation and declaration

Signature

requested are in respect of costs incurred wholly, the performance of my Parliamentary duties.

MP

Date

30-3-08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

invoice

Mr Robert Walter MP

16 APR 2008

Number: [REDACTED]

Account: [REDACTED]

Date: 28 March 2008

Orders

Order	Quantity	Product	VAT	Price
[REDACTED]	45000	- MP Annual Reports <i>Apr08</i>	£0.00	£3,578.00

Additional Costs

Order	Cost Description	VAT	Price
[REDACTED]	Dispatch from printers	£0.00	£150.00

Total (excl): £3,728.00

VAT: £0.00

TOTAL £3,728.00

Payment due by return

Service that delivers



Communications Allowance
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25 MAR 2008

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Please ensure

you attach all supplier invoices.

Period of claim

from ___ / ___ / ___ to ___ / ___ / ___

Allowance year

07 / 08

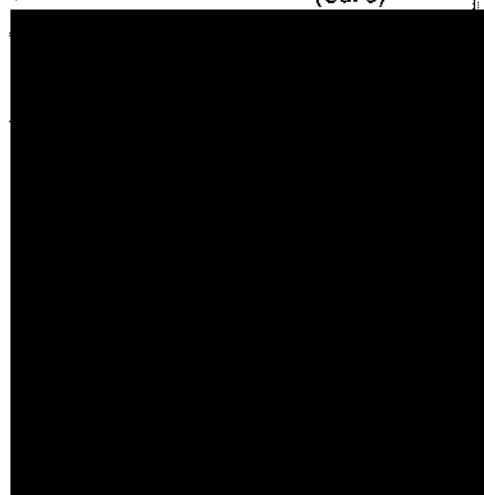
Suppliers

Amount

Suppliers	Amount
<u>Tudor Distribution Services Ltd</u>	<u>£2,122.05</u> p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only

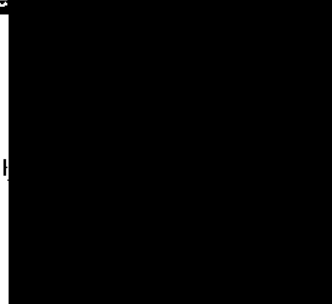
Allow. / Supp ID / Exp.Type
(Cat 5)



Authorisation and declaration

requested are in respect of costs incurred wholly,
in the performance of my Parliamentary duties.

Signature



MP

Date

19-03-08

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

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Comments

Tudor Distribution Services Ltd

Invoice

VAT REG NO

Tax Date

Invoice No



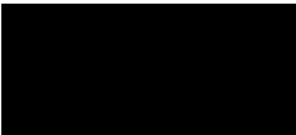
14/03/2008



Fax

Invoice To

Robert Walter MP



P.O. No.

Terms

Pay with Order

DESCRIPTION

QTY

VAT

VAT AMT

AMOUNT

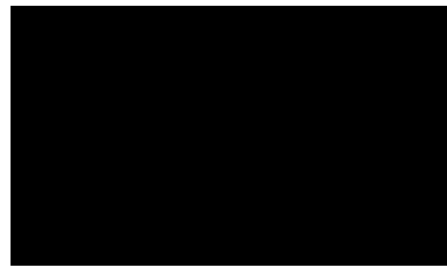
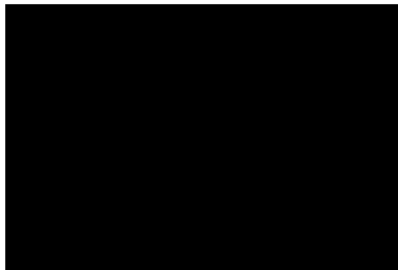
Distribution of Reports @ £42.00 per thousand in the North Dorset Constituency as agreed w/c 7.4.08

43,000

S

316.05

1,806.00



SUBTOTAL

£1,806.00

VAT TOTAL

£316.05

Total

£2,122.05

PAYMENT IS REQUIRED PRIOR TO COMMENCEMENT OF DISTRIBUTION





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21 NOV 2007

Comms2
page 1 of 2

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Name in CAPITAL LETTERS ROBERT WALTER
Constituency North Dorset
Office use only Cost

Claim details

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Period of claim from / / to / / Allowance year 07 / 08

Table with 2 columns: Suppliers, Amount. Entry: House of Commons Administration, £ 5 88 p

Office use only
Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and

in respect of costs incurred wholly, of my Parliamentary duties.

Signature MP Date

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Department of Finance & Administration, House of Commons, London SW1AA

Office use only**Initials / Date**

Validation completed

Comments

INVOICE



Robert Walter MP



Invoice No	
Account No	
Date	15/11/2007
VAT Reg No	

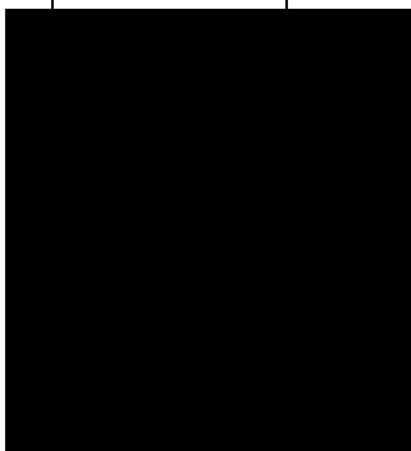
Customer Ref
Order Number



Invoice issued by: Parliamentary Recording Unit

27 NOV 2007

Description	Qty	Unit Duration	Amount
PRU Members/ Peers Video Print Image of Parliamentary Proceedings House of Commons 12th November 2007 7pm - 7.13pm	1	Each	5.00



Total excl. VAT 5.00

Total VAT 0.88

Total Amount in GBP 5.88

