



Communications Allowance
Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name R. Marshall-Andrews QC MP
in CAPITAL LETTERS
Constituency MEOWAY

Office use only
Costs M

Claim details

You can only claim for costs you have actually paid.
Please ensure you attach all receipts or invoices for items of £250 and above

Period of claim from 01 / 03 / 08 to 31 / 03 / 08 **Allowance year** 07 / 08

| Description of service or goods | Amount | Allow. / Exp. Type (cat5) |
|---------------------------------|--------------------|---------------------------|
| Royal Mail Group | £6,469.34 p | |
| | £ : p | |
| | £ : p | |
| | £ : p | |
| | £ : p | |
| | £ : p | |
| | £ : p | |
| Total | £6,469.34 p | |

Authorisation and declaration

Signature [Redacted] **MP** **Date** 31.03.08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

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514500

514525

Comments

(COPY)

(T)



Royal Mail

FAO:

from

Robert Marshall Andrews MP

Invoice No.
Invoice Date

Bill to No.

Your Order No. Robert M
Sales Order/Contract No
Sales Order Date

Vat Reg ID:

Page 1 of 1

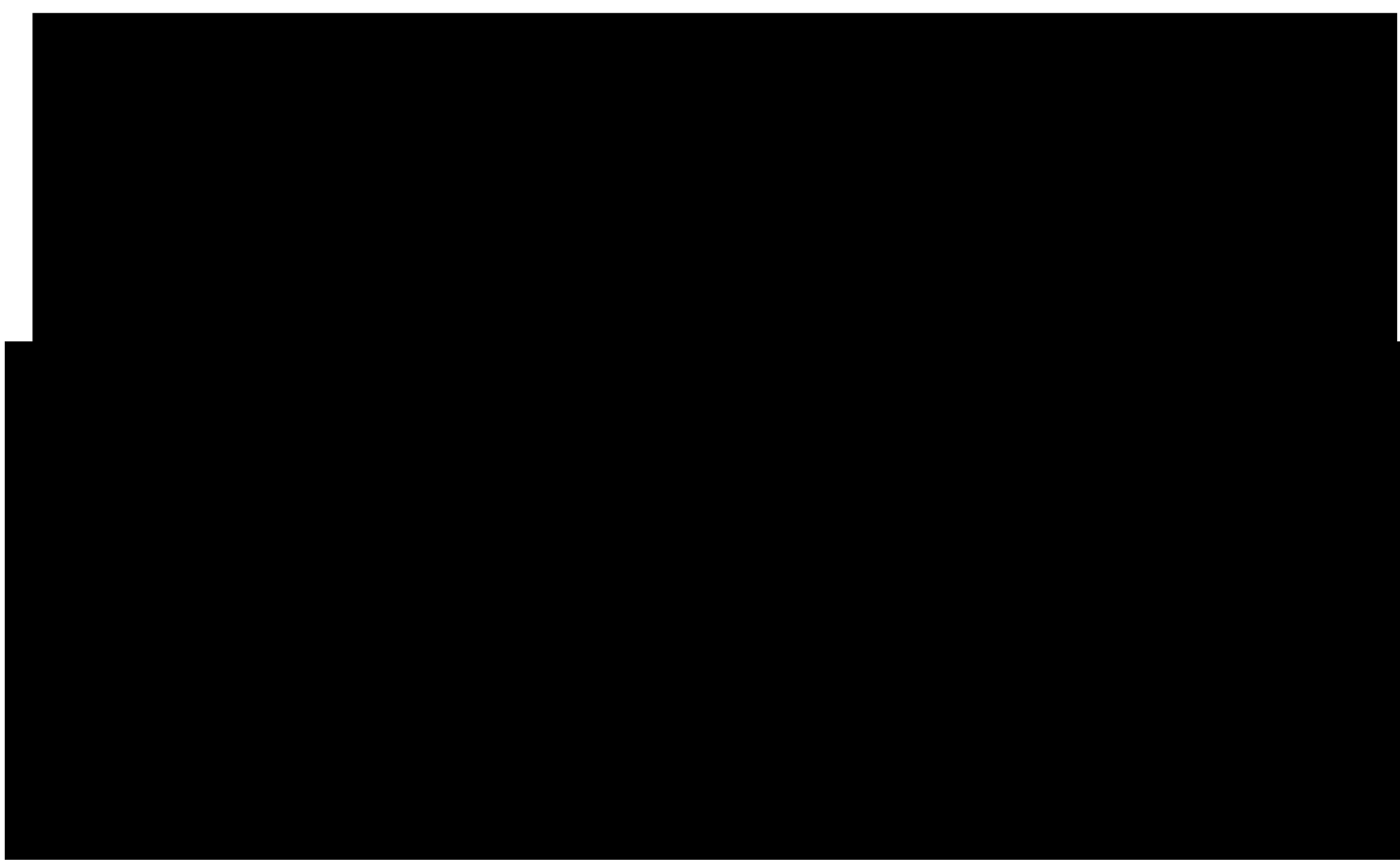
Telephone Enquiries to

For payment enquiries quote your Payer Acct No. as shown on the remittance advice

Terms of payment Payment Due Within 28 Days
Due for payment by 27.04.2008

| Item Ref No. | Description Product | Quantity | Price | Price Unit | Value | VAT Code |
|--------------------|--|----------|----------|------------|----------|----------|
| 000010 | Misc Charges (Including VAT) Print & Fu | | | | | |
| 201698 | 3000055 | 1 | 2,137.75 | EA | 2,137.75 | AS |
| 000020 | Miscellaneous charges Print & Fulfilment | | | | | |
| 201698 | 3000182 | 1 | 3,957.48 | EA | 3,957.48 | AO |
| Medway PC Mailings | | | | | | |

| Code | VAT % | Total Sales | Total VAT | Total net | |
|------|-------|-------------|-----------|--------------|----------|
| AO | 0.00 | 3,957.48 | | VAT | 6,095.23 |
| AS | 17.50 | 2,137.75 | 374.11 | VAT | 374.11 |
| | | | | Final amount | 6,469.34 |





FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance
Member's reimbursement form

Comms 1
page 1 of 2

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Name
in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Office-use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01/02/08 to 29/02/08

Allowance year

07/08

Description of service or goods

Amount

Royal Mail Door to Door del.

£ 460.26 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 460.26 p

Authorisation and declaration

incurred wholly, exclusively and necessarily

Signature

MP

Date

01.02.08

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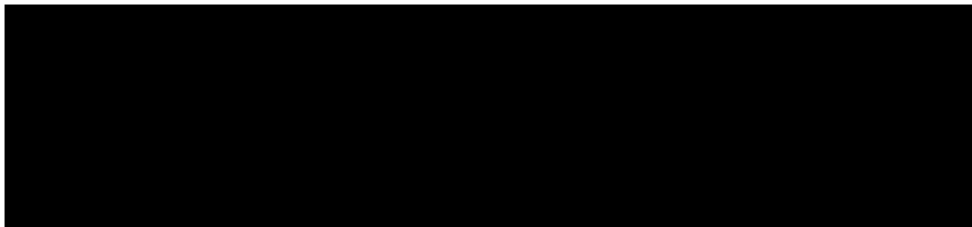
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Comments



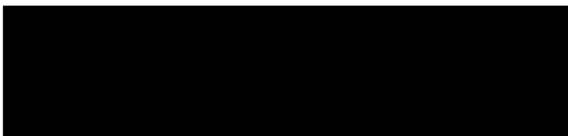
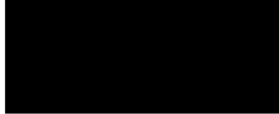
Invoice number
 [Redacted]
 Invoice date
28 Jan 2008
 Page
 1 of 1

Invoice

To
ROBERT MARSHALL ANDREWS MP



Account held at
ROBERT MARSHALL ANDREWS MP



Customer account number



Terms
 10 days

Legal entity number



Please pay by
07 Feb 2008

| Docket no. | Pasting date Poster | Sender's ref. Contract no. | Format | Service Quantity | Weight(kg) | Unit cost (£) | Net value | VAT |
|------------|------------------------|-------------------------------|--------|--|------------|---------------|-----------|-----|
| [Redacted] | 25 Jan 2008 | [Redacted] | | DOOR TO DOOR 8,256 8256 ITEMS AT 5.575 PENCE | | | 460.26 | E |

| | |
|--------------|-----------------|
| Total Net | 460.26 |
| Total VAT | E = exempt 0.00 |
| Total | 460.26 |





Communications Allowance

0002 01/07 02



page 1 of 2

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Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEOWAY

Office use only

Costs

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01/02/08 to 29/02/08

Allowance year

07/08

Description of service or goods

Royal Mail

Amount

£ 255.94 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 255.94 p

Authorisation and declaration

incurred wholly, exclusively and necessarily

Signature

MP

Date

21.02.08

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Initials / Date

input subtotals per Cat 5

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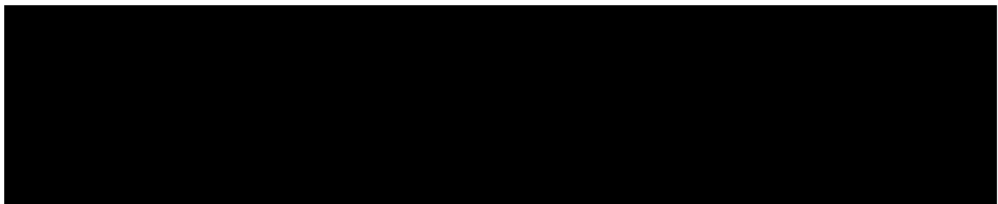
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Comments

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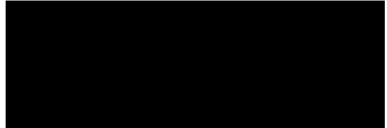
Invoice number
 [Redacted]
 Invoice date
18 Feb 2008
 Page
1 of 1

Invoice

To
ROBERT MARSHALL ANDREWS MP



Account held at
ROBERT MARSHALL ANDREWS MP



Customer account number



Legal entity number



Terms
10 days

Please pay by
28 Feb 2008

| Docket no. | Posting date Poster | Sender's ref. Contract no. | Format | Service | Quantity | Weight(kg) | Unit cost (€) | Net value | VAT |
|------------|------------------------|-------------------------------|--------|---------------------------|----------|------------|---------------|-----------|-----|
| [Redacted] | 15 Feb 2008 | [Redacted] | | DOOR TO DOOR | 4,591 | | | 255.94 | E |
| | | | | 4591 ITEMS AT 5.575 PENCE | | | | | |

| | |
|--------------|------------------------|
| Total Net | 255.94 |
| Total VAT | E = exempt 0.00 |
| Total | 255.94 |



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18 MAR 2008

page 1 of 2

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in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Office use only

Cost

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 01, 02, 08 to 28, 02, 08

Allowance year

07, 08

Description of service or goods

Public Impact

Amount

£ 1,656.63 p

(See credit note)

Allow. / Exp. Type (cat5)

Total

£ 1,656.63 p

Authorisation and declaration

incurred wholly, exclusively and necessarily

Signature

MP

Date

21 / 02 / 08

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completed

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Comments

Credit Note

Page 1

Bob Marshall-Andrews MP

Invoice No. [REDACTED]

Invoice/Tax Date

28/02/2008

Cust. Order No.

Account Ref. [REDACTED]

Quantity Details1.00 10% credit re printing of Parliamentary Report -
invoice # [REDACTED]**Unit Price****Net****VAT Rate****VAT**

156.00

156.00

0.00

0.00

Total Net Amount**156.00****Total VAT Amount****0.00****Invoice Terms: 30 Days****Invoice Total****156.00**

Invoice

Page 1

Bob Marshall-Andrews MP

Invoice No.**Invoice/Tax Date**

31/01/2008

Cust. Order No.**Account Ref.****Quantity Details**1.00 Printing of Parliamentary Report Leaflets - 41k 2pp
A4 colour**Unit Price****Net****VAT Rate****VAT**

1,560.00

1,560.00

0.00

0.00

1.00 Delivery

215.00

215.00

17.50

37.63

Total Net Amount**1,775.00****Total VAT Amount****37.63****Invoice Terms: 30 Days****Invoice Total****1,812.63**