

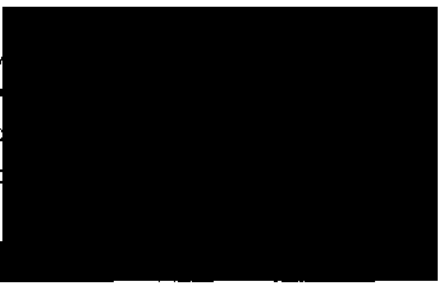


Member's claim form

05/06 ✓

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEOWAY



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 02 / 06 to 31 / 03 / 06 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

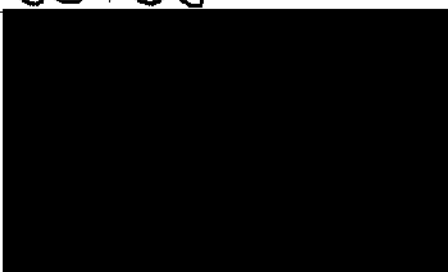
Repairs/insurance/security

£ : p

Other

£ 244 : 10 p ✓

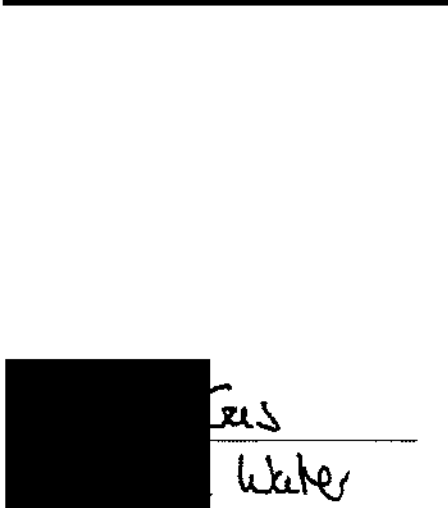
▶ please specify



Other

£ 153 : 20 p ✓

▶ please specify



Other

£ 115 : 00 p ✓

▶ please specify

Parking permits

Total

£ 512 : 30 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
[redacted] for the purpose of performing

Signature

MP

Date

30.05.06

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

05/06

04 APR 2006

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 11.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

Medway

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/03/06 to 31/03/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 186 : 84 p

please specify

Other

£ 75 : 00 p

please specify

Other

£ : p

please specify

Total

£ 261 : 84 p

Pay 186.84

continued on page 2

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
[redacted] me for the purpose of performing

Sig

MP

Date

28.3.06

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Invoice

Inv. Date 22/03/2006 **Contact** Marshall-Andrews, Robert

Mr Robert Marshall-Andrews QC MP

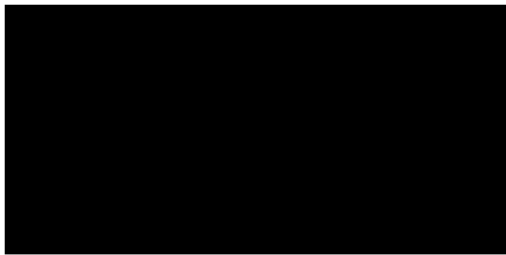
Parts:

Part Name	Part Description	Quantity	Unit Price	Subtotal
Belkin Cat5e Snagless UTP Patch Cable 10m	10m Cat 5e Base-T 10/100Mb network cable	2	£5.21	£10.42
Belkin Cat5e Snagless UTP Patch Cable 5m	5m Cat 5e Base-T 10/100Mb Network cable	2	£3.03	£6.06
Netgear FS108 8-Port Fast Ethernet Network Switch	Netgear 8 port switchable network hub (10/100Mb)	1	£34.63	£34.63
Grand Total				£51.11

Labor:

Technician	Billable Hours	Billing Rate	Subtotal
	0.5	£30.00	£15.00
	2	£30.00	£60.00
Grand Total			£75.00

£75.00 - not claimable against ACA



INVOICE

23rd March 2006

Mr R Marshall-Andrews QC MP

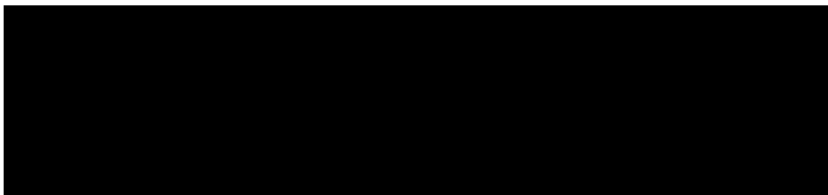


Dear Mr Marshall-Andrews QC MP

Description of Work carried out at the above property – supply and fit 2.4 metres of Walnut laminate worktop for office use.

Total cost of the above = £186.84

Yours sincerely





Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Claim details

You can only claim for

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01, 03, 06 to 31, 03, 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 729 : 80 p

Food

£ 349 : 00 p

Utilities

£ 341 : 00 p

Council Tax/Rates

£ 107 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 70 : 00 p

Other

£ 750 : 00 p

Other

£ 44 : 95 p

Other

£ : p

Total

£ 2391 : 75 p

please specify
please specify
please specify

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

[Redacted Signature]

MP

[Redacted]

Date

9/3

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



INVOICE:

DATE: 02/02/06

REF: ROBERT MARSHALL ANDREWS

DETAILS: MULTI ROOM AUDIO SYSTEM

- 1) ARCAM SOLO £1000
- 2) MISSION M301 SPEAKERS X 6 & BRACKETS £500
- 3) QED SWITCH MODULE £50
- 4) INSTALLATION £100

LESS £150 LOYALTY DISCOUNT

TOTAL: £1650





Member's claim form

31 JAN 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 02 / 06 to 28 / 02 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 729 : 80 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 107 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 70 : 00 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

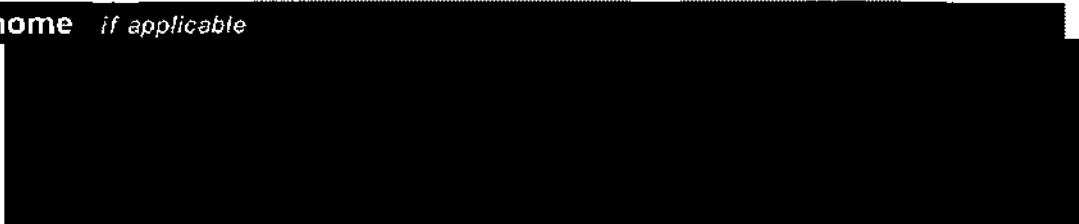
£ : p ▶ please specify

Total

£ 906 : 80 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
[redacted] for the purpose of performing

Signature



MP

Date

01. 02. 06

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01, 01, 06 to 31, 01, 06

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ 729 : 80 p ✓

Food

£ 145 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 107 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 70 : 00 p ✓

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,051 : 80 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

_____ exclusively and necessarily to enable
_____ home for the purpose of performing

MP

Date

03.01.06

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

05 DEC 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP ✓

Constituency

MEOWAY

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts even if it is less than £250.

Period of claim

from 01, 12, 05 to 31, 12, 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 729 : 80 p

Food

£ 279 : 08 p

Utilities

£ : p

Council Tax/Rates

£ 107 : 00 p

Telephone and telecommunications

£ : p

Cleaning

* £ 420 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 70 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1585 : 88 p £ 420 = 00 ✓



Additional Costs Allowance

ACA2

Member's claim form

05 DEC 2005

About filling in this form

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Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Claim details

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01, 12, 05 to 31, 12, 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 729 : 80 p

Food

£ 279 : 08 p

Utilities

£ : p

Council Tax/Rates

£ 107 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 420 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 70 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

~~£ 1585 : 88 p~~ £ 1165 : 88

Details of second

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
the purpose of performing

Signature

MP

Date

01.12.05

Data protection

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Send your completed
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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



03 NOV 2005

Member's claim form

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Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Claim details

You can only claim for

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01, 11, 05 to 30, 11, 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 729 : 80 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 107 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 70 : 00 p

Other

£ 698 : 91 p

▶ please specify

Other

£ 129 : 99 p

▶ please specify

Other

£ : p

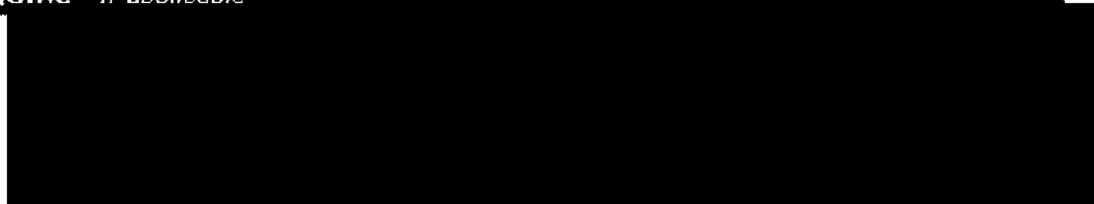
▶ please specify

Total

£ 1735 : 70 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing



Signature

Date

01.11.05

Data protection

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form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

SALES RECEIPT

13:25 22/10/05 Page 1

Customer Address
 Mr & Mrs PILL-ADDRESS

ITEM DETAILS			QTY	VALUE	PAYMENT DETAILS		VALUE
-----			---	----	-----		-----
SALE							
715	250600	SAMS DVDR:22/XEU	1	179.99	[REDACTED]		698.91 *
632	259179	SAMS LEB0518A/A	1	349.99			
487	223579	ADMS NV150-FL-10	1	29.95			
139	342771	SAMS SCHW1200/		8.99			
		12.7508/GRINDALD					
1101		11 PACKAGES		0.01			
		11 PACKAGES		0.01			
100	51091	11 PACKAGES		0.00			
		11 PACKAGES					
180	56851	11 PACKAGES		169.00			
		11 PACKAGES		169.00			
15040		11 DIGITAL 5	1	129.99			
Tot: 56851: 03.5700 22/10/05							

Continued on page: 2

Customer Address :
MR RD MARSHALL ANDREWS

Product: 00568511

Warranties purchased for the above product:

129.99



Additional Costs Allowance

ACA2

Member's claim for

05 OCT 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Claim details

You can only claim for

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 10 / 05 to 31 / 10 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 729 : 80 p ✓

Food

£ 234 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 107 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 420 : 00 p ✓

Service/maintenance

£ 450 : 00 p ✓

Repairs/insurance/security

£ 70 : 00 p ✓

Other

£ 389 : 00 p ✓

▶ please specify

Other

£ 200 : 00 p ✓

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2599 : 80 p

continued on page 2

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

Signature

[Redacted Signature]

and necessarily to enable
for the purpose of performing

MP

Date

01.10.05

Data protection

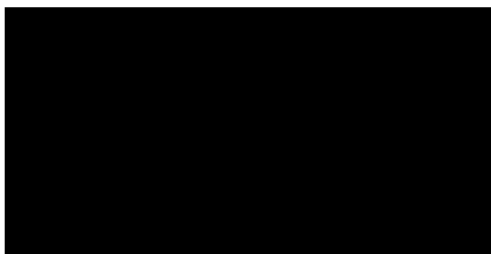
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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



INVOICE

14th August 2005

Mr R Marshall-Andrews QC MP

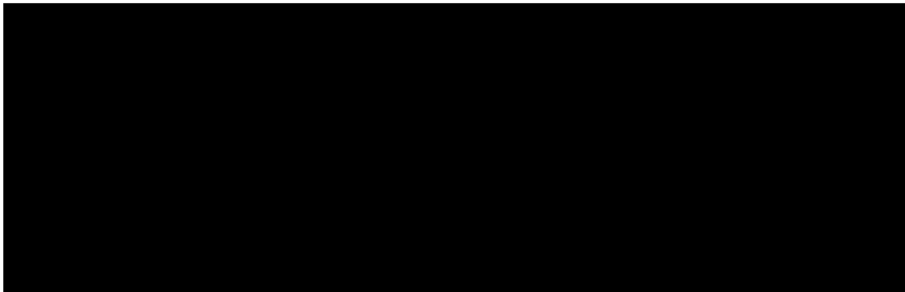


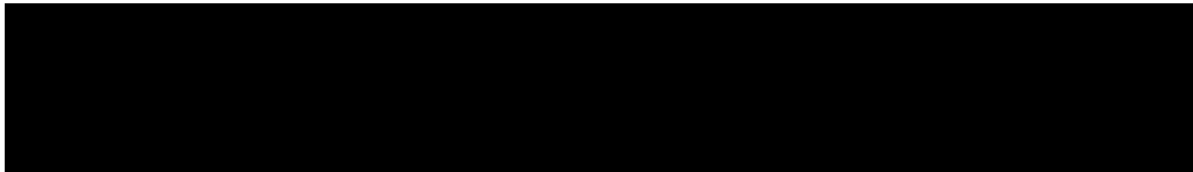
Dear Mr Marshall-Andrews QC MP

To carry out additional small works as listed below.

- **Replace rotten floor boards approx 2 metre square in front of French Doors.**
- **Fit External Drips on the French Doors.**
- **Fit new American Ash Handrail to balcony.**
- **Remove rotten cills and replace, left hand office sash window and bedroom window.**

Materials	£200.00
Labour	<u>£250.00</u>
Total	<u>£450.00</u>





CASH SALE

5th September 2005


UK.

Sale of one Kazak Soumak.
Size 214cm x 152cm

(equivalent) STG L200.00

Sale of one Afshar Soumak
Size 222cm x 135cm

(equivalent) STG L200.00



Member's claim

05 SEP 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 05 to 30 10 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 729 : 80 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 107 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 70 : 00 p ✓

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

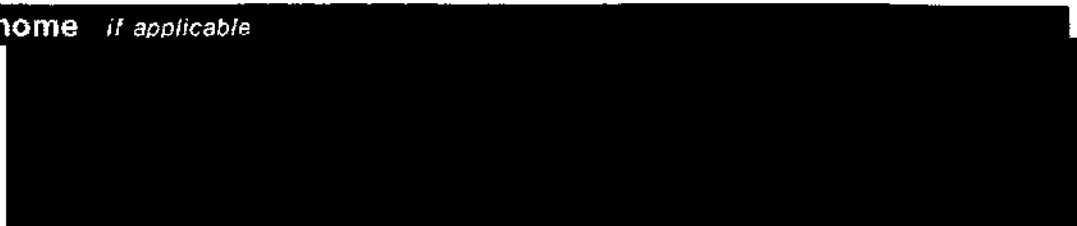
▶ please specify

Total

£ 906 : 80 p

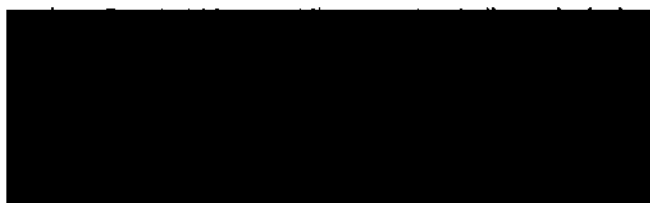
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

and necessarily to enable
for the purpose of performing

Signature



MP

Date

~~10~~ 01.09.05

Data protection

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For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEOWAY

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01, 08, 05 to 31, 08, 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 648 : 33 p ✓

Food

£ : p ✓

Utilities

£ 35 : 63 p ✓

Council Tax/Rates

£ 107 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p ✓

Repairs/insurance/security

£ 70 : 00 p ✓

Other

£ 930 : 94 p ▶ please specify

Other

£ : p ▶ please specify

Other

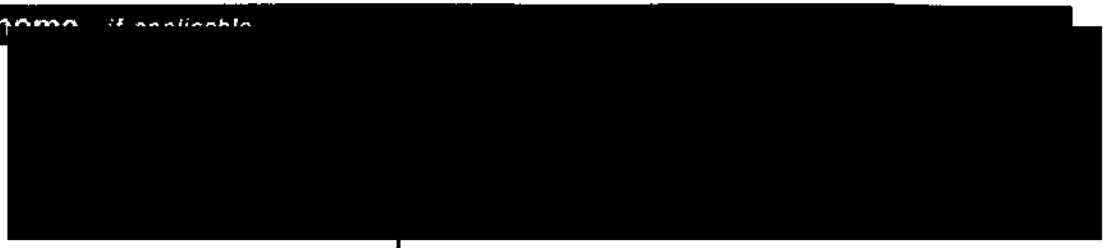
£ : p ▶ please specify

Total

£ 1791 : 19 p

Details of second home *(if applicable)*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
for the purpose of performing



Signature

MP

Date

01.08.05

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



INVOICE

14th July 2005 ✓

Mr R Marshall-Andrews QC MP



Dear Mr Marshall-Andrews QC MP

Description of Work carried out at the above property - remove existing carpet and underlay, supply and fix with new Oak Block Wood Flooring, approx 30 square metres in the Living Room area, finished with matching Oak Scotia Edging.

Total cost of the above = £1480.00





12.07.05.

INVOICE

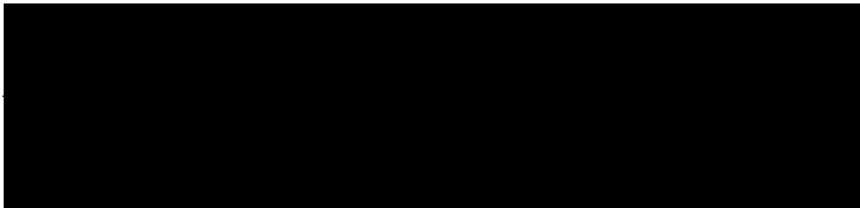
RE: Mr R Marshall-Andrews QC MP



Tiled approx 4m to floor of veranda inc adhesive,labour and grout.

Labour & Materials	£325.00.
Plus Vat @17.5%	£56.88.
Total Cost	£381.88.

U.C. A
U.C. S





Additional Costs Allowance

2005

ACA2

Member's claim form

05/06

About filling in this form

- For details of costs you can claim for, see *Green Book*
- if you have any doubt about whether you can claim please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEOWAY

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please list

Please attach

July 05
Period of claim

from 01/04/05

to 31/03/05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 648 : 33 p

Food

£ 309 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 420 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 70 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1447 : 33 p

916.65



Member's claim form

05/06.

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEOWAY

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/04/05

to 31/03/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 648 : 33 p

Food

£ 309 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 420 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 70 : 00 p

Other

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify *Peny 1*

Total

£ 1447 : 33 p

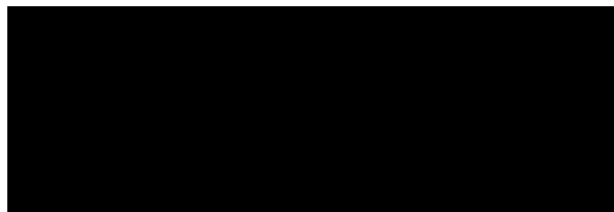
$\frac{1}{30} = £ 530.68$

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

Signature



and necessarily to enable
for the purpose of performing

MP

Date

01.07.05

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

05/06.

Member's claim form

22 JUN 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel or other accommodation

Please list

Please attach

Period of claim

from 01/04/05 to 31/03/06

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 648 : 33 p

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 107 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 70 : 00 p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify Pay

Total

£ 825 : 33 p $\times \frac{11}{30} = £ 302.62$

continued on page 2

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

Date

21.06.05

to enable
of performing

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicate

Text APR 05/06

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :

Grant

£ 599.01

* Validation purposes only (please tick to indicate compliance)

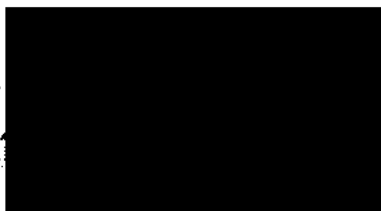
Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

/
/
/
/
/
/

* Financial Processing purposes only

Registered by (initials & date)

Posted by (initials & date)





Member's claim form

06 APR 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/04/05 to 31/03/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 648 : 33 p

- month x 11/30 = £237.72

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 92 : 00 p

- month x 11/30 = £33.73

Telephone and telecommunications

£ : p

Cleaning

£ 420 : 00 p

- quarter x 67/91 = £309.23

Service/maintenance

£ : p

Repairs/insurance/security

£ 50 : 00 p

- month x 11/30 = £18.33

Other

£ : p

Other

£ : p

Other

£ : p

Total

£1,210 : 33 p -> £599.01

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
for the purpose of performing

Signature

MP

Date

06.04.05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

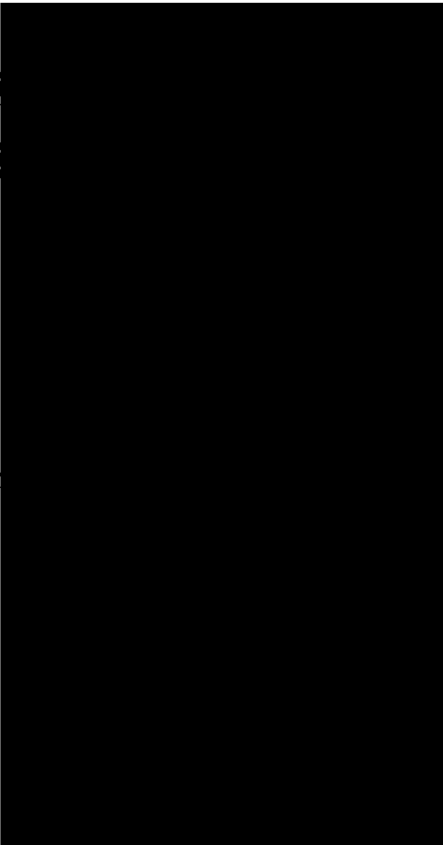
Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated

Text 5 may 05

Invoice No. 24/5/05

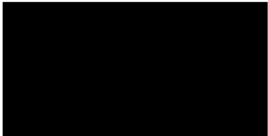
Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



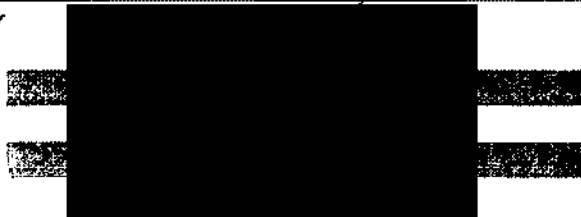
** Validation purposes only (please tick to indicate compliance)*

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

✓
✓
✓
✓
✓
✓

** Financial Processing purposes only*

Registered by (initials & date)



Posted by (initials & date)



Member's claim form

01 JUN 2005

Members' Allowances

About filling in this form

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Your details

Name
In CAPITAL LETTERS

R. Marshall-Andrews QC MP

Constituency

MEDWAY

Claim details

Notes

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 05/05/05 to / /

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 544 : 00 p (84%)

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 77 : 00 p (84%)

Telephone and telecommunications

£ : p

Cleaning

£ 280 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 50 : 00 p (84%)

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

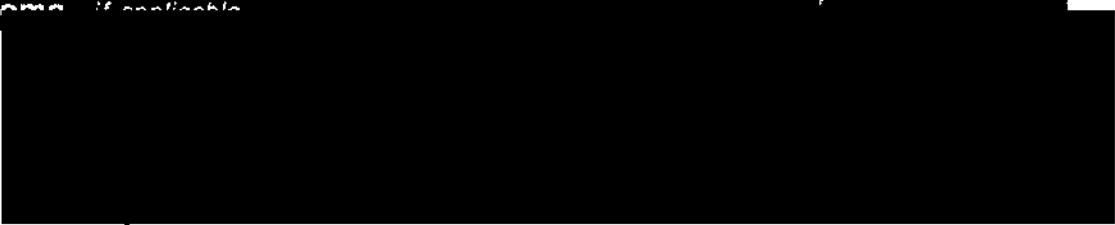
£ : p ▶ please specify

Total

£ 951 : 00 p

Details of second home *(if applicable)*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
me for the purpose of performing

Signature



MP

Date

27.5.05.

Data protection

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