



Communications Allowance
Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

ROBERT MARRLS

Constituency

HOLKERHAMPTON SOUTH WEST

Office use only Costic

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 6 / 3 / 2008 to 6 / 03 / 2008

Allowance year

2007 / 2008 ✓

| Suppliers | Amount |
|--------------------------------|--------------------|
| <u>Middlewood Weekly Media</u> | £ <u>6093.10</u> p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |

Office use only
Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

27.3.08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed

Comments

MIDLAND WEEKLY MEDIA

Invoice No. [REDACTED]



INVOICE

Customer

Name **Rob Marris MP**
Address [REDACTED]
City [REDACTED]
Phone [REDACTED]

Spencer ✓

Date **06/03/08** ✓
Order No. [REDACTED]
Rep [REDACTED]

| Wk | Description | Unit Price | TOTAL |
|----|--|------------|-------|
| | Four Page Wrap Wolverhampton Adnews Insertion Date 21st March 2008 Selected Distribution - 30,700 [REDACTED] | £5,185.62 | |

| | |
|---------------------|--------------------|
| SubTotal | £5,185.62 |
| Shipping & Handling | |
| Taxes | |
| VAT | £907.48 |
| TOTAL | £6,093.10 ✓ |

-
-
-

CREDIT CARD DETAILS

Name _____
CC No. _____
Expires _____
House No. _____
Last 3 digits from number on reverse of card _____

Insert Farewell Statement Here



Communications Allowance
Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

ROBERT MARRIS

Constituency

WOLVERHAMPTON SOUTH WEST

Office use only

Costs

APR 2008

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 26 / 11 / 2007 to 26 / 11 / 2008 Allowance year 2007 2008

| Description of service or goods | Amount | Office use only | |
|---------------------------------|------------|-----------------|------------------|
| | | Allow. | Exp. Type (cat5) |
| Postage | £ 170.00 p | | |
| | £ : p | | |
| | £ : p | | |
| | £ : p | | |
| | £ : p | | |
| | £ : p | | |
| | £ : p | | |
| | £ : p | | |
| Total | £ 170.00 p | | |

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature I _____ MP Date 27.3.08

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

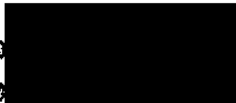
| Office use only | | | |
|---|----------------------|--------|---------------------------|
| | Initials / Date | | Input subtotals per Cat 5 |
| Validation completed | <input type="text"/> | 514500 | £ <input type="text"/> |
| | <input type="text"/> | 514525 | £ <input type="text"/> |
| <div style="border: 1px solid black; height: 150px; margin-top: 20px;"> <p>Comments</p> </div> | | | |



Post Office Ltd.
Your Receipt



| | | | |
|--------------------------|-----------------|-------------------|--|
| Special 1st | | | |
| 500 @ | 0.34 | 170.00 | |
| Special 2nd | | | |
| 500 @ | 0.24 | 120.00 | |
| TOTAL DUE TO POST OFFICE | | 290.00 | |
| Cheque | FROM CUSTOMER | 290.00 | |
| BALANCE | | 0.00 | |



Thank You



Communications Allowance

Direct payment of suppliers

Comms2

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When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

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Your details

Name
in CAPITAL LETTERS

ROBERT MARRIS

Constituency

WOLVERHAMPTON SOUTH WEST

| | | |
|-----------------|-------|--|
| Office use only | Costs | |
|-----------------|-------|--|

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 12, 2, 08 to 12, 2, 08 Allowance year 2007, 2008

Suppliers

Amount

Royal Mail

£ 827.68^p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only
Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



Royal Mail

Royal Mail Door To Door Delivery Schedule Summary

RunDate/Time: 12/02/2008 12:05

Version: 1

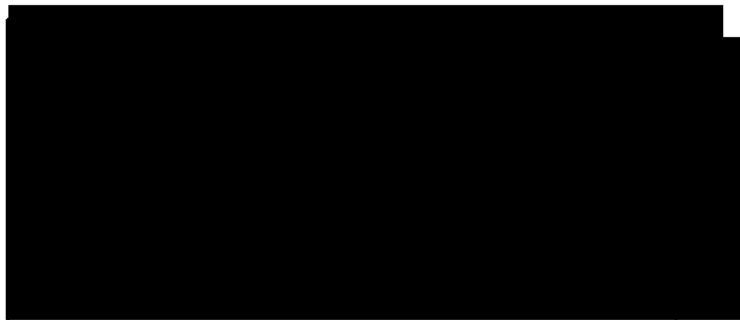
Customer Name: Rob Marris MP
Client:

| | | |
|------------------|-------------------------------|-----------------------------|
| Contract: | Dist. Start Date (W/C) | Dist. End Date (W/C) |
| | 19/05/2008 | 26/05/2008 |

| |
|---------------------|
| Total Volume |
| 29,722 |

Please Ensure Items Arrive At The Appropriate Walk Bundling Centre Between The Dates Listed Below

| Dist No. & Leaflet Design No | Distribution Start Date | Earliest Handover Date | Latest Handover Date | Volume | Leaflet Design | Walk Bundling Centre |
|------------------------------|-------------------------|------------------------|----------------------|--------|----------------|----------------------|
| | 19/05/2008 | 06/05/2008 | 12/05/2008 | 23,648 | | |
| | 26/05/2008 | 12/05/2008 | 19/05/2008 | 6,074 | | |



Restricts: NONE

| Total Volume By Distribution Start Date | |
|---|--------|
| Distribution Start Date | Volume |
| 19/05/2008 | 23,648 |
| 26/05/2008 | 6,074 |



Invoice number
 [Redacted]
 Invoice date
14 Apr 2008
 Page
 1 of 1

Invoice

To
BOB MARRIS MP



Account held at
BOB MARRIS MP



16 APR 2008

Customer account number



Terms
10 days

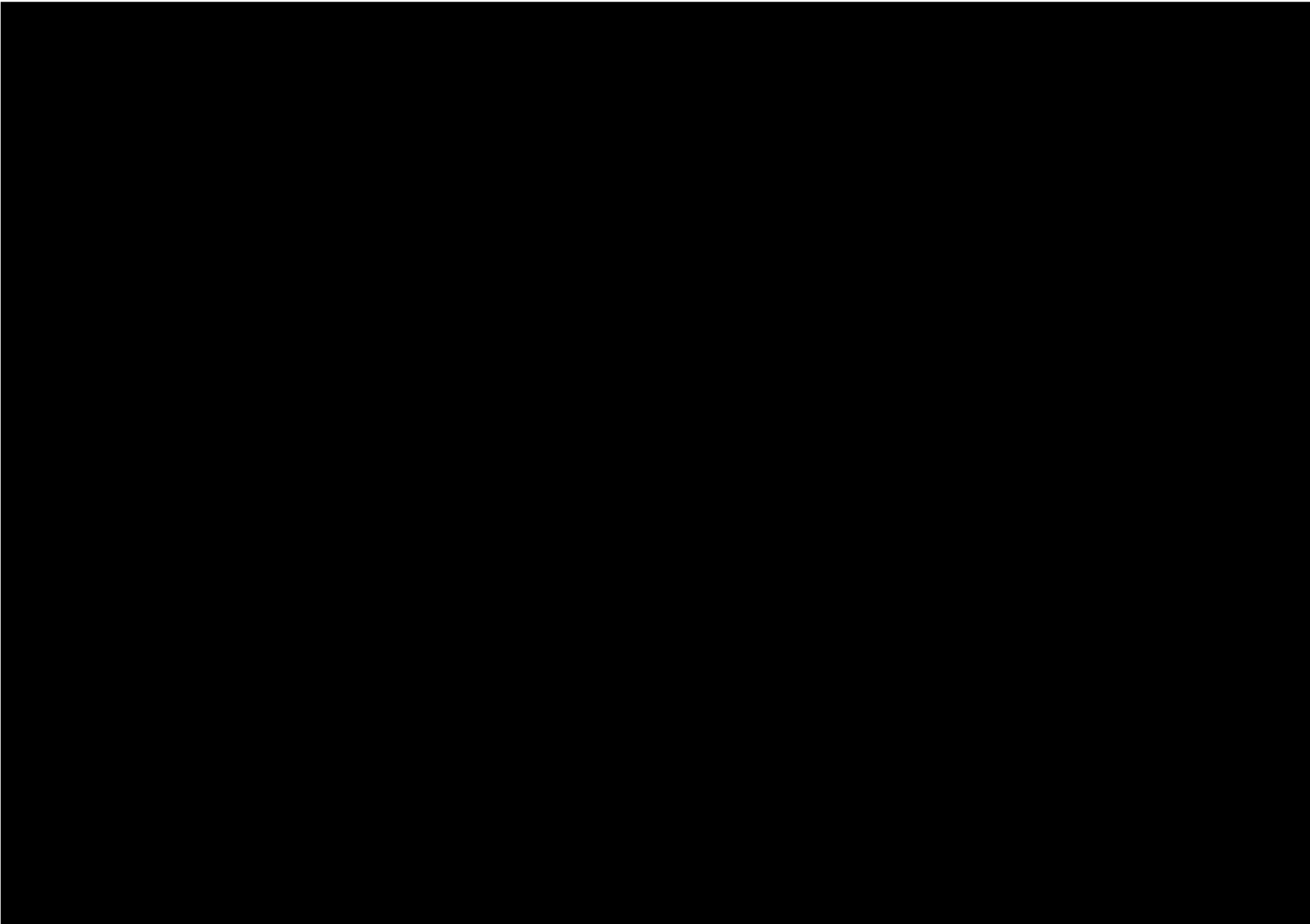
Legal entity number



Please pay by
24 Apr 2008

| Docket no. | Pooling date Post | Sender's ref. Contract no. | Format | Service Quantity | Weight(kg) | Unit cost (£) | Net value | VAT |
|------------|----------------------|-------------------------------|------------|--|------------|---------------|-----------|-----|
| [Redacted] | [Redacted] | [Redacted] | [Redacted] | DOOR TO DOOR 23,648 23648 ITEMS AT 3.500 PENCE | | | 827.68 | E |

| | | |
|--------------|------------|---------------|
| Total Net | | 827.68 |
| Total VAT | E = exempt | 0.00 |
| Total | | 827.68 |





FINANCE &
ADMINISTRATION
HOUSE OF COMMONS

Communications Allowance

Direct payment of suppliers

Comms2

page 1 of 2

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Your details

Name
in CAPITAL LETTERS

ROBERT MARRIS

Constituency

WOLVERHAMPTON

Office use only

Costs

Claim details

You can only request
Please ensure

payment to suppliers for goods and services directly relating to Communications Allowance.
 you attach all supplier invoices.

Period of claim

from 17/1/08 to 17/1/08

Allowance year

2007/2008

Suppliers

Amount

Wolverhampton City Council

£ 505.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type
(Cat 5)

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

22/5/08

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed**Comments**



19 May 2008

SUNDRY DEBTOR INVOICE

VAT REGISTRATION No. [REDACTED]

ROB MARRIS MP OFFICE

[REDACTED]

INVOICE PAYABLE IMMEDIATELY

INVOICE DATE 14/05/2008
TAX POINT 14/05/2008
INVOICE No. [REDACTED]
PAYMENT REFERENCE: [REDACTED]
ORDER No.

In case of query
please contact [REDACTED]

LL/MORETON PRINT SHOP CHARGES Committee

| DETAILS | COST | VAT RATE % | VAT AMOUNT |
|--|--------|------------|------------|
| FOR THE SUPPLY OF: JOB NO: [REDACTED] 45,000 X A6 D/S F/C ROB MARRIS SURGERY CARDS QUOTE DATE: 17/01/08 PRINT DATE: 14/04/08 | 505.00 | | |
| [REDACTED] | | | |
| TOTAL COST | 505.00 | | |
| TOTAL VAT | 0.00 | | |
| TOTAL PAYABLE | 505.00 | | |

REMITTANCE ADVICE

INVOICE DATE 14/05/2008

INVOICE No. [REDACTED]
PAYMENT REFERENCE: [REDACTED]

ORDER No.

AMOUNT £505.00

(i) If you have any queries please contact the telephone number quoted at the head of the invoice.

(ii) Please see the reverse for details of how you can pay this invoice.