



Additional Costs Allowance

AGA2

Member's claim form

VALIDATION

06 MAR 2007

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see Green Book section
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RICHARD SHEPHERD

Constituency

1 NODDY PARK RD. ALDRIDGE - BROWNHILLS

Office use only

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 12 12007 to 5 1 3 12007

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 390 61 : 72 26 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 230 : - p

Service/maintenance

£ 5467 76 : 1000 p

BALANCE ON KITCHEN DEPOSIT ON KITCHEN REPLACEMENT

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

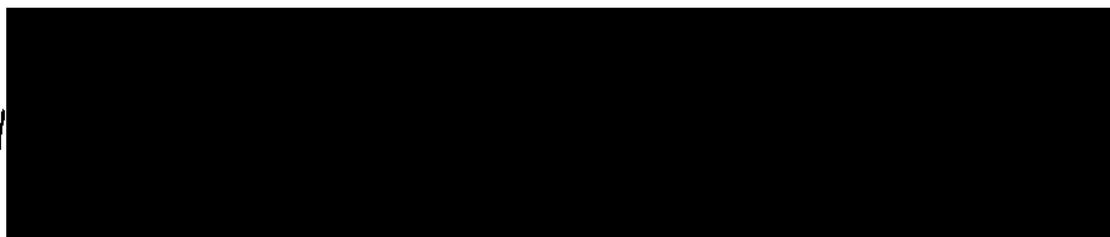
Total

£ 7149 : 74 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

15th March 2007

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

MAGNET LIMITED



CONTRACT

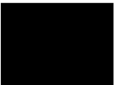
MR R SHEPHERD



Customer Reference

Audit Number:

Quote Number:



REF. 377/ 5352 Please quote on all enquiries

CODE	DESCRIPTION	QTY	UNIT COST	TOTAL
------	-------------	-----	-----------	-------

Delivery Address



FOR HEAD OFFICE USE ONLY
3781

Delivery Instructions:

Contracts to date £ 0.00
 Today's contract £ 6467.76
 Previous receipts £ 1000.00

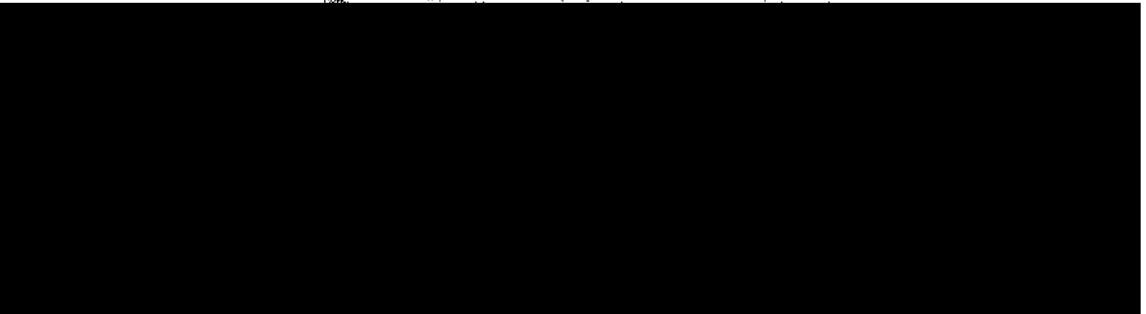
 Balance to date £ 5467.76

 Total receipts £ 0.00

 Outstanding balance £ 5467.75

Order only

Refer to Confirmation Note for Delivery date.



RECEIPT

HS. 2. EMERGENCY

REF

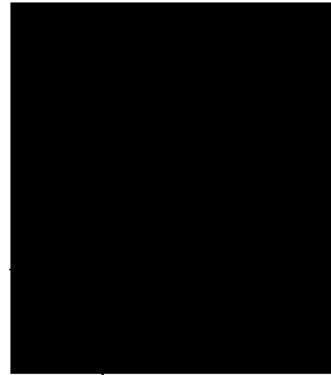
Please quote on all enquiries

CODE	DESCRIPTION	QTY	UNIT COST	TOTAL
------	-------------	-----	-----------	-------

Audit Rec



5467.76

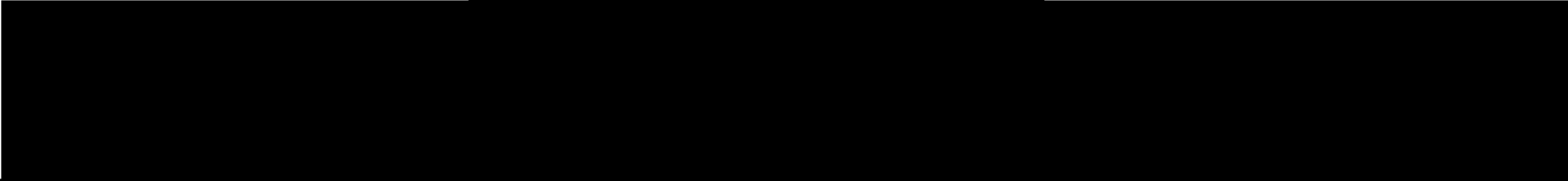


Total receipts £ 5467.76

Previous balance £ 5467.76

Receipts £ 5467.76

New balance £ 0.00





22 JAN 2007

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

Constituency

RICHARD SHEPHERD
ALDRIDGE - BROWNHILLS
1 NODDY PARK ROAD, ALDRIDGE, W59 8NQ

Claim details

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 2007 to 1 / 1 / 2007

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ 45 : 28 p

Council Tax/Rates

£ 110 : 09 p
£ 67 : 77 p

Telephone and
telecommunications

£ : p

Cleaning

£ 230 : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 458 : 14 p

Please Pay
£ 453.14

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

22 January, 2007

Data protection

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Additional Costs Allowance

Member's claim for

JAN 2007 Page 1 of 2

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Your details

Name in CAPITAL LETTERS

RICHARD SHEPHERD

Constituency

ALDRIDGE - BROWNHILLS

Office use only

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 12 / 2006 to 31 / 12 / 2006 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 230 : — p

Telephone and telecommunications

£ : p

Cleaning

£ 230 : — p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

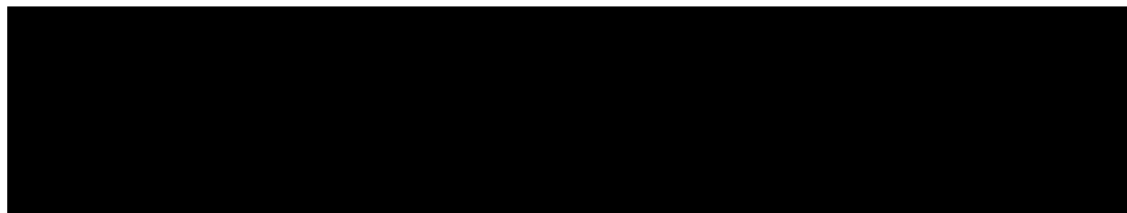
Total

£ 230 : — p

continued on page 2

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

10th January, 2006

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Member's claim form

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Your details

Name in CAPITAL LETTERS

RICHARD SHEPHERD

Constituency

ADDRIIDGE - BROWNHILLS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

From 1 / 11 / 2006 to 30 / 11 / 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 35 : 62 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 230 : p

Service/maintenance

£ 14 : p

Repairs/insurance/security

£ 327 : 20 p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 606 : 82 p

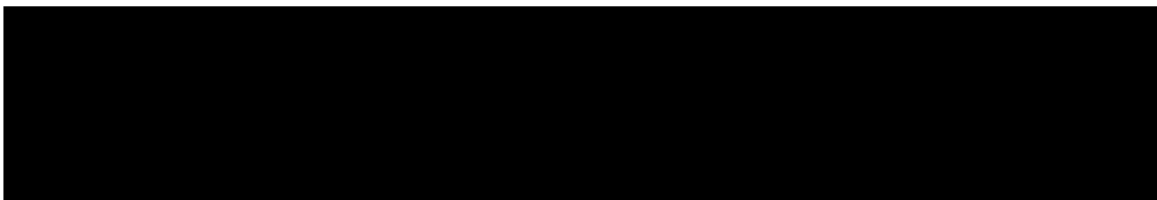
▶ please specify

▶ please specify

▶ please specify

Details of second home *if applicable*

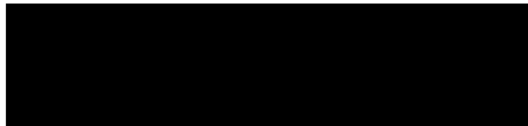
Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

27th November, 2006

Data protection

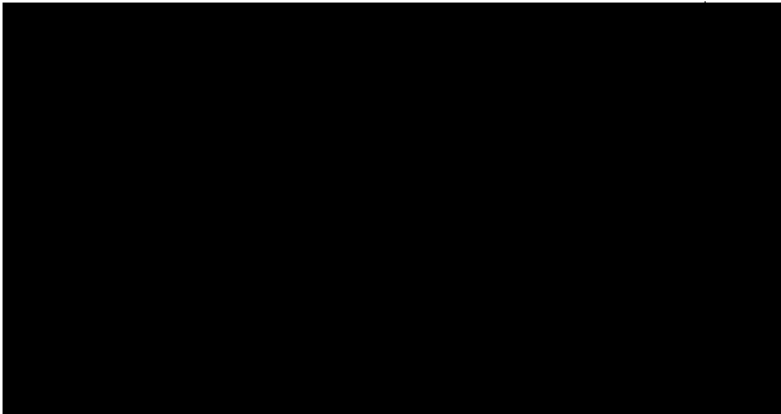
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



17 11 2006



Date

8 November 2006

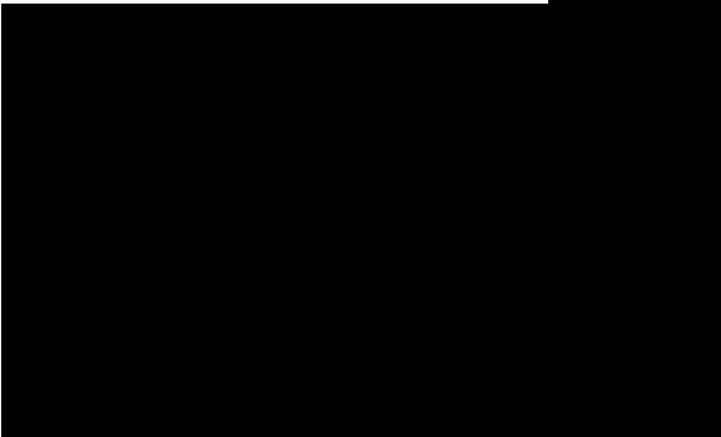
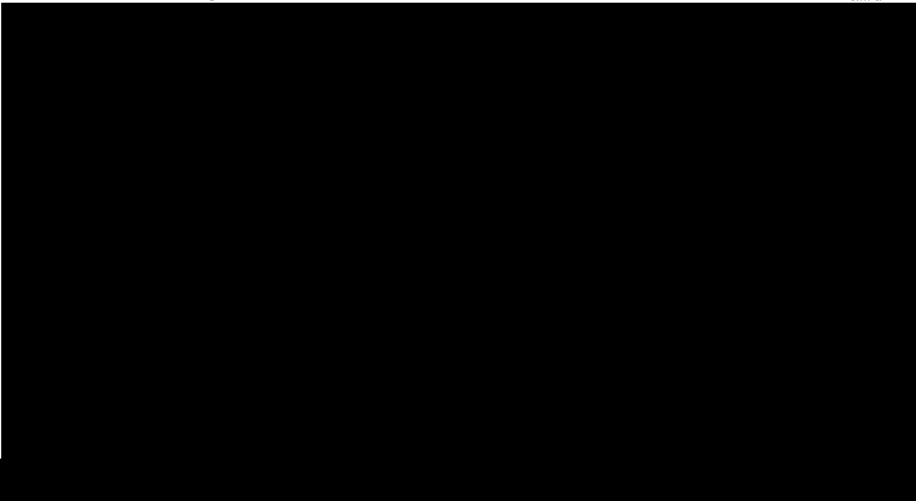


Total Annual Charge

327.20

Ⓢ

Address





Member's claim form

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- If you have any doubt about whether you can claim for please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RICHARD SHEPHERD

Constituency

ADDLEDGE-BROWNHILLS

Office use only

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 2006 to 1 / 1 /

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 88¹⁴ : 75¹⁴ p

Utilities

£ 36³⁶ / 96 : 22²² / 49 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 83 : 75 p

Cleaning

£ 210 : p

Service/maintenance

£ 160 / 84 : 00 / 28 p

Repairs/insurance/security

£ 2080 : p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 4221 : 26 P

GARDENING
REPAIR TOILET
REPLACEMENT BO

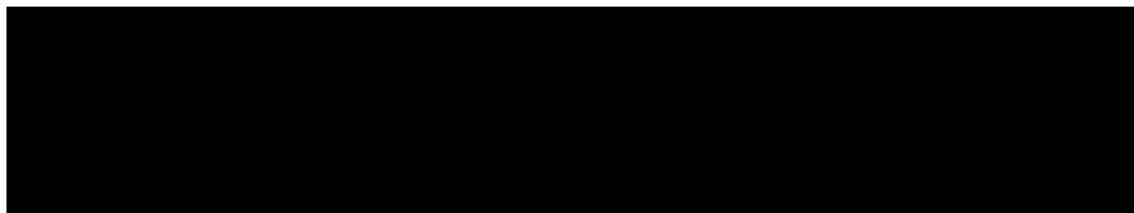
▶ please specify

▶ please specify

▶ please specify

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

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Signature



MP

Date

30th October 2006**Data protection**

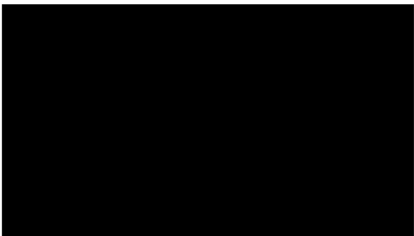
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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



15th October 2006 ✓

Mr. R. Shepherd



To our professional costs to include: -

Supply and fit.

30 CDI Worcester Combination Boilers. With new programmer and room stat.

All associated wiring .

All associated pipe work .

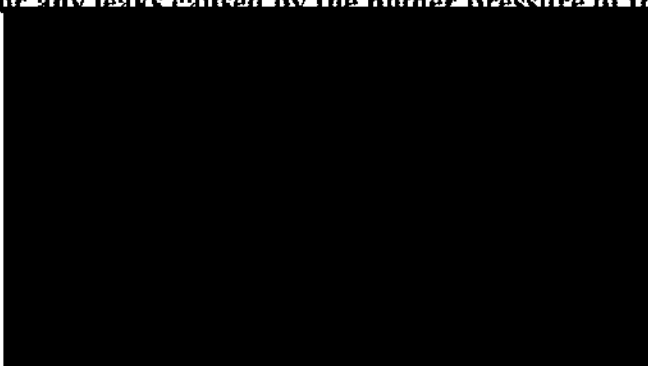
Vertical flue to include sealing and flashing of roof.

Remove existing boiler, cylinder, tanks.

All rubbish to be removed with a skip as supplied by ourselves .

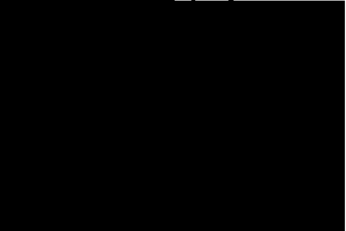
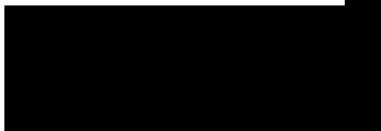
System to be cleansed as per manufacturers instructions.

***No liability can be taken for any leaks caused by the higher pressure of the new boiler.**



TOTAL COST: -

£2080.00





Additional Costs Allowance

CAZ

Member's claim form

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Your details

Name
in CAPITAL LETTERS

RICHARD SHEPHERD

Constituency

AUDRIDGE BROWNHILLS

Office use only

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 19 12006 to 1 1

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 210 : p

Service/maintenance

£ 160 : p

Repairs/insurance/
security

£ 223 : 86 p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 593 : 86 P

GARDEN
MAINTENANCE

▶ please specify _____

▶ please specify _____

▶ please specify _____

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

19 October 2006**Data protection**

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RICHARD SHEPHERD

Constituency

ALDRIDGE - BROWN HILLS

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 8 / 2006 to 1 / 1

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 223 : 08 p ✓ CLEC GAS (MARCH - JUNE)

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 40 : 29 p

Cleaning

£ 210 : - p ✓

Service/maintenance

£ 160 : - p ✓ GARDEN

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

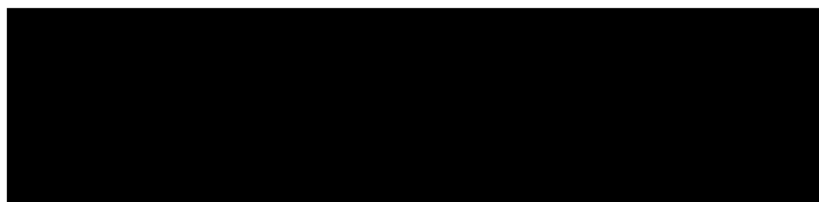
£ : p ▶ please specify

Total

£ 649 : 95 P

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

21 August 2006

Data protection

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Your details

Name in CAPITAL LETTERS

RICHARD SHEPHERD

Constituency

ALDRIDGE - BROWNHILLS

Office use only

Claim details

You can only claim for

- costs you have actually paid
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Please list

- all items costing £250 or more and include receipts – except for for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 17 12006 to 1 1

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 80 : p

Utilities

£ 46 : 42 p

WATER

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 68 : 36 p

Cleaning

£ 210 : - p

Service/maintenance

£ 160 : - p

GARDEN

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 565 : 08 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

7th August, 2006 ✓

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Member's claim form

9002 111 3 1

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Your details

Name in CAPITAL LETTERS

RICHARD SHEPHERD

Constituency

MADRIDGE - BROWNHILLS

Office use only

Claim details

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 06 / 2006 to 1 / 1 / 06 / 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 49 : 41 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 210 : p

Service/maintenance

£ 160 : - p

Repairs/insurance/security

£ 160 : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

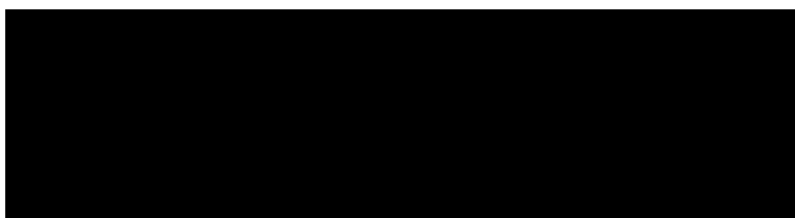
Total

£ 579 : 41 p

GARDEN: RELATES TO MAY GARDEN RELATES TO JUNE

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Postcode

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

18 June, 2006**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

08 MAY 2006

About filling in this form

- For details of costs you can claim for, see Green Book section
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

RICHARD SHEPHERD

Constituency

ANDRIDGE - BROWNHILLS

Office use only

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 15 1 2006 to 1 1

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 901 : 20 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 91 : 76 p

Cleaning

£ 210 : - p

Service/maintenance

£ 100 : p

GARDEN

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1322 : 96 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

18th May, 2006

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

COUNCIL TAX BILL

Date of Issue 13-MAR-2006

MR R SHEPHERD

Address of property

Property Ref

Reason For Bill: Annual

Balance Due 961.20



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

RICHARD SHEPHERD

Constituency

ALDRIDGE - BROWNHILLS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 14 12006 to 1 1

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ 28 28 : 12 p

Council Tax/Rates

£ ~~0/00~~ : ~~200~~ p

Telephone and telecommunications

£ : p

Cleaning

£ 210 : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 558 : 60 p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

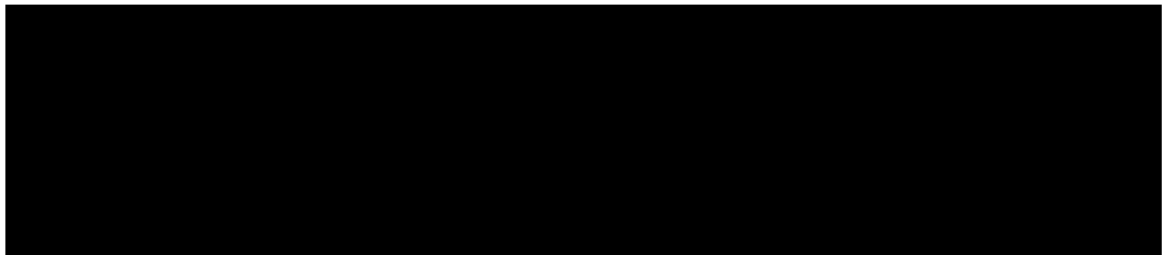
▶ please specify _____

Total

£ 824 : 89 p

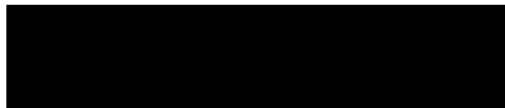
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

24th April, 2006**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Home Insurance
Renewal Schedule**

POLICY NUMBER

Issued: 01/04/08

applicable

Amount Payable

£558.60