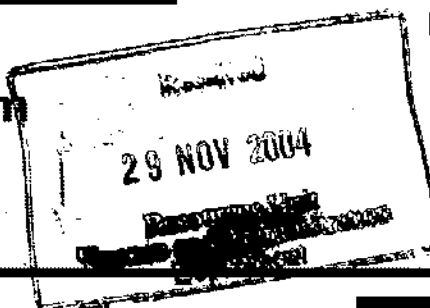




Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

RICHARD BUADEN

Constituency

BIRMINGHAM NORTHFIELD

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 11 / 04 to 30 / 11 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 670 : 00 p

Food

£ 140 : 00 p

Utilities

£ 155 : 99 p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 78 : 30 p

Cleaning

£ 110 : 00 p

Service/maintenance

£ 177 : 80 p

Repairs/insurance/
security

£ 26 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1444 : 09 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

MP

Date

27/11/04

Data protection

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The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

RECEIVED
01 NOV 2004

Members' Allowances

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

RICHARD BUDEN

Constituency

BIRMINGHAM NORTH FIVE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 10 / 04 to 31 / 10 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 670 : 00 p ✓

Food

£ 260 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 86 : 00 p

Telephone and
telecommunications

£ 40 : 00 p

Cleaning

£ 110 : 00 p

Service/maintenance

£ 177 : 80 p

Repairs/insurance/
security

£ 26 : 00 p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 1369 : 80 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

28/10/04

Data protection

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Member's claim form

Members' Allowances

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Your details

Name in CAPITAL LETTERS

RICHARD BUNDEY

Constituency

BIRMINGHAM NORTHFIELD

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 09 / 04 to 30 / 09 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 670 : 00 p ✓

Food

£ 200 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 70 : 00 p

Cleaning

£ 110 : 00 p

Service/maintenance

£ 177 : 80 p

Repairs/insurance/security

£ 26 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1389 : 80 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

28/10/04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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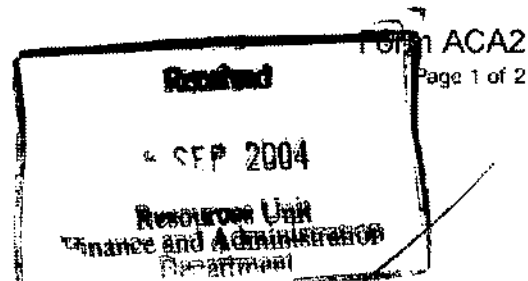
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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

RICHARD BURDEN

Constituency

BIRMINGHAM NORTHFIELD

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 08 / 04 to 31 / 08 / 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 721 : 00 p

Food

£ 75 : 00 p

Utilities

£ 25 : 62 p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 75 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 177 : 80 p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1185 : 42 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature

MP

Date

29/08/04

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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Member's claim form

Members' Allowances

About filing in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name
in CAPITAL LETTERS

RICHARD BURDEN

Constituency

BIRMINGHAM NORTHFIELD

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 07 / 04 to 31 / 07 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 670 : 00 p ✓

Food

£ 250 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 86 : 00 p

Telephone and
telecommunications

£ 35 : 00 p

Cleaning

£ 120 : 00 p

Service/maintenance

£ 177 : 80 p

Repairs/insurance/
security

£ 26 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1364 : 80 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
me for the purpose of performing

Signature

MP

Date

24/07/04.

Data protection

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Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

RICHARD BUNZON

Constituency

BIRMINGHAM NORTHFIELD

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 01 / 06 / 04 to 30 / 06 / 04

Total cost of hotel stays
attach all receipts

£ _____ : _____ p

Mortgage payments
(interest only) or rent

£ 660 : 00 p ✓

Food

£ 400 : 00 p

Utilities

£ _____ : _____ p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 87 : 00 p

Cleaning

£ 112 : 00 p

Service/maintenance

£ 177 : 80 p

Repairs/insurance/security

£ 56 : 00 p

Other

£ _____ : _____ p

▶ please specify _____

Other

£ _____ : _____ p

▶ please specify _____

Other

£ _____ : _____ p

▶ please specify _____

Total

£ 1578 : 80 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

Signature

Date

[Redacted Signature] necessarily to enable
[Redacted Signature] a purpose of performing

[Redacted Signature]
24/07/04

Data protection

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form to

Members' Allowances Section, Operations Directorate,
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Member's claim form

RECEIVED
07 JUN 2004

Members' Allowances

DFA

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.



Your details

Name
in CAPITAL LETTERS

RICHARD BURDEN

Constituency

BIRMINGHAM NORTHFIELD

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 05 / 04

to 31 / 05 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 600 : 00 p

Food

£ 300 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 126 : 00 p

Telephone and telecommunications

£ 80 : 95 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ 10 : 76 p

Repairs/insurance/
security

£ 15 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

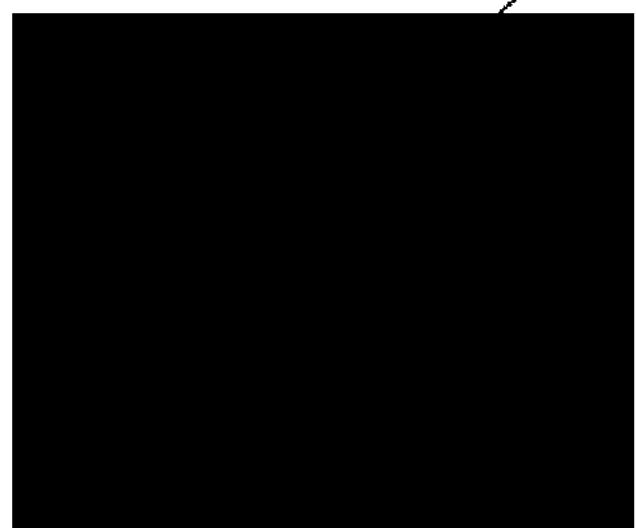
Other

£ : p

▶ please specify

Total

£ 1232 : 71 p



Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

05/06/04

Data protection

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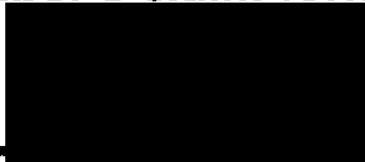
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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

RICHARD BURTON

Constituency

BIRMINGHAM NORTH/EAST

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 10 04 to 30 10 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 570 : 00 p ✓

Food

£ 160 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 46 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 100 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/
security

£ 15 : 00 p ✓

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 891 : 00 p ✓

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

17/05/04.**Data protection**

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Member's claim form

07 MAR 2005

Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

RICHARD BURDEN

Constituency

BIRMINGHAM NORTHFIELD

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/02/05 to 28/02/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 670:00 p

Food

£ 240:00 p

Utilities

£ 71:33 p

Council Tax/Rates

£ 86:00 p

Telephone and telecommunications

£ 234:98 p

Cleaning

£ 120:00 p

Service/maintenance

£ 157:00 p

Repairs/insurance/security

£ 26:00 p

Other

£ 109:00 p

please specify BEDDING

Other

£ 98:00 p

please specify POTS & PANS

Other

£ 188:44 p

please specify CHAIR, MAGAZINE RACKS, LITTER TRAY + STORAGE CABINETS

Total

£ 1960:75 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature

MP

Date

04/03/05

Data protection

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Member's claim form

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

RICHARD BURDEN

Constituency

BIRMINGHAM NORTHFIELD

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 01 / 05

to 31 / 01 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 670 : 00 p

Food

£ 200 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 63 : 00 p

Cleaning

£ 110 : 00 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 26 : 00 p

Other

£ 419 : 87 p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1574. : 87 p



FRIEDRICH FAEBER

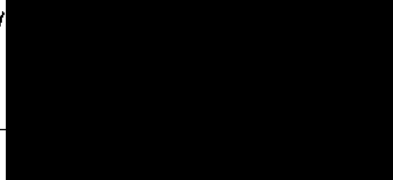
Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature



MP



Date

06/02/03

Data protection

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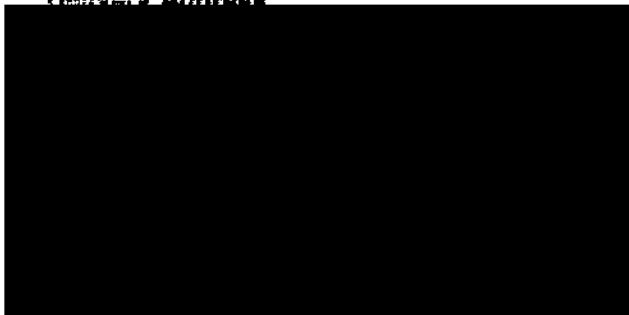
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Send your completed form to

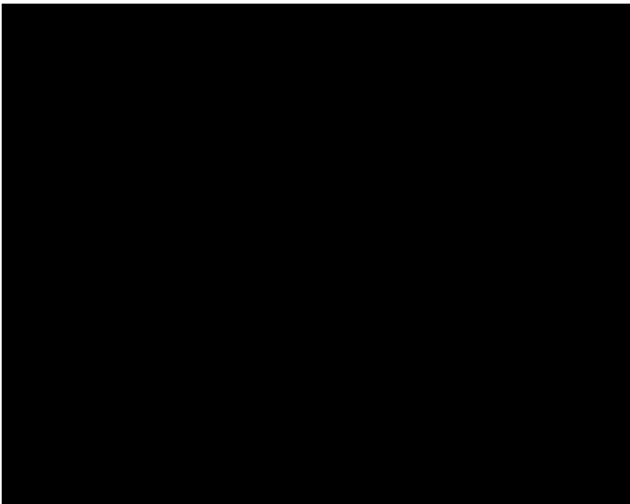
Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Delivery Address



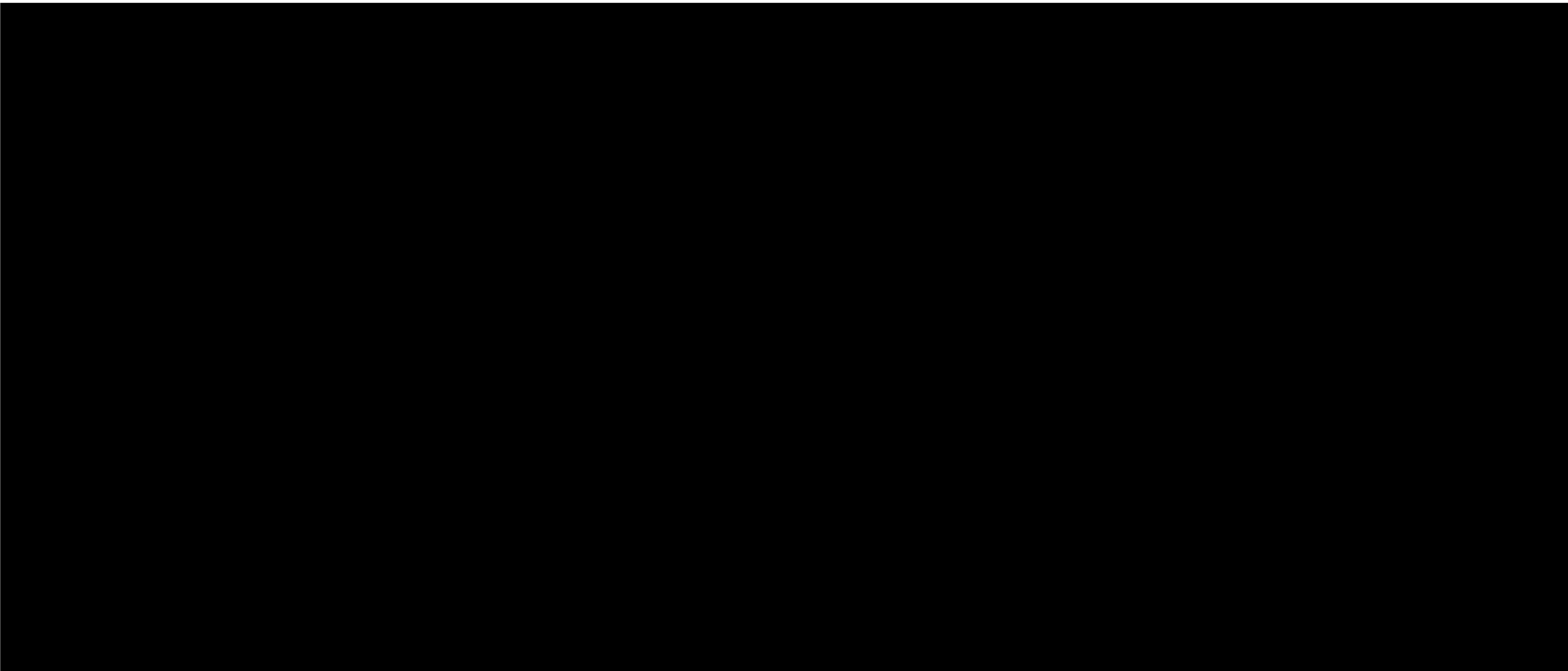
PURCHASE DETAILS

PRODUCT DESCRIPTION	PRODUCT CODE	QTY	AMOUNT	DETAILS
D&I DELIVERY CHARGE		1	£19.99	
HOTPOINT RLA31G 5.3CF		1	£169.95	
HOTPOINT RZA31G BR GAS		1	£169.95	
- CURRYS DISABLE D&I		1		
- HOTPOINT RZA31G 4.2CF		1		
INSTALL REFRIGERATION		1	£29.99	
INSTALL REFRIGERATION		1	£29.99	



PAYMENT DETAILS

Amount Debited: £419.87





Member's claim form

Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

RICHARD BROADEN

Constituency

BIRMINGHAM NORTHFIELD

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 12 / 04

to 31 / 12 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 670 : 00 p

Food

£ 340 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 86 : 32 p

Cleaning

£ 110 : 00 p

Service/maintenance

£ 543 : 11 p

Repairs/insurance/
security

£ 26 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1861 : 43 p

Details of second

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

31/12/04

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



17 December 2004

Mr R H Burden



INVOICE



Service Charge
 Total Service Charge for 4 Quarters
 Service Charge 2005 - 0.484% of £369224
 Supplement for major works - 0.484% of £60000

1787.04
 290.40

 2077.44

Service Charge for 1st Period, 1 Quarter from
 25/12/2004

519.36 519.36

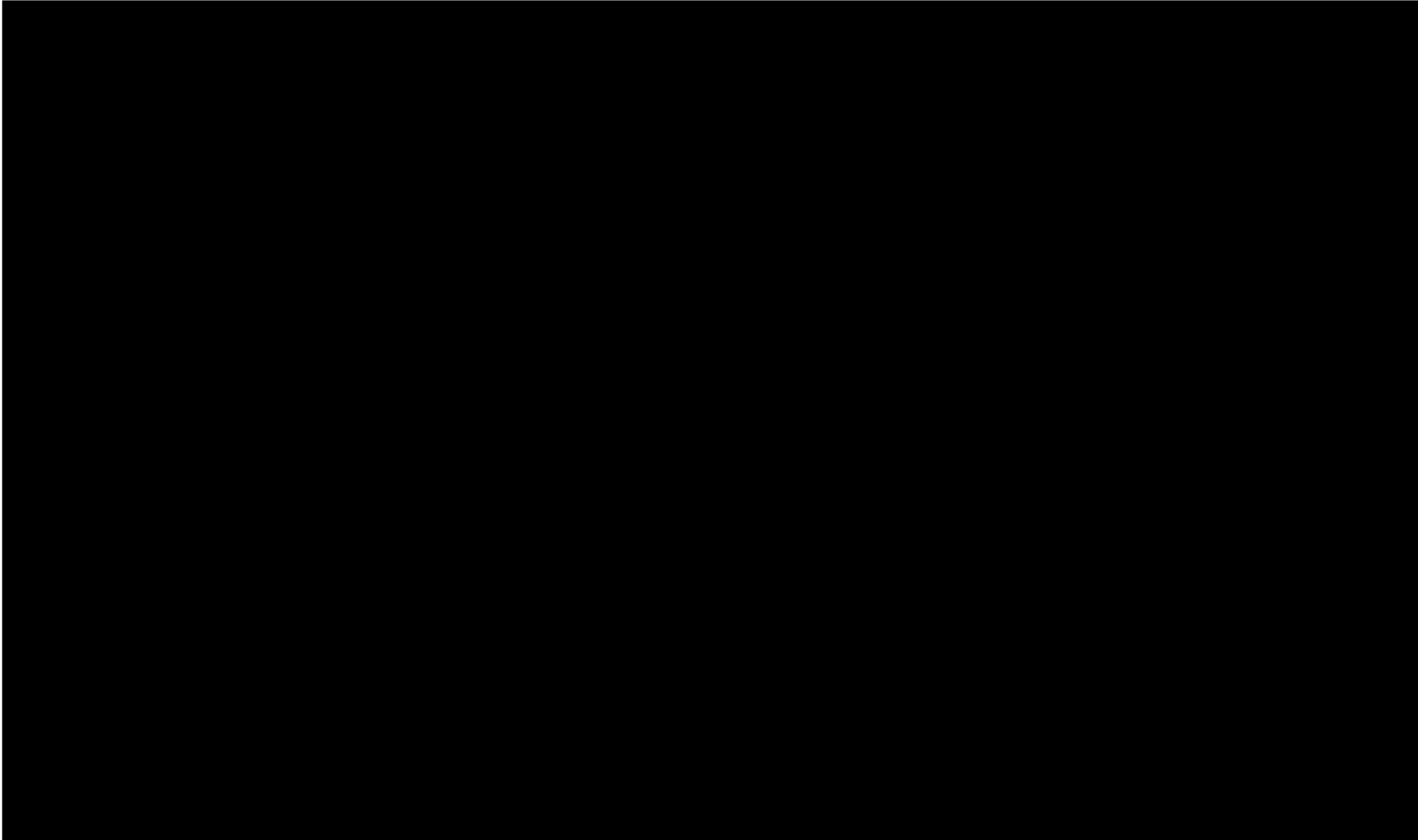
Other Charges
 Quarterly Licenc



23.75

Total due

 £ 543.11
 =====



Financial Processing }

Transaction No. [REDACTED]

Registration No. [REDACTED]

Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated a/ [REDACTED])

Text AcA IMAROS - ZIMAROS

Invoice No.

Account code / Allowance

11/4

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :

** Validation purposes only (please tick to indicate compliance)*

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

** Financial Processing purposes only*

Registered by (initials & date)

[REDACTED]

Posted by (initials & date)

[REDACTED]



Member's claim form

04/05

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

RICHARD BURNSON

Constituency

BIRMINGHAM NORTHFIELD

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 03 / 05 to 31 / 03 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 670 : 00 p ✓

Food

£ 240 : 00 p ✓

Utilities

£ 41 : 00 p (PART)

13 APR 2005

Council Tax/Rates

£ 86 : 00 p

Telephone and telecommunications

£ 55 : 00 p

Cleaning

£ 120 : 00 p

Service/maintenance

£ 181 : 11 p

Repairs/insurance/security

£ 26 : 00 p ✓

Other

£ 590 : 00 p

▶ please specify COOKER

Other

£ 2493 : 12 p ✓

▶ please specify CHAIRS

Other

£ 171 : 60 p ✓
425 00 ✓

▶ please specify

Total

£ 5098 : 83 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I declare that I incurred the above costs lawfully and necessarily to enable
me to perform my duties for the purpose of performing

Signature

MP

Date

4/04/05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

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FLOOR COVERINGS ACCEPTANCE FORM

Mr R. Burden

21 March 2005

I accept estimate number 1 & 2 and all of the attached additional services
(if applicable) at a total cost of £ 2493.12

OR

I accept estimate number _____ but do not require all the additional services.

(please complete the attached form to indicate which, if any, additional services you require)

The estimate total cost is now £ 2493

14th March 2005



Richard Burden

INVOICE

For work carried out at



RECEORATE TWO ROOMS

COST FOR WORKS £425.00

RECEIVED WITH THANKS

£425.00

