



Additional Costs Allowance

ACA2

01/08

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

QUENTIN DAVIES

Constituency

GRANTHAM + STAMFORD

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/11/07 to 31/3/08 x5

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3,675: - p

Food

£ : p

Utilities

£ 2,987: - p

Council Tax/Rates

£ 800: - p x5

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£

Repairs/insurance/security

£

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 9,057: = p

Details of second home *if applicable*

Address of
second home

for Additional
Costs Allowance

Postcode _____

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



Date

20.11.08

Data protection

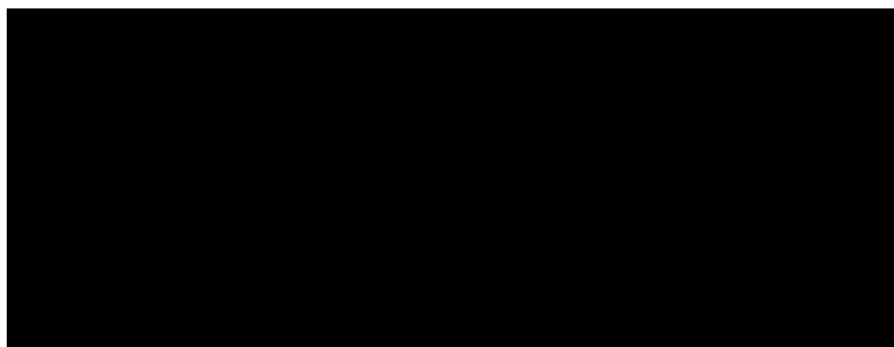
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



QUENTIN JAVES

ACA 07-08

Utilities

Electricity



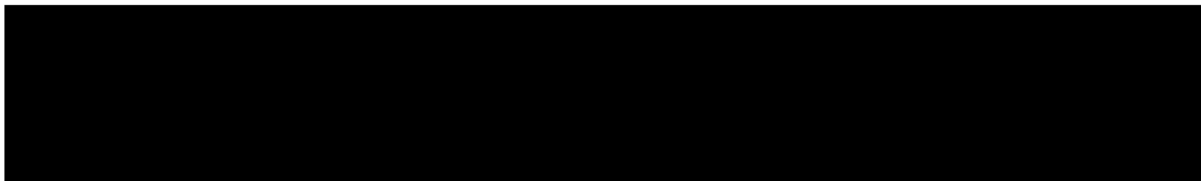
@ £85 p. month ✓



Gas

£382.64 ✓

£2,487.51 ✓



Club's fire
(annual)

£172.02 ✓

Insurance

TL Risk Solutions
(Annual)

£1,079.81 ✓

"

£1,709.24 ✓

Copies of invoices attached.



16.6.08



Mr Q Davies [REDACTED]
[REDACTED]

Our ref : [REDACTED]

1st. August, 2007

Dear Mr [REDACTED] Davies

Premium Details

Commencement Date 28Aug2007

Total £ 1079.81

including 5% Insurance Premium Tax and discounts

or 10 monthly payments of £ 107.98

No Claims Bonus: [] discount [] Years

Policy Details

ACCOUNT NUMBER [REDACTED]	INTERNAL REFERENCE [REDACTED]	DATE (TAX POINT) 18/09/07	CUSTOMER REFERENCE [REDACTED]	INVOICE NUMBER [REDACTED]
MR [REDACTED] Q DAVIES		SITE ADDRESS [REDACTED] Q DAVIES		

QUANTITY	DESCRIPTION	VAT RATE%	UNIT PRICE	VALUE	Nett Value	Exc VAT
	PS2 PAID SERVICE AGREEMENT NO. D58145 TO SERVICING					
1	P06SPCH POWDER EXTINGUISHER	17.50	3.90			
2	P01SPCH POWDER EXTINGUISHER	17.50	3.90			
2	P03SPCH POWDER EXTINGUISHER	17.50	3.90			
1	P02SPCH POWDER EXTINGUISHER	17.50	3.90			
	TO MINIMUM VISIT CHARGE	17.50				47.00
	TO SUPPLYING					
2	19/90606 SAFETY PIN & OK INDICATO	17.50	3.10	6.20		6.20
3	47/60541 SEAL TIE BLUE. 34613P /	17.50	1.20	3.60		3.60
1	2937/00 POWDER PACK GPS 3KG	17.50	42.80	42.80		42.80
1	3055/00 POWDER 1KG GPS	17.50	17.40	17.40		17.40
2	81/00223 REPRESS RE-PRESSURE.	17.50	14.70	29.40		29.40
	Work Completed on 12/09/2007					
	Signatory: [REDACTED] DAVIES					

VAT RATE %	TAXABLE AMOUNT	VAT	TOTAL €
17.50	146.40	25.62	172.02

Payment due by 18-OCT-2007

SERVICE ENGINEERS NAME		SERVICE ENGINEERS NO.		APPOINTMENT NO.	
JOB TYPE		APPLIANCE TYPE		FLUE TYPE	
COLOUR		SERIAL NO.		FITTING NO.	
DATE PURCHASED/ COMMISSIONED		DATE OF JOB	31.06.07 ✓	SERVICE PLAN NO.	

PART NO.	DESCRIPTION	QTY	PRICE (INC. VAT)	CUSTOMER NAME & ADDRESS
	THERMOLONGUE	1	INCLUSIVE	MIR JAMES

CALL CLOSED <input checked="" type="checkbox"/>	CALL AWAITING PARTS <input type="checkbox"/>	Parts Inc. VAT →		
		Labour Inc. VAT →	£115	00
		TO PAY →	£115	00

PARTS REQUIRED		
CAT No's	DESCRIPTION & COLOUR	QTY

TIME REQ'D <input type="checkbox"/> HOURS	ENGINEERS REQ'D <input type="checkbox"/>	APPLIANCE ON <input checked="" type="checkbox"/> OFF <input type="checkbox"/>
---	--	---

Mr [REDACTED] Q DAVIES
FRAMPTON HALL

Bill date: 18 Oct 2007

Your gas bill

Please pay £382.64 now.

Mr Q DAVIES

Bill date: 30 Jan 2008
This is a replacement

Your gas bill

Please pay £2487.51 now.

This is not a tax invoice

Mr

Q Davies

Page 1 of 6

Electricity statement

Date of this statement 7 April 2008

Your account balance is **£52.08** in debit

Payments

		Total £
29 October 2007	Payment received - thank you	85.00 CR
28 November 2007	Payment received - thank you	85.00 CR
28 December 2007	Payment received - thank you	85.00 CR
Total payments		= 255.00 CR

This is not a tax invoice

Mr

Q Davies

Page 1 of 4

Electricity statement

Date of this statement 6 January 2008

You are **£81.78** in credit



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Your details

Name in CAPITAL LETTERS

QUENTIN DAVIES

Constituency

GRANTHAM + STAMFORD

Office use only
Costs/Cal



Claim details

You can only claim for

- costs you have actually paid
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Please list

Please attach

Period of claim

from 1, APR, 2002 to 31, OCT, 2002 x 7

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 11,450 = 00 p x 7

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 1,120 = 00 p x 7

Telephone and telecommunications

£ : p

Cleaning

£ 1,456 = 00 p x 7

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ ~~15,026~~ = 00 p £14,026-00

Details of second home *(if applicable)*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

Date

3 November 2007

Data protection

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