



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 7
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

PHIL WILLIS.

Constituency

HARROGATE AND KNARLES BOROUGH.

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 04 / 04 to 30 / 04 / 04.

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 304 : 00 p

Food

£ 300 : 00 p

Utilities

£ 50 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and telecommunications

£ 65 : 00 p

Cleaning

£ 200 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/security

£ 120 : 00 p

Other

£ 190 : 00 p

▶ please specify

BEDDING.

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1373 : 00 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

Declaration

I confirm that I [redacted] exclusively and necessarily to enable
me to stay over [redacted] in home for the purpose of performing
my duties as a [redacted]

Signature

MP

Date

20/4/04.

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

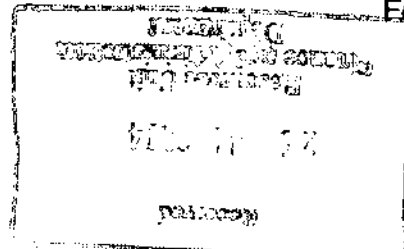
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



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About filling in this form

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Your details

Name in CAPITAL LETTERS

PHIL WILLIS

Constituency

HARROGATE AND KNARESBOROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 01/07/04 to 31/07/04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 332 : 00 p

Food

£ 300 : 00 p

Utilities

£ 50 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and telecommunications

£ 65 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/security

£ 120 : 00 p

Other

£ 421 : 97 p

please specify WASHING MACHINE

Other

£ : p

please specify

Other

£ : p

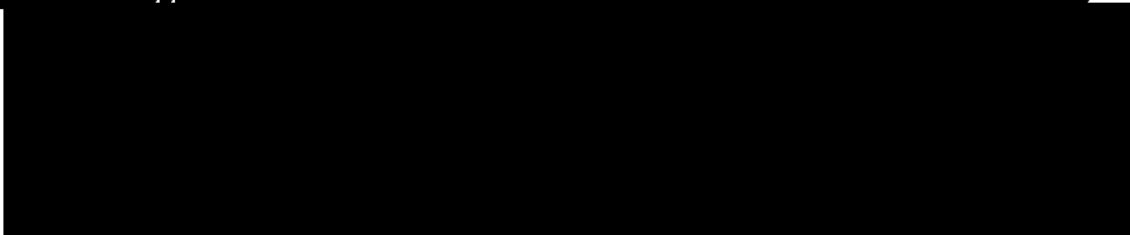
please specify

Total

£ 1672 : 97 p

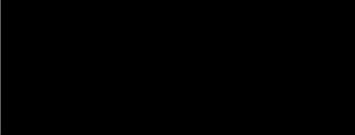
Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a



Signature

MP

Date

23. 07. 04.

X
✓

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form

The information you give will be seen by:

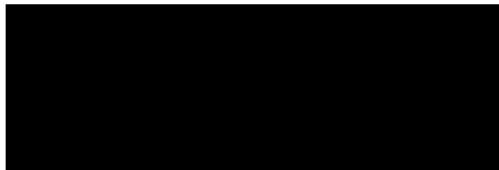
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Mr G P & Willis

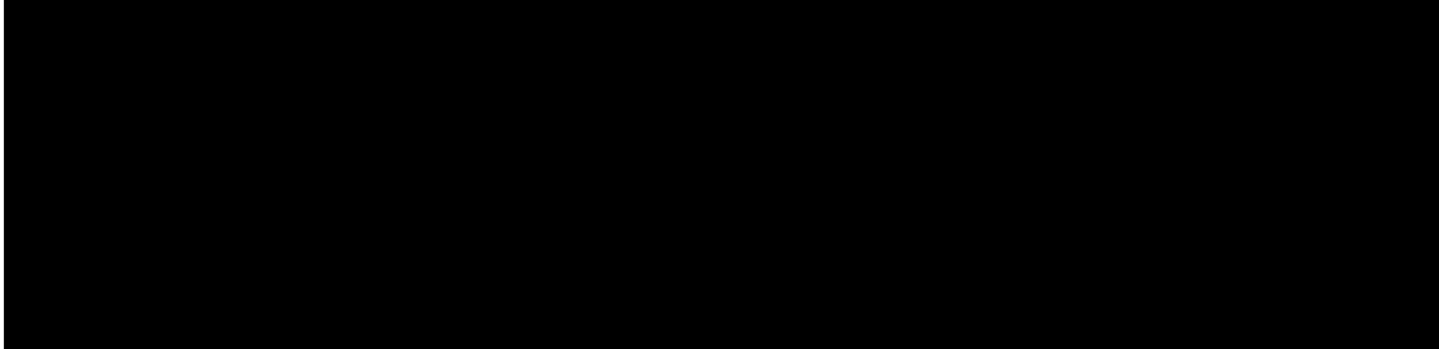


19th June 2004

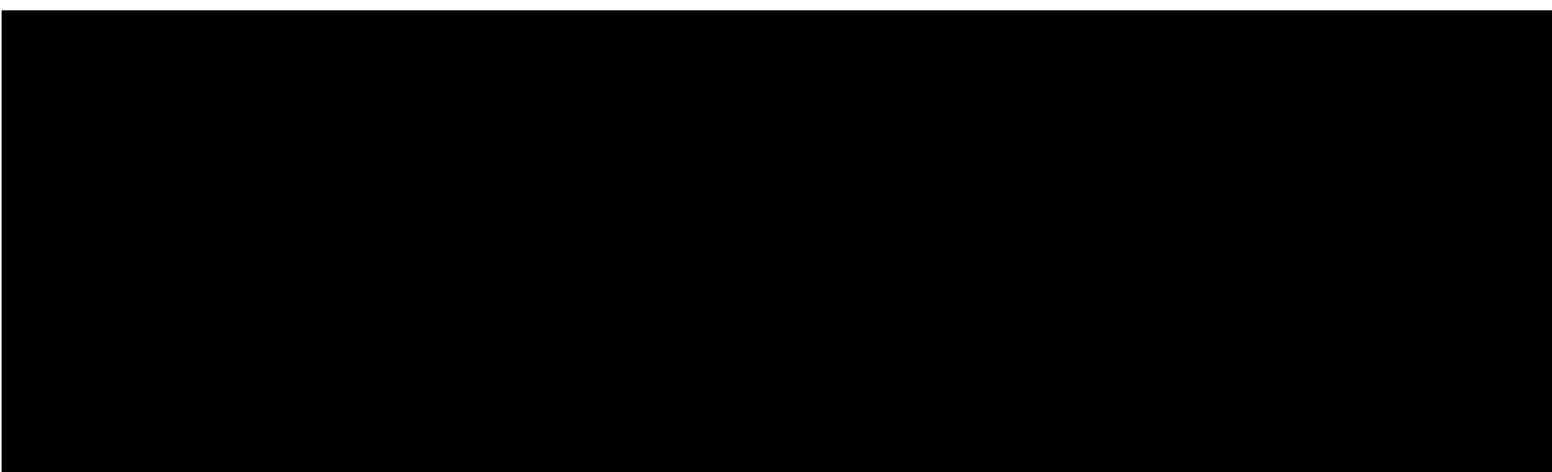
Dear Mr [Redacted] Willis

NOTIFICATION OF AMENDMENT TO INTEREST RATE

Following the recent announcement of an increase to the Bank of England base rate, I am writing to advise you that your variable mortgage rate will increase by 0.25% from 1st July 2004.



Account Number	Interest Rate	Monthly Payment	Payment Due Date	See Notes Overleaf*
[Redacted]	5.840%	332.00	01/07/04	1



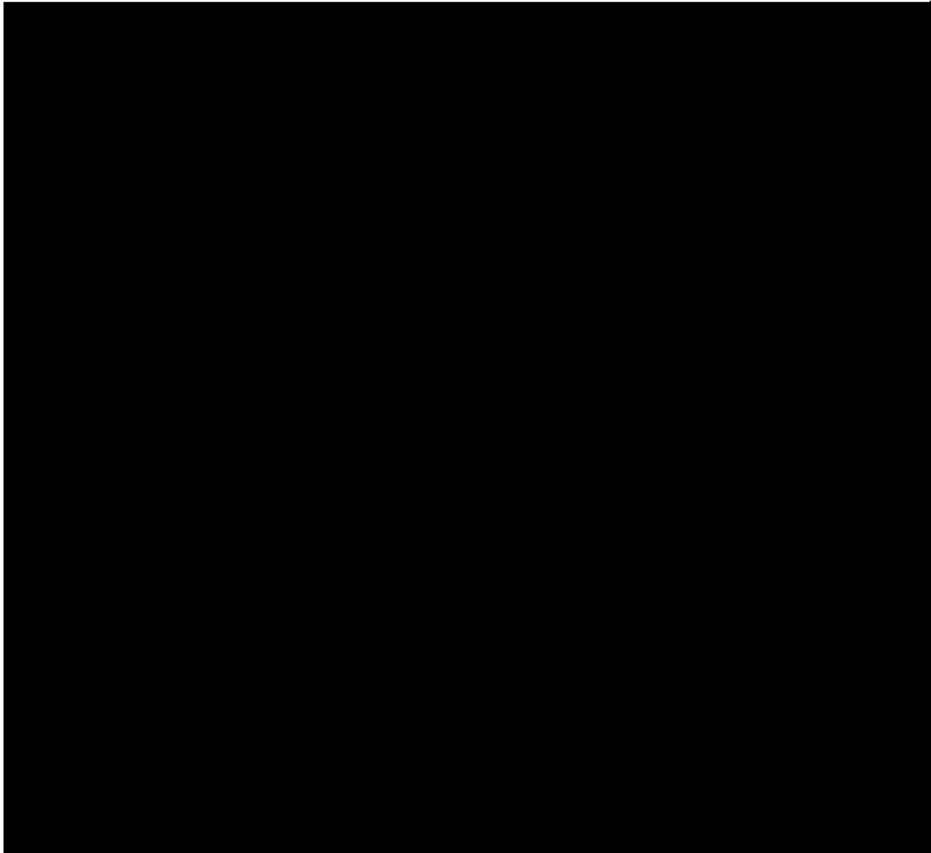
Dear [redacted] Willis,

Your order has been received and your order number is [redacted]

We will contact you again very shortly to confirm acceptance of your order and to confirm your date of delivery.

Total Order Summary:

Items	£ 406.98
Delivery Charge	£ 14.99
=====	
Order Total (inc. £ 60.61 VAT)	£ 421.97





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Your details

Name
in CAPITAL LETTERS

PHIL WILKES

Constituency

HARROGATE AND KNARESBOROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 06 / 04 to 30 / 06 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 304 : 00 p ✓

Food

£ 300 : 00 p

Utilities

£ 50 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and
telecommunications

£ 65 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 60 : 00 p ✓

Repairs/insurance/
security

£ 120 : 00 p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

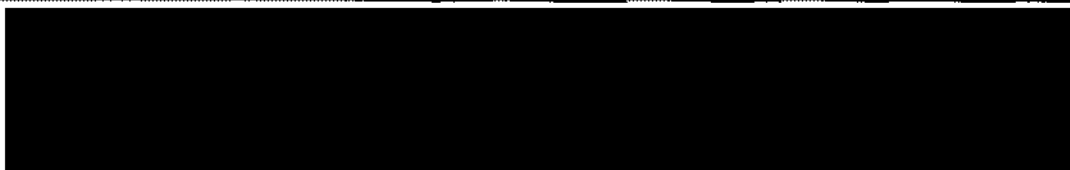
£ : p ▶ please specify

Total

£ 1223 : 00 p ✓

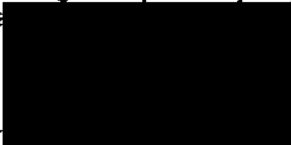
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as

Signature

 MP

Date

30. 06. 04.

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Your details

Name
in CAPITAL LETTERS

PHIL WILKINS

Constituency

HARROGATE AND KNARESBOROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/05/04 to 31/05/04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 204 : 00 p ✓

Food

£ 300 : 00 p

Utilities

£ 50 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and
telecommunications

£ 65 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/
security

£ 120 : 00 p

Other

£ 170 : 00 p

▶ please specify CHAIR COVERS

Other

£ 80 : 00 p

▶ please specify TOWELS

Other

£ : p

▶ please specify

Total

£ 1473 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a

Signature

MP

Date

31.05.04.

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Your details

Name
in CAPITAL LETTERS

PHIL WILKINS

Constituency

HARROGATE AND KWARRSBOROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/08/04 to 31/08/04

Total cost of hotel stays
attach all receipts

£ - : 00 p

Mortgage payments
(interest only) or rent

£ 304 : 00 p

Food

£ 240 : 00 p

Utilities

£ 50 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and
telecommunications

£ 65 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/
security

£ 120 : 00 p

Other

£ 207 : 00 p

▶ please specify CLEARING DRAIN.

Other

£ : 00 p

▶ please specify

Other

£ : 00 p

▶ please specify

Total

£ 1370 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay or travel in my second home for the purpose of performing my duties as a Member of the House of Commons.

Signature

MP

Date

31.08.04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Member's claim form

Members' Allowances

About filling in this form

- For details of costs see section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

PHIL WILKS

Constituency

NARROGATE AND KNARESBOROUGH

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 09 / 04 to 30 / 09 / 04

Total cost of hotel stays
attach all receipts

£ _____ : _____ p

Mortgage payments
(interest only) or rent

£ 345 : 84 p ✓

Food

£ 300 : 00 p

Utilities

£ 50 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and telecommunications

£ 65 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/security

£ 120 : 00 p

Other

£ 86 : 00 p

▶ please specify

QUILT

Other

£ _____ : _____ p

▶ please specify

Other

£ _____ : _____ p

▶ please specify

Total

£ 1350 : 84 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that [redacted] is my only, exclusively and necessarily to enable
me to stay over [redacted] or main home for the purpose of performing
my duties as a [redacted]

Signature

MP

Date

30.09.04

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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Members' Allowances

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Your details

Name
in CAPITAL LETTERS

PAUL WILLIS

Constituency

MARLBOROUGH AND KENNESBOROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/10/04 to 31/10/04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 345 : 84 p ✓

Food

£ 300 : 00 p

Utilities

£ 50 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and
telecommunications

£ 65 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/
security

£ 120 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£1264: 84p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay or to maintain my main home for the purpose of performing my duties as

Signature

MP

Date

31. 10. 04.

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

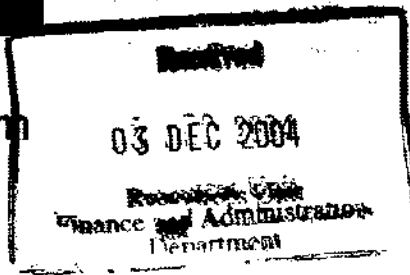
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Member's claim form



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Your details

Name in CAPITAL LETTERS

PHIL WILLIS

Constituency

HARROGATE AND WARRICKBOROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 01 / 11 / 04 to 30 / 11 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 345 : 84 p ✓

Food

£ 300 : 00 p

Utilities

£ 00 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and telecommunications

£ 65 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/security

£ 120 : 00 p

Other

£ 211 : 00 p

▶ please specify ELECTRICAL REPAIRS

Other

£ 107 : 00 p

▶ please specify DECORATION REPAIR

Other

£ : p

▶ please specify

Total

£ 1582 : 84 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay at [REDACTED] main home for the purpose of performing my duties as [REDACTED]

Signature

MP

Date

30. 11. 04

Data protection

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
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Your details

Name
in CAPITAL LETTERS

PHIL WILKES

Constituency

HARROGATE AND KNARESBOROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 1 12 104 to 31 12 104

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 345 : 84 p

Food

£ 320 : 00 p

Utilities

£ 50 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and
telecommunications

£ 65 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/
security

£ 120 : 00 p

Other

£ 170 : 00 p

▶ please specify

DRAINS CLEANED

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£1454 : 84 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I have used the Additional Costs Allowance exclusively and necessarily to enable me to stay at my second home for the purpose of performing my duties as a Member of the House of Commons.

Signature

MP

Date

31. 12. 04.

Data protection

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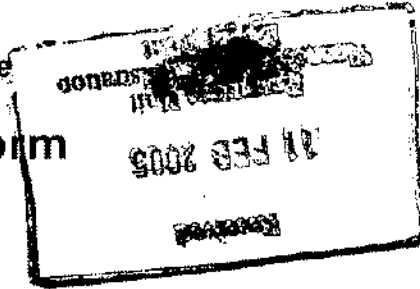


Additional Costs Allowance

Member's claim form

Form ACA2

Page 1 of 2



Members' Allowances

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Your details

Name in CAPITAL LETTERS

PHIL WILKINS

Constituency

WARRDEATE AND KNARESBOROUGH

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/01/05 to 31/10/05 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 345 : 84 p ✓

Food

£ 320 : 00 p

Utilities

£ 50 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and telecommunications

£ 65 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/security

£ 120 : 00 p

Other

£ 45 : 00 p

Other

£ 85 : 00 p

Other

£ : p

Total

£ 1414 : 84 p

▶ please specify Ironing board

▶ please specify Iron

▶ please specify _____

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I have used the Additional Costs Allowance wholly, exclusively and necessarily to enable me to stay overnight at my second home or main home for the purpose of performing my duties as a Member of the House of Commons.

Signature

MP

Date

31 Jan 2005

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Financial Processing }

Transaction No. ...

Registration No. ...

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated

Text FEB/MAR 05 ✓

28/2

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :

* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

✓
✓
✓
✓
✓
✓

* Financial Processing purposes only

Registered by (initials & date)



15/4

Posted by (initials & date)

20 Oct

Total payment = £2,878.18 ✓



Member's claim form

07 APR 2005

Members' Allowances

About filling in
this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

PHIL WILLIS

Constituency

HARROGATE AND KNARESBOROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 10 05 to 28 10 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 345 : 84 p

Food

£ 300 : 00 p

Utilities

£ 50 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and
telecommunications

£ 65 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/
security

£ 120 : 00 p

Other

£ 199 : 00 p

▶ please specify

FRIDGE

Other

£ 59 : 50 p

▶ please specify

GRIDDLE

Other

£ : 00 p

▶ please specify

Total

£ 1523 : 34 p

Details of second home *if applicable*

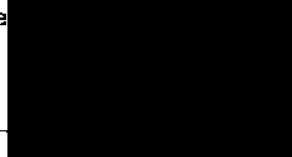
Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

28.02.05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

07 APR 2005

Members' Allowances

About filling in
this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

PHIL WINKLES

Constituency

NARROATE AND KNARESBOROUGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 10 05 to 31 10 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 345 : 84 p

Food

£ 320 : 00 p

Utilities

£ 50 : 00 p

Council Tax/Rates

£ 84 : 00 p

Telephone and
telecommunications

£ 65 : 00 p

Cleaning

£ 240 : 00 p

Service/maintenance

£ 60 : 00 p

Repairs/insurance/
security

£ 120 : 00 p

Other

£ 70 : 00 p

▶ please specify TOWELS AND TEA TOWELS

Other

£ : p

▶ please specify

Other

£ : p

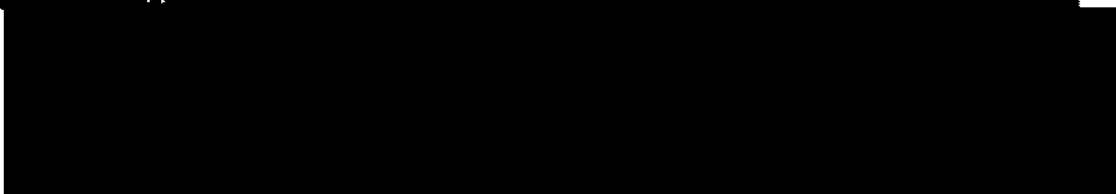
▶ please specify

Total

£ 1354 : 84p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a



Signature

_____ MP

Date

31. 03. 05.

Data protection

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