

<b>Finance and Administration</b>	<b>Reason for Amendment:</b>  Correction to expenditure type (cat 5) re: PAAE 2009/10 Peter Robinson MP
Prepared by: <i>(print and sign)</i> [Redacted]	
Authorised by: <i>(print and sig)</i> [Redacted]	
Date: 03/09/2009	

Transfer Description	Account Code	Cost Centre	Cat 2	Cat 3	Cat 4	Cat 5	Cat 6	Cat 7	Debit	Credit
									£	£
Corr/exp type/trans 430852	514602	MROBIPBE	09 10			514632				37.50
Ground rent	514602	MROBIPBE	09 10			514636			37.50	

Total	37.50	37.50
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All backing documentation must be attached to this form and filed in the Correction Journal file.

Transaction Reference: .....

Date received: ..... Input by: *(Signature)* .....

Date Input onto Computer: ..... Checked by: *(Signature)* .....



09/10

ACA2

Member's claim form

29 MAY 2009

691203

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV. A  
514602  
514500

Your details

Name in CAPITAL LETTERS

ROBINSON 7

Constituency

EAST BELFAST - STRANFORD

5889843  
M 16/6/09

Office use only

Cost/Cat 2 M ROBI PBE Supp/Res ID

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

430852  
JE  
16/6

Period of claim

from 01 / 04 / 09 to 31 / 05 / 09

Total cost of hotel stays attach all receipts

£ : p

514631 Mortgage payments (interest only) or rent

£ 2500 : 00 p [2 months]

Food

£ : p

514636

Utilities

£ 150 - 03 p British Gas  
£ 75 - : 00 p - Ltd

514632

514633 Council Tax/Rates

£ 1467 : 00 p - council Tax

74636 Telephone and telecommunications

£ 48 - : 15 p - BT

Cleaning

£ : p

74636 Service/maintenance

£ 336 - : 31 p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 4576 : 49 p  
Pay 50%  
£

£1,250.00  
£75.02  
£37.50  
£733.50  
£24.08  
£168.15

42,238.25

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_  
Postcode \_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_  
MP

Date

25.05.09

Signature

Chris Robinson MP

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

BILLS

REMITTANCE ADVICE

Payment methods

Online: [REDACTED]

Telephone 24 Hour Automated Payment Line: [REDACTED]

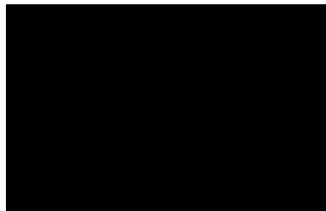
Cheque: Payable to [REDACTED]

Invoice No: [REDACTED]

Date: 3 Apr 2009

Account No: [REDACTED]

We accept Debit & Credit Cards. All Credit Card payments are subject to a 1.75% surcharge. Please note that payments made by Credit/Debit Card will not be shown on your statement of account for up to three working days.



£336.31



REY:BJR:GUM



Northern Bank

www.northernbank.co.uk  
For 24 hour banking call 08457 365 024



Invoice: [REDACTED]



Date 19.5.09

Pay [REDACTED]

Three hundred & thirty six pounds  
& thirty one pence only

£ 336.31

NORTHERN BANK LIMITED

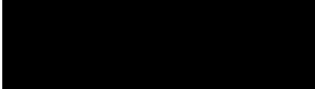
P. D. ROBINSON & CO. [REDACTED]

28AUG08

Cheque No.

Sort Code

Account No.



APPLICATION FOR PAYMENT  
For

Tel: [REDACTED]

To: Mr P D & Mrs I Robinson  
[REDACTED]  
[REDACTED]

All Enquiries:  
Customer Services Department  
Telephone: [REDACTED]  
Email: customerservices@[REDACTED]

Invoice No: [REDACTED]  
Date: 3 Apr 2009  
Account No: [REDACTED]

Description	Period	Amount
Additional Redec Levy	to	336.31
	<b>Total:</b>	<b>£336.31</b>
	<b>b/fwd balance:</b>	<b>£0.00</b>
	<b>Total Due:</b>	<b>£336.31</b>

Notices to the Landlord (including those in proceedings) may be served at:- [REDACTED]

Where charged, Ground Rent is collected on behalf of the Landlord  
Service/Management Charges are collected on behalf of [REDACTED]

[REDACTED] having its registered office at [REDACTED]

Registered in

[REDACTED]

YOUR REF: [REDACTED]

OUR REF: [REDACTED]

11<sup>th</sup> May 2009

Mr P D & Mrs I Robinson

[REDACTED]

[REDACTED]

Dear Mr & Mrs Robinson

**RE: [REDACTED], INTERNAL DECORATIONS – SPECIAL LEVY REQUIREMENT.**

Further to the Section 20 (as Amended) and Section 20ZA of the Landlord & Tenant Act 1985 Notice 2 dated 2<sup>nd</sup> April 2009 regarding the above works, due to the costs of the tenders received, as stated in the above named notice, it will be necessary to supplement the reserve fund with a special levy.

This will be necessary for properties that contribute to Schedule(s) 2A, 2B, 2C, 2D, 2E, 2F, 2G & 2H of the cost estimate and will range from £60 to £490 depending on your contribution to the schedule(s) concerned.

The reserve fund collected in previous years is set aside to provide a contribution only to the actual costs when incurred. Please find enclosed the invoice for your contribution to these works.

Further more due to a clerical error the additional levy was applied to the service charge accounts earlier than anticipated, this is the reason why the additional levy invoice is dated 3<sup>rd</sup> April 2009.

[REDACTED]

[REDACTED] - For development specific information and online payment options, please register on [REDACTED]  
[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]





Bringing it all together



401

Your account number

Bill number

Date  
3 April 2009

If you have a query  
please see reverse for  
our contact details.

MR P ROBINSON



## Reminder

for

Total now overdue  
**£ 48.15**

If you have paid this amount in full within the  
last few days

- thank you for your payment
- please accept our apologies for this reminder
- there is no need to call us.

If you have not yet paid this amount in full  
please do so immediately. See back of the  
reminder for payment options.

**Please pay this bill immediately**  
You may incur a £7.50 late payment  
charge and/or a reconnection charge if  
you fail to pay this bill immediately.  
You can pay by either Debit or Credit  
Card by calling 0800 1690108 or  
visiting [www.bt.com/billing-payments](http://www.bt.com/billing-payments).  
For details of other payment options,  
please see the back of this bill.



- You can find details of how to pay overleaf.
- If appropriate, fill in the details on this payment slip.
- Please don't send cash by post.
- Please quote 'Your account number' below on correspondence or remittance advices.

bank giro credit

ABC

Total now due

£ 48.15

Your account number

Signature

Date

Cashier's stamp and initials

Cash		
Cheques		



Bank details

Barclays PLC  
Automated Bulk Credit Clearing  
BT 00-00

£

PR Donnelly BGC 2003/03

No. cheques

Fee



Please do not fold, pin or staple this slip, or write below this line.

[Redacted]

48.15

[Redacted]

X

Northern Bank

www.northernbank.co.uk  
For 24 hour banking call 08457 385 024

Northern Bank Limited Details Sheet: 6552

Date 24.4.09

Pay B.T (A/c: [Redacted])  
forty eight pounds & 15p only  
A/c Payee only

£ 48.15

NORTHERN BANK LIMITED

28AUG08

Cheque No.

Sort Code

Account No.

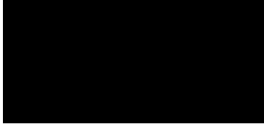
P. D. ROBINSON

[Redacted]





Mr & Mrs P ROBINSON



365 111



## Your gas bill - estimated

**Please pay £150.03 - to reach us by 11 May 2009**

Pay by this date and you'll benefit from our new Prompt Pay discount on your next bill

### Contact us

**0800 048 0202**

#### Freephone\*

Mon - Fri, 8am - 8pm, Sat, 8am - 6pm.

Please have your latest meter reading handy.

Planning on moving home?

Call the number above and press 1

**britishgas.co.uk/billing**

To manage your account on line

Customer reference number

Bill date:

25 April 2009

Bill period:

17 Jan 09 - 25 Apr 09

Supply address:

[Redacted]

### Before this bill

Your previous bill	£151.53 in debit
What you paid	£151.53
Balance after your last payment	£0.00

We've estimated the reading for this statement. If your current meter reading is significantly different you may give us your new reading at [britishgas.co.uk/meterreads](http://britishgas.co.uk/meterreads) or by calling freephone (0800 107 0224).

### This bill

Balance brought forward	£0.00
Gas you've used this period	£142.89
VAT at 5%	£7.14
<b>Total to pay</b>	<b>£150.03</b> in debit

For further details please turn over →

### Message board

#### Terms and Conditions

We have made some changes to our terms and conditions for supplying your energy. For a copy, call 0800 048 0202 or go to [britishgas.co.uk/terms](http://britishgas.co.uk/terms)

#### Generation Green

Generation Green is our brand new schools and community programme designed to help kids grow greener minds inside and outside of the classroom. To find out more visit [generationgreen.co.uk/schools](http://generationgreen.co.uk/schools)

### Ways to pay your bill



Trans Cash

# Gas Payment Slip

British Gas

bank giro credit



Reference (customer account number)  
[Redacted]

Credit account number  
[Redacted]

Amount due  
no fee payable at P.O. counter  
**£ 150.03**

Mr & Mrs P ROBINSON

Cheque acceptable at a Post Office

Printed by Communials



[Redacted Signature]

Signature

Date  
/ /



[Redacted]

HSBC Head Office Collection Account

Total cash	—	—
Cheques	150	03
	£ 150.03	

Please do not write in the area below or fold this voucher

[Redacted]

X

Northern Bank

www.northernbank.co.uk  
For 24 hour banking call 08457 366 024

Northern Bank Limited, Deodar Road, Surrey, GU9 0DF

[Redacted] (Reg [Redacted])

Date 19.5.09

Pay British Gas Ltd  
One hundred & fifty pounds & three pence only  
NORTHERN BANK LIMITED

£ 150.03

R D ROBINSON &  
[Redacted]

28 AUG 08  
Cheque No. Sort Code Account No.

**Payment slip**

PLU

Account Number: [REDACTED]

Property Address: [REDACTED]



I/We enclose a cheque for £75.00

Your records are incorrect, please make the following amendments (please print clearly in block capitals):

Name .....

Contact Address .....

Telephone ..... Email .....

Other .....

Signature .....



Registered Office: [REDACTED] Company Registered in England Registration Number: [REDACTED]

**Northern Bank**

www.northernbank.co.uk  
For 24 hour banking call 08457 365 024

[REDACTED]

(A/C: [REDACTED])

Date 19.5.09

Pay [REDACTED] Ltd

Seventy five pounds only

£75.00

[REDACTED]

<sup>1</sup>  
P. D. ROBINSON &

NORTHERN BANK LIMITED

[REDACTED]

## Please pay £75.00

Mr P D & Mrs I Robinson  
or The Current Owner

[REDACTED]

If you pay your ground rent by standing order or have settled your account in the past 7 days then no further action is necessary.

### Invoice

Date of bill: 30 Apr 2009

Account Number: [REDACTED]

Property Address: [REDACTED]

### How to pay



**On-line:** Please visit our website, [www.\[REDACTED\]](http://www.[REDACTED]) to make payment using a credit or debit card.



**By telephone:** To make a card payment call [REDACTED] selecting option 1, then option 1. Our payment line is now open 24 hours a day, 7 days a week. Please have your debit or credit card along with your account number to hand when telephoning.



**By post:** Make cheques out to [REDACTED] and post to Ground Rent Department, [REDACTED] attaching the remittance slip below.



**Any questions?** Please see the frequently asked questions section on our website, [www.\[REDACTED\]](http://www.[REDACTED]) or call us on [REDACTED] between 9am and 5pm, Monday to Friday.

*Please note: interest may be charged on late payment and a £25 administration charge may be applied to your account.*

### Statement of Account

Half Yearly Rent in Advance	Due 1 Jun 2009	£75.00
	Balance brought forward	£0.00
	<b>Total Balance</b>	<b>£75.00</b>

Amounts preceded by a minus sign indicate credits. Where the total balance is preceded by a minus sign no further action is necessary.

Northern Bank

www.northernbank.co.uk  
For 24 hour banking call 08457 365 024

[Redacted]

(A/C: [Redacted])

Date 29.4.09

Northern Bank Limited Datafile Service 9552

Pay London Borough of Newham

One thousand four hundred & sixty

seven pounds only

£ 1467.00 —

P. D. ROBINSON &  
[Redacted]

NORTHERN BANK LIMITED

28AUG08

Cheque No.

Sort Code

Account No.

[Redacted]

for year 2009/2010



If payment is by Direct Debit this is an important confirmation of the set up of your Direct Debit instruction including your future payment schedule

To: Mr Peter Robinson Mp [Redacted]		Account Reference Number [Redacted]
[Redacted]		Telephone Number Council Tax and Benefits Service 020 8430 2000
[Redacted]		Date of Issue 12/03/2009
Property band F	Charge % Change	Property address (if different) [Redacted]
GREATER LONDON AUTHORITY	£447.52 0%	
LONDON BOROUGH OF NEWHAM	£1,365.91 0%	
Annual Charge	£1,813.43 0%	

This bill has been produced because Annual Billing payment method Cash - booklet

Details of Charge	01/04/09 to 31/03/10	01/04/09 to 31/03/10	CR
Gross Charge	£1,813.43		
Furnished Second Home	-£181.34		
Credits Brought Fwd	-£165.09		
Amount Due	£1,467.00		CR
		<b>Total amount due</b>	<b>£ 1,467.00</b>

Please check the payment plan total £1,467.00. Previous years amounts may not be included.

01/04/2009	£144.00	01/10/2009	£147.00
01/05/2009	£147.00	01/11/2009	£147.00
01/06/2009	£147.00	01/12/2009	£147.00
01/07/2009	£147.00	01/01/2010	£147.00
01/08/2009	£147.00		
01/09/2009	£147.00		

**The Direct Debit Guarantee**

This guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of all the scheme is monitored and protected by your own Bank or Building Society.

If the amounts to be paid or the payment dates change, London Borough of Newham will notify you at least 10 working days in advance of your account being debited or as otherwise agreed.

If an error is made by the London Borough of Newham or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.

You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.



**For Direct Debit Payers**

Having accepted your Direct Debit details, I would like you to confirm that they are correct.

Please can you check the details above and if any of these are incorrect please call us as soon as possible on 020 8430 2000.

However, if your details are correct you need to do nothing and your Direct Debit will be processed as normal. You have the right to cancel your Direct Debit at any time. A copy of the Direct Debit guarantee is opposite.

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Information about paying and enquiries is shown overleaf and in the annual booklet.

For details of Council Tax benefit, discounts, exemptions and related codes please see the annual booklet or telephone 020 8430 2000 for information quoting [Redacted]

Although the new arrangements for married couples do not take effect until later in the year we are applying the new arrangements from the start of the financial year.