



FINANCE &  
ADMINISTRATION  
HOUSE OF COMMONS

# Communications Allowance

## Direct payment of suppliers

01 APR 2008

Comms2

page 1 of 2

When to use  
this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in  
this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS

PETER KILFOYLE

Constituency

LIVERPOOL WALTON

Office use only

Costs

### Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1 / 4 / 08 to 30 / 3 / 08

Allowance year

07 / 08

Suppliers

Amount

Office use only

Allow. / Supp ID / Exp.Type  
(Cat 5)

Spurtec

£ 1943 : 00 p

Trinity Mirror

£ 591 : 27 p

B.N.E.N.C.

£ 312 : 50 p

B.B. Distribution

£ 235 : 00 p

£ : p

£ : p

£ : p

£ : p

£ 3,081.77

### Authorisation and declaration

- I declare that the above is a true and correct account of costs incurred wholly, or in part, in the course of my Parliamentary duties.

Signature

MP

Date

30/3/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

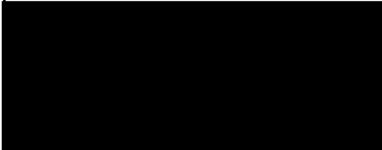
Initials / Date




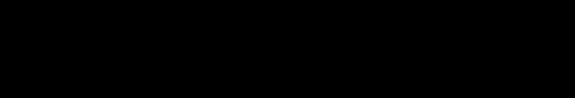
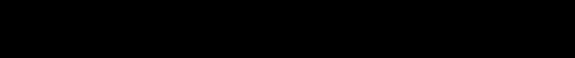
Validation completed

Comments


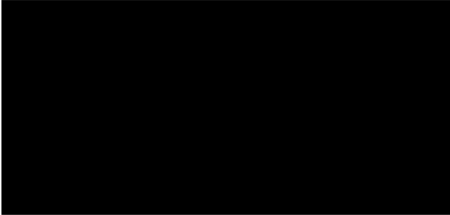




PETER KILFOYLE MP  


INVOICE No.	
INVOICE DATE	26/03/08
CUSTOMER A/C No.	
CUSTOMER TEL No.	
CUSTOMER ORDER No.	
SALES REP. & AD REFERENCE	

a Trinity Mirror business

PUBLICATION	DESCRIPTION	TOTAL COST
INVOICE FOR 28,755 LEAFLETS IN LIVERPOOL @ £17.50/1000+VAT.  	  Payment Due By 09/04/2008	503.21

Please see instructions for conditions of acceptance of advertisements and methods of payment on reverse.

If you have a query with your Invoice please contact our Customer Services Department.

Please detach and return with payment.

GOODS VALUE	503.21
VAT	88.06
INVOICE TOTAL	591.27

Working Hand in Hand



# Breckfield & North Everton Neighbourhood Council Ltd

Date 25<sup>th</sup> March 2008

Re: - leaflet Delivery

Dear sir

Please find Invoice in relation to the delivery of Leaflets.

Delivery of 5,000 A3 ( folded to A5 ) colour leaflets

At

£62.50p per thousand

total delivery price

£312.50

Cheque made payable to  
BNENC

Payment within 28 days please

Yours Sincerely

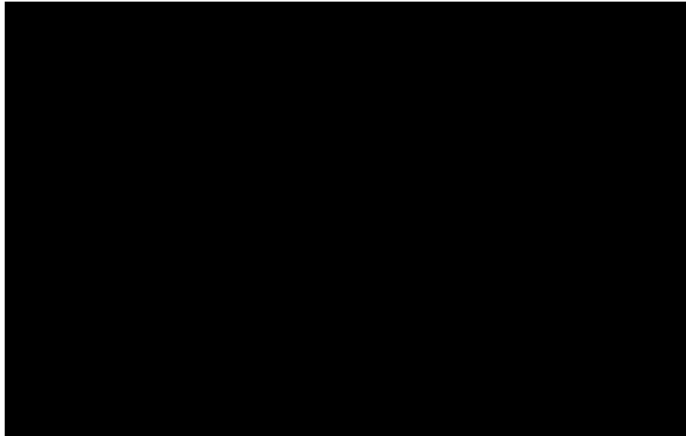
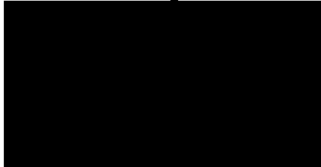
Community Development Officer



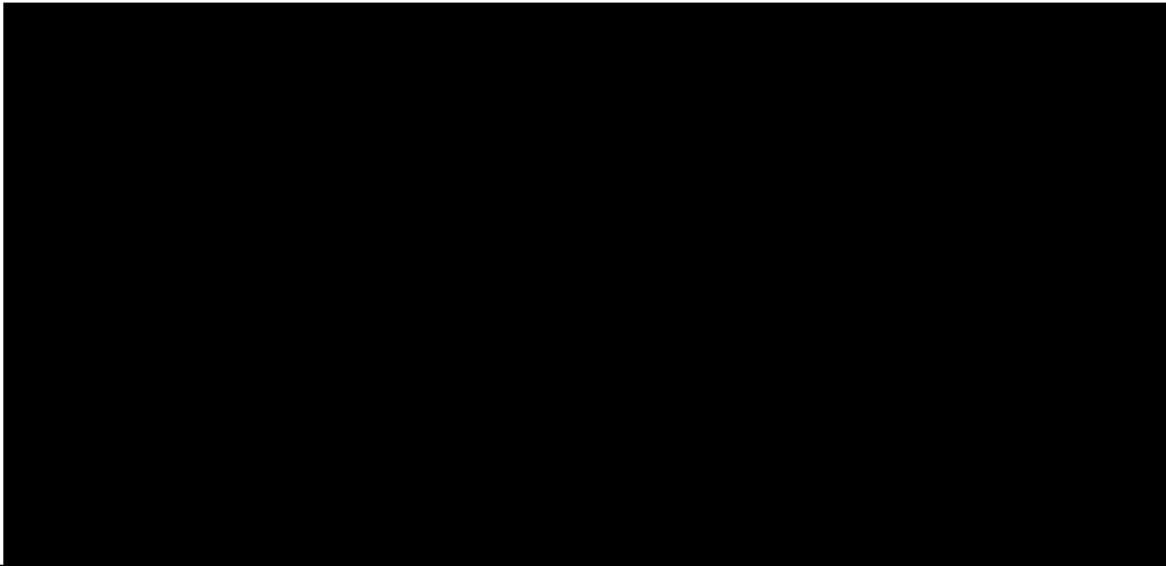
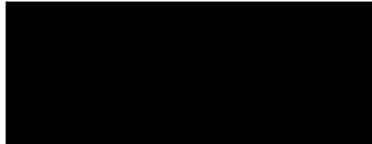
# BB Distribution



**Peter Kilfoyle MP**



<b>Date.</b>	<b>Inv. No.</b>	<b>Item.</b>	<b>Cost.</b>
25.03.08		Anfield & Fazakerley Leaflets 3,200 items delivered.	200.00
		VAT @ 17.5%	35.00
		Total	235.00
		Please pay this amount. Thank You.	£235.00





Communications Allowance

Member's reimbursement form

04 JAN 2018

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER KILFOYLE

Constituency

LIVERPOOL WALTON

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from 1/1/08 to 2/1/08 Allowance year 07/08

Description of service or goods

Amount

Ad. on surgery times £ 732.64 p

(\* as approved by Andy Martin) £ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 732.64 p

Authorisation and declaration

I declare that this reimbursement of these costs which I incurred wholly, exclusively and necessarily on my Parliamentary duties.

Signature

MP

Date

2/1/08

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£ 732.64
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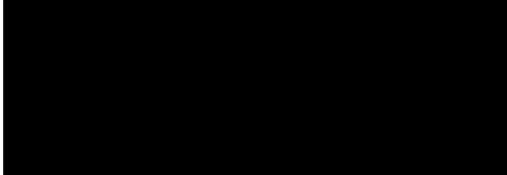
£
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Comments

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# SALES INVOICE



INVOICE No.	[REDACTED]	1
INVOICE DATE	20/12/2007	
CUSTOMER A/C No.	[REDACTED]	
CUSTOMER TEL No.	[REDACTED]	
CUSTOMER ORDER No.	[REDACTED]	
SALES REP & AD REFERENCE	[REDACTED]	

PETER KILFOYLE MP  
 [REDACTED]

PUBLICATION	DESCRIPTION	TOTAL COST
Anfield & Walton Star	CLASS : [REDACTED] CATCHLINE : [REDACTED] Dec 20 SIZE : 18x08 STYLE : ROP  GROSS	623.52
This is a VAT invoice NO payment is required.		

Please see instructions for conditions of acceptance of advertisements and methods of payment on reverse.  
 If you have a query with your invoice please contact our Customer Services Department.

Please detach and return with payment.

GOODS VALUE	623.52
VAT 17.50%	109.12
<b>INVOICE TOTAL</b>	<b>732.64</b>