



**Communications Allowance**  
**Direct payment of suppliers**

**Comms2**

page 1 of 2

20 AUG 2007

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Co
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

PETER HAIN ✓

Constituency

NEATH

Office use only      Costc

**Claim details**

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

07/08

Suppliers

Amount

NEATH RUGBY LTD

£ 763.75 p

COMMUNITY TIMES LTD

£ 70.00 p

7

£ : p

£ : p

£ : p

£ : p

£ : p

TOTAL

£ 833.75 p

Office use only

Allow. / Supp ID / Exp.Type  
(Cat 5)

**Authorisation and declaration**

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

17.8.2007

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

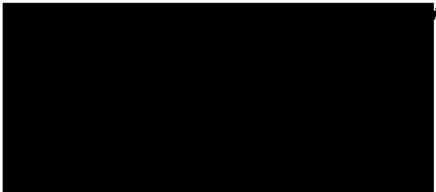
**Office use only**

Initials / Date

Validation  
completed**Comments**

Neath Rugby Ltd

# Invoice



VAT REG NO	TAX DATE	INVOICE NO
	8/8/07	


✓ ✓




INVOICE TO
Peter Hain

P.O. NO.	TERMS	PROJECT


DESCRIPTION	QTY	RATE	VAT AMT	AMOUNT
Upgraded Programme advert 2007/08 Season 1/4 page paid (B17/07)	1	£650.00	£113.75	£763.75

VAT SUMMARY	SUBTOTAL £650.00
	VAT TOTAL £113.75
	Total £763.75

*Invoice*  
Peter Hains Office  

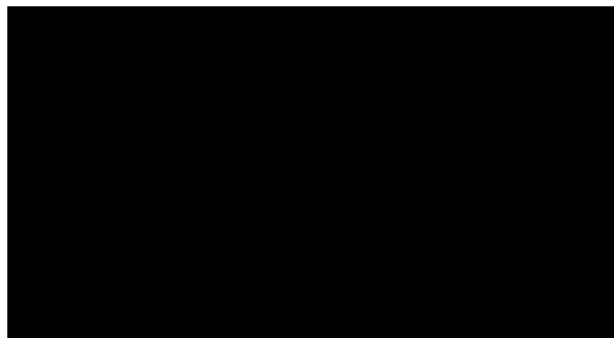

No.	
Tax Date	06/08/2007
Order No.	
Account No.	

## Community Times Advertising

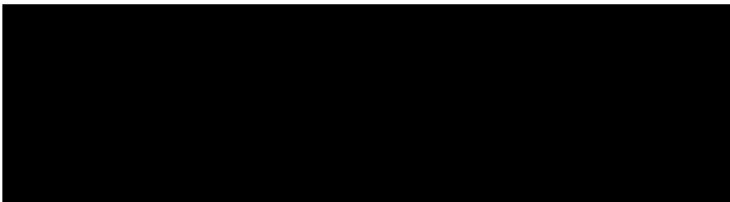
Community Times Advertising  Area:

Advert – August edition

75.00

**PLEASE PAY IMMEDIATELY!**Please make cheques payable to:  


Total Net	£70.00
Total VAT	£0.00
Invoice Total	£70.00





**Communications Allowance**  
**Direct payment of suppliers**

**Comms2**

page 1 of 2

21 April 2007

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

PETER HAIN.

Constituency

NEATH.

Office use only      Costc

**Claim details**

*You can only request*  
*Please ensure*

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

07/08

Suppliers

Amount

COMMUNITY TIMES.

£ 70 : 00p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only  
Allow. / Supp ID / Exp.Type

**Authorisation and declaration**

- I confirm that the costs requested are in respect of costs incurred wholly, exclusively in connection with the performance of my Parliamentary duties.

Signature

MP

Date

18/05/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	

*Invoice*

Peter Hains Office

No.

Tax Date

Order No.

Account No.

05/04/2007

Community Times Advertising

Community Times Advertising Neath & Port Talbot Area:

Advert – April edition

70.00

**THIS INVOICE IS OVERDUE, PLEASE PAY IMMEDIATELY.**

**Total Net** £70.00

**Total VAT** £0.00

**Invoice Total** £70.00



FINANCE & ADMINISTRATION HOUSE OF COMMONS

# Communications Allowance Direct payment of suppliers

21 JUN 2007

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS

PETER HAIN

Constituency

NEATH

Office use only	Costs
-----------------	-------

### Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

07/08



Suppliers

Amount

COMMUNITY TIMES

£ 70 : 00 p

£ : p

£ : p

£ : p

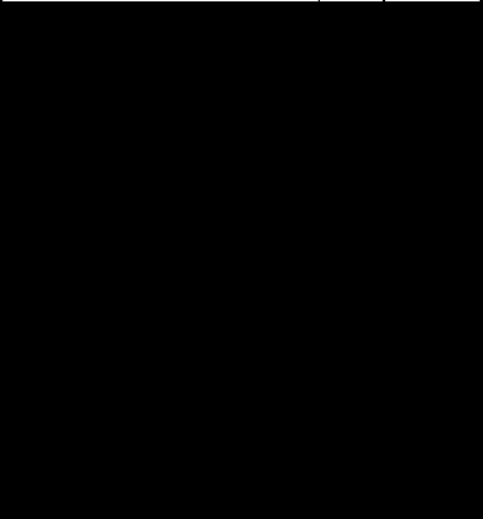
£ : p

£ : p

£ : p

£ : p

Office use only  
Allow. / Supp ID / Exp.Type  
(Cat 5)



### Authorisation and declaration

- I confirm that the amount claimed is in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

19/05/07



**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	

26 JUN 2007

*[Handwritten signature]*

Peter Hains Office

No.

Tax Date

12/06/2007

Order No.

Account No.

Community Times Advertising

Community Times Advertising Neath & Port Talbot Area:

Advert – June edition

70.00

**Payment due immediately!**

Please make cheques payable to:

**Total Net** £70.00

**Total VAT** £0.00

**Invoice Total** £70.00



**Communications Allowance**  
**Direct payment of suppliers**

**Comms2**

page 1 of 2

09 JUL 2007

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

PETER HAIN

Constituency

NEATH

Office use only	Costs

**Claim details**

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

07/08

Suppliers

Amount

NEATH RUGBY CLUB	£ 411.25 p
- SURGERY ADVERT	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only

Allow. / Supp ID / Exp.Type  
(Cat 5)


**Authorisation and declaration**

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

06/07/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the Information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	

# Invoice

VAT REG NO	TAX DATE	INVOICE NO
[REDACTED]	4/7/07	[REDACTED]

INVOICE TO

Peter Hains Surgery

12 JUL 2007

P.O. NO.	TERMS	PROJECT

DESCRIPTION	QTY	RATE	VAT AMT	AMOUNT
Neath Rugby Sponsorship 07/08 1/4 page programme advert.	1	£350.00	£61.25	£411.25

VAT SUMMARY	SUBTOTAL	£350.00.
	VAT TOTAL	£61.25
	<b>Total</b>	<b>£411.25</b>



# Communications Allowance Direct payment of suppliers

Comms2

page 1 of 2

27 JUL 2007

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name in CAPITAL LETTERS

PETER HAIN

Constituency

NEATH

Office use only      Costc

## Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

07/08 ✓

Suppliers

Amount

Suppliers	Amount
NPT COMMUNITY TIMES JULY	£ 70.00 p
SURGERY ADVERT	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only  
Allow. / Supp ID / Exp.Type  
(Cat 5)

## Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature

MP

Date

25/7/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	
<input type="text"/>	

*Invoice*

Peter Hains Office

No.	
Tax Date	10/07/2007
Order No.	
Account No.	

Community Times Advertising

Community Times Advertising Area:

Advert – July edition 70.00

**PLEASE PAY IMMEDIATELY!**

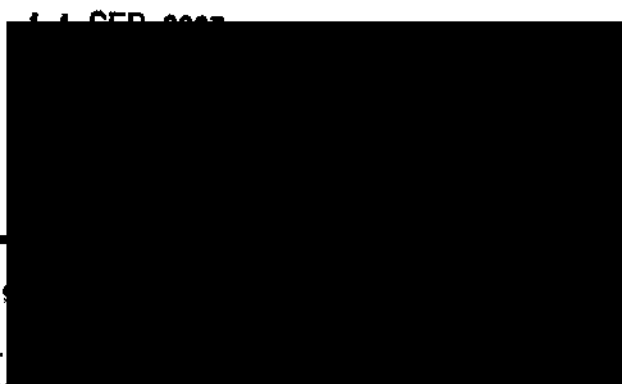
Total Net	£70.00
Total VAT	£0.00
Invoice Total	£70.00





# Communications Allowance

## Direct payment of suppliers



When to use this form

- Use this form to ask us to pay your suppliers for costs incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name in CAPITAL LETTERS

PETER HAIN ✓

Constituency

NEATH

Office use only	Costs	
-----------------	-------	--

### Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

07,08

Suppliers

Amount

Suppliers	Amount
COMMUNITY MAGAZINE	£ 440.63 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only
Allow. / Supp ID / Exp.Type (Cat 5)

### Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

10.9.2007

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

**Office use only**

Initials / Date

Validation completed

Comments

Community Magazine Limited

RECEIVED 04/09/2007

Invoice

Page 1

Peter Hain MP

Invoice Number

Invoice date

Customer Order Ref

Account ref

04/09/2007

Quantity	Details	Unit Price	Net Amount	VAT
21.00	Half Page advertisement - May/Jun/Aug 07 All NPT Area Mags	85.00	375.00	65.63

Disc Amount 1,410.00

Total Net Amount 375.00

VAT % 17.50

Total VAT Amount 65.63

Invoice Total 440.63



Communications Allowance

Comms2

page 1 of 2

Direct payment of suppliers

19 OCT 2007

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER HAIN MP

Constituency

NEATH

Office use only Costc

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from / / to / /

Allowance year

07/08

Suppliers

Office Software 528.75
Website 265.00
Amount

Table with columns for Suppliers, Amount, and P. Includes entries for DIGITAL GUIDES LTD, COMMUNITY TIMES SEPT., COMMUNITY TIMES OCT., and a TOTAL of 903.75.

Office use only Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature

MP

Date

15.10.2007

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

# digital guides limited

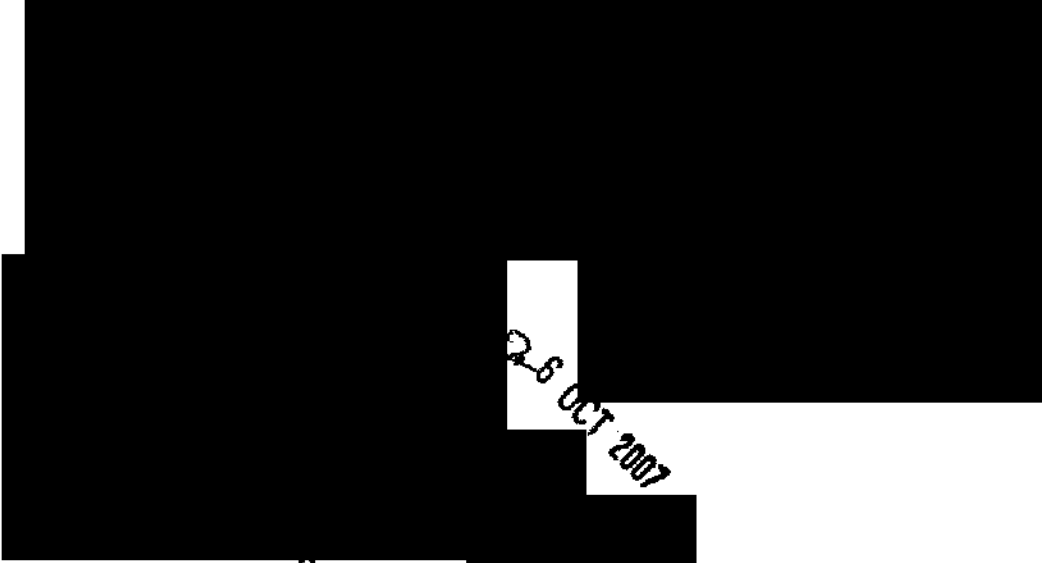


**Invoice** **Page 1**

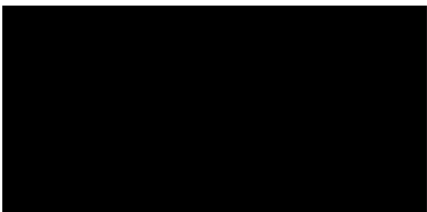
Peter Hain MP

Invoice No.	
Invoice/Tax Date	24/09/2007
Cust. Order No.	
Account No.	

Quantity	Details	Unit Price	Net	VAT Rate	VAT
1.00	Web Site Development and Software	£650.00	£650.00	17.50%	£113.75



24-6 OCT 2007



Total Net Amount	£650.00
Total VAT	£113.75
Invoice	£763.75



RECEIVED 21 SEP 2007

**ct**  
Community  
Times

*Invoice*

Peter Hains Office

No.

Tax Date

16/09/2007

Order No.

Account No.

Community Times Advertising

Community Times Advertising [REDACTED] Area:

Advert – September edition

75.00

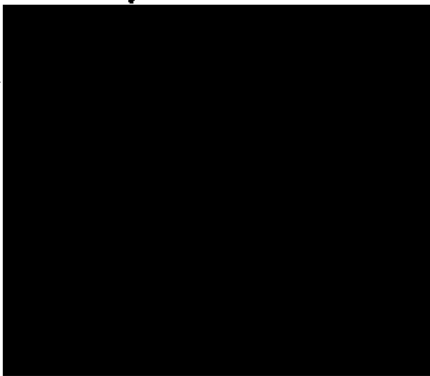
28 OCT 2007

**PLEASE PAY IMMEDIATELY!**

**Total Net** £70.00

**Total VAT** £0.00


**Invoice Total** £70.00

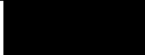




RECEIVED 15 OCT 2007



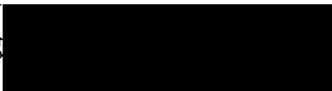
# Invoice

Peter Hains Office  


No.	
Tax Date	12/10/2007
Order No.	
Account No.	


Community Times Advertising

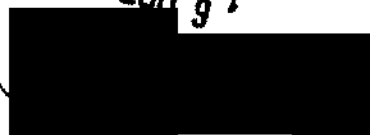

---

Community Times Advertising  Area:

Advert – October edition 75.00



  
 2007 OCT 9 16  
 PLEASE PAY IMMEDIATELY!  




Total Net	£70.00
Total VAT	£0.00
Invoice Total	£70.00



**FORM F023**

**CORRECTION TO GENERAL LEDGER**

<b>Finance and Administration</b>		<b>Reason for Amendment:</b> Reallocation from Comms to IEP
Prepared by: <i>(print and sign)</i>	NP	
Authorised by: <i>(print and sign)</i>	AM	
Date:	12/11/2007	

Transfer Description	Account Code	Cost Centre	Cat 2	Cat 3	Cat 4	Cat 5	Cat 6	Cat 7	Debit	Credit
									£	£
Transfer from Comms to IEP			07_08							528.75
Transfer from Comms to IEP			07_08						528.75	

Total	528.75	528.75
-------	--------	--------

All backing documentation must be attached to this form and filed in the Correction Journal file.

Transaction Reference: .....

Date received: .....

Input by: *(Signature)* .....

Date Input onto Computer: .....

Checked by: *(Signature)* .....



**Communications Allowance**  
**Direct payment of suppliers**

2007 NOV 9 0

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

**Name**  
in CAPITAL LETTERS

PETER HAIN

**Constituency**

NEATH

Office use only      Costc

**Claim details**

*You can only request*  
*Please ensure*

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

**Period of claim**

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

**Allowance year**

07/08

**Suppliers**

**Amount**

<del>COMMUNITY TIMES SEPT</del>	<del>£ 70.00<sup>GM</sup></del>
<del>COMMUNITY TIMES OCT</del>	<del>£ 70.00<sup>GM</sup></del>
NEATH ATHLETIC	£ 70.00 <sup>P</sup>
MEDIA WALES NPT GUIDE	£ 199.75 <sup>P</sup>
	£ : : <sup>P</sup>
	£ : : <sup>P</sup>
	£ : : <sup>P</sup>
	£ 269.75 <sup>P</sup>
<b>TOTAL</b>	<b>£ 409.75<sup>GM</sup></b>

Office use only  
Allow. / Supp ID / Exp.Type  
(Cat 5)

**Authorisation and declaration**

- I confirm in respect of costs incurred wholly, exclusively in respect of my Parliamentary duties.

**Signature**

**MP**

**Date**

31-10-2007

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	

RECEIVED 24 OCT 2007

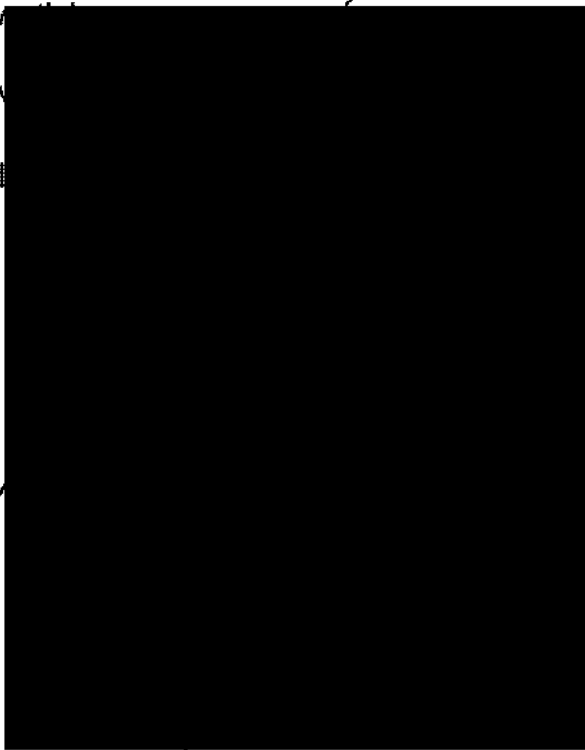


Invoice

Peter Hains Office

No.	[REDACTED]
Tax Date	16/09/2007
Order No.	[REDACTED]
Account No.	[REDACTED]

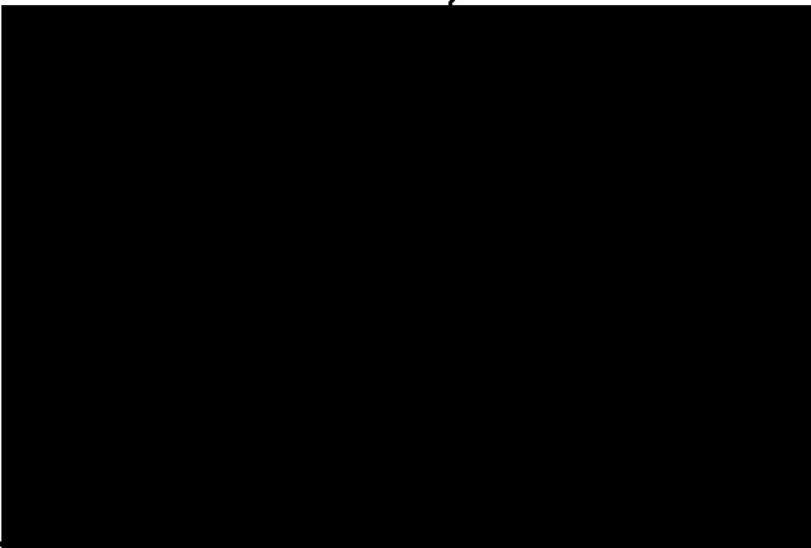
Community Times Adv  
 Community Times Adv  
 Advert – September ed



75.00

PLEASE PAY IMMEDIATELY!

Total Net	£70.00
Total VAT	£0.00
Invoice Total	£70.00



*Invoice*

Peter Hains Office

No. [REDACTED]  
Tax Date 12/10/2007  
Order No. [REDACTED]  
Account No. [REDACTED]

Community Times Advertising

Community Times Advertising [REDACTED] Area:

Advert - October edit

75.00

**PLEASE PAY IMMEDIATELY!**

<b>Total Net</b>	£70.00
<b>Total VAT</b>	£0.00
<b>Invoice Total</b>	£70.00



# Neath Athletic AFC




Invoice No. [Redacted]

## INVOICE

### Customer

Name **RT Hon Peter Hain MP**  
Address [Redacted]

Date **25-Oct-07**

Qty	Description	Unit Price	TOTAL
1	<p><b>"THE NEW SEASON FOR THE CLUB 2007/2008"</b></p> <p><b><u>"Welsh Premier Football"</u></b></p> <p><b>Sponsorship Season 2007/2008</b> <b>Half Page Programme</b></p>  <p>On behalf of the Players, Directors &amp; Committee Thank you for you support</p> <p><u>Total Amount Due 28 days from Invoice Date</u></p>	£70.00	£70.00
		<b>TOTAL</b>	<b>£70.00</b>

Home Ground :- Llandarcy Park Neath



# MEDIA WALES

# INVOICE

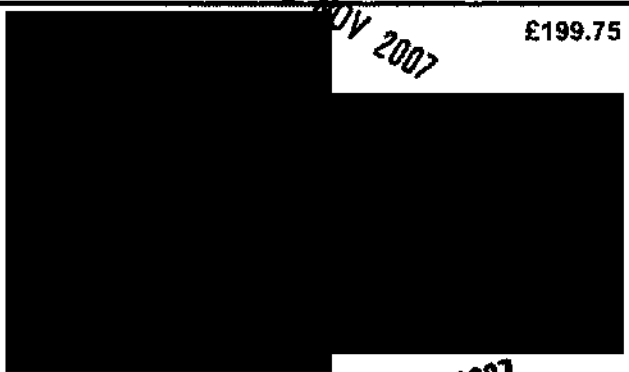


PETER HAIN MP

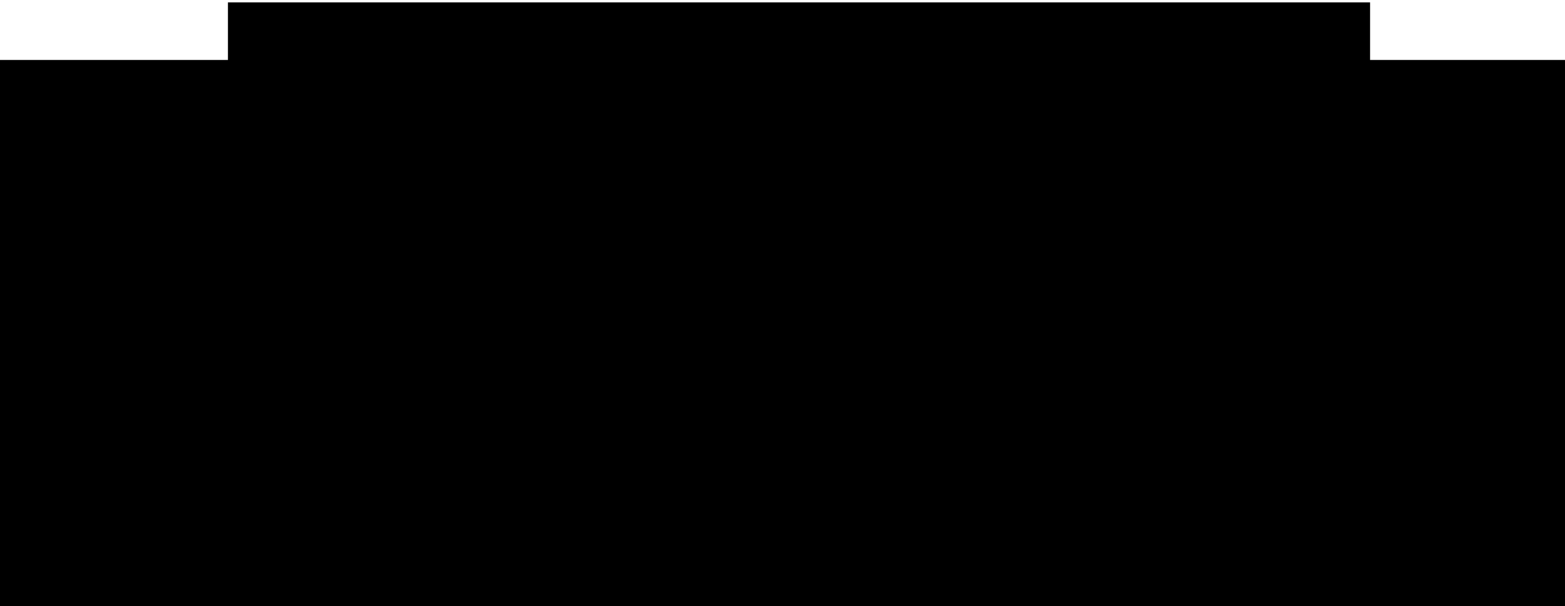
Invoice Number	Invoice Date	Payment Due by
	26 October 2007	9 November 2007
Account Number	Telephone Number	Order Number
		Not supplied
Client	Classification	Advert Reference
PETER HAIN MP	700000 Display Ents/Leisure	
Client Contact		

Publication/Size	Date	
NEATH & PORT TALBOT GUIDE (9x2)	October 26	
	Gross Price	170.00
	Sub Total	170.00
	Total Goods Value	170.00
	VAT @ 17.50%	29.75
	<b>TOTAL AMOUNT DUE</b>	<b>£199.75</b>

RECEIVED 31 OCT 2007



13 NOV 2007





Communications Allowance
Direct payment of suppliers

2007 AON 07

Comms2

page 1 of 2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER HAIN

Constituency

NEATH

Office use only Cost:

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from / / to / /

Allowance year

07/08

Suppliers

Amount

Office use only

Allow. / Supp ID / Exp.Type (Cat 5)

COMMUNITY TIMES £ 75 : 00 p

PUGH'S COLOURPRINT £ 605 : 13 p

PUGH'S COLOURPRINT £ 856 : 00 p

£ : p

£ : p

£ : p

£ : p

£ : p

TOTAL £ 1536 : 13

Authorisation and declaration

- I confirm that I have incurred these costs exclusively in respect of costs incurred wholly, or in part, in the performance of my Parliamentary duties.

Signature

MP

Date

23-11-2007



**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

<b>Office use only</b>	
	<b>Initials / Date</b>
Validation completed	<input type="text"/>
<b>Comments</b>	

RECEIVED 12 2007 2237



Invoice

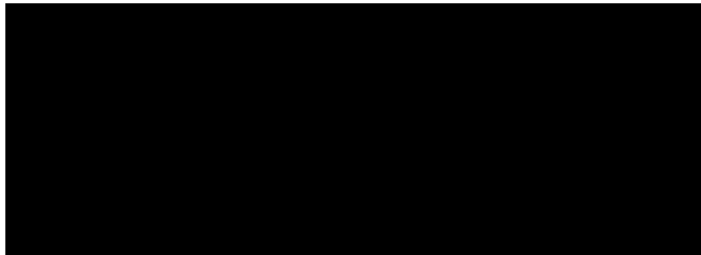
Peter Hains Office

No.	
Tax Date	06/11/2007
Order No.	
Account No.	

Community Times Advertising

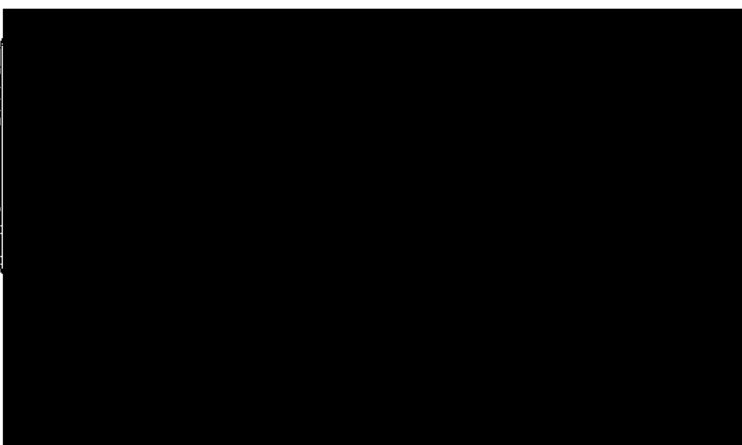
Community Times Advertising [redacted] Area:

Advert – November edition 75.00



PLEASE PAY IMMEDIATELY!

Total Net	£75.00
Total VAT	£0.00
Invoice Total	£75.00



# Pugh's Colourprint

(UK) Limited

highest quality colourprint



## Invoice

Peter Hain MP



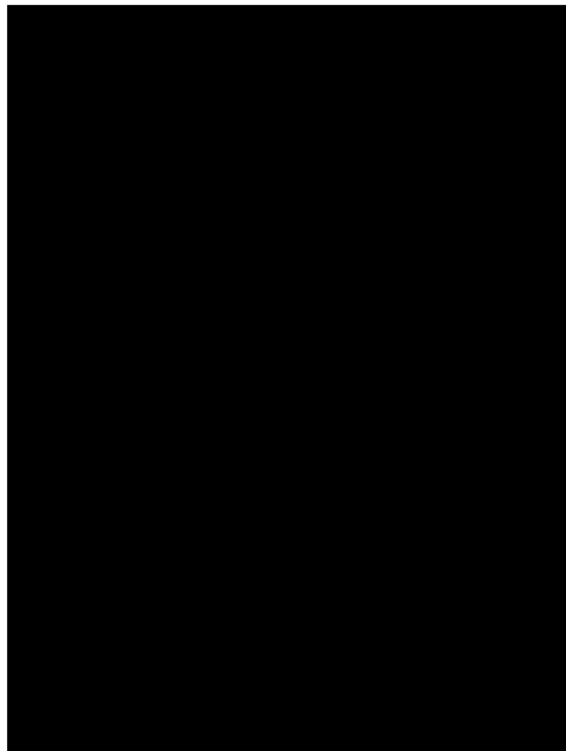
14/11/2007

VAT Reg No:

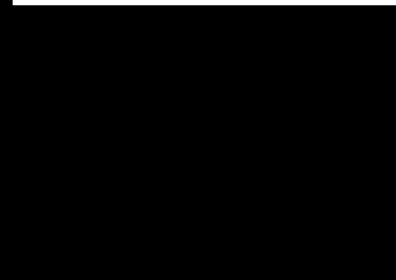


### Details

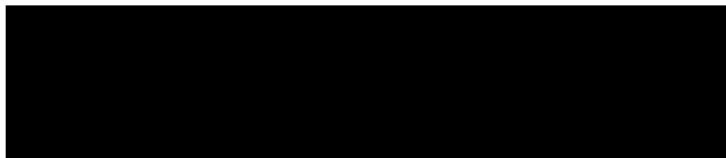
150 Posters  
500 Calendars



Net Amount	VAT Rate	VAT
195.00	17.50	34.13
320.00	17.50	56.00



<b>Total Net Amount</b>	515.00
<b>Carriage Net</b>	0.00
<b>Total VAT Amount</b>	90.13
<b>Invoice Total</b>	605.13



# Pugh's Colourprint

(UK) Limited  
highest quality colourprint



## Invoice

Peter Hain MP

Invoice No

Invoice Date

20/11/2007

VAT Reg No:

Account No

### Details

32,000 A4 leaflets

Net Amount

856.00

VAT Rate

0.00

VAT

0.00

**Total Net Amount**

856.00

**Carriage Net**

0.00

**Total VAT Amount**

0.00

**Invoice Total**

856.00

House of Commons Members

Cheque Payee: \_\_\_\_\_

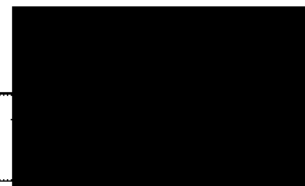
Account Code	Amount		Cost C	Piro	Who	Exp_Type	Description
	£	p					
	58	87		97_08			Refund from LDC as pager has been cancelled
<b>Total</b>	58	87					

COMPLETED BY:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_



12/12/07

REMARKS:

Empty box for remarks.

RECEIVED - 3 DEC 2007

Our Ref: [REDACTED]

30 November 2007

Rt Hon Peter Hain MP  
[REDACTED]

Dear Mr Hain

Re: Pager No [REDACTED]

Thank you for your letter of 21 November requesting a refund of £243.24.

I have looked at your account and would advise the following; there is indeed a credit on your account but only for £58.87 for which a cheque in settlement is enclosed. Please accept my apologies for this not being refunded earlier.

We received an email on 25 April 2007 requesting the cancellation of the pager. In our reply of the same day we advised that the terms are 3 months notice of cancellation, therefore the cancellation date would be 25 July 2007. We have offset these final charges of £22.21 against the automated payment of 27 June for £81.08, leaving a balance due to you of £58.87.

We received another payment of £81.08 on 26 September and I spoke to [REDACTED] at the [REDACTED] and told him you had cancelled your pager and to cease the automated payments to us. I also issued a cheque in refund of the overpayment (cheque No: [REDACTED] dated 09/10/07). There have been no payments since then.

If you have any questions regarding the foregoing, please do not hesitate to contact me.

Yours sincerely

[REDACTED]  
Accounts

enc

[REDACTED]



Communications Allowance
Direct payment of suppliers

29 NOV 2007

When to use this form Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER HAIN

Constituency

NEATH

Office use only Cost

Claim details

You can only request payment to suppliers for goods and services directly relating to Communications Allowance. Please ensure you attach all supplier invoices.

Period of claim from to Allowance year 07/08

Suppliers

DIGITAL GUIDES LTD

Amount

£ 2,755.38 p

Handwritten note: UGSS.IG BEING UPDATED OR TO PAR.

Office use only Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

I confirm that the cost of costs incurred wholly, exclusively for my Parliamentary duties.

Signature

MP

Date

27-11-07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

**Office use only**

Initials / Date

Validation completed

**Comments**



# digital guides limited

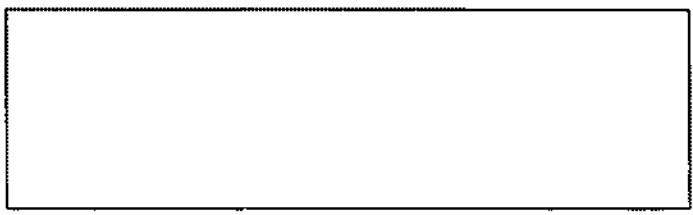


Invoice Page 1

Peter Hain MP ✓  
[Redacted]  
VAT Reg No:

Invoice No.	[Redacted] ✓
Invoice/Tax Date	22/11/2007 ✓
Cust. Order No.	
Account No.	[Redacted]

Quantity	Details	Unit Price	Net	VAT Rate	VAT
40.00	Web Development - Transpose Design	£35.00	£1,400.00	17.50%	£245.00
11.00	Web Development - Migrate Database	£35.00	£385.00	17.50%	£67.38
4.00	Web Development - Update CMS	£35.00	£140.00	17.50%	£24.50
12.00	Web Development - Other Functionality	£35.00	£420.00	17.50%	£73.50



10 DEC 2007  
[Redacted]

Total Net Amount	£2,345.00
Total VAT	£410.38
Invoice	£2,755.38 ✓



**Communications Allowance**  
**Direct payment of suppliers**

**Comms2**

page 1 of 2

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

PETER HAIN

Constituency

NEATH ✓

Office use only      Costc

**Claim details**

*You can only request  
Please ensure*

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

07/08

Suppliers

Amount

COMMUNITY TIMES (DEC)

£ 70.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only  
Allow. / Supp ID / Exp.Type  
(Cat 5)

**Authorisation and declaration**

- I confirm that the above details are correct and that the above amount represents the total amount of costs incurred wholly, exclusively and necessarily in connection with the performance of my Parliamentary duties.

Signature

I \_\_\_\_\_

MP

Date

6/12/07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

**Office use only**

Initials / Date

Validation  
completed

Comments

RECEIVED - 4 DEC 2007



Invoice

Peter Hains Office

No.	[REDACTED]
Tax Date	27/11/2007 ✓
Order No.	[REDACTED]
Account No.	[REDACTED]

Community Times Advertising

Community Times Advertising [REDACTED] Area:

Advert - December edition 75.00

PLEASE PAY IMMEDIATELY!

Total Net	£70.00
Total VAT	£0.00
Invoice Total	£70.00



Communications Allowance
Direct payment of suppliers

Comms2

page 1 of 2

24 DEC 2007

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER HAIN MP

Constituency

NEATH

Office use only Costc

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from / / to / /

Allowance year

07/08

Suppliers

Amount

OSPREYS

£352.98

£ : P
£ : P
£ : P
£ : P
£ : P
£ : P
£ : P
£ : P

Office use only Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

- I confirm in respect of costs incurred wholly, exclusively in respect of my Parliamentary duties.

Signature

MP

Date

21-12-07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the Information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

**Office use only**

Initials / Date

Validation completed

**Comments**

# INVOICE

**PETER**  
Peter Hain MP

Invoice No. [REDACTED]  
Tax Point 31/10/2007  
Order Number [REDACTED]

DESCRIPTION

Season 2007/08  
Programme Advertisement  
Payment is due upon receipt of invoice

TOTAL

300.00

RECEIVED £ 300.00 31/10/2007

Code	Goods	VAT Analysis Rate	VAT
S	300.00	17.50	52.50

Total Goods	£	300.00
Total VAT	£	52.50
Total Due	£	352.50



**Communications Allowance**  
**Direct payment of suppliers**

**Comms2**

page 1 of 2

8002 11/11 2008  
VALIDATION  
21 JAN 2008  
RECEIVED

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

PETER HAIN MP

Constituency

NEATH

Office use only      Costs

**Claim details**

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

2007 | 2008

Suppliers	Amount
<u>MEDIA WAVES</u>	£ <u>83</u> : <u>90</u> p
<u>COMMUNITY TIMES (JAN)</u>	£ <u>70</u> : <u>00</u> p
<u>SA FLYERS</u>	£ <u>940</u> : <u>00</u> p
<u>[</u>	£ <u>7</u> : <u>  </u> p
<u>  </u>	£ <u>  </u> : <u>  </u> p
<u>  </u>	£ <u>  </u> : <u>  </u> p
<u>  </u>	£ <u>  </u> : <u>  </u> p
<u>  </u>	£ <u>  </u> : <u>  </u> p

Office use only  
Allow. / Supp ID / Exp.Type  
(Cat 5)

**Authorisation and declaration**

- I confirm that these costs are incurred exclusively for the purpose of my Parliamentary duties.

Signature

[Signature]

MP

Date

16 JAN 2008



**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

**Office use only**

Initials / Date

Validation  
completed**Comments**

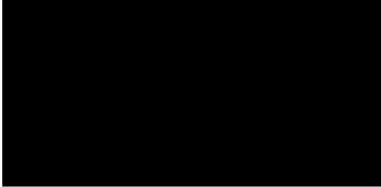
# MEDIA WALES

# INVOICE

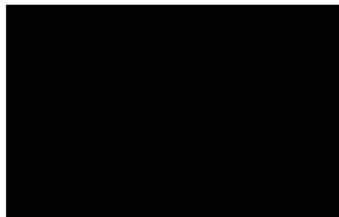


Invoice Number	Invoice Date	Payment Due by
[REDACTED]	20 December 2007	3 January 2008
Account Number	Telephone Number	Order Number
[REDACTED]	[REDACTED]	Not supplied
Sales Contact	Account Contact	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
Client	Advert Reference	
PETER HAIN MP	[REDACTED]	
Client Contact	[REDACTED]	

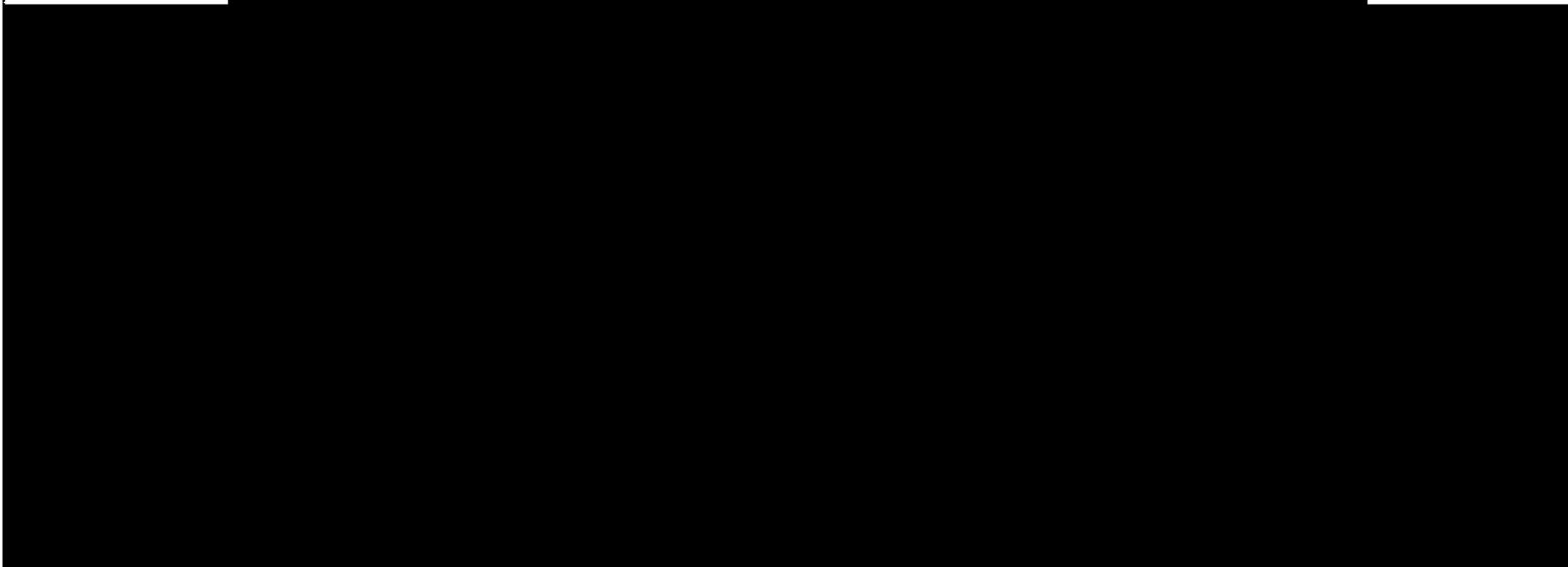
PETER HAIN MP



Publication/Size	Date	
NEATH & PORT TALBOT GUARDIAN (10x2) PETER HAIN MP	December 20	
	Gross Price	96.39
	Order Discount	-24.99
	<b>Sub Total</b>	<b>71.40</b>
	<b>Total Goods Value</b>	<b>71.40</b>
	<b>VAT @ 17.50%</b>	<b>12.50</b>
	<b>TOTAL AMOUNT DUE</b>	<b>£83.90</b>



RECEIVED - 7 JAN 2008



RECEIVED 10 JAN 2008



# Invoice

Peter Hains Office

No.	[REDACTED]
Tax Date	10/01/2008
Order No.	[REDACTED]
Account No.	[REDACTED]

## Community Times Advertising

Community Times Advertising [REDACTED] Area:

Advert - January edition [REDACTED] 75.00

**PLEASE PAY IMMEDIATELY!**

Total Net	£70.00
Total VAT	£0.00
Invoice Total	£70.00

# SA FLYERS

Customer:

Peter Hain

Date:

9/1/08

Order No:

Qty	Description	Price per Unit	Total
32,000	leaflets delivered	£25	£800
	in [redacted]	per 1,000	
	[redacted]	Plus VAT	
	[redacted]	(at 7.5%)	£140
		19/1/08	
DELIVER/COLLECT INSTRUCTIONS		CASH	
		ACCOUNT	
RECEIVED BY		<b>+ Carriage</b>	
SIG		<b>Total</b>	£140

Thank You For Your Custom



**Communications Allowance**  
**Direct payment of suppliers**

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

**Name**  
in CAPITAL LETTERS

PETER HAIN MP

**Constituency**

NEATH

Office use only	Costs
-----------------	-------

**Claim details**

*You can only request*  
*Please ensure*

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

**Period of claim**

from \_\_\_ / \_\_\_ / \_\_\_ to \_\_\_ / \_\_\_ / \_\_\_

**Allowance year**

07/08

**Suppliers**

**Amount**

COMMUNITY TIMES (FEB)	£ 70.00 p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only		
Allow.	Supp ID	Exp.Type (Cat 5)

14/2/08

**Authorisation and declaration**

- I confirm that [redacted] respect of costs incurred wholly, exclusively a [redacted] of my Parliamentary duties.

**Signature**

[redacted]

**MP**

**Date**

11.2.2008

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

---

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	

RECEIVED - 7 FEB 2008



*Invoice*

No.	[REDACTED]
Tax Date	10/02/2008
Order No.	[REDACTED]
Account No.	[REDACTED]

Peter Hains Office

Community Times Advertising

Community Times Advertising [REDACTED] Area:

Advert - February edition 75.00

**PLEASE PAY IMMEDIATELY!**

<b>Total Net</b>	£70.00
<b>Total VAT</b>	£0.00
<b>Invoice Total</b>	£70.00



**Communications Allowance**  
**Direct payment of suppliers**

25 MAR 2008

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

PETER HAIN MP

Constituency

NEATH

Office use only	Costs	
-----------------	-------	--

**Claim details**

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_

Allowance year

07/08

Suppliers	Amount
COMMUNITY TIMES (MAR)	£ 70 : 00 p
/	£ / p
/	£ / p
/	£ / p
/	£ / p
/	£ / p
/	£ / p
/	£ / p
/	£ / p
/	£ / p

Office use only		
Allow.	Supp ID	Exp.Type (Cat 5)
[Redacted]		

**Authorisation and declaration**

- I confirm that [Redacted] in respect of costs incurred wholly, exclusively [Redacted] of my Parliamentary duties.

Signature

[Redacted] MP

Date

20/3/08



**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

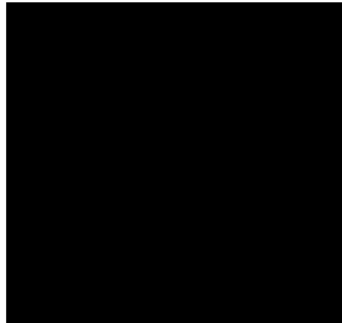
For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

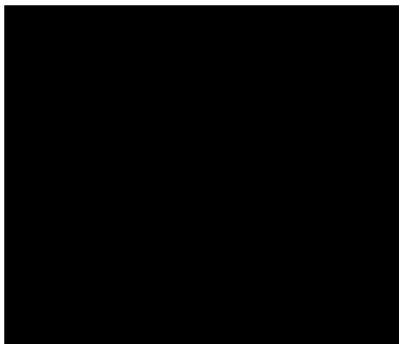
Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

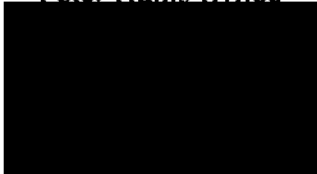
<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	
<input type="text"/>	



RECEIVED 14 MAR 2008



Peter Hains Office



12/03/2007



Community Times Advertising

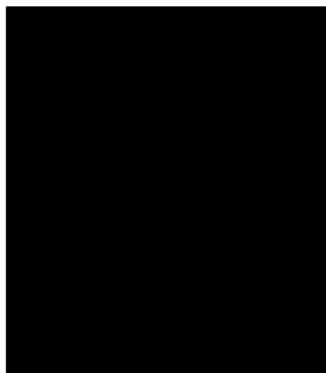
Community Times Advertising



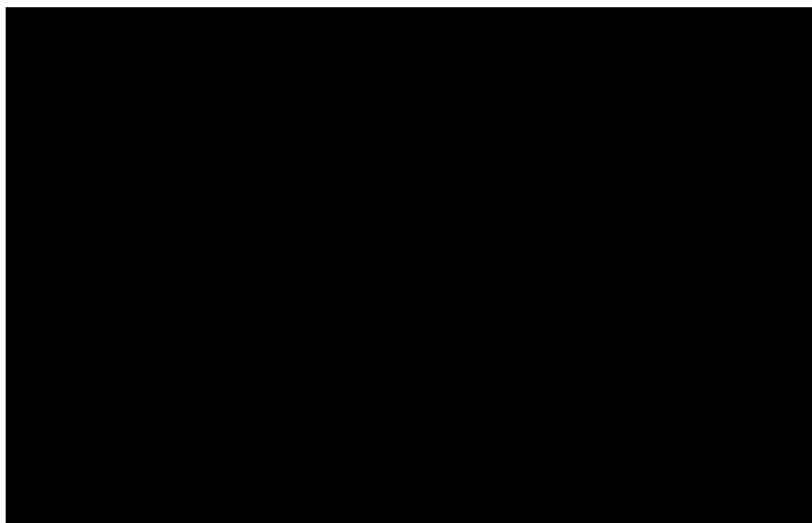
Area:

Advert – March edition

75.00



PLEASE PAY IMMEDIATELY!



<b>Total Net</b>	<b>£70.00</b>
<b>Total VAT</b>	<b>£0.00</b>
<b>Invoice Total</b>	<b>£70.00</b>