



Additional Costs Allowance

BA2

Member's claim

About filling in this form

- For details of costs you can claim for, see the notes on page 2.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

AGS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for all items costing £250 or more.

Period of claim

from 1 10 07 to 1 1 1

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1505 : 16 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 22 : 99 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

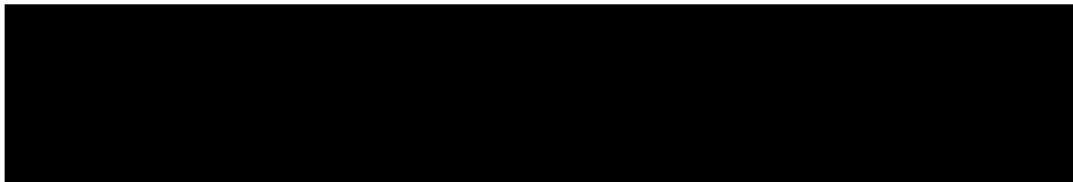
Total

£ ~~1505~~ : 16 p  
1528.15

Pay £ 1461.89

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

28/02/07**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

- 5 FEB 2007

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Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 12/01/07 to /

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1505 : 16 p

(interest only) or rent

Food

£ : p

Utilities

£ 173 : 63 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 36 : 52 p

Cleaning

£ : p

Service/maintenance

£ 22 : 99 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1738 : 83 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing



Signature

MP

Date

1/2/07

✓

**Data protection**

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Member's claim form

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Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 12 / 06 to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1435 : 34 p

Food

£ : p

Utilities

£ 110 : 00 p

Council Tax/Rates

£ 156 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 22 : 99 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

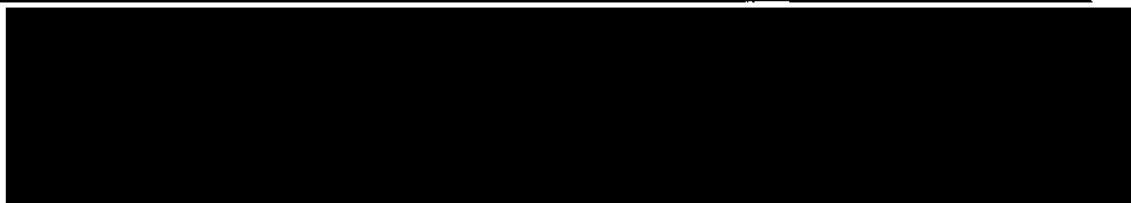
▶ please specify

Total

£ 1724 : 33 p

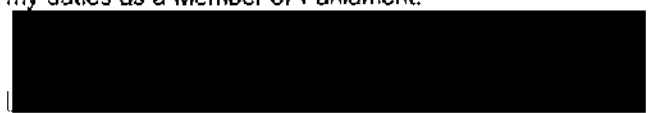
**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**



**Date**

11/1/2007

**Data protection**

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**Send your completed  
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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



05 DEC 2006

Member's claim for

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

INV

Your details

Name in CAPITAL LETTERS

PETER PARKINSON

Constituency

HEK HAT

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 12 / 06

to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1435 : 34 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 156 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 45 : 98 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

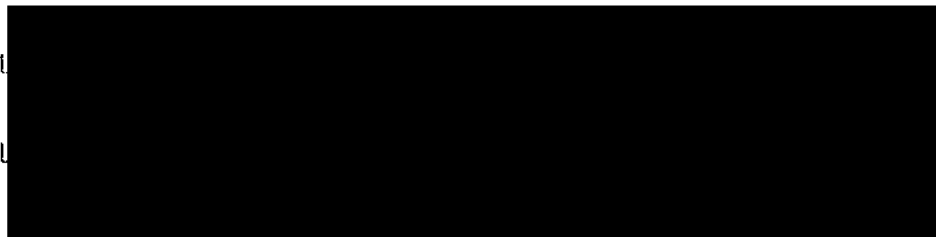
Total

£ 1637 : 32 p

continued on page 2

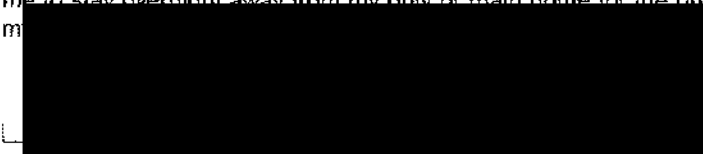
**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing m

Signature



Date

2/12/2006

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# Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

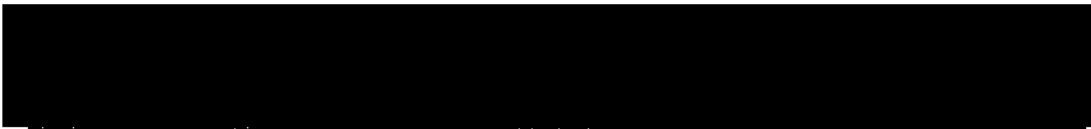
## Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

WEXHAM



## Claim details

You can only claim for

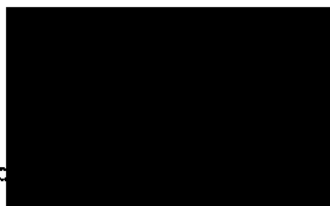
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 1/10/06 ✓ to / /

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 1365 : 44 p ✓

Food

£ : p

Utilities

£ 72 : 47 p ✓

Council Tax/Rates

£ 156 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 24 : 08 p ✓

Repairs/insurance/security

£ : p

Other

£ 109 : 40 p ✓ *water*

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

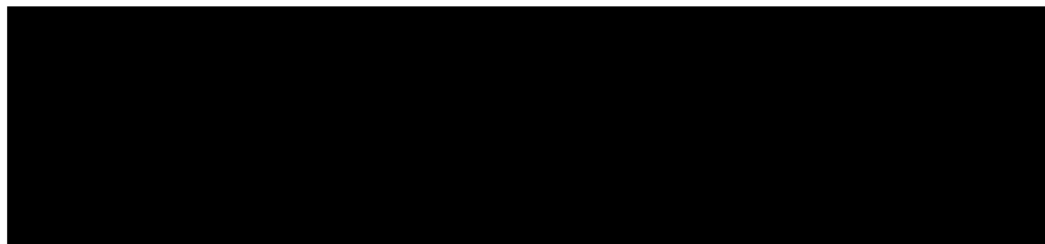
Total

£ 1727 : 39 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

1/15/06

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Send your completed  
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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

06 NOV 2006

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 09, 06 to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1365 : 44 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 156 : 00 p

Telephone and telecommunications

£ 35 : 16 p

Cleaning

£ : p

Service/maintenance

£ 24 : 08 p

Repairs/insurance/security

£ : p

Other

£ 131 : 50 p

▶ please specify

TV Licence

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

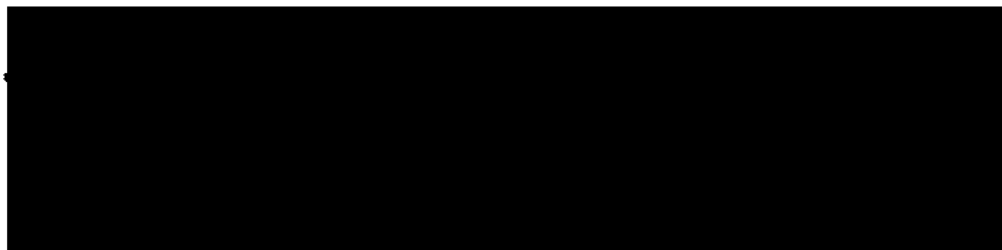
Total

£ 1,712 : 18 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
~~me to incur these costs from my only or main home~~ for the purpose of performing



Signature

Date

1.11.06

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Member's claim form

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Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

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additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 08, 06 to / /

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1295 : 78 p

Food

£ : p

Utilities

£ 5 : 18 p

Council Tax/Rates

£ 156 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 24 : 08 p

Repairs/insurance/security

£ 410 : 03 p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1891 : 07 p

**Details of second home** *if applicable*

**Address of  
second home**  
*For Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

1 Aug 2006 ✓

**Data protection**

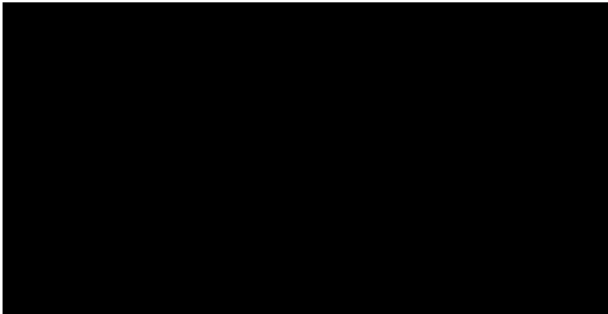
The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Debit Note No:



Mrs B M Atkinson



20 July 2006

Our Ref



**INVOICE**

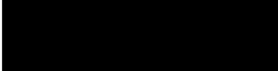
**Insured:** Mr P & Mrs B M Atkinson

**Insurance:** Buildings & Contents Insurance

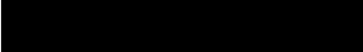
**Policy Number:** 

**Insurer:** 

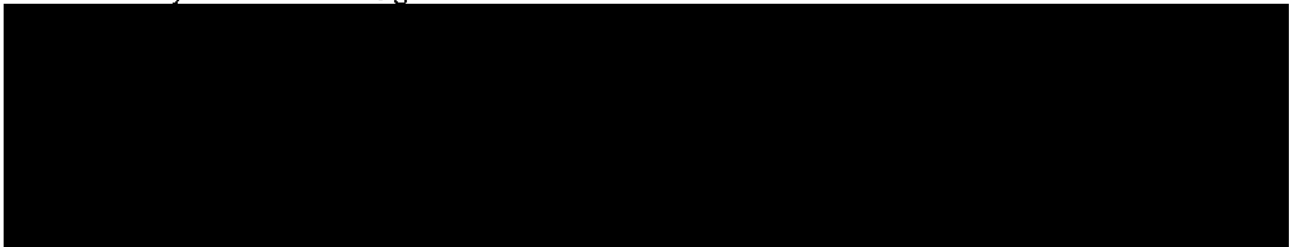
**Insurance Period:** 15 August 2006 to 14 August 2007

**Transaction:** Renewal Premium - 

Premium	£390.50
Insurance Premium Tax	£19.53
<b>Total Premium Payable</b>	<b>£410.03</b>

Please make all cheques payable to 

If you wish to pay by credit / debit card please complete and return the attached form or call your client manager.





Member's claim form



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Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM



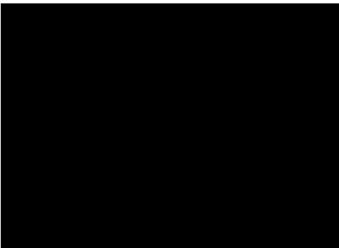
Claim details

You can only claim for

- costs you have actually paid
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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach



Period of claim

from 1 06 06 to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1365 : 44 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 156 : 00 p ✓

Telephone and telecommunications

£ 34 : 62 p ✓

Cleaning

£ : p

Service/maintenance

£ 24 : 08 p ✓

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1580 : 14 p





**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

**Signature**



MP

**Date**

29.08.06

**Data protection**

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Member's claim form



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- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEATH



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 1/05/06

to / /

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1295 : 78 p

Food

£ : p

Utilities

£ 102 : 18 p

Council Tax/Rates

£ 156 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 24 : 08 p

Repairs/insurance/security

£ : p

Other

£ 45 : 00 p

Other

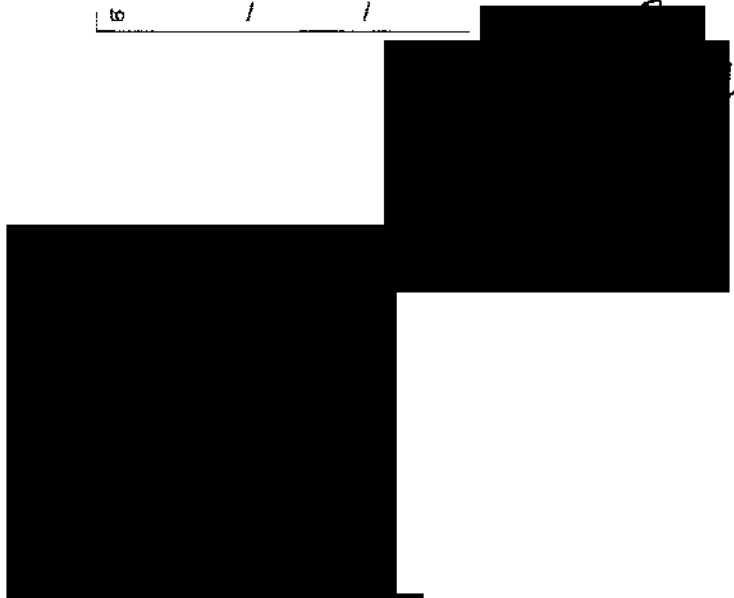
£ 1862 : 57 p  
1844. 13.

Other

£ : p

Total

£ 3,485 : 61 p



please specify

Plumbing repairs

please specify

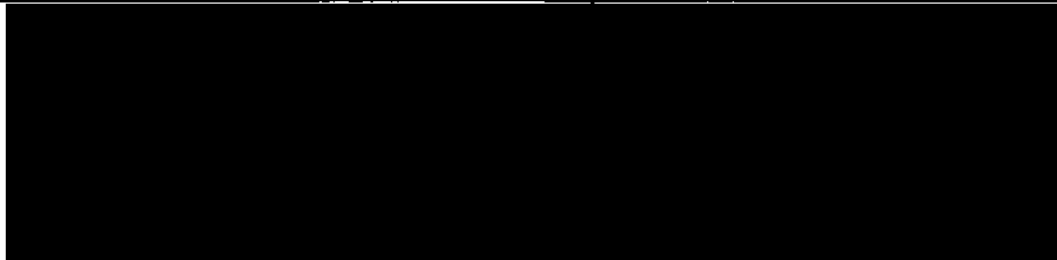
WINDORS replacement of the bay of heads

please specify

£ 3467.17

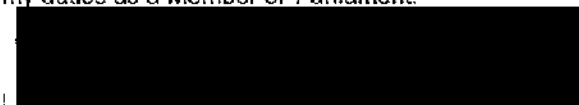
**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**


I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

**Signature**



MP

**Date**

 1/07/06

**Data protection**

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



14/06/04

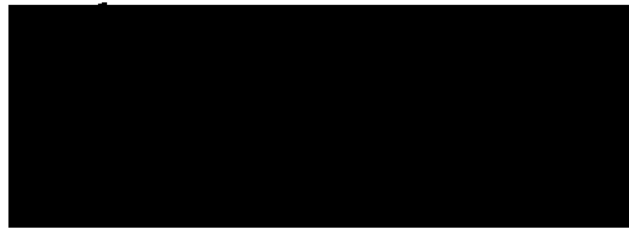
Invoice:

Changing Bath top baby.

Repairing sink top baby.

£45 -

Send with  
Proof.



To:  
Mr Atkinson

tel:

Fax:

email:

INVOICE No.

Re: Address / Delivery / Installation

VAT Registration No.

Tax Point & Date: 21st June 2006

To replacement, front bay window with new  
Double-glazed PVC-U Sash Windows, all  
as per our Estimate dated 21 February 2006.

Net Cost	Vat	Total
1,995.00	349.13	2,344.13

**BALANCE ANALYSIS**

Total invoice: £2,344.13  
Less deposit paid £ 500.00

**BALANCE DUE: £1,844.13**

Net Total: £1,995.00  
VAT: £ 349.13

**INVOICE TOTAL: £2,344.13**



Member's claim form



06/07

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



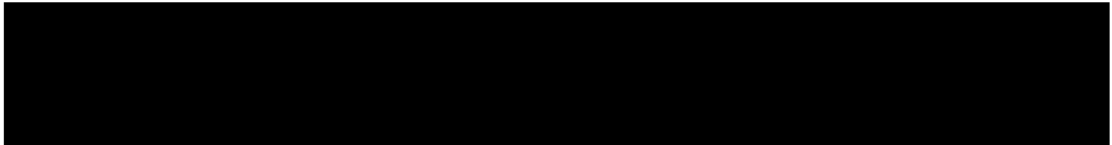
Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.



Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

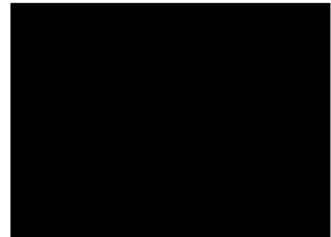
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 05 / 06 to / /

Total cost of hotel stays attach all receipts

£ : p



Mortgage payments (interest only) or rent

£ 1,295 : 78 p ✓

Food

£ : p

Utilities

£ ~~900 : 25~~ p

Council Tax/Rates

£ 156 : 00 p ✓

Telephone and telecommunications

£ 36 : 77 p ✓

Cleaning

£ : p

Service/maintenance

£ 24 : 08 p ✓

Repairs/insurance/security

£ : p

Other

£ 500 : 00 p ✓

Windows - deposit for replacement of rotten windows

Other

£ : p

Other

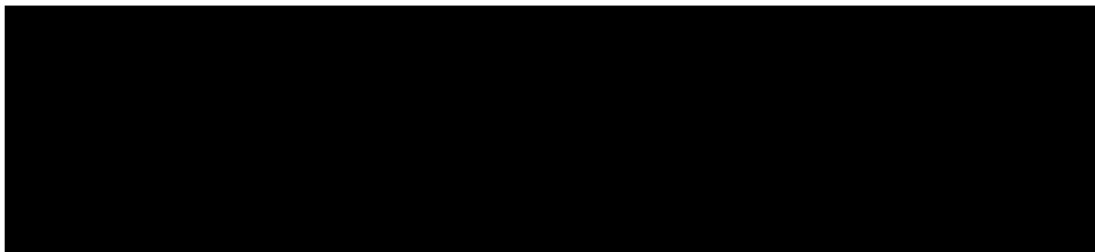
£ : p

Total

£ 2012 : 63 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

30/05/06**Data protection**

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SALE

Total £500.00

Debitted by PIN

Retain for your records

AUTH CODE: [REDACTED]

Thank You  
\* CUSTOMER COPY \*





Member's claim form

06/07

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Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

WEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 05 06 to / /

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1295 : 78 p ✓

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 156 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 24 : 00 p ✓

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

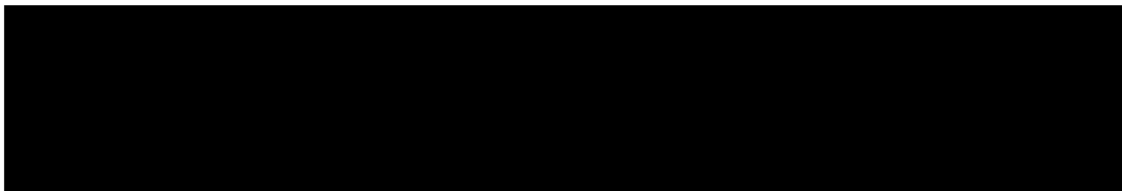
Total

£ 1475 : 86 p

- 5 MAY 2006

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

**Signature**



MP

**Date**

1/05/06

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06/07



Member's claim form

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Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEATH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts — except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 04 / 06 to / /

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1295 : 78 p

(interest only) or rent

Food

£ : p

Utilities

£ 109 : 41 p

water

Council Tax/Rates

£ 157 : 90 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 26 : 33 p

gas

Repairs/insurance/security

£ : p

Other

£ 91 : 77 p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1681 : 19 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

1/04/2006

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