



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

WEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts — except for food, for which receipts are not required.

Please attach

- receipts or invoices

Period of claim

from 05/05/05 to 28/08/06 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 1,100 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

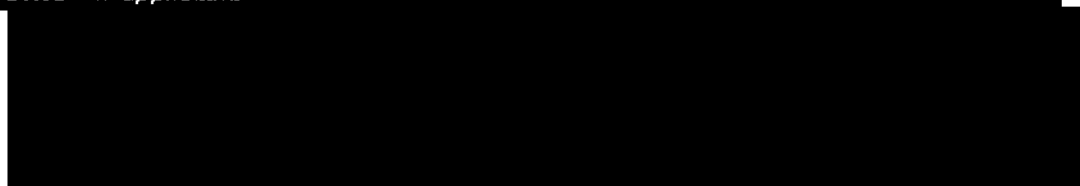
Total

£ 1,100 : 00 p

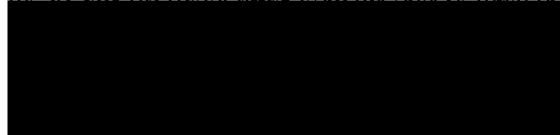
Pay £698.89 ✓

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing



Signature

MP

Date

28/03/06**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

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Your details

Name in CAPITAL LETTERS

PETER RATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts — except for food, for which receipts are not required.
- receipts or invoices for any hotel — even if it is less than £250.

Please list

Please attach

Period of claim

from 24 / 1 / 06 to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 152 : 75 p

Repairs/insurance/security

£ : p

Other

£ 80 : 00 p

Other

£ 119 : 00 p

Other

£ : p

Total

£ 511 : 75 p

- Carpets
Fitting/connections/commissioning
of carpet inspection of gas fire

Further repair to fire place

please specify

please specify

please specify

Pay £119.00



Additional Costs Allowance

21 MAR 2006

ACA2

Member's claim form

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Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts

Period of claim

from 24 / 1 / 06

to / /

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 160 : 00 p

Service/maintenance

£ 152 : 75 p

Repairs/insurance/security

£ : p

Other

£ 80 : 00 p

Other

£ 119 : 00 p

Other

£ : p

Total

£ 511 : 75 p

- Carpets
Fitting/connections/commissioning
or carrying inspection of gas fire

Further repair to fire place

please specify

please specify

please specify

Pay of £392-85

continued on page 2

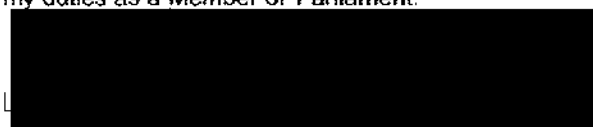
Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

19.03.2006

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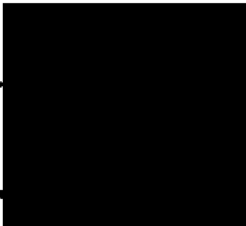

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member  Form 

About filling in this form

- For details of costs you can claim for, see *Green Book*
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Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

AR 2006

Period of claim

from 1 02 06 to / /

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1295 : 78 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 26 : 33 p ✓

Repairs/insurance/security

£ 329 : 00 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

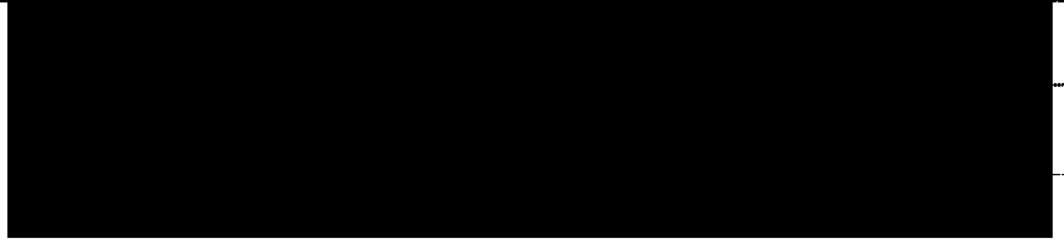
Total

£ 329 : 00 p

- replacement / repair of gas fire

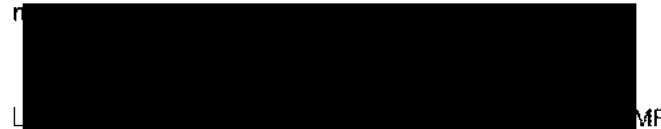
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

 MP

Date

28/02/2006.

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Send your completed
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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



MR ATKINSON

 VAT Reg No:

Invoice No.	
Invoice/Tax Date	17/02/2006
Order No.	
Account No.	

Quantity	Details	Unit Price	Net Amount	VAT Rate	VAT
1.00	supply ce approved gas fire PAID WITH THANKS	280.00	280.00	17.50	49.00

Total Net Amount	280.00
Carriage Net	0.00
Total VAT Amount	49.00
Invoice Total	329.00





Additional Costs Allowance

ACA2

Member's Allowance Form

2006

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER ATKINSON ✓

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 02 06

to / /

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1295 : 78 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Insurance

£ 26 : 33 p ✓

Finance/
Security

* £ 329 : 00 p ✓

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 322.11

- Replacement/repair of gas fire



Additional Costs Allowance

ACA2

Member's

20 FEB 2006

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER RANKINSON

Constituency

HEXHAM

Claim details

You can only claim for

additional expenses which, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts — except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 02/02/06

to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 2,068 : 00

- claim new

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2068 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

15/02/06**Data protection**

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INVOICE



Invoice No:

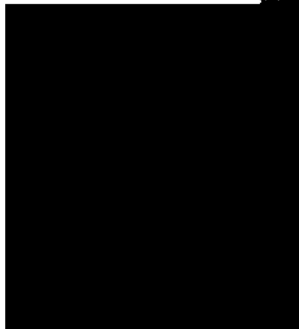
Reference:

Date: 7.2.06

Mr. P. Atkinson



	Flue lining and scaffolding as per quote		£1,760.00
	VAT	17.5%	£ 308.00
	TOTAL		<u>£2,068.00</u>
	Terms: Nett 7 days		





Additional Costs Allowance

ACA2

Member

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Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 02/01/06 to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1295 : 78 p ✓

Food

£ : p

Utilities

£ 172 : 41 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 36 : 12 p ✓

Cleaning

£ : p

Service/maintenance

£ 26 : 33 p ✓

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

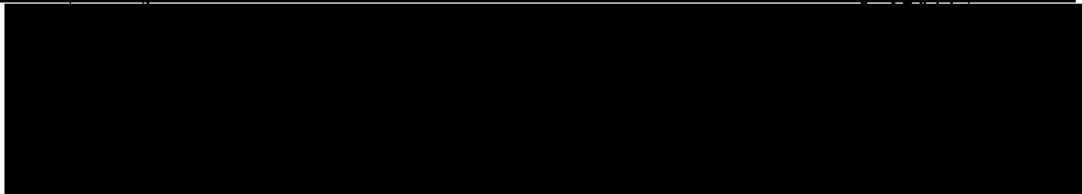
£ : p ▶ please specify

Total

£ 1,530 : 64 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

04/02/2006

Data protection

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Additional Costs Allowance

Member's

03 JAN 2006

About filling in this form

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Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 12 / 11 / 05 to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1295 : 78 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 144 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 50 : 00 p ✓

Service/maintenance

£ 26 : 33 p ✓

Repairs/insurance/security

£ : p ✓

Other

£ 43 : 94 p

▶ please specify

General Goods,

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1560 : 05 p

Details of second home *If applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

11/1/06

Data protection

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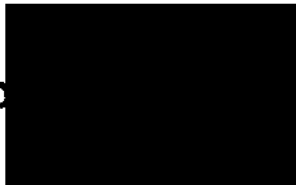
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Additional Costs Allowance

ACA2

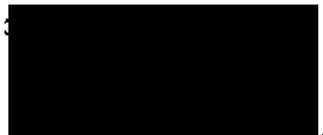
Member  M

05 DEC 2005

Page 1 of 2

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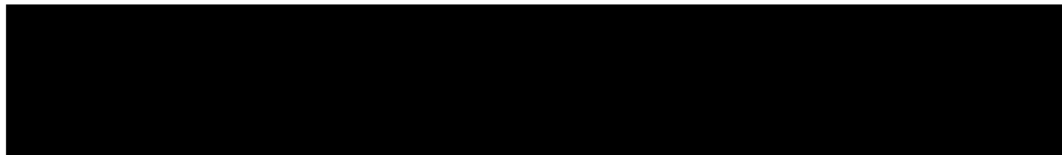
Your details

Name in CAPITAL LETTERS

PIER ATKINSON

Constituency

16 SXHAR



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 11 / 05 to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1295 : 78 p ✓

Food

£ 50 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 144 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 26 : 37 p

Repairs/insurance/security

£ : p

Other

£ 439 : 94 p ✓

▶ please specify

TV / Video recorder

Other

£ : p

▶ please specify



Other

£ : p

▶ please specify

Total

£ 1,956 : 08 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

11/12/05

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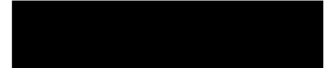
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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Date 03/06/05



SALE

PACKARD BL 20LCD	£349.95
PANASONIC NNT553W 1.	£89.99
AMOUNT DUE	£439.94





Additional Costs Allowance

ACA2

Member's claim

31 OCT 2005

About filling in this form

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Your details

Name in CAPITAL LETTERS

POTER ATKINSON

Constituency

BEXHART

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/10/05

to 1/1/06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1295 : 78 p ✓

Food

£ 110 : 00 p ✓

Utilities

£ 49 : 56 p ✓

Council Tax/Rates

£ 144 : 00 p ✓

Telephone and telecommunications

£ 39 : 70 p ✓

TV licence Cleaning

£ 126 : 50 p ✓

Service/maintenance

£ 25 : 00 p ✓

Repairs/insurance/security

£ : p

Other

£ 132 : 23 p ✓

Other

£ 21 : 86 p ✓

Other

£ 99 : 99 p ✓

Total

£ 2044 : 62 p ✓

curtains, open lists. open tools garden shed.

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

31/10/05

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Additional Costs Allowance

Member's name

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/08/05 to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1295 : 78 p ✓

Food

£ : p

Utilities

£ 104 : 37 p ✓

Council Tax/Rates

£ 144 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 25 : 00 p ✓

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1569 : 15 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

1 OCTOBER 2005

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

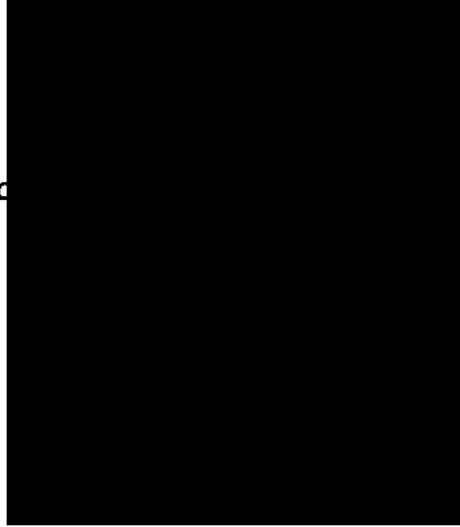
ACA

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated



Text



Invoice No.

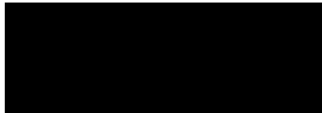
Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

~~04_05~~ / 05_06

Expenditure type (Cat5) :



Please pay £1,886-11

* Validation purposes only (please tick to indicate compliance)

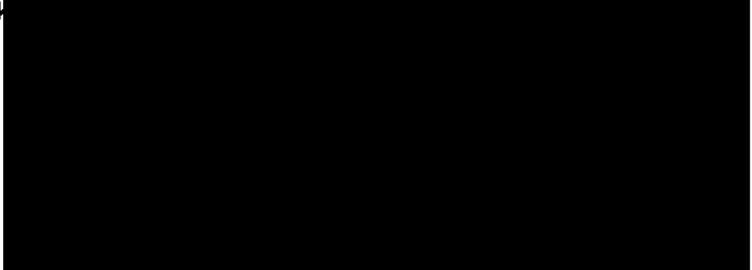
Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

* Financial Processing purposes only

Registered by (initials & date)

Posted by (initials & date)





Member's claim form

01 SEP 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

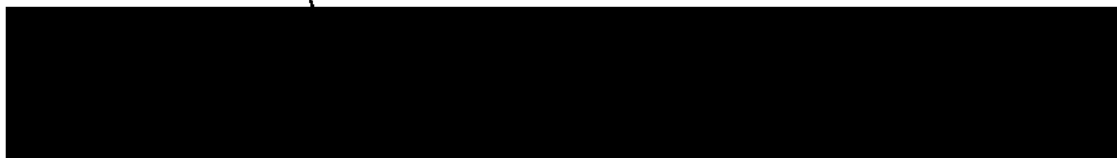
Your details

Name in CAPITAL LETTERS

ROGER ATKINSON

Constituency

WEXHAM



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 10 8 105 to 1 1 1

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,295 : 78 p

Food

£ 75 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 144 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 25 : 00 p

Repairs/insurance/security

£ 346 : 33 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

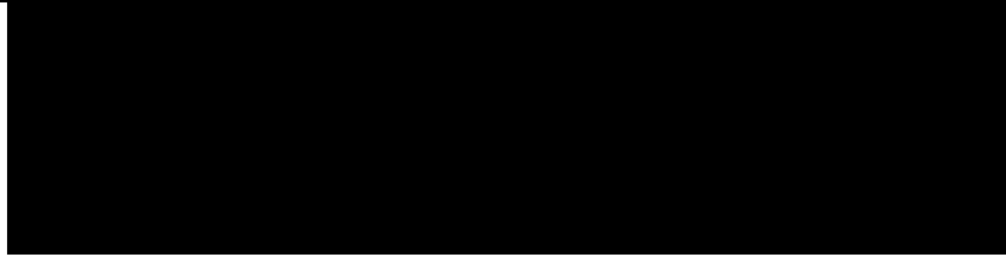
▶ please specify

Total

£ 1,886 : 11 p

Details of second home *if applicable*

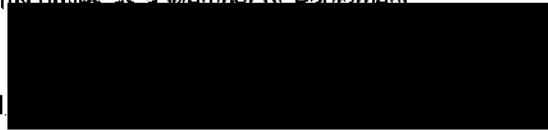
Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



MP

Date

1/09/05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



04 JUL 200

ACA2

Member of Parliament

05/05

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PETER ATKINSON

Constituency

WESSEX

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 06 / 05 to / /

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1438 : 63 p

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 144 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 25 : 00 p

Repairs/insurance/

security

£ 39 : 26 p

Other

£ 52 : 87 p

▶ please specify

Repairs

Other

£ 35 : 87 p

▶ please specify

Purchase

Other

£ 199 : 84 p

▶ please specify

Purchase

Total

£ 1935 : 47 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



..... MP

Date

1/07/05

Data protection

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs

Member's claim form

About filling in this form

- For details of costs you can claim for, see
- If you have any doubt about whether you please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PGTER ATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

From 1 10 05

to / /

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1,365 : 73 p

(interest only) or rent

Food

£ 200 : 00 p

Utilities

£ 30 : 58 p

Council Tax/Rates

£ 144 : 00 p

Telephone and telecommunications

£ 32 : 63 p

Cleaning

£ : p

Service/maintenance

£ 25 : 00 p

Repairs/insurance/security

£ 41 : 06 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

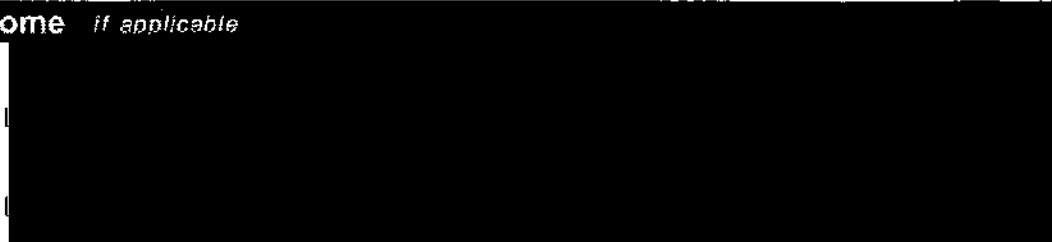
Total

£ 1,839 : 00 p

continued on page 2

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 August 2005

Data protection

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Send your completed
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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Addition

05/06

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 5/05/05 to / /

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments R (interest only) or rent

£ 1,438 : 63 p ✓

Food

£ 150 : 00 p

Utilities

£ : p

Council Tax/Rates R

£ 144 : 00 p

Telephone and telecommunications

£ 37 : 85 p

Cleaning

£ : p

Service/maintenance

£ 25 : 00 p

Repairs/insurance/security

£ 39 : 26 p

Other

£ 61 : 06 p

▶ please specify

Other

£ 104 : 37 p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2,080 : 17 p

$\times \frac{26}{31} = \pounds 1,677.56$

£ 67.35 extra to pay

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1/06/05

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any questions please call 020 7235 5000

Your details

Name
in CAPITAL LETTERS

Constituency

PETER ATKINSON

HEATH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please list

Please attach

Period of claim

from 1 04 05 to 1 1

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments R
(interest only) or rent

£ 1,438 : 63 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates R

£ 148 : 51 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance F

£ 17 : 00 p

Repairs/insurance/ security F

£ 39 : 26 p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 1643 : 40 p

$\div 30 \times 11 = 602.58$

35.63 extra to pay

- please specify
- please specify
- please specify

£ 102.98



Additional [redacted] [redacted] ce

05/06

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

PETER K. HATKINSON

Constituency

HEXHAM

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 5/05/05

to 1/1

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1,438 : 63 p

Food

£ 150 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 144 : 00 p

Telephone and telecommunications

£ 37 : 85 p

Cleaning

£ : p

Service/maintenance

£ 25 : 00 p

Repairs/insurance/
security

£ 39 : 26 p

Other

£ 61 : 06 p

Other

£ 104 : 37 p

Other

£ : p

Total

£ 2,080 : 17 p

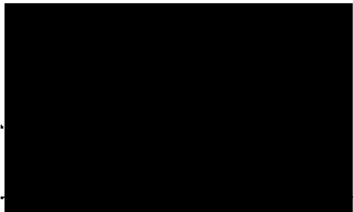
$\times \frac{26}{31} = £ 1,677.56$

£ 67.35 extra to pay

Financial Processing }

Transaction No.

Registration No.



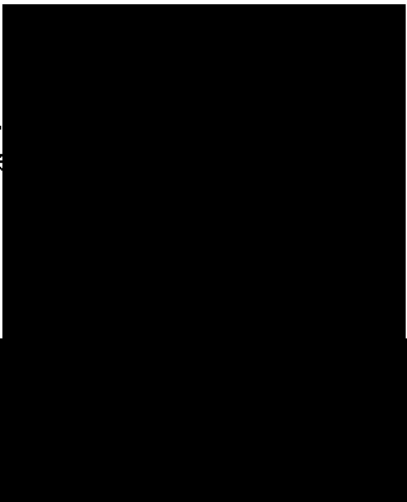
Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient [redacted] 01104105
(NB Financial Processing to check whether a dedicated a/c e



Text APRIL 2005 [redacted]

Invoice No. 06/4

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



£ 602-58.

* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

✓
✓
N/A
✓
✓
✓

* Financial Processing purposes only

Registered by (initials & date) [redacted] 12/4/05: [redacted]

Posted by (initials & date) [redacted] 1.6. APR 2005 [redacted]



Member's claim form

04 APR 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

PETER ATKINSON

Constituency

HEXHAM

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 04 05

to / /

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments R
(interest only) or rent

£ 1,438 : 63 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates R

£ 148 : 51 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance F

£ 17 : 00 p

Repairs/insurance/ security F

£ 39 : 26 p

Other

£ : p

Other

£ : p

Other

£ : p

Total

£ 1643 : 40 p

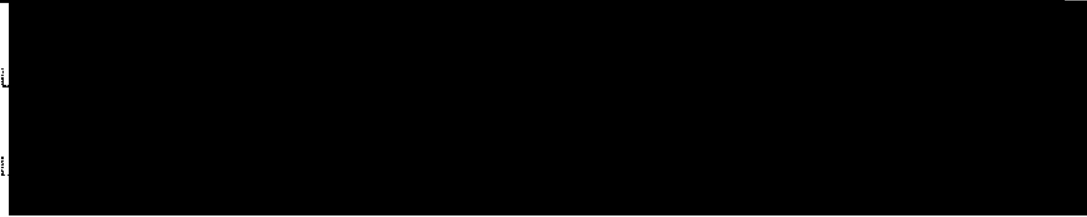
$\div 30 \times 11 = 602-58$

35.63 extra to pay

- ▶ please specify
- ▶ please specify
- ▶ please specify

Details of second home *if applicable*

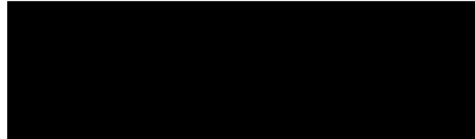
Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

1/04/05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

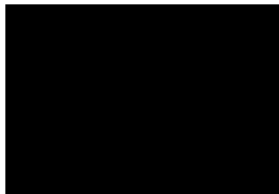
Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

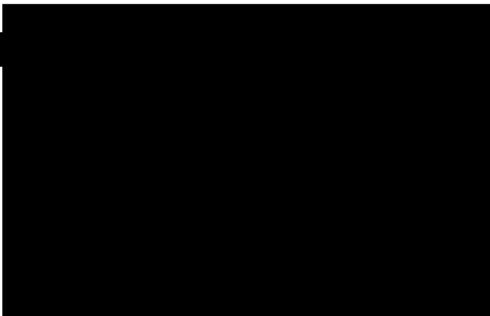
Member Supplier ID



Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text 1 Apl 04 - 30 MAR 05



Invoice No. 30/4/05

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



Pay £306.14

* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

✓
✓
✓
✓
✓
✓

* Financial Processing purposes only

Registered by (initials & date)



10/05/05

Posted by (initials & date)

18 MAY 2005



Member's claim form

09 MAY 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

PETER ATKINSON

Constituency

WEXHAM

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 04, 04 to 30, 03, 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ 306 : 14 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 454 : 00 p

▶ please specify

Furnishings

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

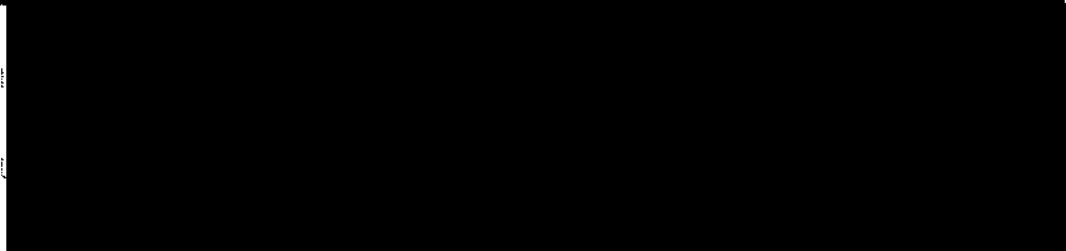
Total

£ 760 : 14 p

306.14

Details of second home *if applicable*

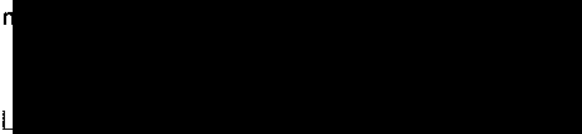
Address of
second home
*for Additional
Costs Allowance*



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

30/04/05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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