



Additional Costs Allowance

Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see page 2
- If you have any doubt about whether you can claim, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

PAUL SOOBMAN

Constituency

WYCOMBE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 6 / 04 to 30 / 6 / 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 564 : 89 p

monthly. ✓

Food

£ 200 : 00 p

4 weeks.

Utilities

£ : p

Council Tax/Rates

£ 113 : 36 p

monthly (04-05 increase).

Telephone and telecommunications

£ : p

Cleaning

£ 100 : 00 p

monthly.

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 978 : 25 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

25/5/04.

Data protection

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The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

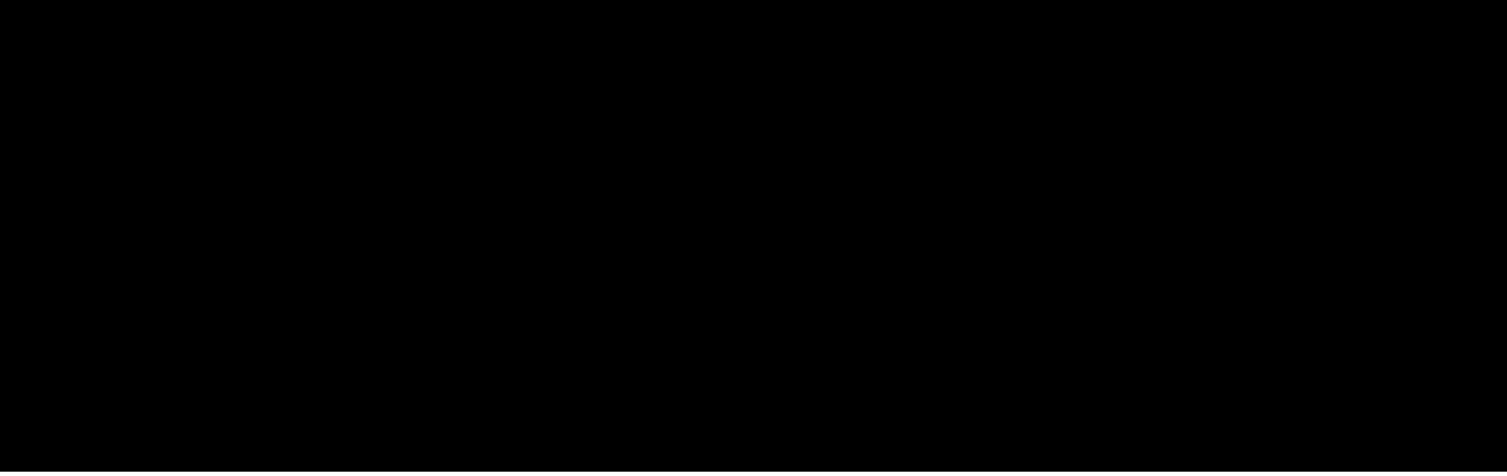
Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Amount Payable £ 1175.36

LAST PAYMENT FROM PREVIOUS INSTALMENT PLAN DUE ON 25-APR-04

113.36





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Your details

Name in CAPITAL LETTERS

PAUL GOODMAN

Constituency

WYCOMBE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 7 / 04 to 31 / 7 / 04.

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 590 : 48 p

(see new mortgage details)

Food

£ 200 : 00 p

(4 weeks)

Utilities

£ 46 : 75
63 : 34
39 : 77

Southern Electricity
London Energy (£45)
Thames water

Council Tax/Rates

£ 113 : 36 p

(monthly)

Telephone and telecommunications

£ 139 : 06
67 : 23

mobile

Cleaning

£ 81 : 23
100 : 00 p

mobile

(monthly)

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

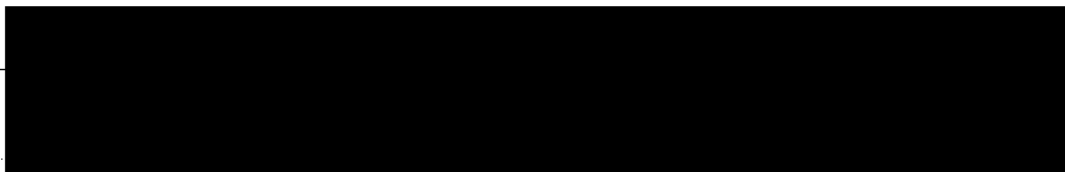
▶ please specify

Total

£ 1,441 : 22 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

30-6-04

Data protection

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form to

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Mr P A Goodman

Our Ref:

22 June 2004

Mr Goodman

- Your Mortgage Account Number

Thank you for calling our Mortgage Helpline on 18 June 2004.

As from 30/6/04.

I confirm the following details.

Total monthly payment	Interest element	Capital element
£865.97	£590.48	275.49

Yours sincerely

Mortgage Operations

GOODMAN

Electricity

Reading last time	Reading this time	Tariff	Units	Price of each unit in pence	Amount £ p
Turn over for more information		C - Customer reading E - Estimated reading No code - Company reading			
Meter number(s)					
		General Domestic			
		-Standard energy	516	6.80	34.05
		Service charge at 11.030p for 95 day(s)			10.48
		VAT at 5.00% on charges of £44.53			2.22
		Total this invoice			46.75
		Balance from previous bill			24.39
		Payment received 9 March 2004			24.39 CR
		Payment now due			46.75

8 June 2004

[REDACTED]
[REDACTED] GOODMAN

[REDACTED] **Gas bill**

Please pay

£63.34

Bill date
1 April 2004

Water Services Bill

Account Number
[REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]
GOODMAN
[REDACTED]

Your water services bill for 29 September 2003 to 29 March 2004

Total payable The total shown
is now due

£39.77

See below

Date and Tax Point:
01 May 2004

Invoice

Mr P A Goodman

Amount due now £139.06

Your account and bill number

GOODMAN

Date

16 June 2004

If you have a query
please see reverse for
our contact details.

Total now overdue
£ 67.23

Account Number

Invoice Number

Date and Tax Point
01 Jun 2004

Invoice

Mr P A Goodman

Amount due now £81.23



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Your details

Name
in CAPITAL LETTERS

PAUL GOODMAN

Constituency

WYCOMBTS.

Claim details

Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 8 / 04 to 31 / 8 / 04.

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 590 : 48 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 113 : 36 p

Telephone and
telecommunications

£ : p

Cleaning

£ 100 : 00 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ 378 : 59 p

Other

£ 57 : 00 p

Other

£ 70 : 00 p

Other

£ : p

Total

£ 1,309 : 43 p

insurance.

▶ please specify

Shield (John Lewis)

▶ please specify

Roby's (Notes Lane)

▶ please specify

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

29/7/04.

Data protection

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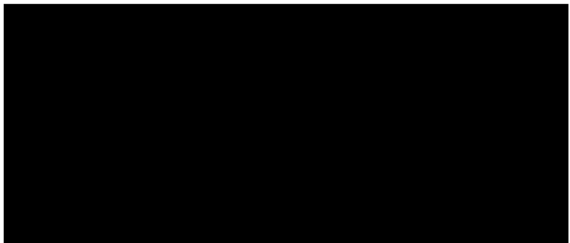
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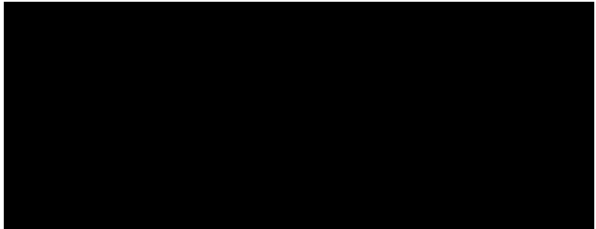
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Ice Tray			
812.30108	3	4.35	
Round Dish Brush			
822.10150	1	.89	
Adhesive Labels			
822.80104	1	.69	
183CM noahs animal			
662-24404	1	57.00	*
BLINDS			
	TOTAL	62.93	



TOT BASINETTE	<u>£70.00</u>
SUBTOTAL	£70.00
TOTAL	£70.00
CASH	£50.00
CHANGE	£20.00





The Insured : Mr  Goodman

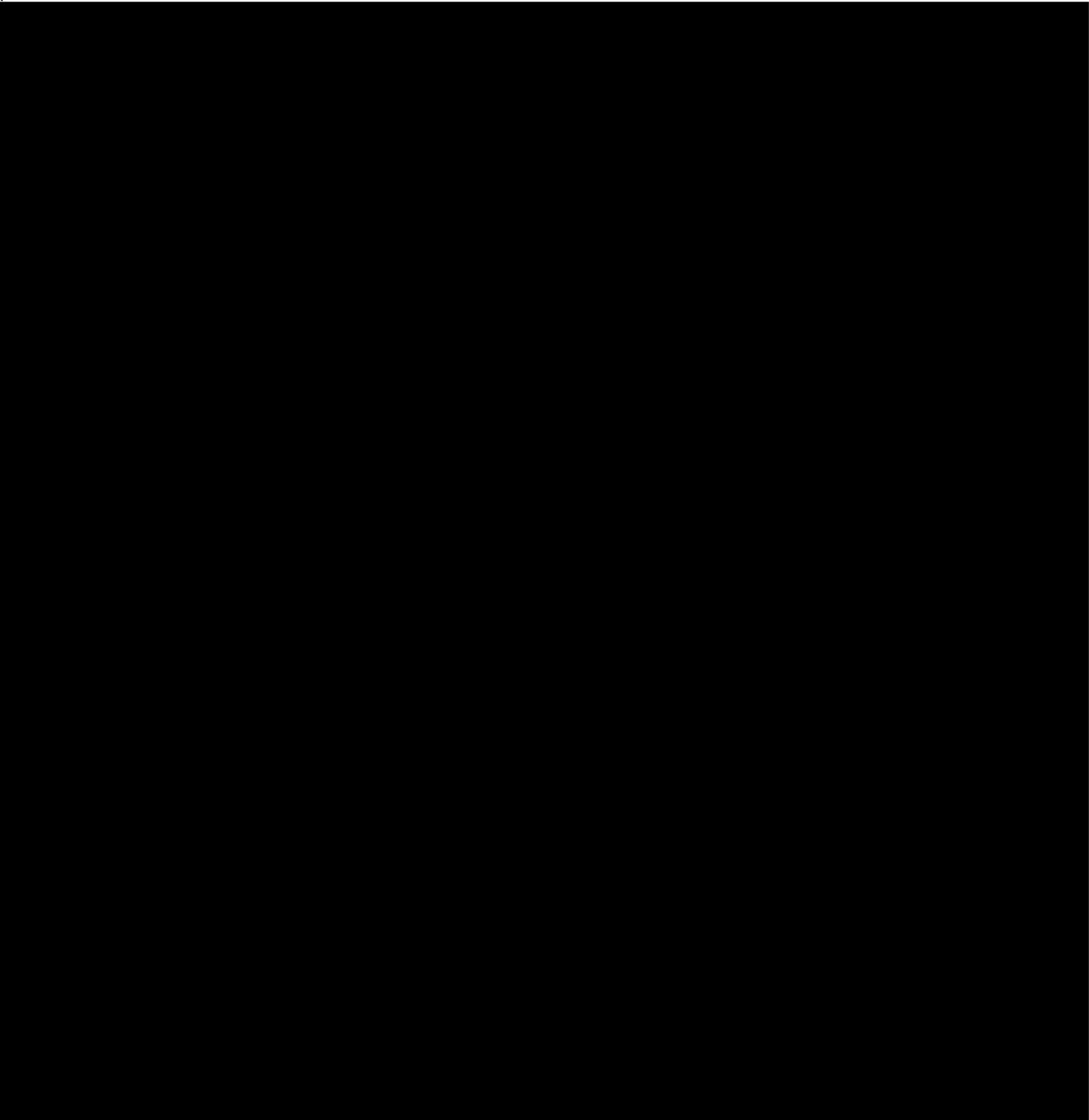
Address of Property Insured
Type of Cover



Insurer

Period of Cover From: 17 May 2004 To: 16 May 2005

Premium : £378.59





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Your details

Name in CAPITAL LETTERS

PAUL SOODMAN

Constituency

WYCOMBE

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

5940568 ✓

Period of claim

from 1 / 9 / 04 to 30 / 9 / 04

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 590 : 48 p

Food

£ 100 : 00 p (2 weeks)

Utilities

£ : p

Council Tax/Rates

£ 113 : 36 p

Telephone and telecommunications

£ : p

Cleaning

£ 100 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 903 : 84 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

8/9/04

Data protection

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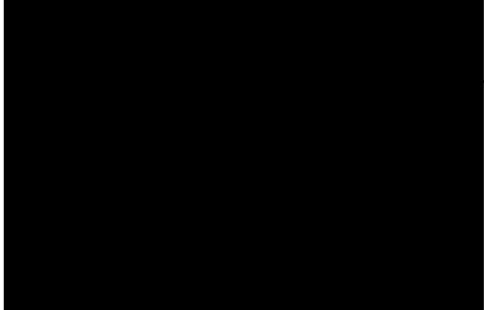
Send your completed
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Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional Costs Allowance

Member's claim form



Members Allowances

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Your details

Name in CAPITAL LETTERS

PAUL SOODMAN

Constituency

WILTS

Claim details

Notes

You can only claim for

Please list

Please attach

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 04 to 31 / 10 / 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 590 : 48 p

Food

£ 150 : 00 p 3 weeks

Utilities

£ : p

Council Tax/Rates

£ 722 : 00 p

Telephone and telecommunications

£ 151 : 99 p
63 : 86 p
180 : 11 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£1,958 : 44p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted address information]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

4/10/04

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GOODMAN

Property to which this charge refers:

Council Tax FINAL NOTICE
Account Number

Dear

The Council's records show that at 29-SEP-2004 your Council Tax account was in arrears. As you have been sent two reminders previously, legislation states that you now lose the right to pay by instalments.

You now need to pay 722.00 within 7 days to prevent further recovery action.

01 Sep 2004

Invoice

Mr P A Goodman

Your account summary

Balance brought forward from last invoice	97.64
Payment received	-97.64
Total charges for this invoice	151.99

Amount due now £151.99

Your account and bill number

GOODMAN

Date

15 September 2004

If you have a query
please see reverse for
our contact details.

Total now overdue

£ 63.86

01 Oct 2004

Invoice

Mr P A Goodman

This month's charges

Charges excluding VAT
VAT at 17.50%

167.81

12.30

Total £180.11



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Members' Allowances

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Your details

Name
in CAPITAL LETTERS

PAUL GOODMAN

Constituency

WYLOWTSO

Claim details

Notes

You can only claim for

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 11 / 04 to 30 / 11 / 04.

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 590 : 48 p

Food

£ 200 : 00 p

4 weeks.

Utilities

£ 44 : 33 p

40 80

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 63 : 86 p

Cleaning

£ 100 : 00 p

4 weeks.

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1060 : 90p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

2/11/04

Data protection

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Send your completed
form to

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MR [REDACTED] GOODMAN

Amount
you owe
£21.37

Bill date
30 September 2004

Water Services Bill

GOODMAN

Your water services bill for 30 March 2004 to 28 September 2004

Balance brought forward	Total new charges	Total payable	The total shown is due now
£0.77	£40.09	£40.86	

See below

Your account and bill number

GOODMAN

Date
25 August 2004

If you have a query
please see reverse for
our contact details.

Bill for

Total now due

£ 63.86

GOODMAN

24 September 2004

Overdue bill - payment needed now

Total due: £44.33



Member's claim form

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

PAUL GOODMAN

Constituency

WYLBORNS

Claim details

Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 12 / 04 to 31 / 12 / 04.

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 590 : 48 p monthly.

Food

£ 200 : 00 p 4 weeks.

Utilities

£ 80 : 67 p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 114 : 00 p

Cleaning

£ 100 : 00 p 4 weeks.

Service/maintenance

£ 40 : 00 p Greatics Plumbers / Ross Electronics.

Repairs/insurance/
security

£ : p

Other

£ 499 : 00 p ▶ please specify washes / Dryer (John Lewis)

Other

£ 34 : 90 p ▶ please specify staircase & Home Safety Pack. (John Lewis)

Other

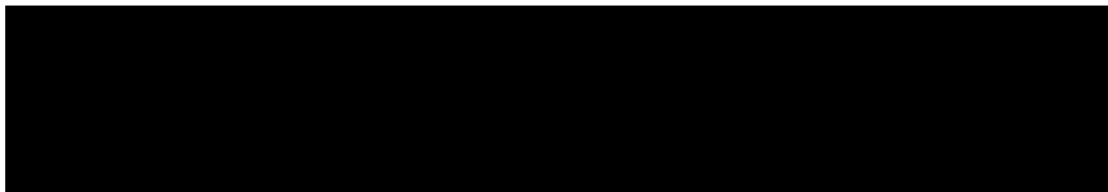
£ 21 : 95 p ▶ please specify Baby's Booklet sent (John Lewis)

Total

£ 1,681 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

L



MP

Date

3/12/04

Data protection

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The information you give will be seen by:

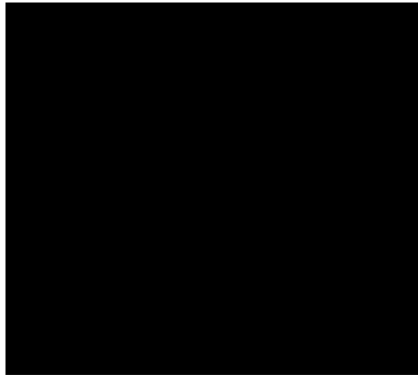
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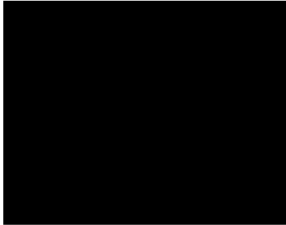
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17 July 2004

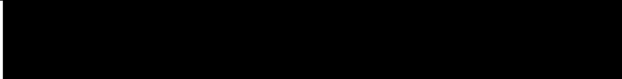
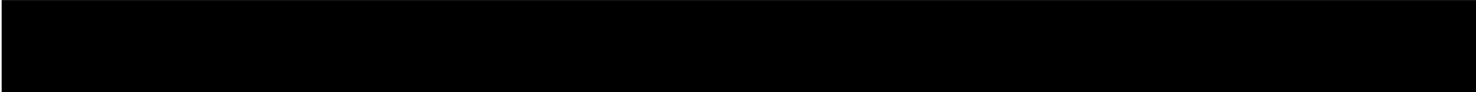
Reference 



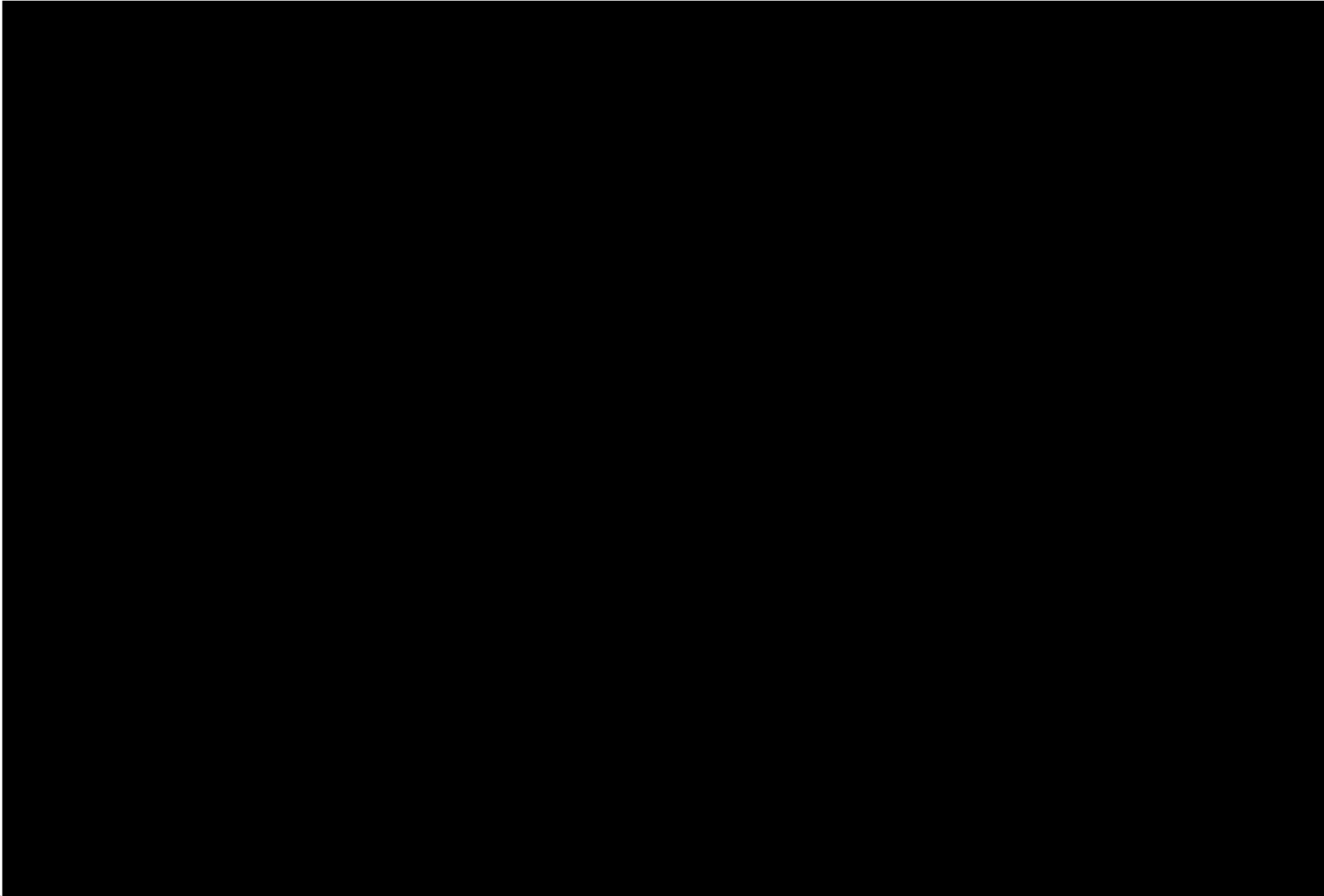
Dear 



This letter confirms the details of the products you have selected and acts as your receipt. Should you wish to return or exchange any of the items detailed below this letter is your proof of purchase.



499.00 1.00



6 September 2004

Total gas charges for this meter

£80.67



Additional Costs Allowance Member's claim form

Members' Allowances

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this form

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Your details

Name
in CAPITAL LETTERS

PAUL SOODMAN.

Constituency

WYCOMBES.

Claim details

Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 05 to 31 / 1 / 05.

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 590 : 48 p monthly

Food

£ 250 : 00 p 4 weeks.

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ 100 : 00 p 4 weeks.

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 890 : 48 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of the House.

Signature



MP

Date

6/1/05.

Data protection

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Member's claim for

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

PAUL GOODMAN

Constituency

WYLOTTSE

Claim details

Notes

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 02 / 05

to 28 / 02 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 590 : 48 p

monthly. ✓

Food

£ 150 : 00 p

3 weeks.

Utilities

£ 44 : 33 p

Santien Electric.

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ 82 : 97 p ✓

Orange (Jan)
Orange (Dec).

Cleaning

£ 100 : 00 p

4 weeks.

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,107 : 04 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

1/2/05.

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

GOODMAN

Tax point date 13 September 2004

Your customer account number

Electricity

Total this invoice

44.33

Account Number: [REDACTED]

[REDACTED]

Date and Tax Point:
01 Dec 2004

Invoice

[REDACTED]
Mr P A Goodman

[REDACTED]

[REDACTED]

This month's charges

Charges excluding VAT
VAT at 17.50%

118.52

20.74

Total £139.26

Account Number:

Invoice Number:

Date and Tax Point:
01 Jan 2005

Invoice

Mr P A Goodman

This month's charges

Charges excluding VAT
VAT at 17.50%

70.61
12.36

Total £82.97



Member's claim form

02 MAR 2005



Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name PAUL GOODMAN
 in CAPITAL LETTERS
 Constituency WYCOMBE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim from 1 / 3 / 05 to 31 / 3 / 05

Total cost of hotel stays
attach all receipts £ : p

Mortgage payments
(interest only) or rent £ 590 : 48 p

Food £ 200 : 00 p

Utilities £ : p

Council Tax/Rates £ : p

Telephone and telecommunications £ 38 : 52 p

Cleaning £ 100 : 00 p

Service/maintenance £ : p

Repairs/insurance/security £ : p

Other £ : p

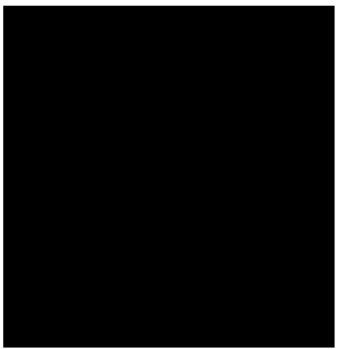
Other £ : p

Other £ : p

Total **£ 1067 : 93 p**

Monthly ✓
weekly - 4 weeks

4 weeks



Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4/3/05.

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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- National Audit Office staff.

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Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Account Number:

Invoice Number:

Date and Tax Point:

01 Feb 2005

Invoice

Mr P A Goodman

This month's charges

Charges excluding VAT
VAT at 17.50%

118.19

20.68

Total £138.87

D. SCOBRA AN.

Your account and bill number

Date
15 February 2005

If you have a query
please see reverse for
our contact details.

Bill for

Total now due

£ 38.58

Financial Processing }

Transaction No

Registration No



Validation Claim Summary Sheet

ACA

Please write or print clearly & attach to claim

Member Supplier ID



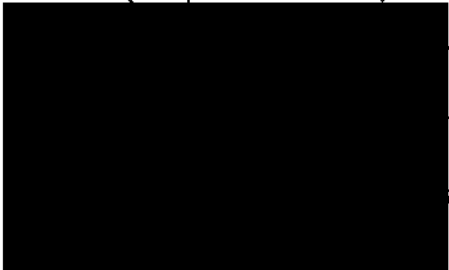
Pay recipient

(NB Financial Processing to check whether a dedicated a/c exists)

Text

(i.e. period of claim)

Invoice No.



Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



** Validation purposes only (please tick to indicate compliance)*

<i>Mortgage documentation held</i>
<i>Addresses comply with central records</i>
<i>Invoices relate to 2nd home address</i>
<i>Budget checked</i>
<i>Claim signed</i>
<i>Claim correctly dated</i>

✓
✓
✓
✓
✓
✓

** Financial Processing purposes only*

Registered by (initials & date)



Posted by (initials & date)



Member's claim form

31 MAR 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

PAUL GOODMAN MP.

Constituency

WYCOMBE

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/4/05 to 30/4/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 590 : 48 p monthly

Food

£ 100 : 00 p 2 weeks

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 100 : 00 p monthly

Service/maintenance

£ : p

Repairs/insurance/security

£ 76 : 38 p ADI Plumbing/Leakage. Boiler service

Other

£ 143 : 96 p please specify 5hrs bed linen

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1,010 : 82 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

30/3/05

Data protection

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The information you give will be seen by:

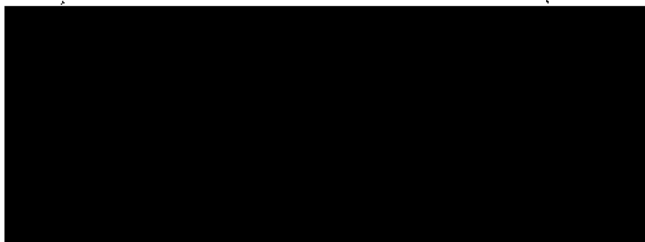
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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form to

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



11 04700	<i>Sedona</i>		
BE TREN			20.00
0710			
RED	4 @	4.00	16.00
020			
ITEMS			
0410			
01	3 @		11.97
04900			
QUILTS			69.99
TOTAL			143.96



CUSTOMER NAME AND ADDRESS [REDACTED]	ARRIVAL TIME: 17.30	ENGINEER No.	2070
		JOB No.	
		DATE:	

PAYMENT ON COMPLETION @ £ PER HOUR/HALF HOUR + MATERIALS & VAT AGREED

ARRIVED AT THE ABOVE ADDRESS TO FIND:

Service Boiler

REMEDIAL WORK CONSISTED OF:

Serviced Boiler, Increased Burner Pressure to 11.0 mb
 Cleared Fan APS, Combustion Chamber,
 and tested OK

RECOMMENDATIONS:

Powerfluel required on blue scale and
 Ketting on Heat Exchanger

MATERIALS USED:		COMPLETION TIME
		SUNDRIES £
		MATERIALS COST £
		LABOUR £ 65.
		SUB TOTAL £
		VAT @ 17.5% 1138
		TOTAL £
		TOTAL INC SURCHARGE @ 2% £ 76.58

PAYMENT METHOD	DEBIT CARD	GUARANTEED CHQ	CREDIT CARD	CASH	INVOICE
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CARD No.	EXP	ISS No.	VALID FROM
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