



Communications Allowance
Direct payment of suppliers

MEMBERS Comms2 page 1 of 2
MAY 2008
BUDGETS

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

PAUL BEAUFORD

Constituency

MOLE VALLEY

Office use only

Costs



Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

2007/2008

Suppliers

x 1

Amount

WINDRUSH

£ 1985.00 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, in respect of my Parliamentary duties.

Signature



MP

Date

29 Aug 2008

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments 	

INVOICE (COPY)

SIR PAUL BERESFORD MP

Your Ref.	Account	Our Ref.	Delivery	Type	Date	Number
				INV Page:1	29 FEB 08	73179
Description			Quantity	Price		Value
JOB N WESTMINSTER REPORT - MOLE VALLEY QTY: 35,00 INK: 4X4 STOCK: 90 GSM BOND TRIM FOLD AND PACK			1.00	1785.00		1785.00 0
DELIVERY CHARGE - X 3 DROPS			1.00	200.00		200.00 0

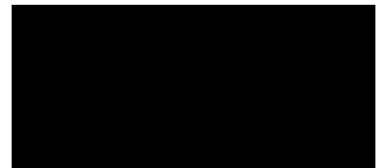
VAT Analysis			
Code	Supplies	VAT	
0	0,00	1985.00	0,00

Net	1985.00
VAT	0.00
Total	1985.00
Due by	28 MAR 08

RECEIVED
-7 (MAY 08)

windrush
design in print

SALES STATEMENT

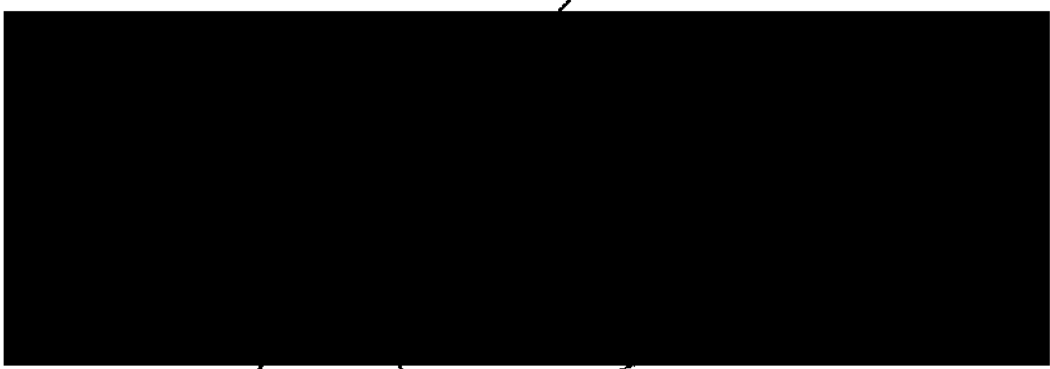


SIR BALL BEBESEFORD MP
[Redacted]

Account [Redacted]
Date 1 MAY 08

Date	TypeRef.	Description	£ Debit	£ Credit	£ Balance
[Redacted]	[Redacted]	[Redacted]	1985.00		1985.00

THIS ACCOUNT IS NOW
OVERDUE



AGED ANALYSIS * = In Dispute

Current	0.00
April	0.00
March	0.00
February	1985.00
Before February	0.00

Unallocated Credits 0.00 Total balance outstanding £ 1985.00

