



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

SIR PAUL BERESFORD

Constituency

MOLE VALLEY

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 AUGUST to 2024

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 227 : 66 p

being 75% actual

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

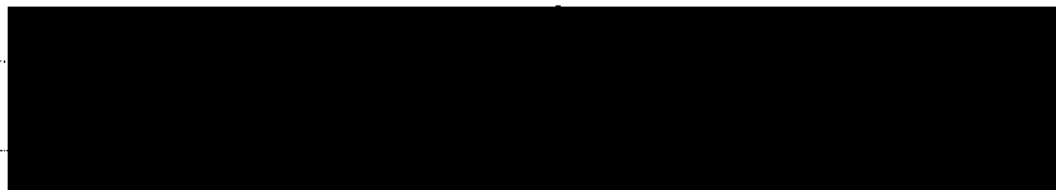
Total

£ 277 : 66 p

Aug + Dec x 5 = £ 1138.30  
+ £ 1047.90  
= £ 2186.20

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

13/1/5

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

to - Sir P. Kenward

4-11-04.



INVOICE

Marino floor Lighting.

1) 10 DISEA Fresh fitting 50 x 70cm x 4.

@ £347.00

VAT 60.72

£407.72

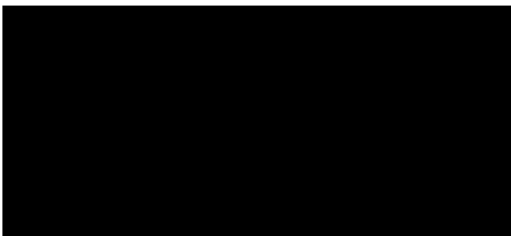
x 4 £1630.88

less 20% discount £1304.70

2) Quadro Tirs (small size) x 1.

92.50

Grand Total £1397.20





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## Your details

Name  
in CAPITAL LETTERS

SIR PAUL BERESFORD

Constituency

Mole Valley

## Claim details

### Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 September 2004

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 227 : 66 p

being 75% actual

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

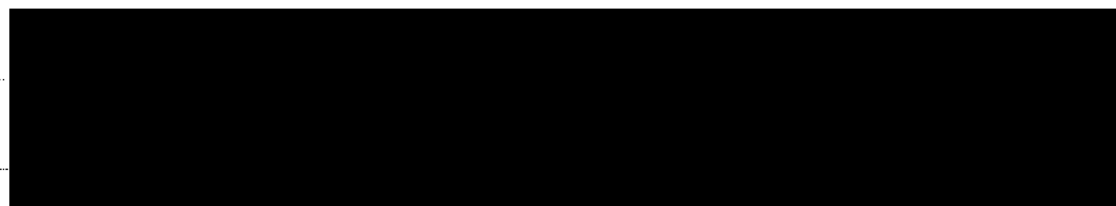
▶ please specify

Total

£ 277 : 66 p

**Details of second home** *if applicable*

Address of  
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for Additional  
Costs Allowance

**Declaration**

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Signature



MP

Date

13 / 1 / 5

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Members' Allowances Section, Operations Directorate,  
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# Member's claim form

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## Members' Allowances

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## Your details

Name in CAPITAL LETTERS

Gini Paul Beresford

Constituency

Mole Valley

## Claim details

### Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 October 2004

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 227 : 66 p

being 75% of actual

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 227 : 66 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

13/1/5

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## Members' Allowances

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## Your details

Name in CAPITAL LETTERS

Sir Paul, Beverford

Constituency

Mole Valley

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 November 2004

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 227 : 66 p

bring 75% actual

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 1047 : 90 p

Refluxant Light  
75% of actual

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1275 : 66 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature

[Redacted Signature]

MP

Date

13/1/15

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## Your details

Name in CAPITAL LETTERS

Sir Paul Beresford

Constituency

North Valley

## Claim details

### Notes

You can only claim for

Please list

Please attach

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 December to 2004

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 227 : 66 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 227 : 66 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

12/1/5

**Data protection**

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form to

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

I wish to claim reimbursement of the following amounts in respect of additional costs which I have necessarily incurred for overnight stays away from my main home (as notified to the Fees Office) on Parliamentary duties during the period from August to Feb 2005 Incl made up as follows:-

Hotel Accommodation £

Residential Accommodation £

- (i) Rent/Rates .....
- (ii) Heat and Light .....
- (iii) Telephone .....
- (iv) Cleaning .....
- (v) Repairs and Maintenance .....
- (vi) Other (please specify) .....

Food

Other Expenses (please specify)

75% of mortgage interest - August to December inclusive ie 5 x £227.66    £1138.30

75% of ADT Entrycall upgrade - 75% of £1700 + vat (£1997.5)    £1498.13

75% Replacement light (Englishman's Castle) 75% of £1397.20    £1047.90

£2186.20  
see 5956032

No Invoice

£3684.33  
£

Total £ 3684.33

Signed ...  M.P.

Print Name BENEFOR

Date 03/01/05 Constituency Mole Valley

I wish to claim reimbursement of the following amounts in respect of additional costs which I have necessarily incurred for overnight stays away from my main home (as notified to the Fees Office) on Parliamentary duties during the period from ..... to ..... made up as follows:-

~~SEPTEMBER~~ 2003 \*

Hotel Accommodation £

Residential Accommodation £

(i) Rent/Rates .....

(ii) Heat and Light .....

(iii) Telephone .....

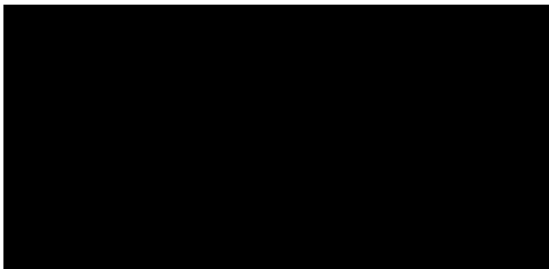
(iv) Cleaning .....

(v) Repairs and Maintenance .....

(vi) Other (please specify) ..... £

Food £

Other Expenses (please specify) .....



£ 1382-37

£ 132-00

184 £

Total £1698-97

Signed ..... M.P.

Print Name..... BENESFOND

Date 2/11/03 ..... Constituency Mole Valley

