



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

OLIVER LETWIN

Constituency

WEST DORSET

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 12 / 07 to 31 / 3 / 08

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 4800 — 00 p

Food

£ : p

Utilities

£ 1270 — 33 p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 6070 : 33 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

3 / 3 / 2008

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Invoice To DR O LETWIN
 [Redacted]

Deliver To DR O LETWIN
 [Redacted]

Order Date 04/02/08

Product Description	Quantity	Packages		Unit Price	VAT	Value
		No.	Size			
010 DOMESTIC HEATING OIL	1535			44.50	34.15	683.08
Delivery Instructions THIS IS AN INVOICE		Veh. No.			34.15	683.08
		Load No.				£ 717.23

WET HOSE / DRY HOSE

Litres Delivered

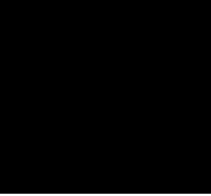
18/02/08

Electricity Invoice

green energy uk



Dr Oliver Letwin



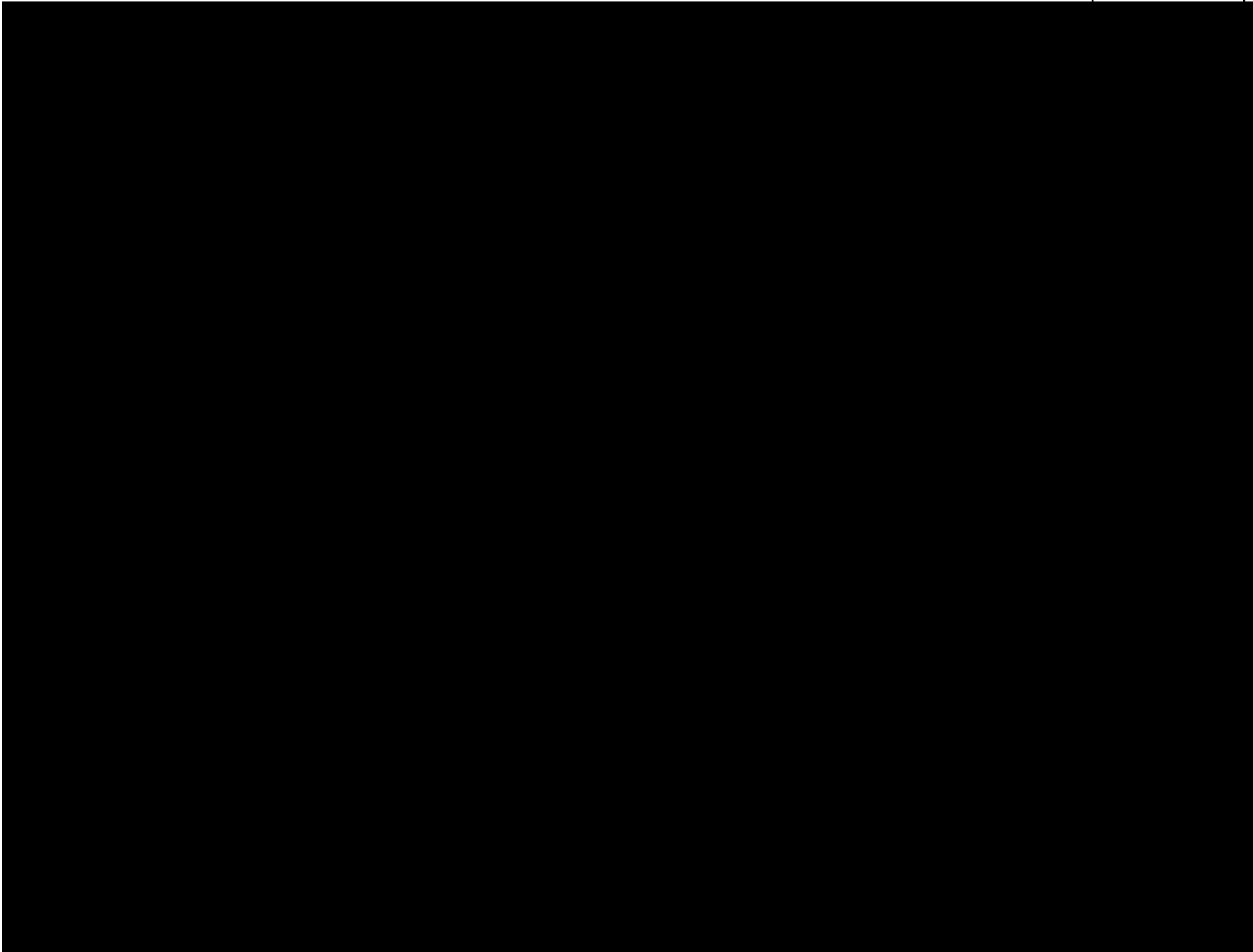
Invoice Date 6 February 2008



Consumption (1 November 2007 to 31 January 2008)

	Previously Billed Read	Current Reading	Units	Price	Value
Unit Rate					
Unit Rate					

Total including VAT £420.44



MR O LETWIN



The period covered by this bill is 16/05/07 to 27/11/07

Balance brought forward

£5.71cr

Water Supply



£138.07

Total

£132.36

Less budget plan payments and adjustments (see overleaf). Thank you.

£150.00cr

Amount carried forward: £17.64cr



Member's claim form

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Your details

Name in CAPITAL LETTERS

OLIVER LETWIN

Constituency

WEST DORSET

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 9 1 2007 to 30 11 12007 x 3

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3600 : 00 p

3 x £1200 per month for Sept/Oct/Nov

Food

£ : p

Utilities

£ 314 : 75 p

Electricity Bill -

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 160 : 00 p

AGA Service -

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 4074 : 75 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 _____ MP

Date

_____ 1/12/2007 _____

Data protection

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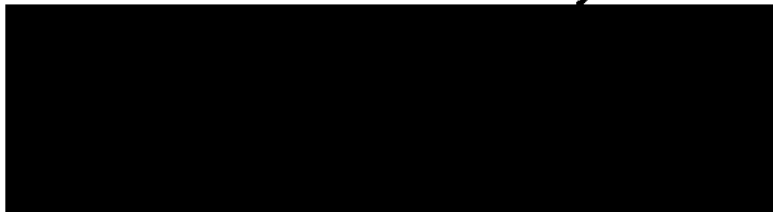
Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Electricity Invoice

green energy uk



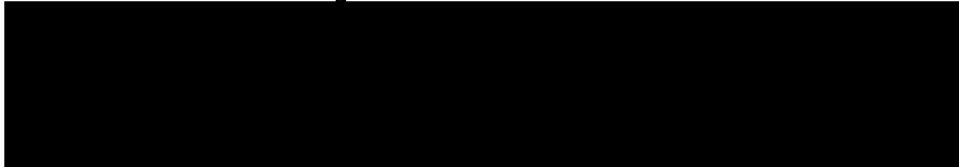
Dr Oliver Letwin



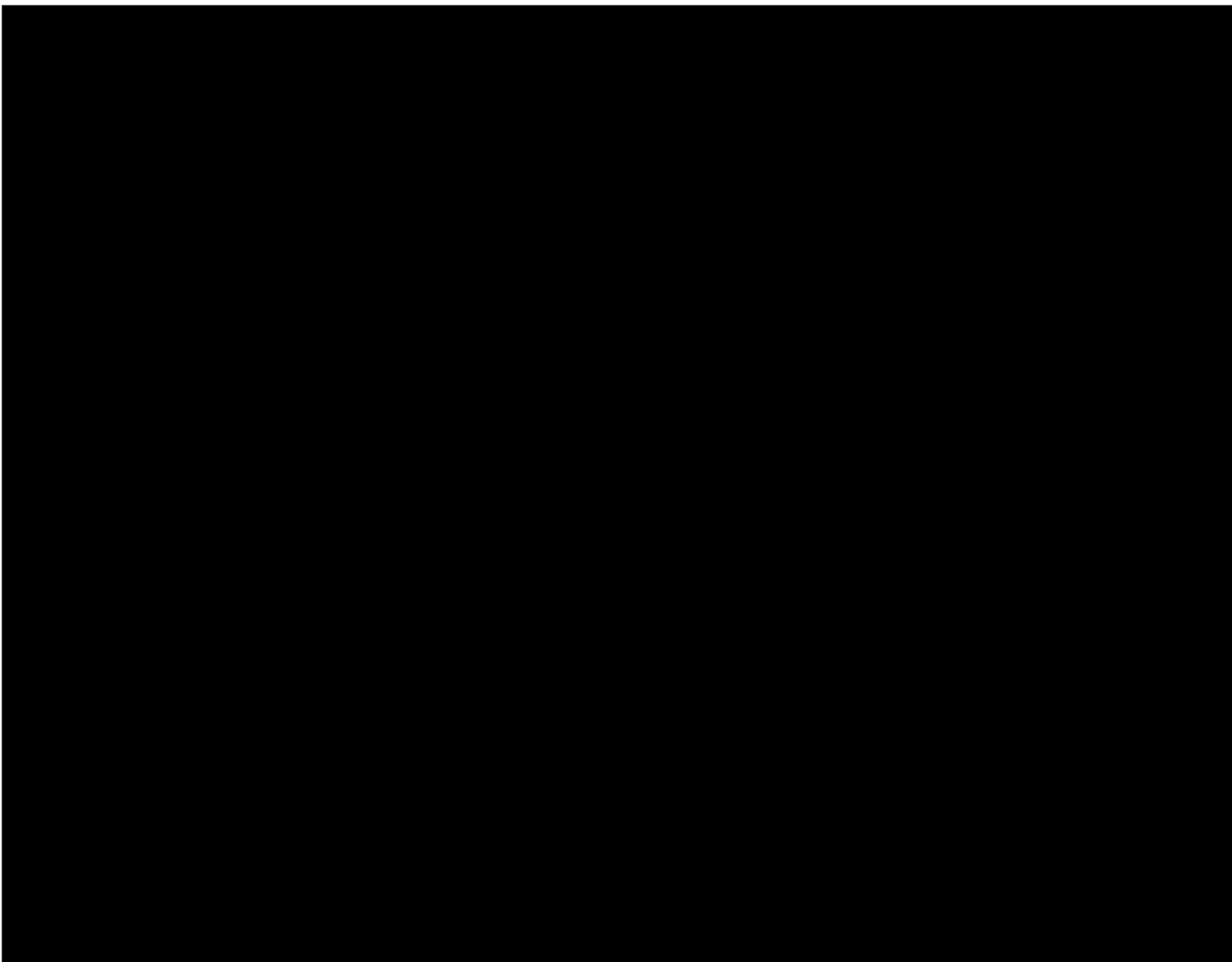
Invoice Date 6 November 2007

Consumption (1 August 2007 to 31 October 2007)

Unit Rate	Previously Billed Read	Current Reading	Units	Price	Value
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Total including VAT £314.75





SPILLERS



A family business since 1840

Dr [REDACTED] O. Letwin
 [REDACTED]

INVOICE

[REDACTED]

Invoice No.	Date	Account No.	Order Ref.
[REDACTED]	06/11/07	[REDACTED]	[REDACTED]

Details	Net Price	VAT
Maintenance Service Agreement, covering services to be undertaken in January 2008 and July 2008.	136.17	23.83
Sub Total		136.17
VAT		23.83
Total		160.00

[REDACTED]



Member's claim form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

OLIVER LETWIN ✓

Constituency

WEST DORSET

Office use only
Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 9 / 2004 to 30 / 9 / 2004

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p ✓

Telephone and telecommunications

£ 117 : 72 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 117 : 72 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

9/12/2007

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Your account number

Bill number

Date
13 September 2007

DR O LETWIN



Bringing it all together

Total now due **£ 117.72**



Member's claim form

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If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

OLIVER LETWIN

Constituency

WEST DORSET

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 08 / 07 to 31 / 05 / 07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1200 : 00 p

(interest only) or rent

Food

£ : p

Utilities

£ 199 : 50 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

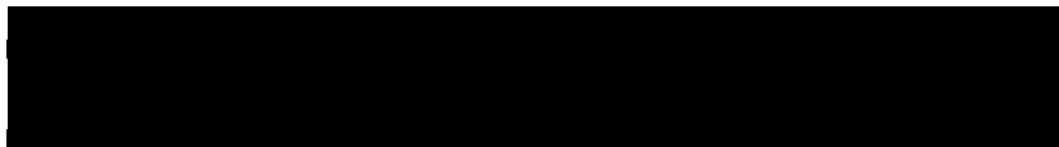
please specify

Total

£ 1399 : 50 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs ~~wholly, exclusively and necessarily~~ to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 _____ MP

Date

19/9/2007 /

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Invoice To DR O LETWIN

Deliver To DR O LETWIN

06/08/07

Product Description	Quantity	Packages		Unit Price	VAT	Value
		No.	Size			
010 DOMESTIC HEATING OIL	500			38.00	9.50	190.00
Delivery Instructions THIS IS AN INVOICE	Veh. No.				9.50	190.00
	Load No.					199.50
						£

WET HOSE / DRY HOSE

Litres Delivered

20/08/07



Member's claim form

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Your details

Name in CAPITAL LETTERS

OLIVER LETWIN

Constituency

WEST DORSET

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 6 / 07 to 1 / 8 / 07 (X 2)

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 2400 → 00 p ✓

June + July '07 @ £1200 per month

Food

£ : p

Utilities

£ 664 → 50 p ✓

Fuel b.M

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3064 :50 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



2

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

2/8/2007

✓

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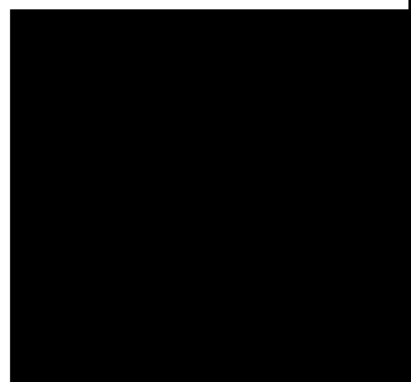
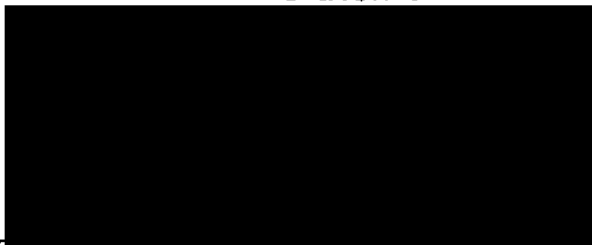
Send your completed
form to


Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA




Statement


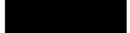
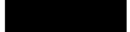
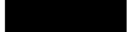


Remittance Slip


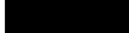
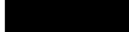
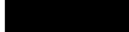
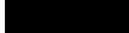



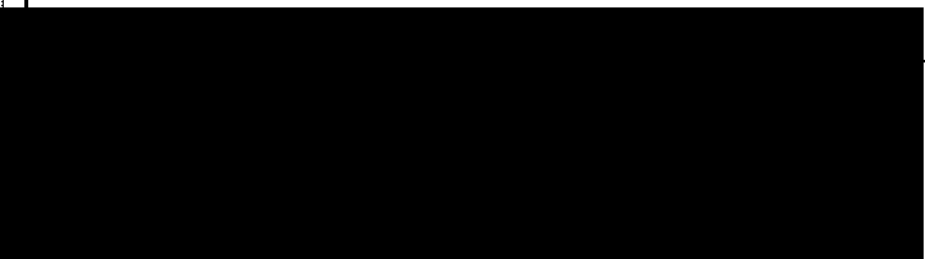
To: DR O LETWIN


PAYMENTS RECEIVED AFTER
 30/06/2007
 HAVE NOT BEEN INCLUDED
 PAYMENT IS DUE BY THE DATE
 SHOWN ON THE INVOICE

Account No.  For Month Ending: 30/06/2007 Page: 1 of 1

Date	Ref. No.	Details	Debit	Credit	Balance
01/04/2007		Op Bal		413.07	-413.07
10/04/2007		Invoice	454.50		41.43
20/04/2007		DD Paym		205.00	-183.57
20/05/2007		DD Paym		205.00	-388.57
11/06/2007		Invoice	210.00		-158.57
20/06/2007		DD Paym		205.00	-363.57
			664.50		
					-363.57

Ref. No.	Amount	Item Paid
	413.07	CR
	454.50	
	205.00	CR
	205.00	CR
	210.00	
	205.00	CR
		-363.57





Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

OLIVER LETWIN ✓

Constituency

WEST DORSET ✓

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 06 / 07

to 30 / 06 / 07 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ : p

Utilities

£ 372 → 39 ✓

{ 210.00 Motor Fuels - oil
142.39 Water

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 105 → 81 ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p


▶ please specify

Total

£ 478 → 20 P ✓

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

24/6/2007

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Customer Number: [REDACTED]

Schedule number: [REDACTED]

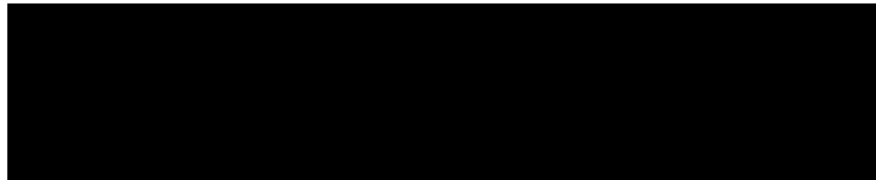
Date:

09/06/2007

Tax point: [REDACTED]

Meter serial no: [REDACTED]

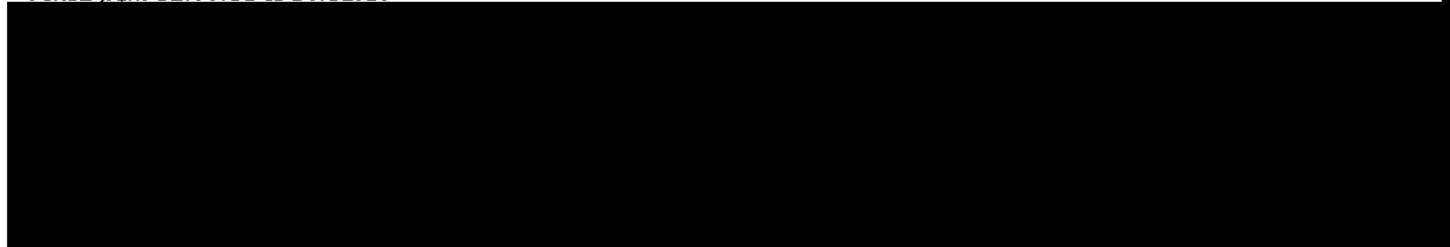
How your bill is calculated



Cubic metres	Pence per cubic metre	Charge £	Total £
--------------	-----------------------	----------	---------

Water supply

Period from 02/11/06 to 31/03/07



Total bill



162.39

Invoice To
 DR 0 LETWIN
 [Redacted]

Deliver To
 DR 0 LETWIN
 [Redacted]

Order Date
 04/06/07

Product Description	Quantity	Packages	Unit Price	VAT	Value
010 DOMESTIC HEATING OIL	500		40.00	10.00	200.00
Delivery Instructions THIS IS AN INVOICE				10.00	200.00
					210.00

£

Litres Delivered

18/06/07

Customer Number: [REDACTED]

Schedule number:

Date:

09/06/2007

Tax point:

Meter serial no:

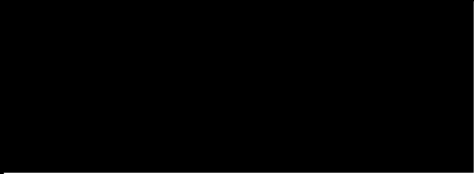
To contact us and ways to pay – see back of bill

MR O LETWIN
[REDACTED]

Page 1 of 2

The period covered by this bill is 02/11/06 to 15/05/07

Balance brought forward	£168.10cr
WATER SERVICES [REDACTED]	£162.39
Total:	<u>£5.71cr</u>



Date
14 June 2007



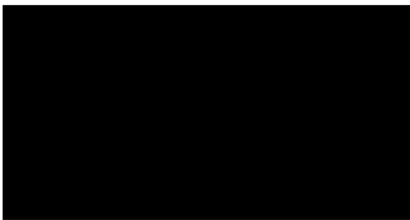
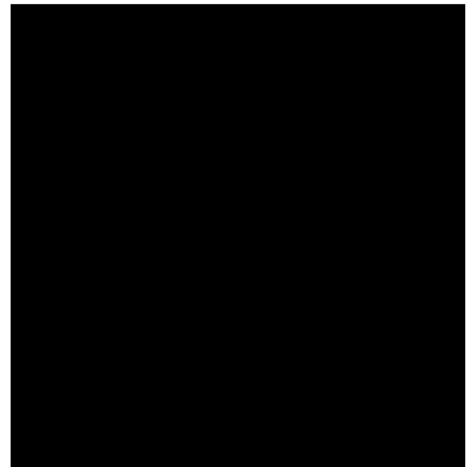
DR O LETWIN



Bringing it all together



Total now due £ 105.81





Member's claim form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

OLIVER LETWIN ✓

Constituency

WEST DORSET

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 05 / 2007

to 31 / 07 / 2007

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ : p

Utilities

£ 231 — : 84 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 231 — : 84 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

9/12/2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Electricity Invoice

green energy uk



Dr Oliver Letwin

Invoice Date 6 August 2007

Consumption (1 May 2007 to 31 July 2007)

	Previously Billed Read	Current Reading	Units	Price	Value
Unit Rate					
Unit Rate					

Total including VAT £231.84



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

OLIVER LETWIN

Constituency

WEST DORSET

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 04 / 07 to 31 / 05 / 07

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 2400 ———— 00 p

Food

£ : p

Utilities

£ 144 ———— 29 p

Council Tax/Rates

£ 2017 ———— 64 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 105 ———— 00 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Total

£ 4666 : 93 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

25/5/2007

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

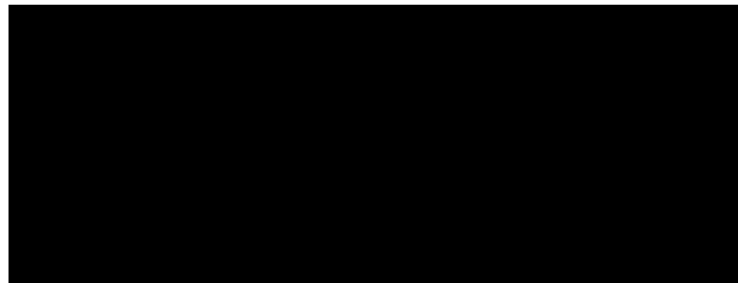
We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to


Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA





COUNCIL TAX BILL




FOR THE FINANCIAL YEAR	2007/2008
DATE OF ISSUE	16.03.2007

DR OLIVER LETWIN



REFERENCE	
BILL NUMBER	
PROPERTY ADDRESS IF DIFFERENT	
	
THE VALUATION BAND FOR YOUR DWELLING IS:	

		Increase On
		2006/2007
	£1515.15	4.9%
	£226.07	4.9%
	£76.83	5.0%
	£167.70	2.4%
£31.89		
£2017.64	4.7%	

Council Tax Due For The Period 01.04.2007 to 31.03.2008	£2017.64	

Total Due For The Period 01.04.2007 to 31.03.2008	£2017.64	

TOTAL AMOUNT PAYABLE £2017.64

=====

Date: 22/05/2007

MR O LETWIN

Page 1 of 2

The period covered by this bill is 02/11/06 to 15/05/07

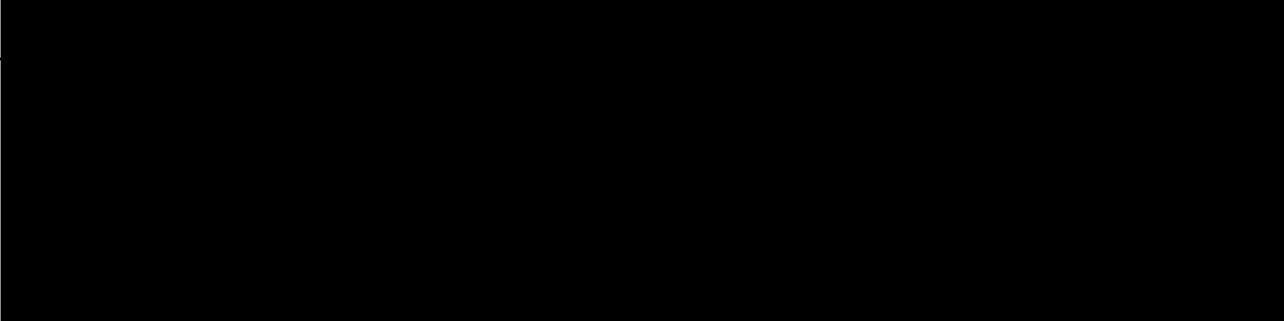
Balance brought forward	£18.10cr
WATER SERVICES	£162.39
	Total: £144.29
Less budget plan payments and adjustments (see overleaf). Thank you.	£125.00cr
	Amount carried forward: £19.29

Invoice to:

MR. O. LETWIN

Deliver to:

MR. O. LETWIN



Empty septic tank	2	1.00	105.00	0.00	105.00
[REDACTED]					

2	0.00%	105.00	0.00
---	-------	--------	------

NET:	105.00
VAT:	0.00
TOTAL:	105.00





07/08

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

OLIVER LETWIN ✓

Constituency

WEST DORSET

Office use only

Costs/Cal 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

April 07

Period of claim

from 1 / 3 / 07

to 31 / 3 / 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p ✓

Utilities

£ 454 : 50 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 454 : 50 p ✓


Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

16 / 4 / 2007

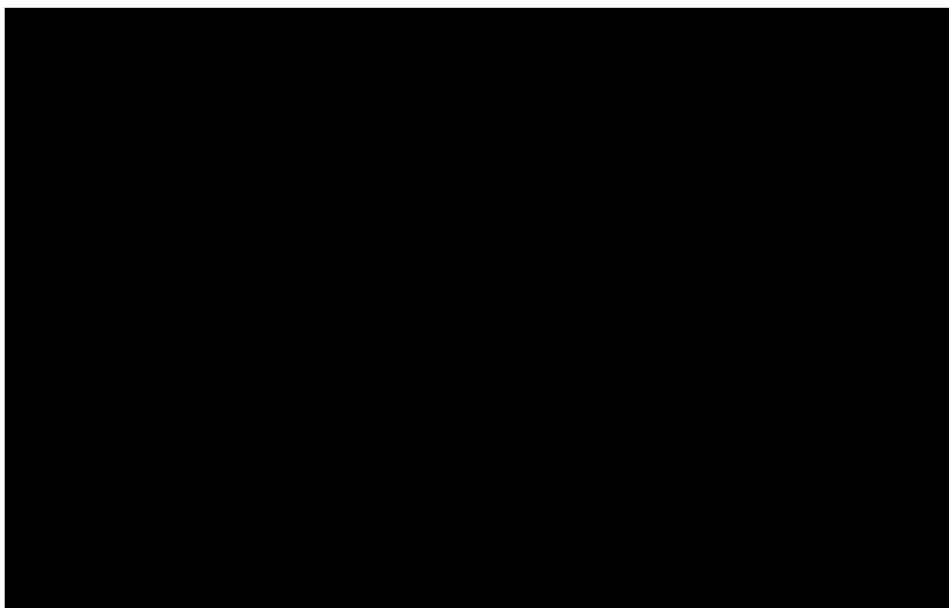
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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Invoice To DR O LETWIN

Deliver To DR O LETWIN

Order Date

02/04/07

Product Description	Quantity	Packages		Unit Price	VAT	Value
		No.	Size			
010 DOMESTIC HEATING OIL	1275			33.95	21.64	432.8
Delivery Instructions THIS IS AN INVOICE		Veh. No.			21.64	432.8
		Load No.				454.8

WET HOSE / DRY HOSE

Litre

£

17/04/07