



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

23 APR 2007

Your details

Name in CAPITAL LETTERS

O. HEALD

Constituency

N. E. HERTS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 3 10 7 to 3 1 1 3 0 7

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 770 : 00 p ✓

Food

£ 325 : 00 p

Utilities

£ 25 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ 128 : 00 p

Service/maintenance

£ : p ✓

Repairs/insurance/security

£ 1500 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£2748 : 00 p

Payment to re windows.

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

15/4/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

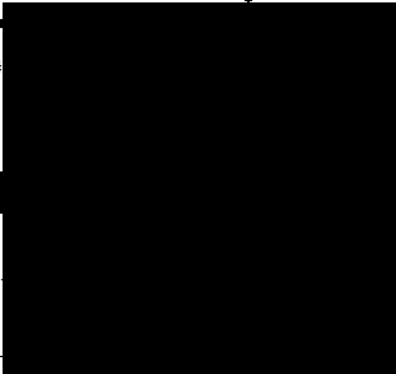


07 MAR 2007

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Your details

Name in CAPITAL LETTERS

O. HEALD

Constituency

N.E. HERTS

Office use only
Costs/Cat 2

Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim from 1 1 2 0 7 to 2 8 2 0 7

Total cost of hotel stays £ : p attach all receipts

Mortgage payments £ 770 : 00 p (interest only) or rent ✓

Food £ 375 : 00 p

Utilities £ 16 25 : 00 p Electricity Gas

Council Tax/Rates £ : p

Telephone and telecommunications £ 90 : 19 p

Cleaning £ 128 : 00 p

Service/maintenance £ : p

Repairs/insurance/security £ : p

Other £ 25 : 00 p please specify Ground rent

Other £ : p please specify

Other ✓ £ 1429 : 19 p please specify

Total £ 1429 : 19 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
[redacted] home for the purpose of performing

Signature

MP

Date

5/3/07

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Your details

Name in CAPITAL LETTERS

O. HEALD

Constituency

N-E. HEATHS

Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 1 07 to 31 1 1 07 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 770 : — p ✓

(interest only) or rent

Food

£ 350 : — p ✓

Utilities

£ 16 : 50 p ✓

Council Tax/Rates

£ 102 : — p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 128 : — p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Total

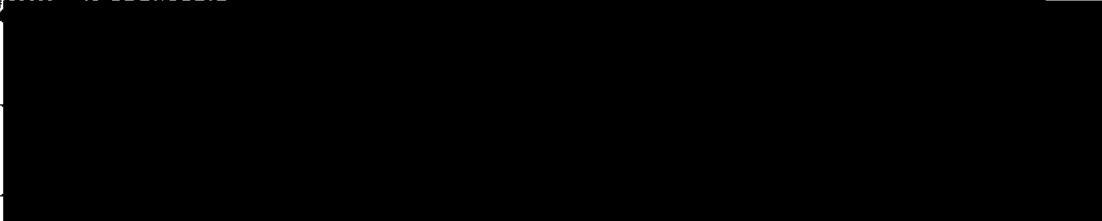
£ 1383 : 50 p

£ 1383.50

Details of second home *(if applicable)*

Address of
second home
for Additional
Costs Allowance

L
L

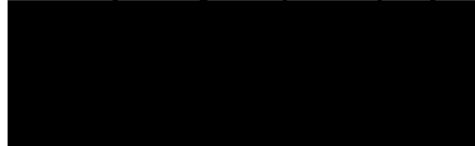


✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

2/2/07

✓

Data protection

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Member's claim form

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Your details

Name in CAPITAL LETTERS

D. HEARD

Constituency

N. E. HERTS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 12, 06 to 31, 12, 06

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 770 : - p

(interest only) or rent

Food

£ 350 : - p

Utilities

£ 25 : 50 p

Council Tax/Rates

£ 102 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 128 : - p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1392 : 50 p

Details of second home

Address of
second home
for Additional
Costs Allowance



✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

5/1/07

Data protection

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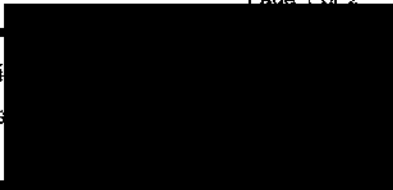
Validation Team, Operations Directorate,
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Your details

Name in CAPITAL LETTERS

OLIVER HEALD

Constituency

NORTH EAST HERTS.



Claim details

You can only claim for

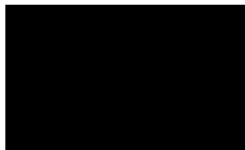
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 1 / 12 / 06 to 4 / 12 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 1,391 : 09 p

▶ please specify

Deposit for replacement windows

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,391 : 09 p

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

X

Signature

L



MP

Date

L 4-12-2006

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QUOTATION SCHEDULE

QUOTATION REF / DATE [REDACTED] 28/11/2006

CLIENT MR OLIVER HEALD

HOME ADDRESS [REDACTED] ✓

INSTALLATION ADDRESS [REDACTED]

[REDACTED]

[REDACTED]

£	4,735.63
£	828.74
£	5,564.37
£	1,391.09
£	4,173.27

DEPOSIT REQUIRED WITH ORDER @ 25% PLEASE
BALANCE DUE ON COMPLETION





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Your details

Name in CAPITAL LETTERS

O. HEARD

Constituency

N. E. HERTS

Claim details

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 11 106 to 30 1 11 106

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 770 : 00 p ✓

Food

£ 375 : 00 p

Utilities

£ 25 : 00 p
17 : 50 p

Council Tax/Rates

£ 102 : 00 p

Telephone and telecommunications

£ ~~117~~ : 30 p

Cleaning

£ 128 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 95 : 00 p ✓

Other

£ : p

Other

£ : p

Total

£1512 : 50 p

Handwritten note: Household items such as cleaning materials, soaps, bleach, 100 rolls etc. New 100 brush - the second one broke!

Details of second home *(if applicable)*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

4/12/06

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Member's claim form

06 NOV 2006

of 2

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Your details

Name in CAPITAL LETTERS

O. HEALD

Constituency

W. E. HEATH

Claim details

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Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 10 2006 to 31 10 2006 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 770 : 00 p ✓

(interest only) or rent

Food

£ 400 : 00 p

Utilities

£ 25 : 00 p
17 : 50 p

Council Tax/Rates

£ 102 : 00 p

Telephone and telecommunications

£ 117 : 30 p

Cleaning

£ 128 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 236 : 87 p

Other

£ ~~131~~ : 50⁰⁴ p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1726 : 67 p ✓

Details of second home *(if applicable)*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
to be used as a second home for myself or main home for the purpose of performing

Signature

MP

Date

5/11/06

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Your details

Name in CAPITAL LETTERS

O. HEARD

Constituency

N. E. HERTS



Claim details

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 9 1 0 6 to 3 0 1 9 0 6 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 750 : — p ✓

Food

£ 100 : — p ✓

Utilities

£ 25 : 50 p ✓

Council Tax/Rates

£ 102 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 128 : — p ✓

Service/maintenance

£ 924 : 13 p ✓

Repairs/insurance/security

£ : p

Other

£ 131 : 50 p ✓ ▶ please specify

Other

£ 52 : 26 p ✓ ▶ please specify

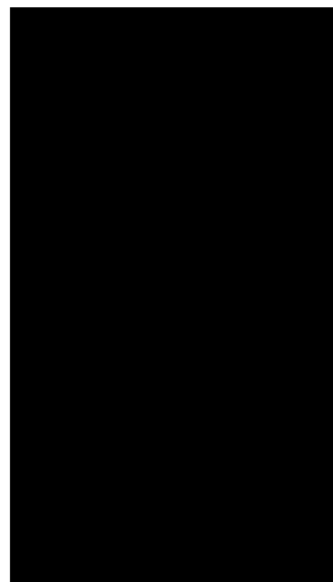
Other

£ : p ▶ please specify

Total

£ 2230 : 39 p

2 3 .



TV Licence

W Rates

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

1/10/06

Data protection

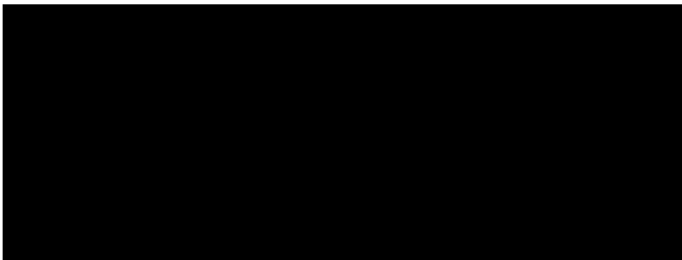
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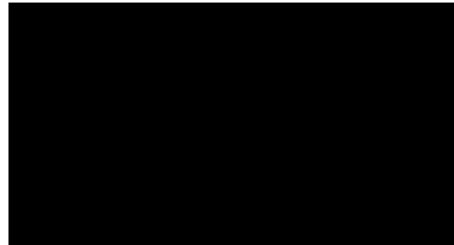
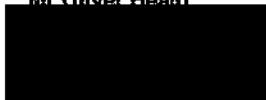
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APPLICATION FOR PAYMENT

Mr Oliver Heald



Location



Reference:



Date:

5 Sep 2006



Period	Description	Charges	Balance
29 Sep 2006-24 Mar 2007	Half Yearly Rent In Advance	25.00	25.00
29 Sep 2006-24 Mar 2007	Half Yearly Service Charge In Advance	493.87	518.87
29 Sep 2006-24 Mar 2007	Half Yearly S/C Insurance In Advance	160.76	679.63
29 Sep 2006-24 Mar 2007	Half Yearly S/C Reserve In Advance	244.50	924.13
	Brought Forward Balance		0.00
	Total Due		£924.13





Additional Costs Allowance

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
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Your details

Name in CAPITAL LETTERS

O. HEALD

Constituency

N.E. HERTS

Claim details

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 8 106 to 31 1 8 106

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 750 : 00 p ✓

Food

£ : p

Utilities

£ 17 25 : 00 p ✓

Council Tax/Rates

£ 102 : 00 p ✓

Telephone and telecommunications

£ 89 : 97 p ✓

Cleaning

£ 128 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ 52 : 26 p

Other

£ 10 : 00 p

Other

£ 37 : 00 p

Other

£ : p

Total

£ 1211 : 73 p

W Rates ✓

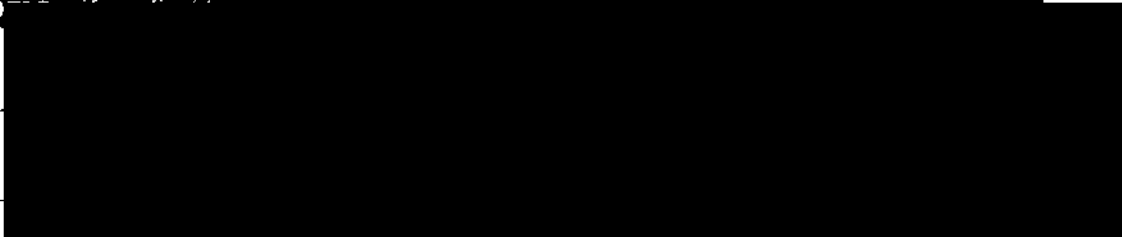
▶ please specify New broom ✓

▶ please specify Household items and ✓

▶ please specify cleaning materials ✓

Details of second home

Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

31/8/06

Data protection

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Your details

Name in CAPITAL LETTERS

J O. HEALD

VALIDATION

Constituency

02 AUG 2006

Claim details

You can only claim for

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1, 7, 06 to 31, 7, 06 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 750 : 00 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 17 25 : 00 p ✓

Council Tax/Rates

£ 102 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 128 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 52 : 26 p ✓

▶ please specify Water Rates

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1474 : 76 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

1/8/06

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

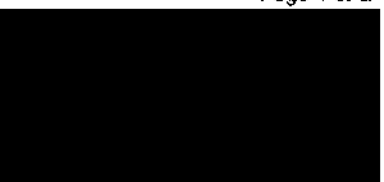


Member's claim form

1 1 111 2006

About filling in this form

- For details of costs you can claim for, see Green Book section 1.1.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

O. HEARD

Constituency

N. E. HERTS



Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 1, 6, 06 to 30, 6, 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 750 : = p ✓

Food

£ 400 : = p ✓

Utilities

£ 17 25 : 50 00 p ✓

Council Tax/Rates

£ 102 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ 128 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 52 : 26 p ✓

please specify Water Rates

Other

£ : p

please specify

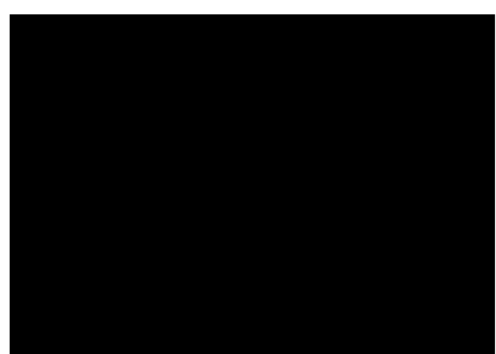
Other

£ : p

please specify

Total

£ 1474 : 76 p



Details of second home

Address of
second home
for Additional
Costs Allowance

L

L

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

V

Signature



MP

Date

10.7.06

Data protection

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Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

O. HEARD

Constituency

N.E. HERTS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1, 5, 06 to 31, 5, 06 ✓

Total cost of hotel stays attach all receipts

£ ~~750~~ : 00 p ^{OH}

Mortgage payments (interest only), or rent

£ 750 : 00 p ✓

Food

£ 400 : 00 p

Utilities

£ 13 : 00 p
28 : 00 p

Council Tax/Rates

£ 102 : 00 p

Telephone and telecommunications

£ 91 : 40 p

Cleaning

£ 128 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 52 : 26 p

▶ please specify

Water Rates

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1564 : 66 p ✓

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
[redacted] my only or main home for the purpose of performing
[redacted] ent.

Signature

MP

Date

1/6/06

Data protection

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Additional Costs Allowance

Member's claim form

9002 APR 60

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

O. HEALD

Constituency

N. E. HERTS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 4 06 to 30 4 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 750 : — p ✓

Food

£ 350 : — p ✓

Utilities

£ 13 28 : — p ✓

Council Tax/Rates

£ 98 : 95 p

Telephone and telecommunications

£ : p

Cleaning

£ 128 : — p ✓

Service/maintenance

£ 899 : 13 p ✓

Repairs/insurance/security

£ : p ✓

Other

£ 52 : 27 p

▶ please specify

WATER

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2319 : 35 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable
[redacted] home for the purpose of performing

Signature

MP

Date

2/5/06**Data protection**

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Mr Oliver Heald

Date: 23 Mar 2006
Tenant Ref: [REDACTED]
Demand No: [REDACTED]
Payment by: [REDACTED]

A minus sign
indicates a credit

Date	Description	Gross
	<i>Brought forward balance</i>	<i>0.00</i>
25 Mar 2006	28 Sep 2006 Half Yearly S/C Reserve In Advance	244.50
25 Mar 2006	28 Sep 2006 Half Yearly S/C Insurance In Advance	160.76
25 Mar 2006	28 Sep 2006 Half Yearly Service Charge In Advance	493.87

Balance to Pay: **899.13**