



07/08

Member's reimbursement form

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

NIGEL WATERSON

Constituency

EASTBURN

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £200 and above.

Period of claim

from ___ / ___ / ___ to ___ / ___ / ___

Allowance year

07/08

Description of service or goods

Amount

POST OFFICE

£ 72 : - p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 72 : - p

B/TOK

Authorisation and declaration

ed wholly, exclusively and necessarily

MP

Date

22.5.08.

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	<input type="text" value="£"/>
	<input type="text"/>	514525	<input type="text" value="£"/>

Comments



Post Office Ltd.
Your Receipt

enue

S/a 2ndx100		
3 @ 24.00		72.00
TOTAL DUE TO POST OFFICE		72.00
Cash	FROM CUSTOMER	72.00
BALANCE		0.00

Thank You



Communications Allowance

Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MIGEL WATERSON

Constituency

GARTBORNE

Office use only

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 1/1/08 to 31/1/08

Allowance year

07/08

Suppliers

Amount

Royal Mail

£ 100 : 39 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

I request that you pay the above amount in respect of costs incurred wholly, or in part, in the course of my Parliamentary duties.

Signature

MP

Date

3.4.08

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	



Invoice

for your reducing credit
balance account

N WATERSON MP

Terms
21 days

Please pay by
21 Feb 2008

Docket no.	Posting date Postar	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)		Net value	VAT
------------	------------------------	-------------------------------	--------	---------------------	------------	---------------	--	-----------	-----

Opening balance on account 12.74 CR

Payment received - thank you 40.00 CR

08 Dec 2007 RESPONSE SERVICES 1.65 E

Letter 6 Items £0.235
Letter 1 Item £0.235 Saturday posting

Breakdown w/e 08 Dec 2007	Mon	Tue	Wed	Thu	Fri	Sat	Total
Items @ £0.235	1	1	2	2	0	1	7
Totals	1	1	2	2	0	1	7

08 Dec 2007 RESPONSE SERVICES 11.28 E

Letter 38 Items £0.235
Letter 10 Items £0.235 Saturday posting

Breakdown w/e 08 Dec 2007	Mon	Tue	Wed	Thu	Fri	Sat	Total
Items @ £0.235	4	2	10	6	16	10	48
Totals	4	2	10	6	16	10	48

Amount carried forward to next page 12.93

Total amount due

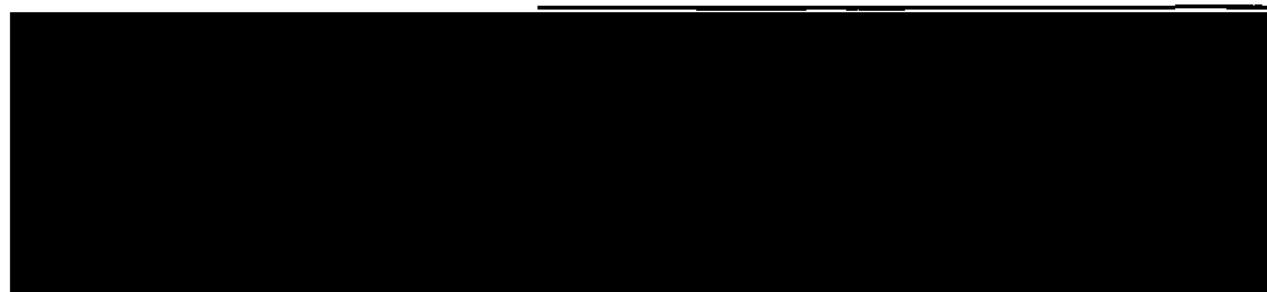
£100.79



Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)		Net value	VAT
RESPONSE SERVICES								28.67	E
122									
78 Items							£0.235		
44 Items							£0.235		Saturday posting
Mon	Tue	Wed	Thu	Fri	Sat	Total			
31	6	20	0	21	44	122			
31	6	20	0	21	44	122			
RESPONSE SERVICES								0.24	E
1									
1 Item							£0.235		
Mon	Tue	Wed	Thu	Fri	Sat	Total			
0	0	1	0	0	0	1			
0	0	1	0	0	0	1			
RESPONSE SERVICES								51.47	E
219									
186 Items							£0.235		
33 Items							£0.235		Saturday posting
Mon	Tue	Wed	Thu	Fri	Sat	Total			
21	30	59	44	32	33	219			
21	30	59	44	32	33	219			
RESPONSE SERVICES								7.99	E
34									
30 Items							£0.235		
4 Items							£0.235		Saturday posting
Mon	Tue	Wed	Thu	Fri	Sat	Total			
11	0	0	7	12	4	34			
11	0	0	7	12	4	34			
RESPONSE SERVICES								6.82	E
29									
24 Items							£0.235		
5 Items							£0.235		Saturday posting
Mon	Tue	Wed	Thu	Fri	Sat	Total			
6	0	10	6	2	5	29			
6	0	10	6	2	5	29			
RESPONSE SERVICES								3.53	E
15									
12 Items							£0.235		
3 Items							£0.235		Saturday posting
Mon	Tue	Wed	Thu	Fri	Sat	Total			
2	4	1	3	2	3	15			
2	4	1	3	2	3	15			
RESPONSE SERVICES								1.88	E
8									
7 Items							£0.235		
1 Item							£0.235		Saturday posting
Mon	Tue	Wed	Thu	Fri	Sat	Total			
1	4	0	1	1	1	8			
1	4	0	1	1	1	8			

Total Net		113.53
Total VAT	E = exempt	0.00
Total		113.53

Including this usage your balance is now **60.79 DR**
To maintain your credit balance please pay **100.79**





Communications Allowance Member's reimbursement form

14 MAR 2008

Comms1

page 1 of 2

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

NIGEL WATERSON

Constituency

EASTOVRNE

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim

from JAN. 108 to 1 / 1 /

Allowance year

07108

Description of service or goods

Amount

FREEPOST

£ 100.79 p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

£ _____ p

Total

£ 100.79 p

Authorisation and declaration

I have read and agreed wholly, exclusively and necessarily

Signature

MP

Date

13.3.08

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	£ <input type="text"/>
		514525	£ <input type="text"/>

Comments



Communications Allowance
Direct payment of suppliers

20 000 2008

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

N. PER WATERSON

Constituency

EASTBURN

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from / / to / /

Allowance year

07/08

Suppliers

Amount

AIT SOLUTIONS

£ 881.25 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

19.12.07.

Data protection

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Office use only

Initials / Date

Validation completed

Comments

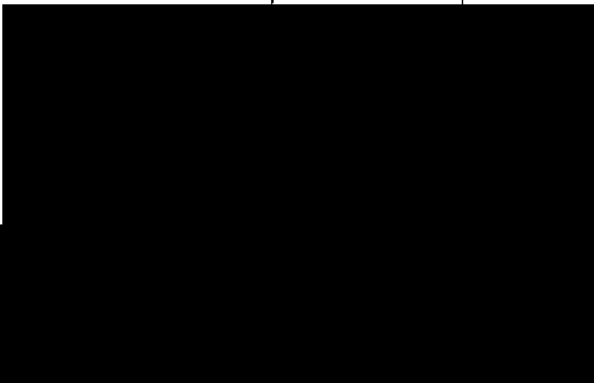


INVOICE

Customer

Name Nigel Waterson
 Address _____
 City _____
 Phone _____

Date _____
 Order No. _____
 Rep _____
 FOB _____

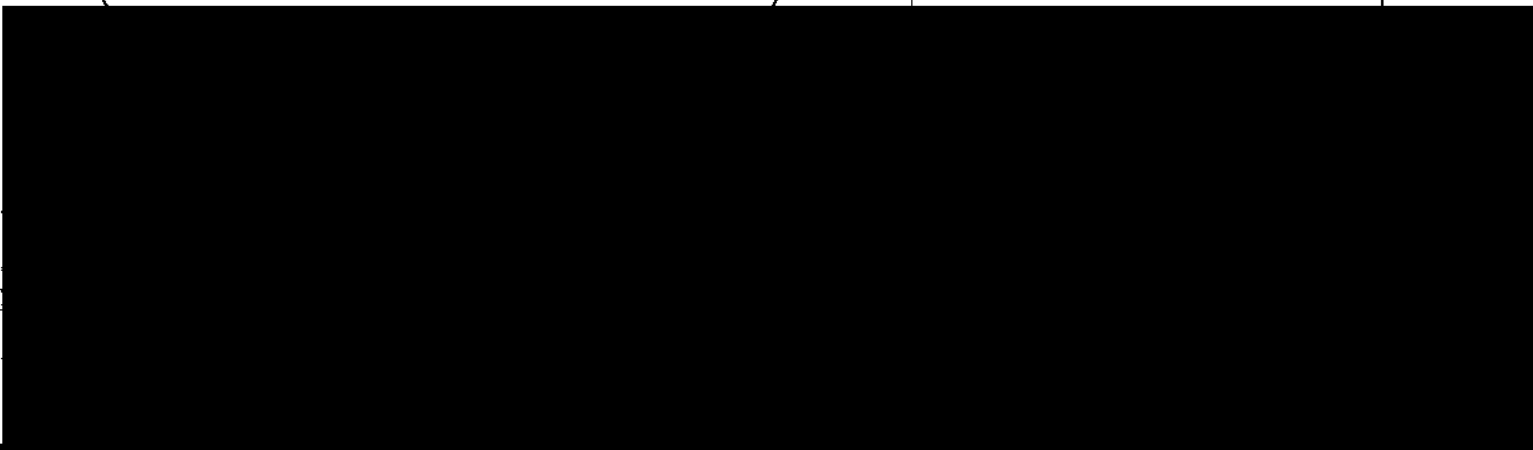
Qty	Description	Unit Price	TOTAL
1	Website design	£750.00	£750.00
Payment Terms: 14 days 			

Payment Details

- Cash
- Cheque

SubTotal	£750.00
VAT	£131.25
TOTAL	£881.25

Office Use Only





Communications Allowance
Member's reimbursement form

Comms1

When to use this form Use this form to ask us to reimburse you for costs you incur on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to the guidance. If you have any doubt about whether you can claim for a cost, please contact us.

Your details

Name in CAPITAL LETTERS

MUEL WATERBORN ✓

Constituency

SATBURN

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from ___/___/___ to ___/___/___ Allowance year 07/08

Description of service or goods	Amount
POTAGE STATIONERY	£ 548 : 09 p
	£ : p
	£ : p
seen by QA	£ 06/11 p
	£ : p
	£ : p
	£ : p

Total £ 548 : 09 p

Authorisation and declaration

Signature

[Redacted Signature]

MP Date 6.12.07

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Office use only

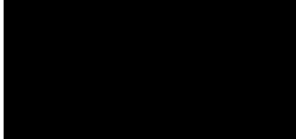
	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	£ <input type="text"/>
		514525	£ <input type="text"/>

Comments

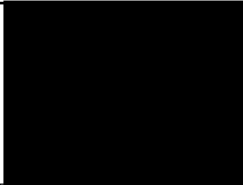
INVOICE



Nigel Waterson MP



Invoice No
Account No
Date
VAT Reg No



Customer Ref



Order Number

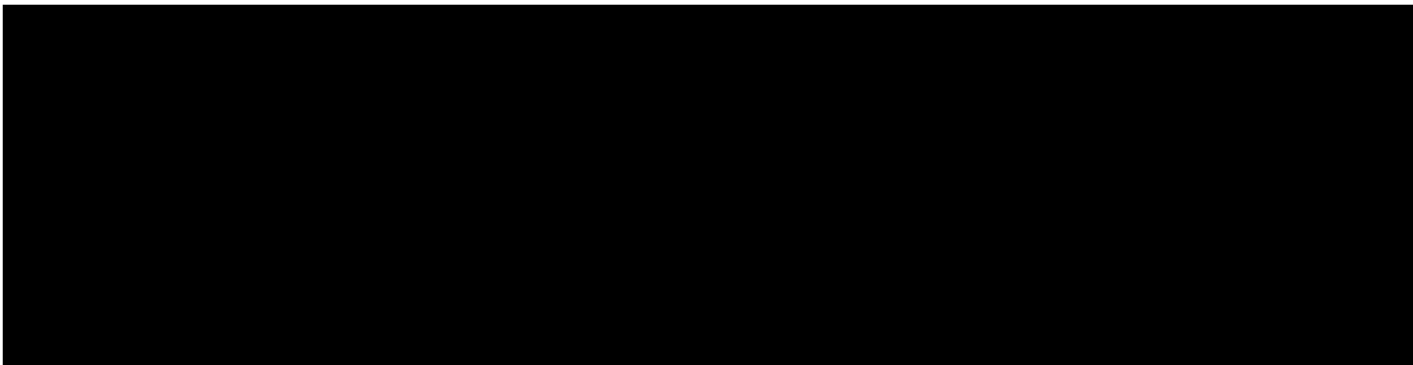
Invoice issued by: Serjeant at Arms Department - Operations

Description	Amount
Members Stationery 1,922 Prepaid 2nd Class DL envelopes @ 0.03844p each	73.88
Postage 1,922 Prepaid Envelopes @ 0.24p each	461.28
VAT is only charged on Stationery, not Postage	

Total excl. VAT 535.16

Total VAT 12.93

Total Amount in GBP 548.09





Communications Allowance

Member's reimbursement form

VALIDATION

07 DEC 2007

Comms

page 1 of 2

RECEIVED

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Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

NIGEL WATSON

Constituency

EASTBOURNE

Claim details

You can only claim for

costs you have actually paid.

Please ensure

you attach all receipts or invoices for items of £250 and above.

Period of claim

from 07/07 to 07/08

Allowance year

07/08

Description of service or goods

Amount

ENRISTHOS CARDS WITH

£ 1984.58 p

CONTACT DETAILS

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 1984.58 p

Authorisation and declaration

wholly, exclusively and necessarily

Signature

MP

Date

6.12.07.

Data protection

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Office use only

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	£ <input type="text"/>
		514525	£ <input type="text"/>

Comments



MANOR CREATIVE
Design Print Multimedia

Invoice

Nigel Waterson MP

A/C No.

Invoice No.

Invoice Date

Description

Amount VAT Rate

Job Number: [REDACTED]

Order Number:

CHRISTMAS CARDS
QUANTITY: 35,000 COPIES
FINISHED SIZE: A5
PRINTED IN 4 COLOUR PROCESS BOTH
SIDES ON 250gsm GLOSS.
CHARGE FOR DESIGN & ORIGINATION.

1,564.00 17.5%

125.00 17.5%

Total Goods: 1,689.00
Total VAT: 295.58
Amount Due: 1,984.58



Communications Allowance
Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call **020 7219 1340**.

Your details

Name
in CAPITAL LETTERS

Nigel WATERS

Constituency

ENTRICK

Office use only 

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

07 / 08

Suppliers

Amount

LANGFORD PRINTERS.

£ 49.35 p

-

£ 70.50 p

BANNER.

£ 122.31 p

£ : p

£ : p

£ : p

£ : p

£ : p



Authorisation and declaration

Signature



I declare that the above is a true and correct account of costs incurred wholly, or in part, for the purpose of my Parliamentary duties.

MP

Date

1.11.07.

Data protection

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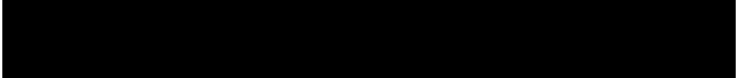
Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only	
	Initials / Date
Validation completed	<input type="text"/>
Comments	



LANGFORD PRINTERS



29th October 2007


Nigel Waterson MP



Dear Sir

OUTSTANDING INVOICE

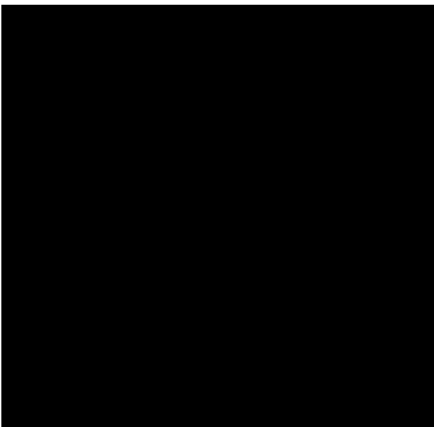
The following invoice remains outstanding on your account:

Invoice Number  dated 02/08/2007 for £ 49.35

A copy of the above invoice has been enclosed for your convenience.

Would you kindly ensure that remittance for the full amount is sent immediately.

If this amount is disputed, or you think it has been paid previously, or if you have any other reason to withhold payment, would you kindly contact us on the numbers given at your earliest convenience.





LANGFORD


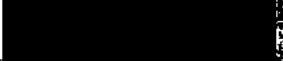
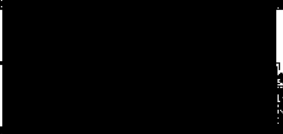
PRINTERS



Invoice

Nigel Waterson MP

 SW1A 0AA

Invoice Number	
Date / Tax Point	
Account Number	

Details	Net Price	VAT
2000 x A4 Green House of Commons Letterheads	60.00	10.50



Delivery Address:




Total Net	60.00
Total VAT	10.50
INVOICE TOTAL £	70.50

Invoice

Nigel Waterson MP



1000 x A6 Green House of Commons Comp Slips

42.00

7.35



42.00

7.35

49.35

Invoice

 * INVOICE NO. [REDACTED]
 * *****
 * Invoice To [REDACTED]

Nigel Waterson MP
 [REDACTED]



PAYMENT SLIP
 Please see reverse
 for terms of business
 and how to pay

Page 1 of 1 Date 03/10/2007
 Acc.No. [REDACTED] Order Date 02/10/2007
 Order [REDACTED]
 C.A.R.

Acc. No. : [REDACTED]
 Inv. No. : [REDACTED]
 Inv. Date: 03/10/2007
 Amt. Due : 122.31

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		9280010	BANNER SMALL PLAIN PAPERCLIP	1	BX1000	0.4300	02/10/07	0.43	17.5	0.08
2		0982805	HP LJET 4100 MAX CAP TNR No.61X BK	1	CRTRDG	96.1000	02/10/07	96.10	17.5	16.82
			HP LASERJET 4100 MAX CAPACITY No.61X BLACK TONER C8061X				02/10/07			
3		9290012	RAPESCO STAPLE EXTRACTOR ASSORTED	1	EACH	0.1300	02/10/07	0.13	17.5	0.02
4		9240009	BANNER ROLLERBALL PEN 0.6mm BLACK	1	BOX10	1.1400	02/10/07	1.14	17.5	0.20
5		9410003	BANNER A4 CUT FLUSH PP FOLDER CLEAR	1	PCK100	6.2900	02/10/07	6.29	17.5	1.10

12 NOV 2007

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	104.09	18.22

Sales Order Total () [REDACTED]

INVOICE GOODS 104.09
 INVOICE V.A.T. 18.22
 INVOICE TOTAL 122.31

Settlement : None
 Discount Terms :

EEE Producer Registration No: [REDACTED]

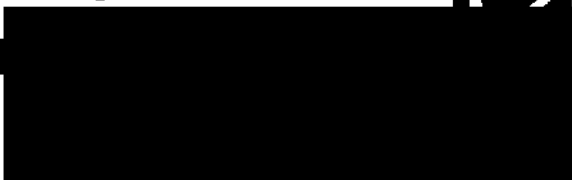


**Please
 return
 the slip**

from final page
 of invoice with
 your payment
 by



Direct payment of supplier
VALIDATION



4 - APR 2008

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

NIGEL WATERSON M.P.

Constituency

EASTBOURNE

Office use only

Costc

Supp/Res ID



Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

23 / 11 / 07

Allowance year

07 / 08

Incidental Expenses Provision claims

Suppliers	Amount
Item 1 <u>Royal Mail</u>	£ 71 : 31 p
Item 2 <u>PRINCIPAL</u>	£ 52 : 88 p
Item 3	£ : p
Item 4	£ : p
Item 5	£ : p

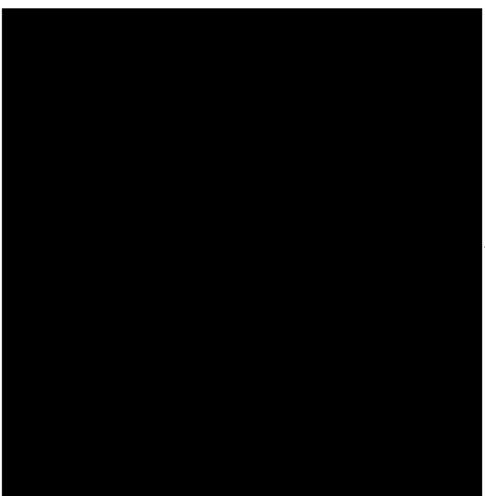
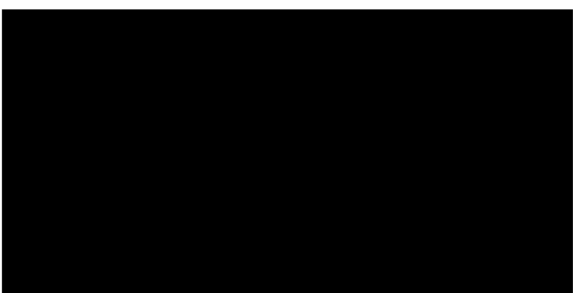
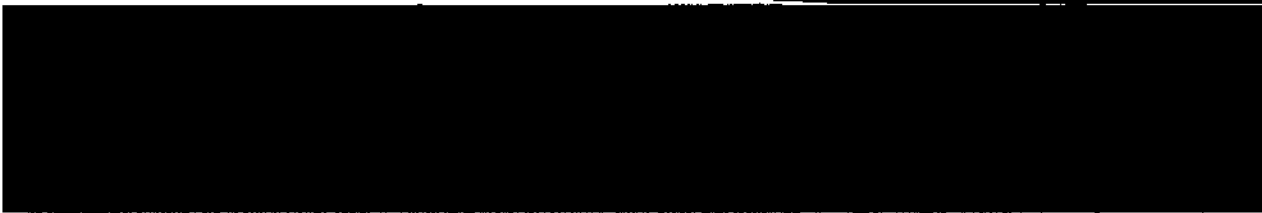
Total £124 : 19 p

Office use only

Allow or A/c code	Supplier ID	Exp/ Cat 5



Royal Mail



Terms
21 days
Please pay by
09 Dec 2007

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
------------	------------------------	-------------------------------	--------	---------------------	------------	---------------	-----------	-----

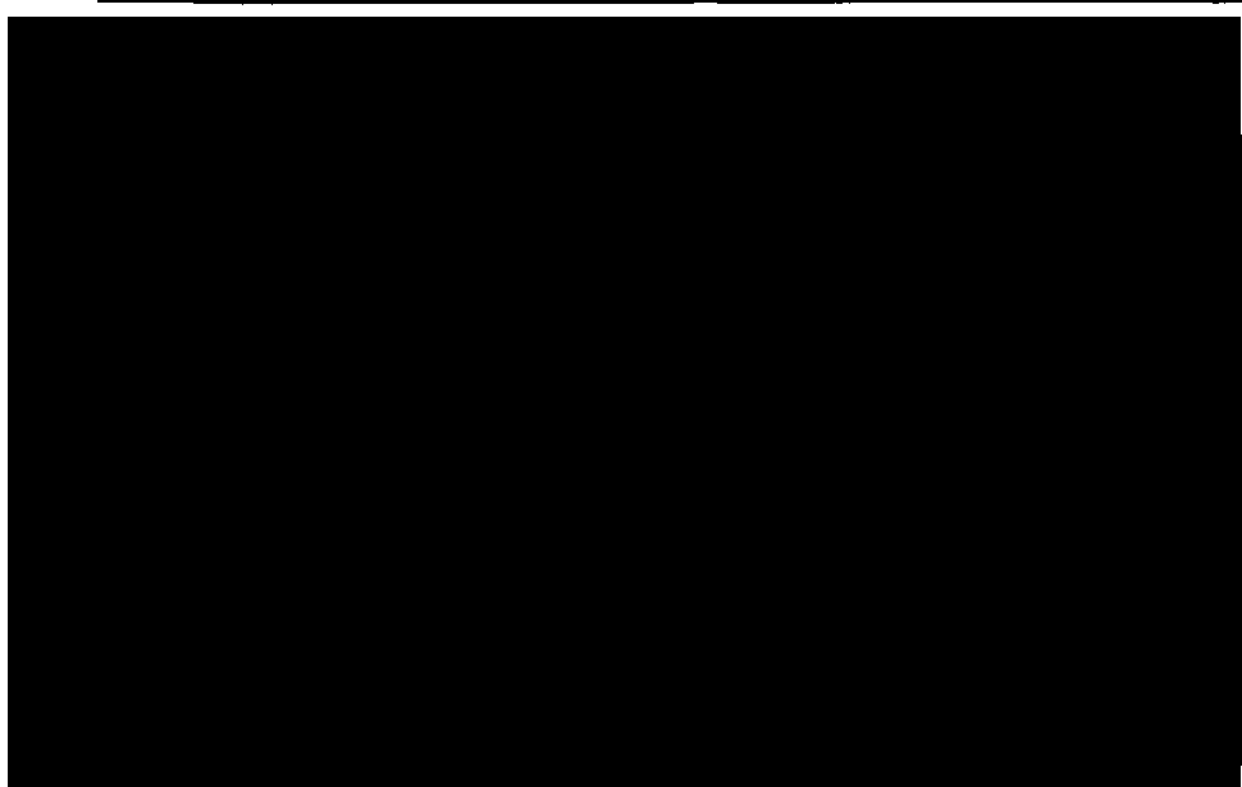
Opening balance on account 17.11 DR
 Payment received - thank you 109.05 CR



RESPONSE SERVICES							13.16	E
56								
52 Items							£0.235	
4 Items							£0.235	Saturday posting
Mon	Tue	Wed	Thu	Fri	Sat	Total		
15	13	10	5	9	4	58		
15	13	10	5	9	4	58		

RESPONSE SERVICES							0.34	E
1								
1 Item							£0.335	
Mon	Tue	Wed	Thu	Fri	Sat	Total		
0	0	0	1	0	0	1		
0	0	0	1	0	0	1		

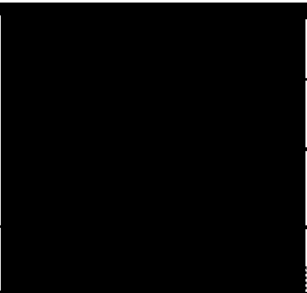
Amount carried forward to next page 13.50



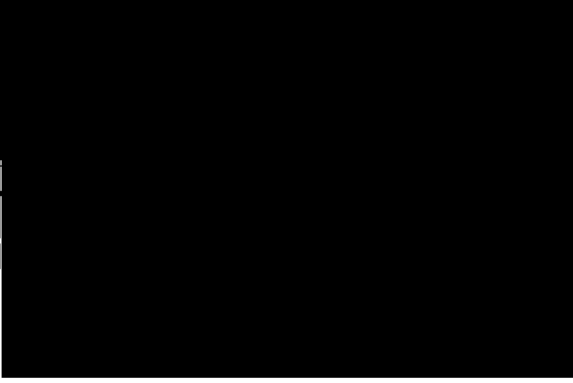
Total amount due
£71.31



Invoice



Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)
------------	------------------------	-------------------------------	--------	---------------------	------------	---------------



RESPONSE SERVICES 9.87 E

42						
20 Items					£0.235	
22 Items					£0.235	Saturday posting
Mon	Tue	Wed	Thu	Fri	Sat	Total
3	6	3	5	3	22	42
3	6	3	6	3	22	42

RESPONSE SERVICES 47.94 E

204						
204 Items					£0.235	
Mon	Tue	Wed	Thu	Fri	Sat	Total
22	74	62	26	20	0	204
22	74	62	26	20	0	204

Total Net **71.31**

Total VAT **0.00** E = exempt

Total **71.31**

Including this usage your balance is now **31.31 DR**

To maintain your credit balance please pay **71.31**



Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

NIGEL WATERSON MP

Constituency

EASTBOURNE

Office use only
Costc M
Supp/Res ID 7 1

Claim details

Please ensure

- your claim totals more than £100 - this will enable us to process your claim more promptly
any claims for petty cash do not exceed £250 per month
you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

11 / 01 / 2008

Allowance year

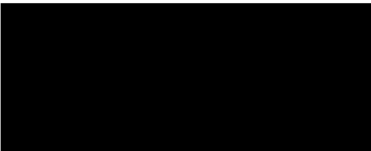
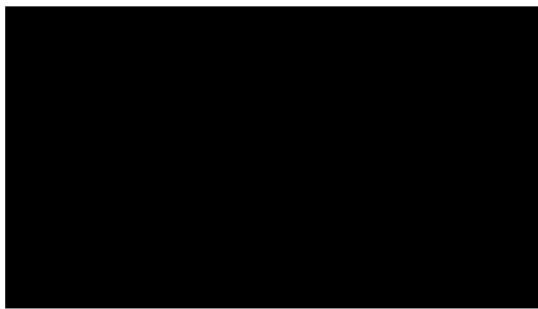
07 / 08

Incidental Expenses Provision claims

Table with 3 columns: Item, Suppliers, Amount. Contains handwritten entries for B.T, Royal Hall, and Focus 4 U.

Total £ 187: 83 p

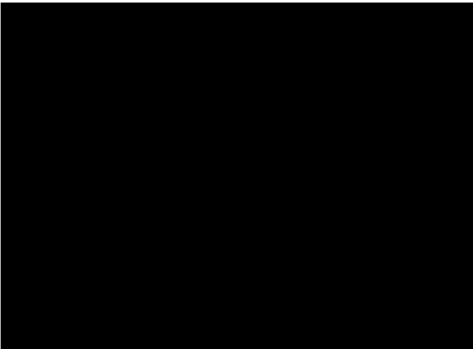
Office use only table with columns: Allow or A/c code, Supplier ID, Exp/Cat 5



Terms
21 days
 Please pay by
04 Jan 2008

Docket no.	Posting date Poster	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
------------	------------------------	-------------------------------	--------	---------------------	------------	---------------	-----------	-----

Opening balance on account 16.63 CR
 Payment received - thank you 71.31 CR



RESPONSE SERVICES 15.04 E

64
 61 Items £0.235
 3 Items £0.235 Saturday posting

Mon	Tue	Wed	Thu	Fri	Sat	Total
19	14	11	10	7	3	64
19	14	11	10	7	3	64

RESPONSE SERVICES 7.05 E

30
 30 Items £0.235

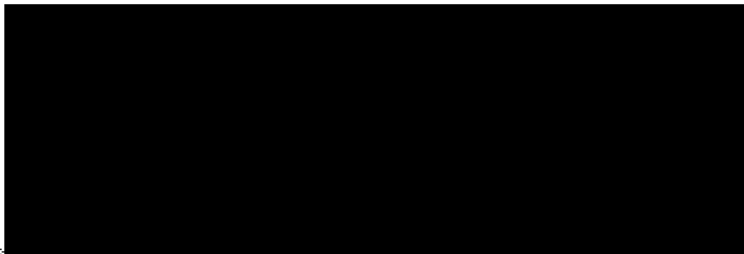
Mon	Tue	Wed	Thu	Fri	Sat	Total
2	6	9	9	4	0	30
2	6	9	9	4	0	30

Amount carried forward to next page 22.09

Total amount due
£40.00



Royal Mail



Docket no.	Posting date Period	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net value	VAT
------------	------------------------	-------------------------------	--------	---------------------	------------	---------------	-----------	-----



RESPONSE SERVICES

5.17 E

				22				
			Letter	21 Items		£0.235		
			Letter	1 Item		£0.235		
							Saturday posting	
007				Mon	Tue	Wed	Thu	Fri
				1	5	6	6	3
				1	6	6	6	3
								Sat
								1
								Total
								22
								22

Total Net		27.26
Total VAT	E = exempt	0.00
Total		27.26
Including this usage your balance is now		12.74 CR
To maintain your credit balance please pay		40.00

Terms
21 days
 Please pay by
11 Nov 2007

Docket no.	Posting date	Sender's ref.	Formal	Service	Quantity	Weight (kg)	Unit cost (£)	Net value
------------	--------------	---------------	--------	---------	----------	-------------	---------------	-----------

Opening balance on account 22.11 C
 Payment received - thank you 17.04 C



RESPONSE SERVICES 0.24

Letter	1 item	£0.235						Total
007	Mon	Tue	Wed	Thu	Fri	Sat	1	
	0	0	0	1	0	0	1	

RESPONSE SERVICES (1.87)

Letter	199 items	£0.235						Total
Letter	43 items	Saturday posting						Total
007	Mon	Tue	Wed	Thu	Fri	Sat	242	
	19	50	47	46	37	43	242	
	19	50	47	46	37	43	242	

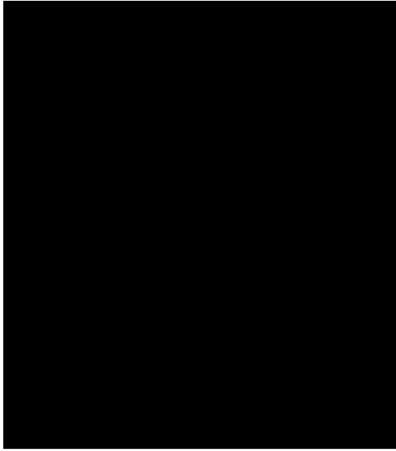
Amount carried forward to next page 57.11

Royal Mail

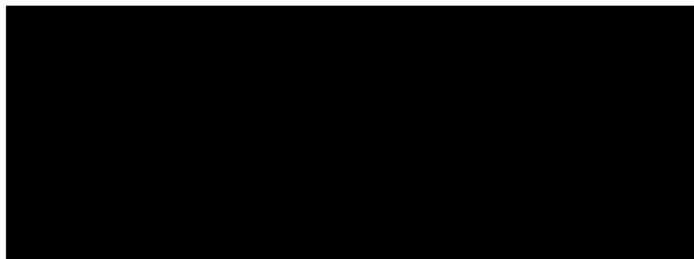
ALTERNATIVE ACCOUNT
N WATSON MP

DocRef no.	Posting date	Sender's ref. Contract no.	Format	Service Quantity	Weight(kg)	Unit cost (£)	Net Value
------------	--------------	----------------------------	--------	------------------	------------	---------------	-----------

Opening balance on account 17.30
 Payment received - thank you 40.00



RESPONSE SERVICES								1.98
	9							
Letter	7 Items			£0.220				
Letter	2 Items			£0.220	Saturday posting			
007	Mon	Tue	Wed	Thu	Fri	Sat	Total	
	0	0	4	3	0	2	9	
	0	0	4	3	0	2	8	
RESPONSE SERVICES								1.76
	8							
Letter	5 Items			£0.220				
Letter	3 Items			£0.220	Saturday posting			
007	Mon	Tue	Wed	Thu	Fri	Sat	Total	
	0	1	2	2	0	3	8	
	0	1	2	2	0	3	8	
Amount carried forward to next page							3.74	

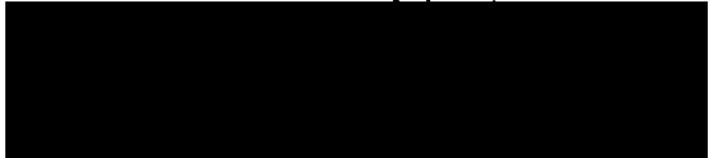


Basket no.	Posting date	Sender's ref.	Format	Service	Quantity	Weight (g)	Unit cost (£)	Net value	VAT
				RESPONSE SERVICES				1.16	E
			Letter	3 Items			£0.235		
			Letter	2 Items			£0.235		
				Saturday posting					
1 Sep 2007			Mon						
			Tue						
			Wed						
			Thu						
			Fri						
			Sat						
			Total						
				RESPONSE SERVICES LICENCE				70.55	E

Total Net	101.98
Total VAT	0.00 E = exempt
Total	101.98
Including this usage your balance is now	47.54 DR
To maintain your credit balance please pay	87.54

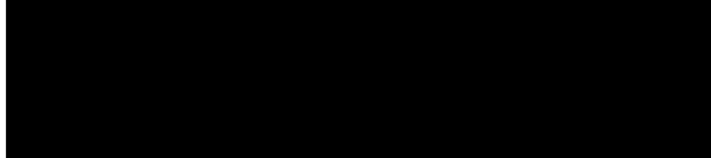
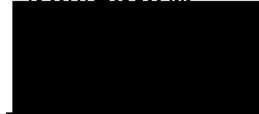


Royal Mail



CONSERVATIVE ASSOCIATION
N WATERSON MP

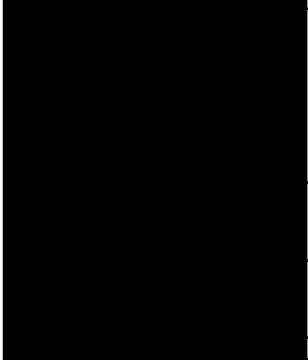
£ 47.04



Account no.	Posting Date	Sender's Ref	Format	Service	Quantity	Weight (kg)	Unit cost (£)	Rate	YAT
-------------	--------------	--------------	--------	---------	----------	-------------	---------------	------	-----

Opening balance on account 47.54 DR

Payment received - thank you 87.54 CR



RESPONSE SERVICES								3.53	E
Letter	15								
Letter	7 Items							£0.235	
								Saturday posting	
08 Sep 2007	Mon	Tue	Wed	Thu	Fri	Sat	Total		
	0	2	2	2	2	7	16		
	0	2	2	2	2	7	15		
RESPONSE SERVICES								0.96	E
Letter	4								
Letter	4 Items							£0.235	
15 Sep 2007	Mon	Tue	Wed	Thu	Fri	Sat	Total		
	1	0	1	1	1	0	4		
	1	0	1	1	1	0	4		

Amount carried forward to next page 4.49



Communications Allowance Member's reimbursement form

Comms1

page 1 of 2

2007 AON 9 0

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

NIGEL WATERBURY

Constituency

EDINBURGH

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from ___/___/___ to ___/___/___ Allowance year ___/___

Description of service or goods	Amount
STATIONERY	£ 16 : - p
INFORMATION COMMISSIONER	£ 35 : - p
	£ : - p
	£ : - p
	£ : - p
	£ : - p
	£ : - p
Total	£ 46 : - p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily

Signature

[Redacted Signature]

MP

Date

1.11.07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

	Initials / Date		Input subtotals per Cat 5
Validation completed	<input type="text"/>	514500	<input type="text" value="£"/>
	<input type="text"/>	514525	<input type="text" value="£"/>

Comments

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

invoice

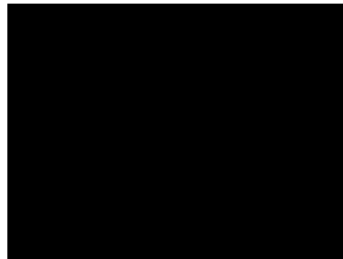
Mr Nigel Waterson MP



Date: 15 September 2007 ✓

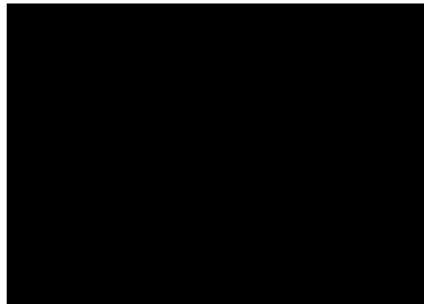
Orders

Order	Quantity	Product	VAT	Price
	0	- MP 8 Page Report	£0.00	£800.00



Total (excl): £800.00
VAT: £0.00

TOTAL £800.00 ✓





MANOR CREATIVE

Design Print Multimedia

Invoice

Nigel Waterson MP

A/C No.

Invoice No.

Invoice Date

Description

Amount VAT Rate

Job Number

Order Number:

8pp NEWSLETTER
QUANTITY: 40,000 COPIES
FINISHED SIZE: 270mm x 200mm
PRINTED IN 4 COLOUR PROCESS
THROUGHOUT ON 115gsm GLOSS

2,693.00

0.0%

CONTACT: COLIN BELSEY

Total Goods: 2,693.00

Total VAT: 0.00

Amount Due: *£*2,693.00



FINANCE & ADMINISTRATION HOUSE OF COMMONS

Communications Allowance Direct payment of suppliers

02/08

Comms2

page 1 of 2

23 MAY 2008

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MISER WATERSON

Constituency

EASTBURNING

Office use only

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance. you attach all supplier invoices.

Period of claim

from 1/4/08 to 31/3/08

Allowance year

02/08

Suppliers

x1

Amount

HP SERVICES

£ 2450.00

£ : P

£ : P

£ : P

£ : P

£ : P

£ : P

£ : P

Authorisation and declaration

Signature

[Redacted Signature]

I certify that the above is a true and correct account of costs incurred wholly, or in part, for the purpose of my Parliamentary duties.

MP

Date

22.5.08

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation
completed**Comments**

MPServices

invoice

Mr Nigel Waterson MP

Number: [REDACTED]

Date: 28 March 2008

Orders

Order	Quantity	Product	VAT	Price
[REDACTED]	35050	- MP Newspapers	£0.00	£2,110.00

Additional Costs

Order	Cost Description	VAT	Price
[REDACTED]	Endorse Folding	£0.00	£140.00
00853	Dispatch from printers	£0.00	£200.00

Total (excl): £2,450.00

VAT: £0.00

TOTAL £2,450.00

07/08

Service that delivers

I. TO BE COMPLETED BY DEPARTMENTS

Date of Cheque: 1120308

Cheque Number: [REDACTED]

Cheque Payee: The Fees Office

Account Code	Amount £	p	Cost C	Piro	Who	Exp_Type	Description
[REDACTED]	700	00	[REDACTED]	07/08			Refund of office use
Total	700	00					

COMPLETED BY:

Signature: [REDACTED]

Name: [REDACTED]

Date: 19-3-08

