



Member's claim form

2002 10 13

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MICK HERBERT

Constituency

ARUNDEL & SOUTH DOWN

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 27, 5, 2005 to 27, 9, 2005

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 5,500 : 00 p 5 x 1100 Rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 5,500 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

1 October 2005

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

05/06

About filling in this form

- For details of costs you can claim for see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

NICK HERBERT

Constituency

ARUNDEL & SOUTH DOWN

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 12 / 3 / 06

to 31 / 3 / 06

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 675 : 00 p ✓

▶ please specify

SURVEY

Other

£ 150 : 00 p ✓

▶ please specify

NET VALUATION FEE

Other

£ 10,000 : 00 p ✓

▶ please specify

STAMP DUTY

Total

£ 10,825 : 00 p

continued on page 2

COMPLETION STATEMENT AS OF 31 MARCH 2006

	£	£
Purchase price		490,000.00
Plus:		
Stamp Duty Land Tax	14,700.00	
Land Registry fees	220.00	
Bankruptcy search	4.00	
Land Registry Priority Search	4.00	
Searches	268.23	
Land Registry search fees	8.00	
Bank Transfer fee	29.38	
<hr/>		
Funded by:		
Deposit received	24,500.00	
Mortgage advance	465,470.00	489,970.00
<hr/>		
Amount need to complete		£15,263.61

← £10,000 claimed ✓

← Paid £470
3/2/06
less repayment on
completion (£320)
→ NET PAYMENT: £150

[Redacted]

21. 3. 06
£ 15,263.61

[Redacted]

8. What fees must you pay?	Fee Amount
Non Refundable Fees payable to Accord Mortgages	
Product Arrangement Fee paid on completion You have asked for this fee to be added to the loan	£495
Basic Valuation Fee Paid At Application	£470
Current Redemption Administration Fee payable on full repayment of the loan before the end of the term.	£199
CHAPS fee - for the electronic transmission of the loan amount to our legal adviser paid on completion	£30
Other Fees	
Legal Fees - payable on or before completion. Please note, the figure quoted here is an estimate and only covers part of the costs of the legal work that you might need to pay	£117

← Paid tel
 3/2/06
 LESS repn
 completion
 → NET PAY £150

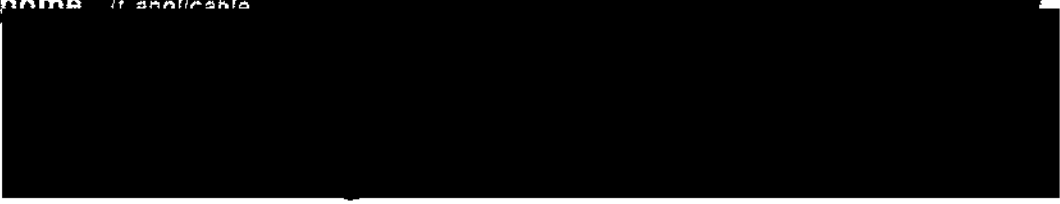
30 January 2006

Mr N Herbert

	<u>Fee</u> <u>£</u>	<u>VAT</u> <u>£</u>	<u>Total</u> <u>£</u>
To: taking your instructions, attending at the property and carrying out a survey of the general state and repair of the building and reporting to you thereon in duplicate, subject to certain limitations more particularly as set out in our report.			
Special fee and as agreed	574.47		
Out of pocket expenses, travelling, telephone and photo copying etc. (no charge to this account)	nil		
Total:	574.47	100.53	675.00

Details of second home *If applicable*

Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing



Signature

MP

Date

7/5/06

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

05/06

AGAZ

Member's claim form

About filling in this form

For details of costs you can claim for, see Green Book section 1. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MICK HERBERT

Constituency

ARUNDEL & SOUTH DOWN

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 12 / 3 / 06 to 31 / 3 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 840 : 79 p

Food

£ : p

Utilities

£ 400 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,240 : 79 p

continued on page 2

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

7/5/06

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Our Ref

Your Ref

Email

Fax

Mr N Herbert

06 April 2006

Dear Mr Herbert

We write to you following the expiry of your tenancy at the above mentioned property and herewith outline the final damages claim due from the deposit.

OIL	£ 400.00
-----	----------

TOTAL AMOUNT	£ 400.00
---------------------	-----------------

INVOICE No N [REDACTED]

To **Mr N Herbert MP**
[REDACTED]

Date and tax point **13/01/06**
Ref No [REDACTED]

[REDACTED]
To: administration costs in respect of the rental of the above property including preparation of the Assured Shorthold Tenancy agreement.

Reduced Fee:

VAT at 17.5%

100.00

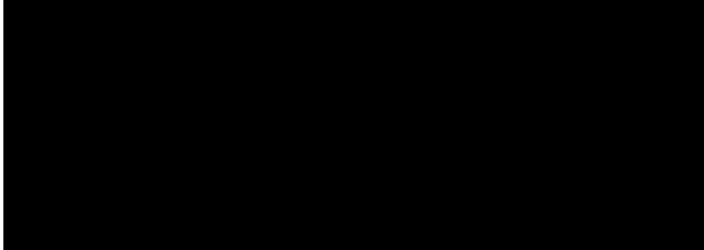
17.50

£117.50

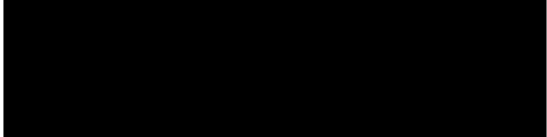
Your Ref:



Acting as Agents for:



Nicholas Herbert MP



Due Date	Tax Point	Detail	Amount	VAT	Code
ARREARS AND PREVIOUSLY DEMANDED ITEMS					
12/02/06	Monthly Rent	FROM 12/02/06 TO 11/03/06	1100.00		
	BALANCE BROUGHT FORWARD		1100.00		
THIS DEMAND					
12/03/06	Monthly Rent	FROM 12/03/06 TO 31/03/06	723.29		

Code

Net

VAT

NET	1823.29
ADD VAT	0.00
AMOUNT DUE	1823.29



Additional Costs Allowance

ACA2

Member's claim form

01 MAR 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

NICK HERBERT

Constituency

ARUNDEL & SOUTH DOWNS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 12, 02, 06 to 11, 03, 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (Interest only) or rent

£ 1,100 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,100 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

28/2/06

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Your Ref: [REDACTED]

Acting as Agents for:

Nicholas Herbert MP
[REDACTED]

[REDACTED]

Due Date	Tax Point	Detail	Amount	VAT	Code
ARREARS AND PREVIOUSLY DEMANDED ITEMS					
12/01/06		Monthly Rent FROM 12/01/06 TO 11/02/06	1100.00		
		BALANCE BROUGHT FORWARD	1100.00		
THIS DEMAND					
*12/02/06		Monthly Rent FROM 12/02/06 TO 11/03/06	1100.00		

Code

Net

VAT

NET	2200.00
ADD VAT	0.00
AMOUNT DUE	2200.00



Additional Costs Allowance

SS ACA2

Member's claim form 31 JAN 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

NICK HERBERT ✓

Constituency

ARMAR & SOUTH DOWNS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 12, 1, 06 to 11, 2, 06

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1,100 : 00 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,100 : 00 p ✓

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

30/1/06

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

ACA2

Member's claim form

29 NOV 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

NICK HERBERT ✓

Constituency

ARUNDEL & SOUTH DOWN

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 27 / 11 / 05

to 15 / 12 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 687 : 13 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 687 : 13 p ✓

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

28/11/05

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Your Ref: [REDACTED]

Nicholas Herbert
[REDACTED]

Acting as Agents for:
[REDACTED]

Due Date	Tax Point	Detail	Amount	VAT	Code
27/11/05		Monthly Rent FROM 27/11/05 TO 15/12/05	687.13		

Code

Net

VAT

NET	687.13
ADD VAT	0.00
AMOUNT DUE	687.13



Additional Costs Allowance

Member's claim form

22 NOV 2005

25 NOV 2005
ACA2

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

NICK HERBERT

Constituency

ARUNDEL & SOUTH DOWNS

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 28, 10, 2005 to 27, 11, 2005

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,100 : 00 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,100 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

21 November 2005

Data protection

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