



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MOHAMMAD SARWAR

Constituency

GLASGOW CENTRAL

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 21 / 2 08 to 1 / 1

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ : p

Utilities

£226 :32 p ELECTRICITY

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

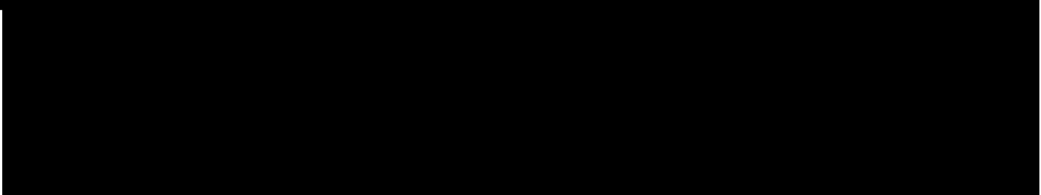
please specify

Total

£226 :32 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing



Signature

MP

Date

29/2/8

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

bill date 21 Feb 08

Page 2 of 3

MOHAMMAD SARWAR

electricity bill: **£226.32**

Please pay **£226.32**.



Additional Costs Allowance

VALIDATION  
ACA2  
Page 1 of 2

Member's claim form

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Your details

Name in CAPITAL LETTERS

MOHAMMAD SARWAR ✓

Constituency

GLASGOW CENTRAL

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 22 / 10 / 07 to / /

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 96 : 57 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Other

£ : p ▶ please specify \_\_\_\_\_

Total

£ 96 : 57 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature

MP

Date

4/12/07

**Data protection**

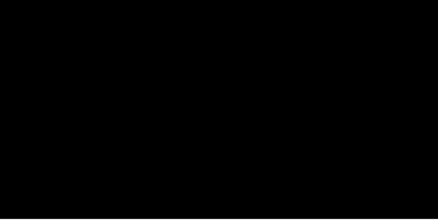
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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



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SARWAR



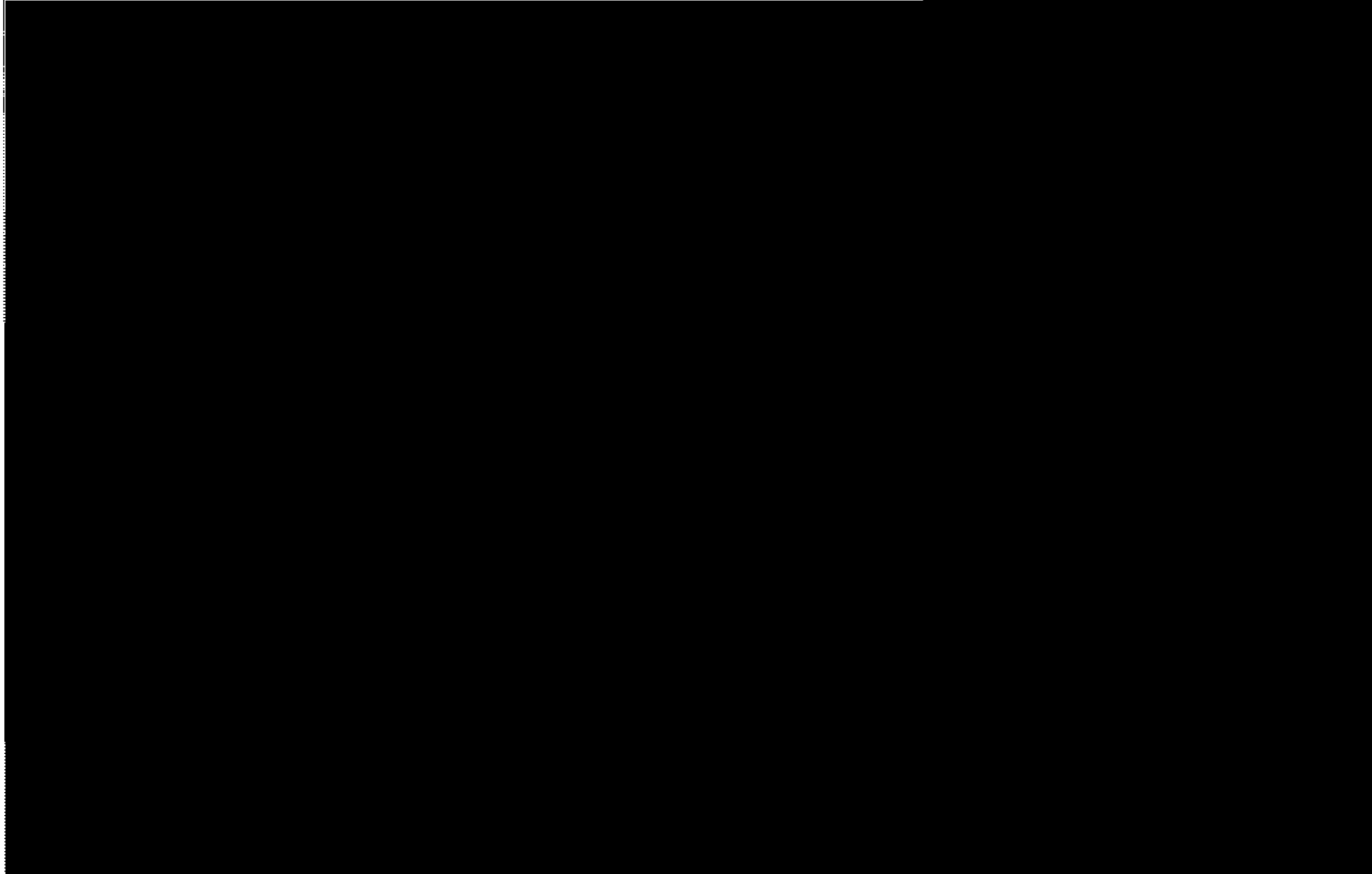
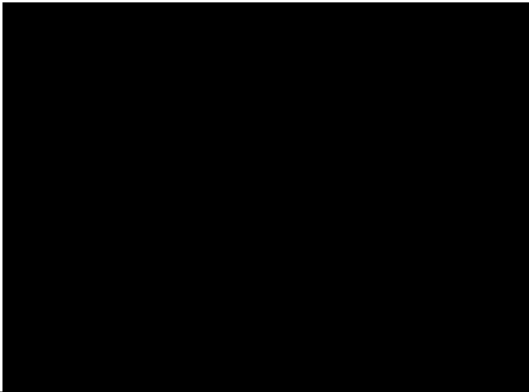
Date  
22 October 2007



—  
—  
—  
—



**Total now due**      **£ 96.57**





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Your details

Name in CAPITAL LETTERS

Mohammad Samwar

Constituency

Glasgow Central

Office use only

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 20/8/07 to 31/10/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (Interest only) or rent

£ 237 : 48 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 62 : 40 p

Cleaning

£ : p

Service/maintenance

£ 175 : 55 p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

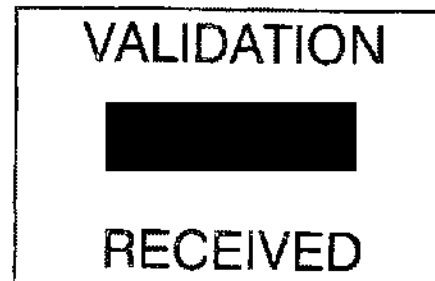
Other

£ : p

▶ please specify

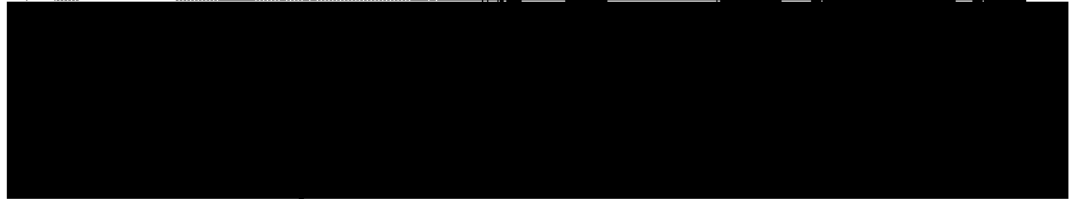
Total

£ 2375 : 43 p



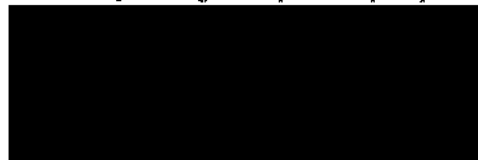
**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

14 September 07**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



SARWAR

20th August 2007.

Dear Customer,

CUSTOMER NO : [REDACTED]  
TELEPHONE NO : [REDACTED]  
AMOUNT DUE : £62.40

Our records show that we have not yet received payment of your recent telephone bill. As payment is overdue a £7.50 charge for late payment will be shown on your next bill. If you have recently paid please disregard this letter and we apologise for any inconvenience caused.



Member's claim form

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Your details

Name in CAPITAL LETTERS

Mohammad Sammar

Constituency

Glasgow Central

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for those for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 19 07 to 30 19 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 2137 : 48 p September

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 2137 : 48 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

[Redacted Signature]

MP

Date

5/9/7

**Data protection**

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Member's claim form

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Your details

Name in CAPITAL LETTERS: MOHAMMAD SARWAR  
 Constituency: GLASGOW CENTRAL

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 12 17 07 to 31 1 8 07 ✓

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 2137 : 48 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 2192 : 53 p ✓

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 4330 : 01 p ✓

**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature

MP

Date

30/7/07 ✓

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**BRISTOL & WEST  
MORTGAGES  
MORTGAGE RATE TRANSFER**

**APPLICATION FORM**

Customer: Mr M Sarwar

Date: 27 Jun 2007

Property Address:



The illustrated options shown below are based upon the following information:-

Initial interest rate: 6.29 %

Mortgage period: 144 months

Repayment type: Interest Only £407,787.00

Interest rate(s) selected: EU1M

Standard Variable Rate (currently 7.59%) minus 1.30% for remainder of term

**EARLY REPAYMENT CHARGE:**

Mortgage Release Fee only (variable) (See condition 8 of the Terms & Conditions in this form)

OPTION 1	APPROXIMATE COST TO YOU if you select to add charges to the loan - See notes below:	OPTION 2	APPROXIMATE COST TO YOU if you select to pay charges separately - See notes below:
New Monthly Payment	£2,137.48	New Monthly Payment	£2,137.48
Loan amount:	£407,787.00	Loan amount:	£407,787.00
*Transfer charges:	£16,311.48		
Discount given (100%):	-£16,311.48		
New Loan Amount	£407,787.00	New Loan Amount	£407,787.00
Charges payable by cheque:	£ 0.00	Charges payable by cheque:	£ 0.00
		*Transfer charges:	£16,311.48
		Discount given (100%):	-£16,311.48

[REDACTED]

[REDACTED]

Date: 12/07/2007

Mr M Sarwar

[REDACTED]

Dear Mr Sarwar,

[REDACTED]

**REMINDER - OVERDUE ACCOUNT**

Amount Now Due £2,192.53 ✓

According to our records the above sum is overdue for payment. This may be an oversight, however this payment is required by return.



Additional Costs Allowance

07/08 ✓ ACA2

Member's claim form

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Your details

Name in CAPITAL LETTERS

Mohammad Sarwar ✓

Constituency

Glasgow Central

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 16 07

to 30 16 07 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 2106 : 90 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

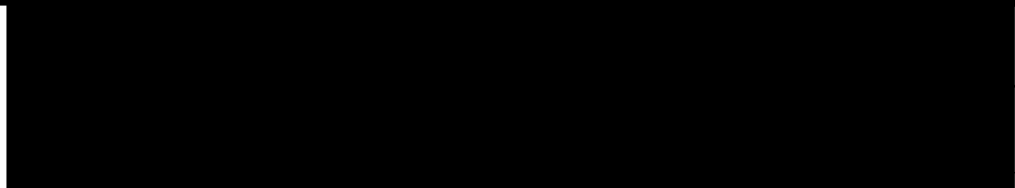
Total

£ 2106 : 90 p ✓



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

30 May 2007

✓

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07/08



Additional Costs Allowance



ACA2

Member's claim form

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Your details

Name in CAPITAL LETTERS  
Constituency

MOHAMMAD SARWAR ✓  
GLASGOW CENTRAL ✓



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 12 / 4 / 07 ✓ to 1 / 1

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 1484 : 04 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1484 : 04 p ✓



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

MP

Date

18 May 07

**Data protection**

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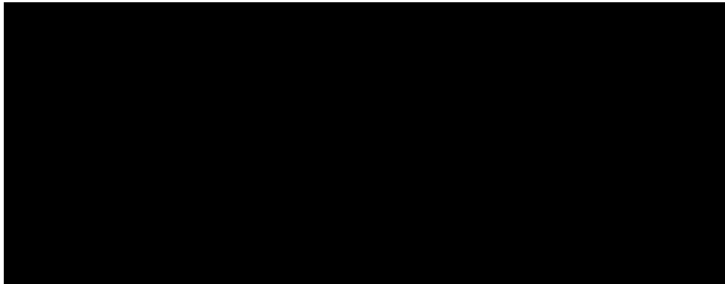
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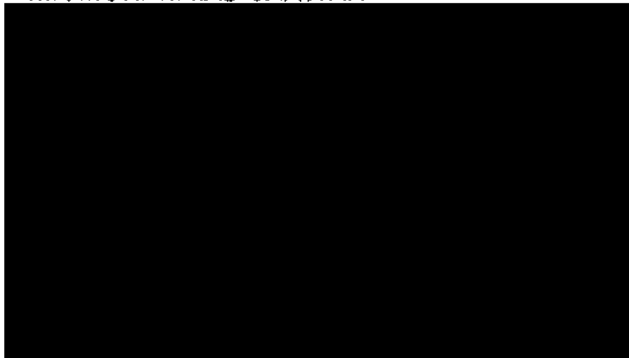
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# Reminder for 2007/08



MR MOHAMMAD SARWAR



Date:  
12 April 2007



Our records show that at 11 April 2007 you have fallen behind with your council tax payments. To bring your account up to date, please pay £152.04 by 22 April 2007. See overleaf for details of how to pay.

Failure to pay will result in legal proceedings.

Full balance due for this financial year £1484.04

Total amount due now: £152.04



Additional Costs Allowance

ACA2

Member's claim form

1 of 2

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Your details

Name in CAPITAL LETTERS

MOHAMMAD SARWAR

Constituency

GLASGOW CENTRAL

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 10 07 to 31 10 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£2106 : 90 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£2106 : 90 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

18 June 07

**Data protection**

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form to

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Department of Finance & Administration, House of Commons, London SW1A 0AA



07/08

ACA2

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About filling in this form

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Your details

Name in CAPITAL LETTERS

MOHAMMAD SARWAR

Constituency

GLASGOW CENTRAL

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 15 07 to 31 10 07

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 1560 : 91 p ✓

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1560 : 91 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 June 07

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



APPLICATION FOR PAYMENT

To: Mr M Sarwar

Date: 25 Apr 2007

Payment Due	Description	Period	Amount
1 Nov 2006	Service Charge	1 Nov 2006 to 30 Apr 2007	1,560.91
* 1 May 2007	Service Charge	1 May 2007 to 31 Oct 2007	1,560.91
<b>Total:</b>			<b>£3,121.82</b>
<b>b/fwd balance:</b>			<b>£-1,287.50</b>
<b>Total Due:</b>			<b>£1,834.32</b>



Additional Costs Allowance

VALIDATION



AGAZ

Member's claim form

RECEIVED

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS  
Constituency

Mohammad Sarwar  
Glasgow Central

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim	from	1 16 07	to	30 16 07
Total cost of hotel stays <i>attach all receipts</i>	£	:	p	
Mortgage payments <i>(interest only) or rent</i>	£	2106	:	90 p
Food	£	:	p	
Utilities	£	:	p	
Council Tax/Rates	£	:	p	
Telephone and telecommunications	£	:	p	
Cleaning	£	:	p	
Service/maintenance	£	:	p	
Repairs/Insurance/ security	£	:	p	
Other	£	:	p	
Other	£	:	p	
Other	£	:	p	
Total	£	2106	:	90 p

VALIDATION  
RECEIVED

please specify

**Details of second home** *If applicable*

Address of second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my

Signature

MP

Date

30 May 2007

**Data protection**

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

07/08

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

Mohammad Sarwar

Constituency

Glasgow Central

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 15 07 to 31 15 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£2106 : 90 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£2106 : 90 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

10 May 07

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim form

MEMBER AKA2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MOHAMMAD SARWAR

Constituency

GLASGOW CENTRAL

Office use only

Costs

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £25 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel costs.

Please list

Please attach

Period of claim

from 20 15 108 to 1 1

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 203 : 16 p

Council Tax/Rates

£ 1543 : 89 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1747 : 05 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

23 JUNE 2008

**Data protection**

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

bill date **20 May 08**

Page 2 of 3

MOHAMMAD SARWAR

**electricity bill: £203.16**

Please pay **£203.16**.



# Final notice for 2008/09



MR MOHAMMAD SARWAR



Date:  
20 May 2008

✓



Our records show that you have previously been asked to pay council tax for the above property for the period 1 April 2008 to 31 March 2009. As at 19 May 2008 the amount shown below remains unpaid. Your entitlement to pay by instalments has been cancelled and you will have to pay the total in full. Please pay £1543.89 by 30 May 2008. See overleaf for details of how to pay.

Total amount due now: £1543.89

✓