



Member's claim form



About filling in this form

- For details of costs you can claim for, see Green Book section 3.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

M WOOD

Constituency

Barkley & Spem.

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 3 / 07 to 31 / 3 / 07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 557 : 55 p

Food

£ 273 : 49 p

Utilities

£ 259 : 09 p

Council Tax/Rates

£ 949 : 79 p

Telephone and telecommunications

£ 949 : 79 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/securty

£ 436 : 80 p

Other

£ 188 : 09 p

please specify Linen, duvet etc

Other

£ : p

please specify

Other

£ : p

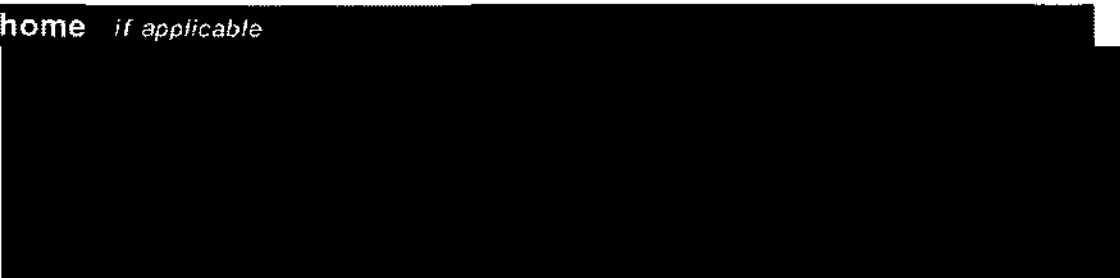
please specify

Total

£ 2664 : 81 p

**Details of second home** *if applicable*

**Address of second home**  
for Additional Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

\_\_\_\_\_  \_\_\_\_\_

MP

Date

\_\_\_\_\_ 13.6.7 \_\_\_\_\_

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Account Number

MR M R WOOD

Your water services bill for the year 1 April 2007 to 31 March 2008

Current charges

Please pay the total shown by 1st April 07.

**£259.09**

See below

# Home Insurance Renewal Schedule

Issued 03/03/07

This Schedule forms part of the policy. Read it in conjunction with the policy booklet and keep it in a safe place.

## PREMIUM

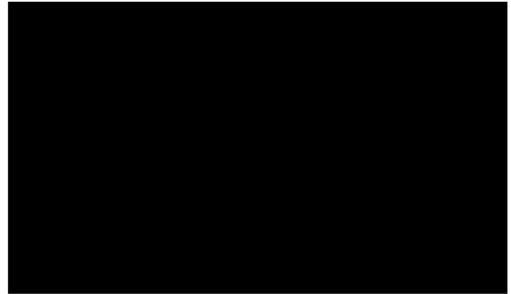
Premium including Insurance Premium Tax where applicable

**£436.80**

Total to be paid by single premium

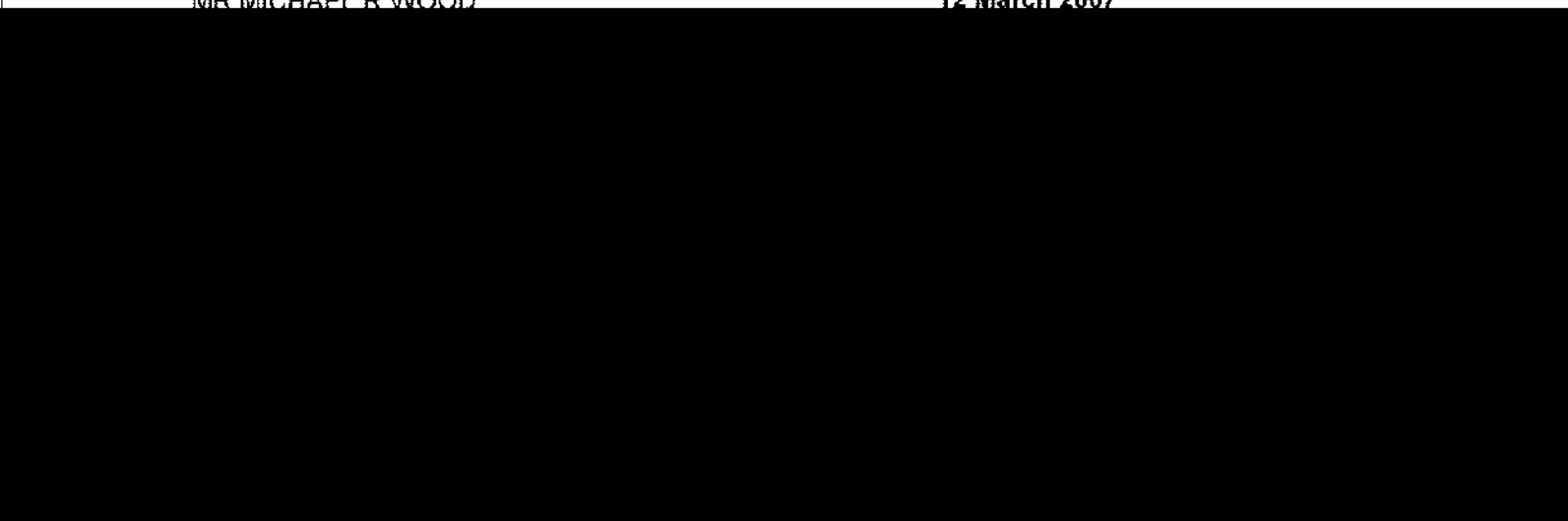
**£436.80**

Council Tax  
Bill for 2007/08



MR MICHAEL B WOOD

Date:  
12 March 2007



Council tax for period 01.04.2007 to 31.03.2008



£1055.32  
-£105.53

~~£1055.32~~  
£949.79

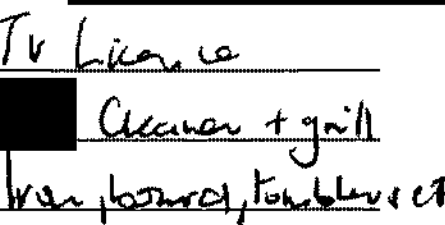
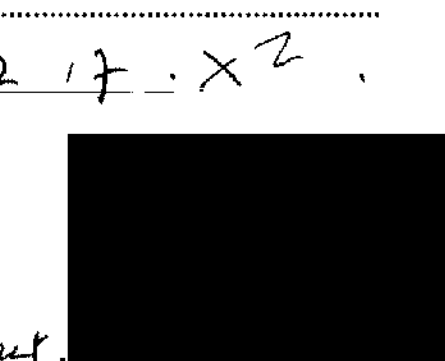
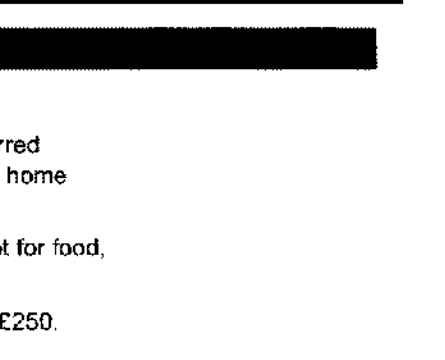
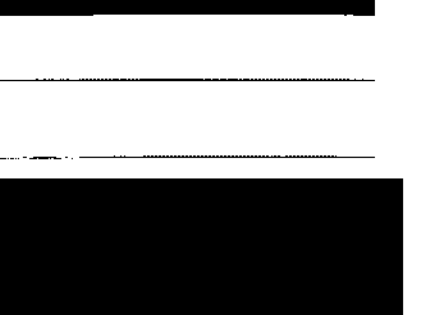


Member's claim form

Page 1 of 2

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name  
in CAPITAL LETTERS

Constituency

M Wood

Bartley + Spun

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 1 / 07 to 28 / 2 / 07 X2

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1076 : 82 p (538.41 x 2)

Food

£ 502 : 61 p

Utilities

£ 410 : 43 p } 205.50 Elect.  
205 43 Gas

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ 141 : 86 p

Cleaning

£ : p

Service/maintenance

£ 100 : 00 p

Repairs/insurance/  
security

£ : p

Other

£ 131 : 50 p ▶ please specify TV Licence

Other

£ 260 : 29 p ▶ please specify Cleaner + grill

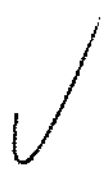
Other

£ 77 : 06 p ▶ please specify Iron board, tumble etc

Total

£ 2700 : 57 p

continued on page 2



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

27.3.7.

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



# Member's claim form

Members' Allowances

18 JAN 2007

### About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

### Your details

Name  
in CAPITAL LETTERS

M WOOD

Constituency

Barley & Spa

### Claim details

#### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 16 to 31 / 12 / 16. (x 2)

Total cost of hotel stays  
attach all receipts

£ : P

Mortgage payments  
(interest only) or rent

£ 1050 : 82 P

Food

£ 557 : 25 P

Utilities

£ 151 : 78 P

Council Tax/Rates

£ : P

Telephone and  
telecommunications

£ 99 : 38 P

Cleaning

£ 200 : 00 P

Service/maintenance

£ 1076 : 00 P

Repairs/insurance/  
security

£ 230 : 60 P

Other

£ : P

▶ please specify \_\_\_\_\_

Other

£ : P

▶ please specify \_\_\_\_\_

Other

£ : P

▶ please specify \_\_\_\_\_

Total

£ 3365 : 83 P



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

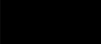
Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Mr M Wood



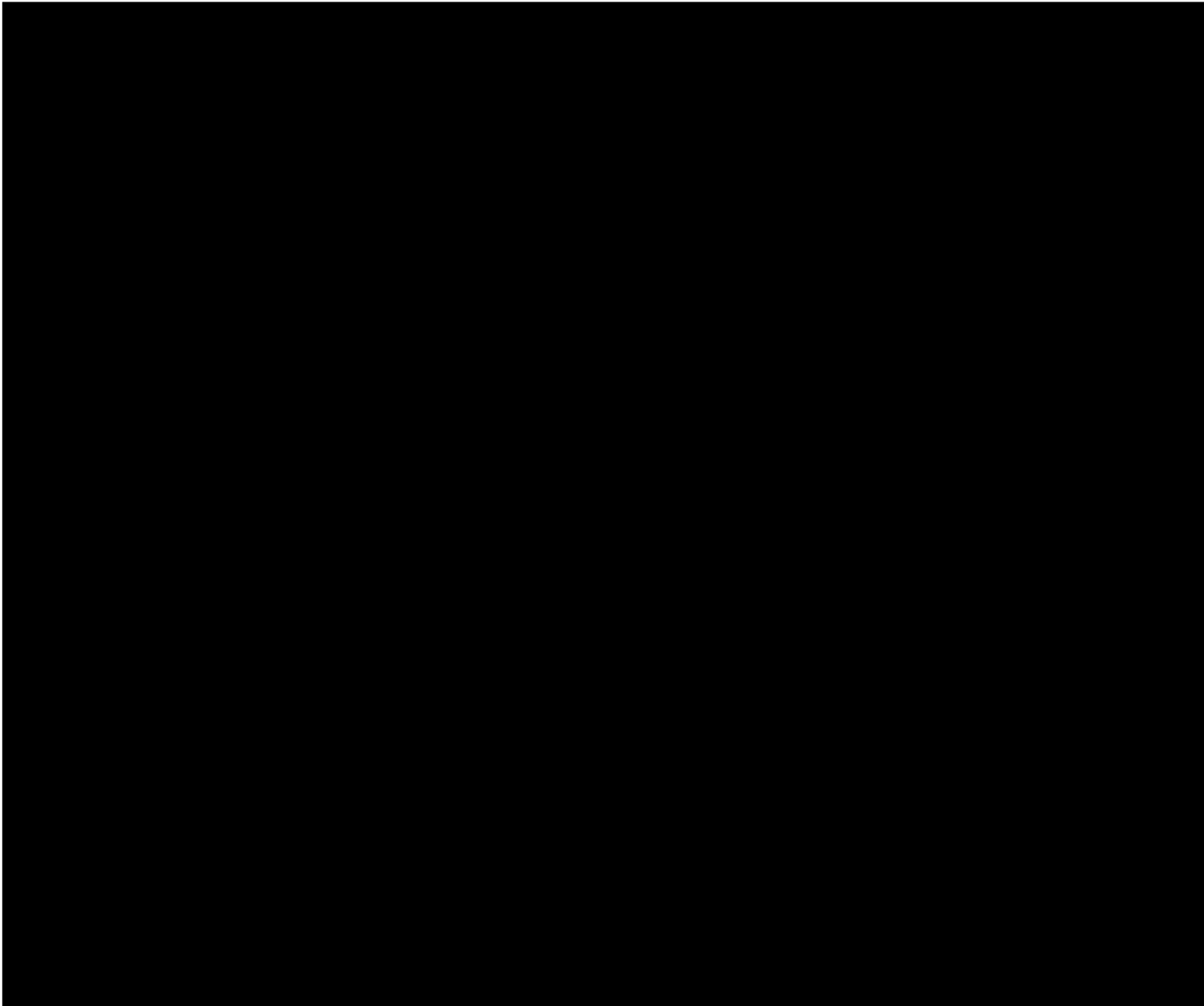
Our Ref: 

19 December 2006 ✓

Dear Mr Wood



We are writing to remind you that service charges due on your flat are still outstanding to the sum of **£1,076.00**. ✓





# Member's claim form

900Z AON E Z

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

M. Woods

Constituency

Batley + Spink

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 7 / 16 to 31 / 10 / 16 x4

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 2011 : 40 p

Food

£ 526 : 11 p

Utilities

£ 223 : 95 p

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ 146 : 93 p

Cleaning

£ 204 : 10 p

Service/maintenance

£ 195 : 63 p

Repairs/insurance/  
security

£ 236 : 50 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 3544 : 62p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



MP

Date

22 11 6

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
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Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost please call 020 7219 1592.

Your details

Name  
in CAPITAL LETTERS

M Wood

Constituency

Bartley & Speon.

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 5 / 16 to 30 / 6 / 16 ✓ x2

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 986 : 58 p ✓

Food

£ 579 : 91 p ✓

Utilities

£ 138 : 18 p ✓

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ 159 : 20 p ✓

Cleaning

£ 179 : 50 p ✓

Service/maintenance

£ 91 : 30 p ✓

Repairs/insurance/  
security

£ 186 : 19 p ✓

Other

£ 599 : 99 p ✓ please specify TV

Other

£ 59 : 98 p ✓ please specify Electrical goods (furniture)

Other

£ : p please specify

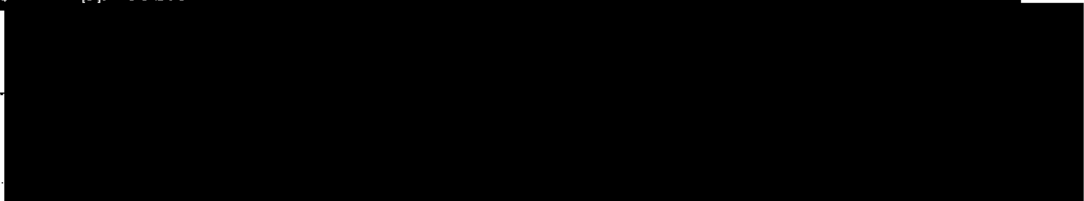
Total

£ 2980 : 73 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay at [redacted] home for the purpose of performing my duties as [redacted]

Signature

\_\_\_\_\_



MP

Date

\_\_\_\_\_

22.7.16

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

# SALES RECEIPT

Trans [REDACTED] Customer Order: [REDACTED] 13:59 02/06/06 Page 1 ✓

Comet Store: [REDACTED]

Manager : [REDACTED]  
Salesperson: [REDACTED]

Customer Address :  
MR M. WOOD

[REDACTED]

ITEM DETAILS	QTY	VALUE	PAYMENT DETAILS	VALUE
SALE				
[REDACTED] 23WLT56	1	599.99	[REDACTED]	599.99

Total 599.99

Total Paid 599.99

[REDACTED]



# Member's claim form

## Members' Allowances

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

M. Wood

Constituency

Salisbury + Spyn

## Claim details

### Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/1/416 to 30/4/16

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 493 : 29 p ✓

Food

£ 198 : 61 p ✓

Utilities

£ 138 : 18 p  
£ 243 : 30 p

Council Tax/Rates

£ 903 : 96 p ✓

Telephone and telecommunications

£ 159 : 20 p

Cleaning

£ 155 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 412 : 65 p ✓

Other

£ 77 : 50 p

▶ please specify

Parking Permit

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2781 : 69 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_

\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as

Signature

\_\_\_\_\_

MP

Date

\_\_\_\_\_ 10.5.16.

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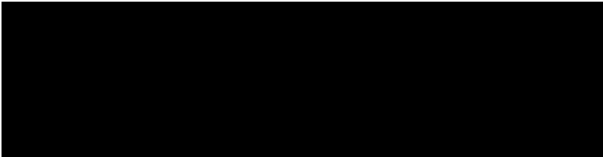
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Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Home Insurance Renewal Schedule



Issued **04/02/06**

This Schedule forms part of the renewal invitation. Read it in conjunction with the policy booklet and keep it in a safe place.

Total to be paid by single premium

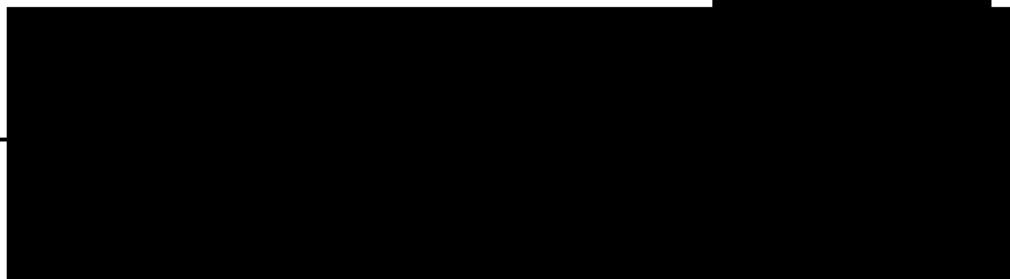
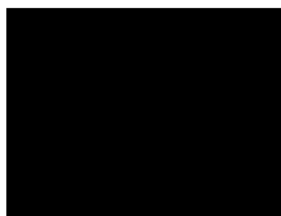
**£412.65**

# Bill for 2006/07



MR MICHAEL R WOOD

Date:  
**10 Marc**



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Council tax for period 01.04.2006 to 31.03.2007  
less 10% discount: second home/furnished/unoccupied (01.04.2006 to 3

MR M R WOOD

**Your water services bill for the year 1 April 2006 to 31 I**

Current  
charges

**£243.30**

Amount to pay  
1st April

**£121.6**

See below