



Member's claim form

03 JUN 2004

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

MIKE O'BRIEN

Constituency

NORTH WARWICKSHIRE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from

1 / 5 / 04

to

31 / 05 / 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 195:50 p

Food

£ 100:00 p

Utilities

£ 43:00 p

Council Tax/Rates

£ 96:00 p

Telephone and telecommunications

£ : p

Cleaning

£ 36:00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 34:14 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 504:64 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

27/5/04

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

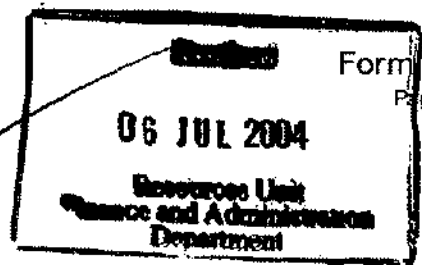
If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form



Members' Allowances

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MIKE O'BRIEN

Constituency

NORTH WARWICKSHIRE

## Claim details

Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 11 6 04 to 30 6 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 195.50 p

Food

£ 100.00 p

Utilities

£ 43.00 p

Council Tax/Rates

£ 96.00 p

Telephone and telecommunications

£ : p

Cleaning

£ 36.00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 34.14 p

Other

£ 6.99 p

▶ please specify

Bedding

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 511.63 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

4/7/04

**Data protection**

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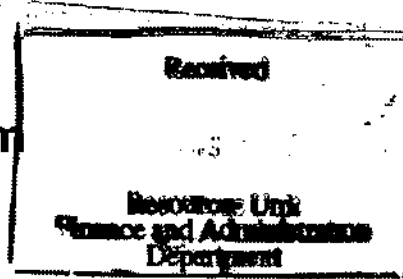
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# Member's claim form



## Members' Allowances

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## Your details

Name in CAPITAL LETTERS

Mike O'Brien

Constituency

N. Warwickshire

## Claim details

### Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11 7 104 to 31 7 104

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 211 : 79 p

(increased - see attachment)

Food

£ 100 : 00 p

Utilities

£ 43 : 00 p

Council Tax/Rates

£ 96 : 00 p

Telephone and telecommunications

£ 28 : 49 p

Cleaning

£ 36 : 00 p

Garden maintenance  
Service/maintenance

£ 30 : 00 p

Repairs/Insurance/  
security

£ 34 : 14 p

Other

£ 102 : 18 p

▶ please specify

strimmer, extension lead, pathclear, frames, rods, bleach & floor

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 681 : 60 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me for the purpose of performing

Signature

MP

Date

31st July 07**Data protection**

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# Member's claim form

RECEIVED

02 SEP 2004

Members' Allowances

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this form

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DFA

## Your details

Name  
in CAPITAL LETTERS

MIKE O'BRIEN

Constituency

NORTH WARWICKSHIRE

## Claim details

### Notes

You can only claim for

- costs you have actually paid
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 11 / 8 / 04

to 31 / 8 / 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 211 : 79 p

Food

£ 30 : 00 p

Utilities

£ 43 : 00 p

Council Tax/Rates

£ 96 : 00 p

Telephone and  
telecommunications

£ : p

Cleaning

£ 36 : 00 p

Garden maintenance  
Service/maintenance

£ 30 : 00 p

Repairs/insurance/  
security

£ 34 : 14 p

Other

£ 121 : 00 p

▶ please specify

TV Licence

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 601 : 93 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
\_\_\_\_\_ for the purpose of performing

Signature

\_\_\_\_\_

MP

Date

\_\_\_\_\_ 31/8/04 \_\_\_\_\_

**Data protection**

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The information you give will be seen by:

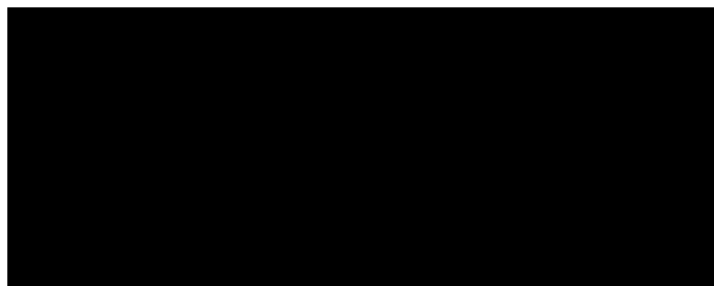
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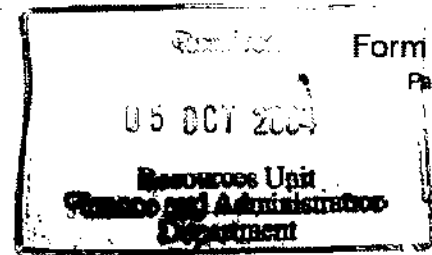






Additional Costs Allowance

Member's claim form



Members' Allowances

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Your details

Name in CAPITAL LETTERS

MIKE O'BRIEN

Constituency

NORTH WARWICKSHIRE

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11 9 104 to 30 19 104

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 219:93 p

Food

£ 200:00 p

Utilities

£ 43:00 p

Council Tax/Rates

£ 96:00 p

Telephone and telecommunications

£ : p

Cleaning

£ 36:00 p

Garden maintenance Service/maintenance

£ 30:00 p

Repairs/insurance/security

£ 34:14 p

Other

£ 25:00 p

please specify Decorations

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 687:07 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing m

Signature



MP

Date

2/10/04**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

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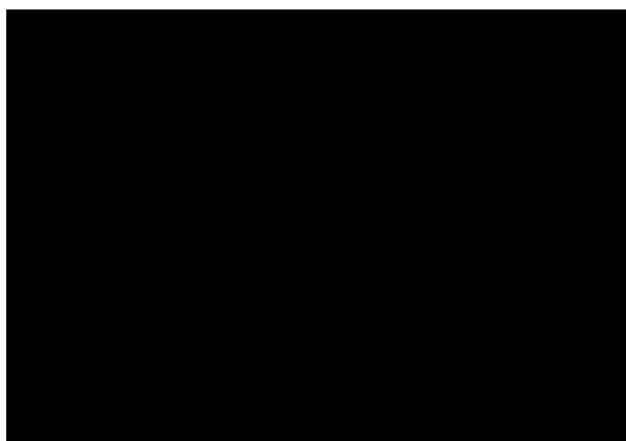
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Additional Costs

Form ACA2

Page 1 of 2

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03 NOV 2004

Members' Allowances

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Constituency

NORTH WARWICKSHIRE

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 10 / 04 to 31 / 10 / 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 219:93 p

Food

£ 100:00 p

Utilities

£ 43:00 p

Council Tax/Rates

£ 96:00 p

Telephone and telecommunications

£ 33:52 p

Cleaning

£ + p

Service/maintenance

£ + p

Repairs/insurance/  
security

£ 34:14 p

Other

£ 124:79 p

▶ please specify

water rates

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

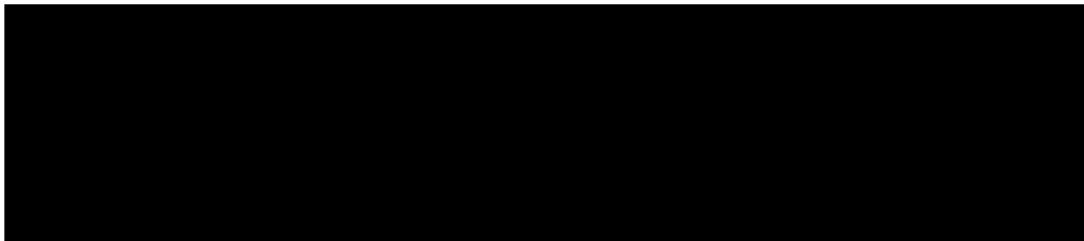
Total

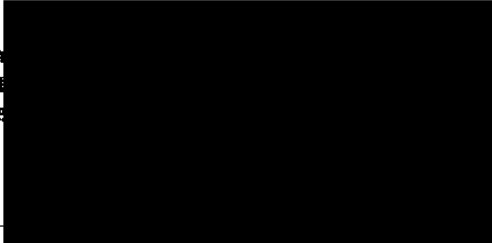
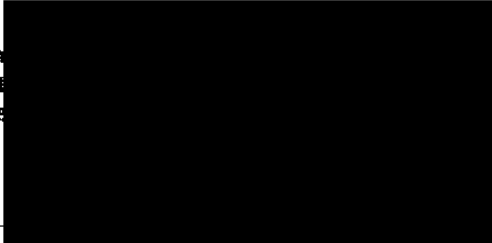
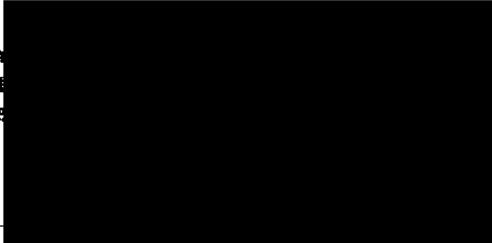
£ 651:38p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm  and necessarily to enable  
me to  for the purpose of performing  
my duties 

Signature

I

MP

Date

I

31/10/04

**Data protection**

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# Member's claim form

03-DEC-2004

## Members' Allowances

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## Your details

Name  
in CAPITAL LETTERS

MIKE O'BRIEN

Constituency

NORTH WARWICKSHIRE

## Claim details

### Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 04 to 30 / 11 / 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 219 : 93 p

Food

£ 100 : 00 p

Utilities

£ 43 : 00 p

Council Tax/Rates

£ 96 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 36 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 34 : 14 p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 529 : 07 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable  
me  
my \_\_\_\_\_ purpose of performing

Signature

\_\_\_\_\_

Date

\_\_\_\_\_ 1/12/04 \_\_\_\_\_

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Additional Costs Allowance

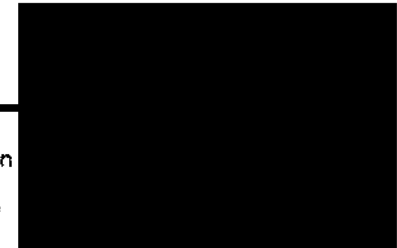
Member's claim form

JAN 2005

Members' Allowances

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Your details

Name in CAPITAL LETTERS

Mike O'Brien

Constituency

North Warwickshire

Claim details

Notes

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Please list

Please attach

Period of claim

from 1 / 12 / 04 to 31 / 12 / 04

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 219:93 p ✓

Food

£ 100:00 p ✓

Utilities

£ 43:00 p

Council Tax/Rates

£ 96:00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ ~~34:14~~ p

Repairs/insurance/security

£ 34:14 p

Other

£ - 1150:00 p ✓

Other

£ - 1250:00 p ✓

Other

£ : p

Total

£ 2893:07 p

▶ please specify

Beyond repair

▶ please specify

Flat roof replacement  
Wooden porch repla

▶ please specify

cont

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature

[Redacted]

Date

31/12/04

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[REDACTED]

[REDACTED]

[REDACTED]

Mr Mike O'Brien M P

[REDACTED]

Receipt and final invoice for work carried out at above address.

I.E. Replacement porch and new front door.

All work carries a full 10 years guarantee from 14/12/2004 to 14/12/2014.

Total cost of work carried out £1250.00

Please make cheque/cheques payable to [REDACTED]

With Thanks

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

Mr Mike O'Brien M P

[REDACTED]

Receipt and final invoice for work carried out at above address.

I.E. Flat roof conversion into a pitched roof.

All work carries a full 10 years guarantee from 14/12/2004 to 14/12/2014.

Total cost of work carried out £1150.00

Please make cheque/cheques payable to [REDACTED]

With Thanks

[REDACTED]



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## Your details

Name  
in CAPITAL LETTERS

MIKE O'BRIEN

Constituency

NORTH WARWICKSHIRE

## Claim details

### Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 1 / 05 to 31 / 1 / 05

Total cost of hotel stays  
attach all receipts

£ : [REDACTED]

Mortgage payments  
(interest only) or rent

£ 219 : 96 p

Food

£ 100 : 00 p

Utilities

£ 43 : 00 p

Council Tax/Rates

£ 96 : 00 p

Telephone and telecommunications

£ 31 : 49 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 34 : 14 p

Other

£ 15 : 98 p

▶ please specify Extra keys

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 540 : 57 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

Postcode

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties.

Signature

MP

Date

1st Feb 05

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# Member's claim form

03 MAR 2005

## Members' Allowances

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## Your details

Name in CAPITAL LETTERS

MIKE O'BRIEN

Constituency

NORTH WARWICKSHIRE

## Claim details

### Notes

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 2 / 05 to 28 / 2 / 05

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 219 : 96 p

Food

£ 150 : 00 p

Utilities

£ 43 : 00 p

Council Tax/Rates

£ - p

Telephone and telecommunications

£ : p

Cleaning

£ - p

Service/maintenance

£ - p

Repairs/insurance/  
security

£ 34 : 14 p

Other

£ 352.49  
~~299.99~~ p

▶ please specify

TV

Other

£ 35.23  
~~29.98~~ p

▶ please specify

Aerials

Other

£ : p

▶ please specify

Total

£ 834 : 82 p

£ 482.33

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

28/2/05

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- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction No. [REDACTED]

Registration No. [REDACTED]

**Validation Claim Summary Sheet**

**ACA**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicated a/c [REDACTED])

**Text**

(i.e. period of claim)

**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

04\_05 / 05\_06

**Expenditure type (Cat5) :**

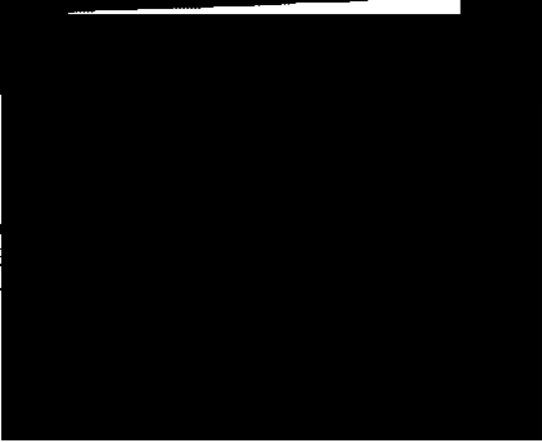
1352-49

\* Financial Processing purposes only

Registered by (initials & date)

Posted by (initials & date)

[REDACTED] *Mar*



01000

NE  
25  
MUR  
000

200 SEAS: ...





# Member's claim form

03 MAR 2005

About filling in  
this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

MIKE O'BRIEN

Constituency

NORTH WARWICKSHIRE

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 2 / 05 to 28 / 2 / 05

Total cost of hotel stays  
attach all receipts

£ : P

Mortgage payments  
(interest only) or rent

£ 219.96 P

Food

£ 150.00 P

Utilities

£ 43.00 P

Council Tax/Rates

£ - P

Telephone and  
telecommunications

£ : P

Cleaning

£ - P

Service/maintenance

£ - P

Repairs/insurance/  
security

£ 34.14 P

Other

£ ~~299.99~~ P

Other

£ 35.23 P

Other

£ ~~29.98~~ P

Total

£ 834.82 P

▶ please specify

TV

▶ please specify

rentals

▶ please specify

continued on page 2

Financial Processing }

Transaction No. .

Registration No. .

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicated

**Text** MAROS

**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

04\_05 / 05\_06

**Expenditure type (Cat5) :**



*\* Financial Processing purposes only*

Registered by (initials & date)

[Redacted] 29-05 [Redacted]

Posted by (initials & date)

[Redacted] 20/4 [Redacted]



# Member's claim form

05 APR 2005

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

MIKE O'BRIEN

Constituency

North Warwickshire

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 3 / 05 to 31 / 3 / 05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 219.93 p

Food

£ 150.00 p

Utilities

£ 43.00 p

Council Tax/Rates

£ : p

Telephone and  
telecommunications

£ 31.49 p

Cleaning

£ 36.00 p

gardening  
Service/maintenance

£ 20.00 p

Repairs/insurance/  
security

£ 35.73 p

Other

£ 142.35 p

▶ please specify water rates

Other

£ - 0.00 p

▶ please specify Mortgage amount overclaimed

Other

£ : p

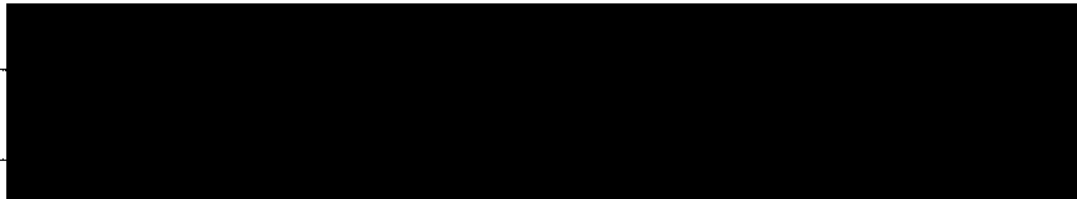
▶ please specify by 3p in Jan & Feb (98p rather than 93p)

Total

£ 678.44 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

3/4/05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

