



**Communications Allowance**  
**Direct payment of suppliers**

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

SIR MICHAEL SPICOR

Constituency

WEST WORCESTERSHIRE

Office use only	Costs	[REDACTED]
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**Claim details**

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim from 01/03/08 to 31/03/08 Allowance year 2007/2008 ✓

Suppliers	Amount
Newsquest (Midlands South) Ltd	£ 920.02 ✓
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
	£ 920.02 ✓

Office use only		
Allow.	Supp ID	Exp.Type (Cat 5)
[REDACTED]	[REDACTED]	[REDACTED]

**Authorisation and declaration**

[REDACTED] are in respect of costs incurred wholly,  
performance of my Parliamentary duties.

Signature

MP

Date

07/04/08

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation  
completed

Comments

Account Number	[REDACTED]
Invoice Number	[REDACTED]
Invoice Date	29/03/08
Rep Code	[REDACTED]

SIR MICHAEL SPICER

Your Order Reference	[REDACTED]	Client Reference	[REDACTED]	Our Reference(URN)	[REDACTED]
Telephone Number	[REDACTED]	Classification	[REDACTED]		
Advertisement Catchline				Size	15x4

Publication(s) & Insertion Date(s)	Charge	Amount
Evesham Journal 27/03	GROSS AMOUNT	783.00
Malvern Gazette 28/03		
Retail On Line 29/03		
Sub-Total		£783.00
VAT @ 17.50%		£137.02
TOTAL DUE		£920.02

PAYMENT TERMS:

PLEASE NOTE THIS INVOICE IS DUE FOR PAYMENT ON: 20/04/08



FINANCE &  
ADMINISTRATION  
HOUSE OF COMMONS

# Communications Allowance

## Direct payment of suppliers

**Comms2**

page 1 of 2

08 AUG 2007

### When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

### About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Office use only

Costs

### Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01 / 07 / 2007 to 31 / 07 / 2008 Allowance year \_\_\_\_ / \_\_\_\_

Suppliers

Amount

Suppliers	Amount
Newsquest (Midlands) <sup>re!</sup> <del>South</del> <sup>Swagley</sup> Adverts	£ 920.03 p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p
_____	£ _____ p

Office use only

Allow. / Supp ID / Exp.Type (Cat 5) ✓

### Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature

\_\_\_\_\_

MP

Date

02/08/07

**Data protection**

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**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>	





# Communications Allowance Direct payment of suppliers

Comms2

page 1 of 2

13 SEP 2007

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name  
In CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Office use only      Cost



## Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/09/07 to 11/09/07

Allowance year

2007/2008 ✓

Suppliers

Amount

EVENT RISING

£ 263.20 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

## Authorisation and declaration

- I confirm that the above costs are wholly and exclusively incurred in respect of costs incurred wholly, exclusively in respect of the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

11/09/07

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

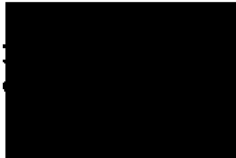
Initials / Date

Validation completed

Comments



# Invoice



Invoice To
Sir Michael Spicer MP ✓

Invoice Date	06/09/2007 ✓
Invoice Number	

Your Order No.	Terms	Due Date	Project	
	Due on receipt	14/09/2007	Domain Hosting 2007 - 2008	
Qty	Description	Price £	Amount £	
1	Domain Hosting Services - 1 year 2007 to 2008	130.00	130.00	
1	MySQL Database (per database, per annum)	58.00	58.00	
1	E-mail accounts	0.00	0.00	
1	FTP account on nominated domain	0.00	0.00	
1	Matrix Statistics on domain (per annum)	18.00	18.00	
1	Personal Control Panel - 1 year	18.00	18.00	
Terms & Conditions apply				
VAT SUMMARY			Subtotal	£224.00
39.20 @ 17.5% ;			VAT Total	£39.20
It's been a pleasure working with you! Please make cheques payable to Event Rising.			Invoice Total	£263.20 ✓

20 SEP 2007



# Communications Allowance

## Direct payment of suppliers

**Comms2**  
page 1 of 2  
28 AUG 2007

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Office use only      Cost

### Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/08/07 to 22/08/07 Allowance year 2007/2008

Suppliers	Amount
CASE TV.com (update website)	£ 916.50 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only

Allow.	Supp ID	Exp.Type (Cat 5)

### Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, and exclusively, for the performance of my Parliamentary duties.

Signature

[Redacted Signature]

MP

Date

24/08/07

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

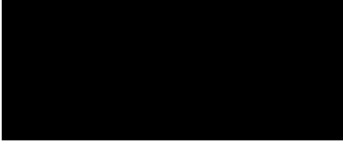
Validation completed

Comments



21st August 2007

Sir Michael Spicer, MP



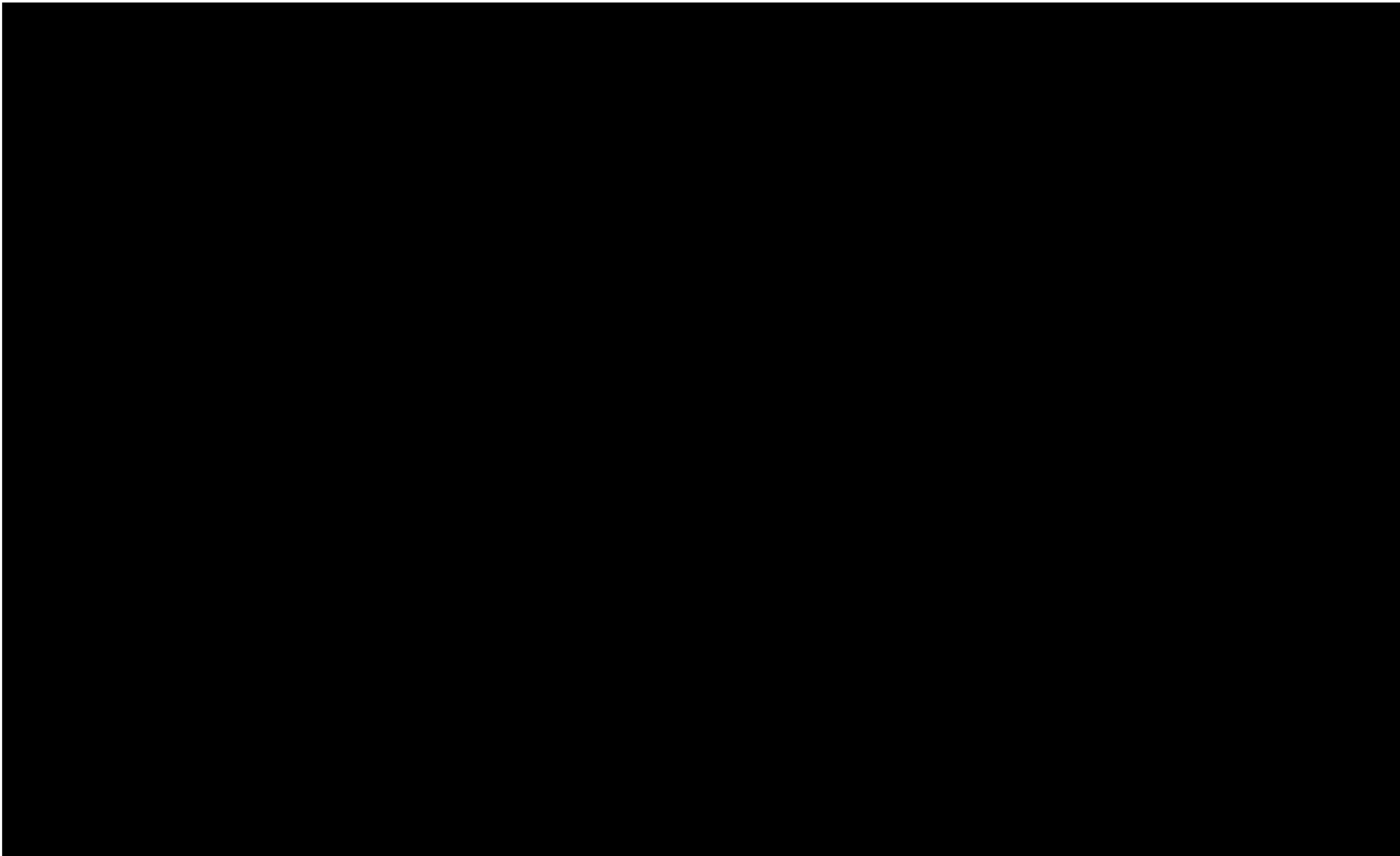
INVOICE



£

Programming new "Links" section for both versions of site:	680.00
Updating text on Sir Michael's biog x 4	100.00
<b>Subtotal</b>	<b>780.00</b>
VAT @ 17.5%	136.50
<b>TOTAL</b>	<b>£ 916.50</b>

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# Communications Allowance Direct payment of suppliers

04 OCT 2007

Comms2  
page 1 of 2

### When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

### About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name  
in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Office use only	Costs
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## Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

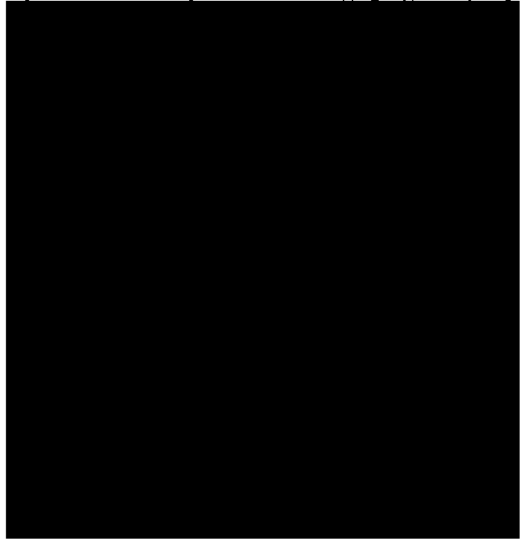
from 01/09/07 to 30/09/07

Allowance year

2007/2008

Suppliers	Amount
Newsquest (Midlands South) Ltd	£ 920.03 p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only
Allow. / Supp ID / Exp.Type (Cat 5)



## Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, or in part, in connection with the performance of my Parliamentary duties.

Signature



MP

Date

3/10/07.

**Data protection**

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**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation  
completed**Comments**

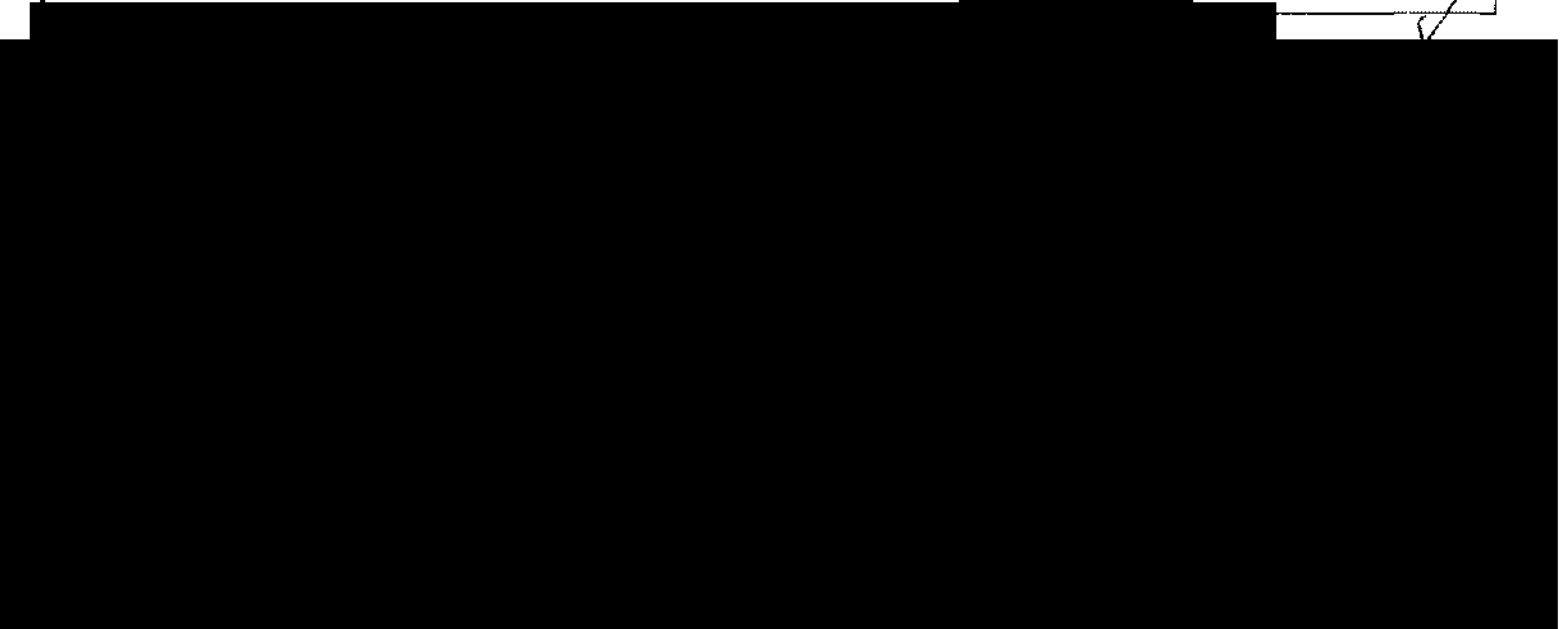


Account Number	[Redacted]
Invoice Number	[Redacted]
Invoice Date	15/09/07
Rep Code	[Redacted]

SIR MICHAEL SPICER  
[Redacted]



Your Order Reference	[Redacted]	Client Reference	[Redacted]	Our Reference(URN)	[Redacted]
Telephone Number	[Redacted]	Classification	[Redacted]		
Advertisement Catchline	[Redacted]	Size	15x4		
Publication(s) & Insertion Date(s)		Charge	Amount		
Evesham Journal	13/09	GROSS AMOUNT	783.00		
Malvern Gazette	14/09				
[Redacted]		Sub-Total	£783.00		
		VAT @ 17.50%	£137.03		
		TOTAL DUE	£920.03		
PAYMENT TERMS:		PLEASE NOTE THIS INVOICE IS DUE FOR PAYMENT ON: 20/10/07			





Communications Allowance
Direct payment of suppliers

Comms2

page 1 of 2

2007/10/20

When to use this form

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About filling in this form

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Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Office use only Costc

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01/10/07 to 31/10/07

Allowance year

2007/2008

Suppliers

Amount

Newsquest (midlands south) Ltd

£ 920.03 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only Allow. / Supp ID / Exp.Type (Cat 5)

Authorisation and declaration

sted are in respect of costs incurred wholly, performance of my Parliamentary duties.

Signature

MP

Date

6/11/07



**Data protection**

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**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
<b>Comments</b>          	

Account Number	[REDACTED]
Invoice Number	[REDACTED]
Invoice Date	27/10/07
Rep Code	[REDACTED]

[REDACTED]

13 NOV 2007

SIR MICHAEL SPICER

[REDACTED]

13 NOV 2007

[REDACTED]

Your Order Reference	[REDACTED]	Client Reference	[REDACTED]	Our Reference(URN)	[REDACTED]
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Telephone Number	[REDACTED]	Classification	[REDACTED]
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Advertisement Catchline	[REDACTED]	Size	15x4
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Publication(s) & Insertion Date(s)	Charge	Amount
Evesham Journal 25/10	GROSS AMOUNT	783.00
Malvern Gazette 26/10		
Sub-Total		£783.00
VAT @ 17.50%		£137.03
<b>TOTAL DUE</b>		<b>£920.03</b>

PAYMENT TERMS:

PLEASE NOTE THIS INVOICE IS DUE FOR PAYMENT ON: 20/11/07

[REDACTED]



# Communications Allowance

## Direct payment of suppliers

Comms2

page 1 of 2

05 11 2007

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

### Your details

Name  
in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORECESTERSHIRE

Office use only	Costs	
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### Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01, 12, 2007 to 31, 12, 2007 Allowance year /

Suppliers

Amount

Suppliers	Amount
Newswest (Midlands South) Ltd	£ 577.47
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only  
Allow. / Supp ID / Exp.Type

### Authorisation and declaration

- I confirm that the payments requested are in respect of costs incurred wholly, in the performance of my Parliamentary duties.

Signature

I [Signature] MP Date 8/07/08

**Data protection**

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation  
completed**Comments**



**Invoice**

Page 1 of 1



Account Number	[Redacted]
Invoice Number	[Redacted]
Invoice Date	15/12/07
Rep Code	[Redacted]

SIR MICHAEL SPICER  
[Redacted]

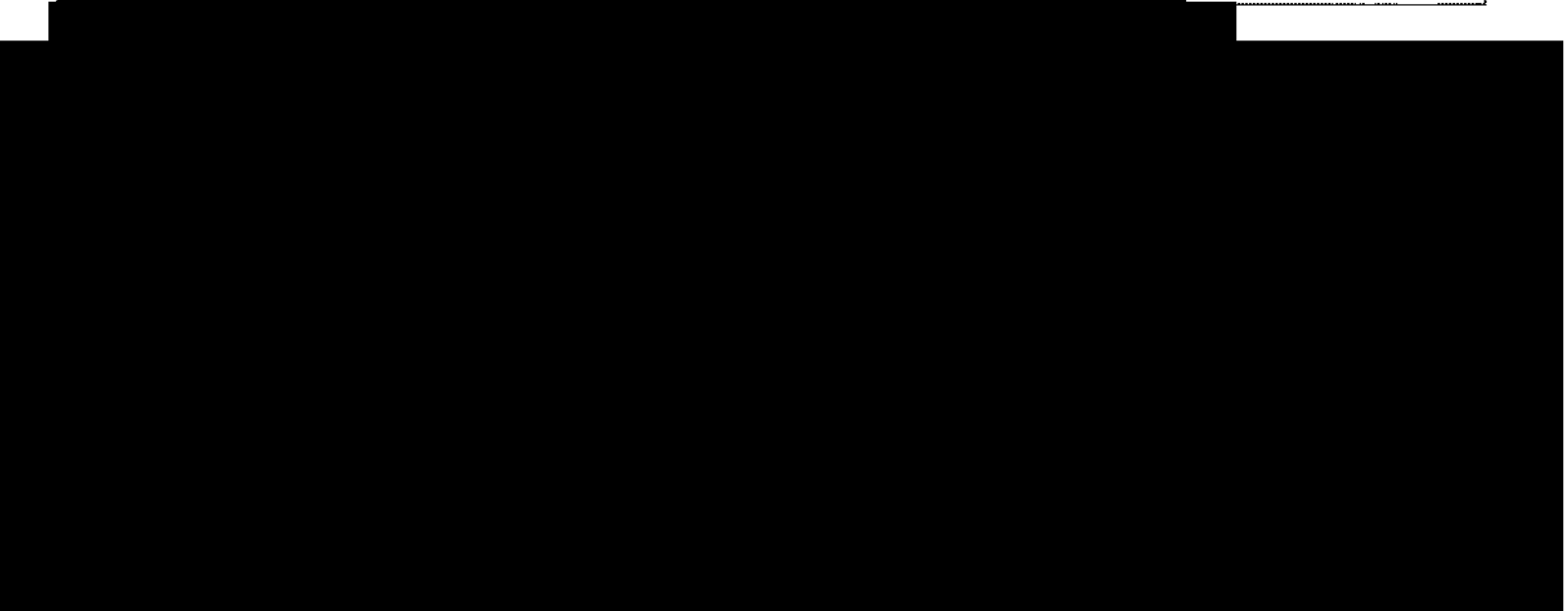


Your Order Reference	[Redacted]	Client Reference	[Redacted]	Our Reference(URN)	[Redacted]
Telephone Number	[Redacted]	Classification	[Redacted]		
Advertisement Catchline				Size	15x4

Publication(s) & Insertion Date(s)	Charge	Amount
Evesham Journal 13/12	GROSS AMOUNT	491.46
[Redacted]		
	<b>Sub-Total</b>	£491.46
	<b>VAT @ 17.50%</b>	£86.01
<b>TOTAL DUE</b>		<b>£577.47</b>

**PAYMENT TERMS:**

PLEASE NOTE THIS INVOICE IS DUE FOR PAYMENT ON: 20/01/08





FINANCE & ADMINISTRATION  
HOUSE OF COMMONS

24 DEC 2007

# Communications Allowance

## Direct payment of suppliers

**Comms2**

page 1 of 2

**When to use this form**

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### Your details

Name  
in CAPITAL LETTERS

SIR MICHAEL SPICER

Constituency

WEST WORCESTERSHIRE

Office use only

Cost

### Claim details

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/12/07 to 08/12/07

Allowance year

2007/2008

Suppliers

Amount

Office use only

Allow. / Supp ID / Exp.Type  
(Cat 5)

Newsquest (Midlands South) Ltd

£ 342.50 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

### Authorisation and declaration

■

I declare that the costs stated are in respect of costs incurred wholly, or in part, in the performance of my Parliamentary duties.

Signature

MP

Date

20/12/07

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation completed

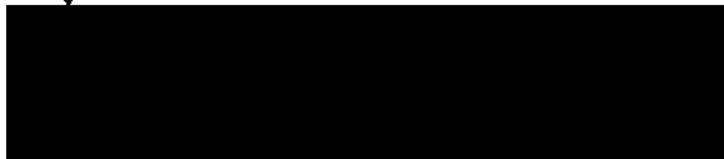
Comments



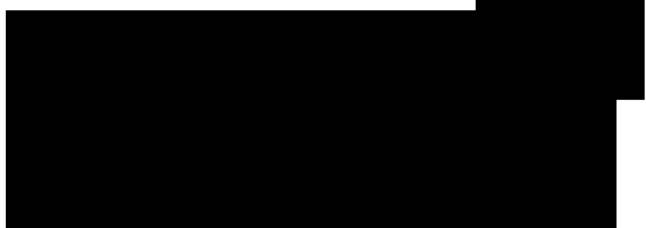
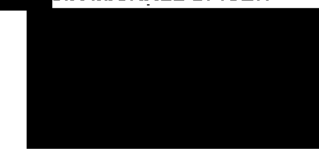
**Invoice**

Page 1 of 1

Account Number	[REDACTED]
Invoice Number	[REDACTED]
Invoice Date	08/12/07
Rep Code	[REDACTED]



SIR MICHAEL SPICER

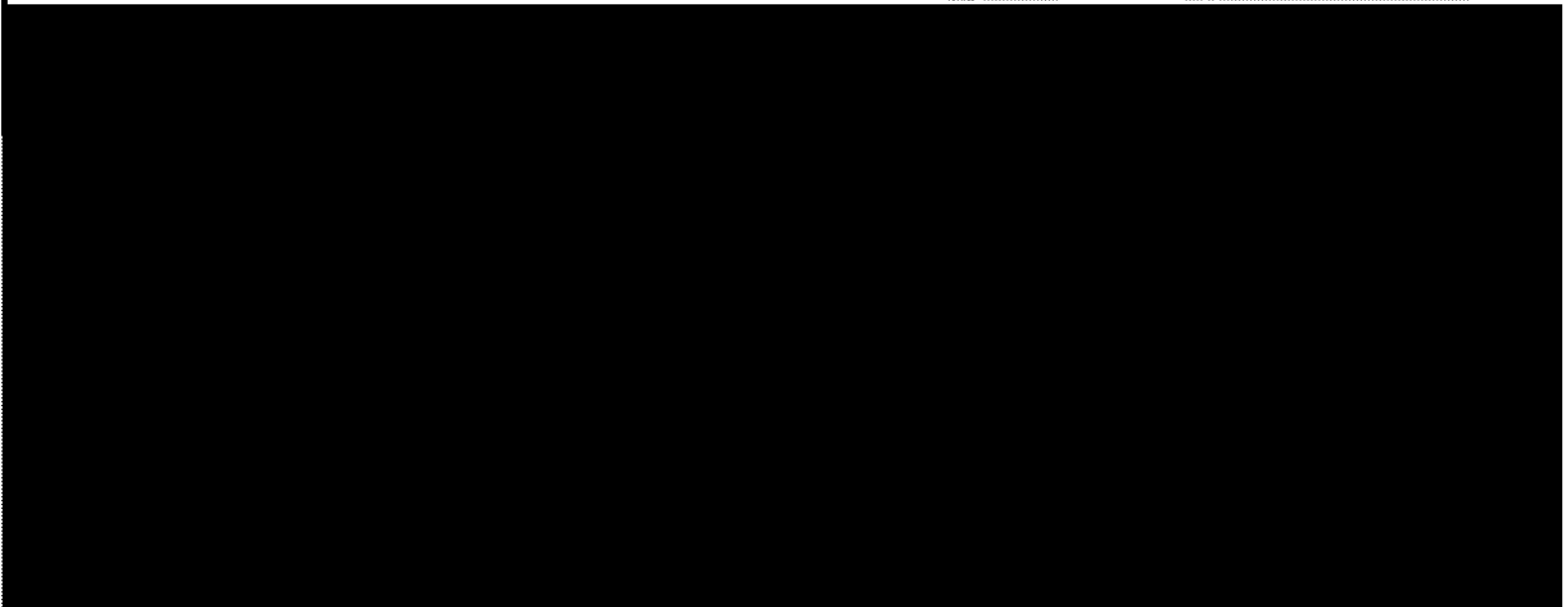


Your Order Reference	[REDACTED]	Client Reference	[REDACTED]	Our Reference(URN)	[REDACTED]
Telephone Number	[REDACTED]	Classification	[REDACTED]		
Advertisement Catchline	[REDACTED]	Size	15x4		

Publication(s) & Insertion Date(s)	Charge	Amount
Malvern Gazette 07/12	GROSS AMOUNT	291.54
[REDACTED]		
	Sub-Total	£291.54
	VAT @ 17.50%	£51.02
<b>TOTAL DUE</b>		<b>£342.56</b>

**PAYMENT TERMS:**

PLEASE NOTE THIS INVOICE IS DUE FOR PAYMENT ON: 20/01/08







29 NOV 2007

Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Office use only	Costs	
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Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01 / 11 / 07

to 27 / 11 / 07

Allowance year

2007 2008

Suppliers

Amount

Newsquest (midlands south)

£ 920.03

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type (Col 5)

Authorisation and declaration

I am in respect of costs incurred wholly, in the performance of my Parliamentary duties.

Signature

MP

Date

27 / 11 / 07

**Data protection**

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---

**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

---

**Office use only**

Initials / Date

Validation  
completed

Comments

Account Number	[REDACTED]
Invoice Number	[REDACTED]
Invoice Date	17/11/07
Rep Code	[REDACTED]

[REDACTED]

SIR MICHAEL SPICER  
 [REDACTED]

[REDACTED]

Your Order Reference	[REDACTED]	Client Reference	[REDACTED]	Our Reference(URN)	[REDACTED]
Telephone Number	[REDACTED]	Classification	[REDACTED]		
Advertisement Catchline	[REDACTED]			Size	15x4

Publication(s) & Insertion Date(s)	Charge	Amount
Evesham Journal 15/11	GROSS AMOUNT	783.00
Malvern Gazette 16/11		
[REDACTED]		
[REDACTED]		
Sub-Total		£783.00
VAT @ 17.50%		£137.03
<b>TOTAL DUE</b>		<b>£920.03</b>

**PAYMENT TERMS:**

PLEASE NOTE THIS INVOICE IS DUE FOR PAYMENT ON: 20/12/07

[REDACTED]



Member's reimbursement form

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Office use only Cost

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above

Period of claim from 01/01/08 to 31/01/08 Allowance year 2007/2008

Office use only Allow. / Exp. Type (cat5)

Table with 2 columns: Description of service or goods, Amount. Rows include: Image/shill for westminster report £ 5.88 p, Photo for westminster report £ 10.50 p, Renewed subscription website for aid £ 33.25 p (£65.95)

Total £ 49.63 p

Authorisation and declaration

I claim reimbursement of these costs which I incurred wholly, exclusively and necessarily in the discharge of my duties.

Signature

MP

Date

05/02/08

**Data protection**

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Send your completed form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

**Office use only**

Initials / Date

Input subtotals per Cat 5

Validation completed

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£
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£
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**Comments**

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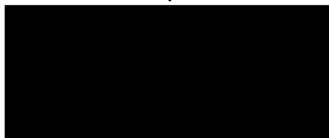
# INVOICE



House of Commons

Page 1 of 1

Sir Michael Spicer MP



Invoice No	
Account No	
Date	21/01/2008
VAT Reg No	

Customer Ref



Order Number

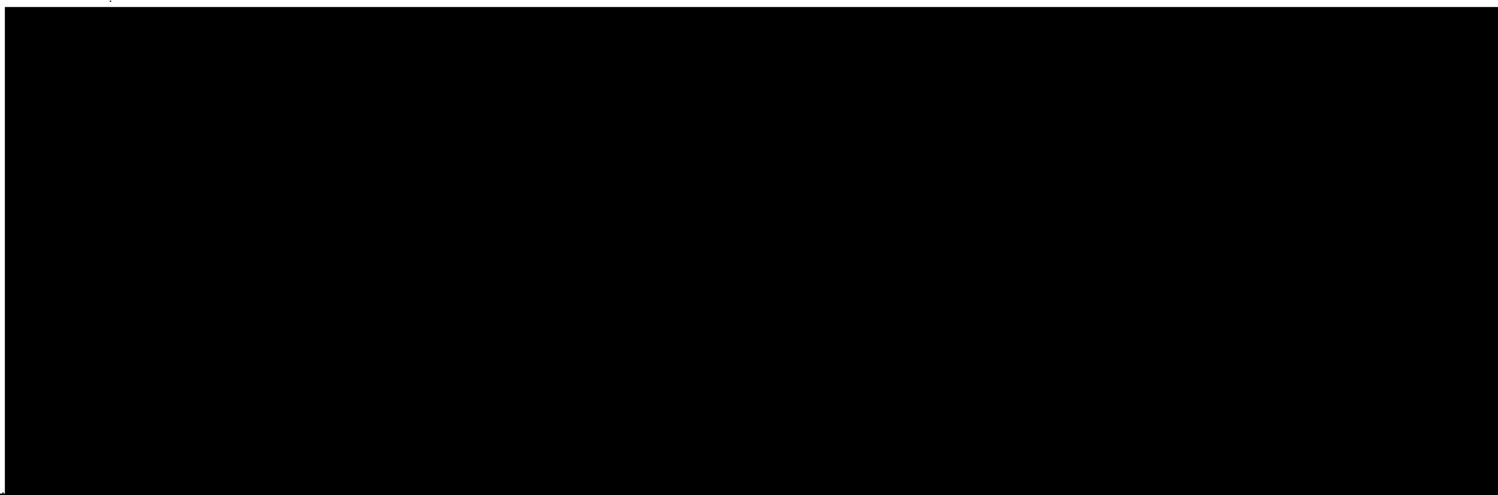
Invoice issued by: Parliamentary Recording Unit

Description	Qty	Unit Duration	Amount
PRU Members/ Peers E Print Image of Parliamentary Proceedings  House of Commons  28th November 2007  PMQT  Approx 12.18pm cc: 276	1	Each	5.00

Total excl. VAT 5.00

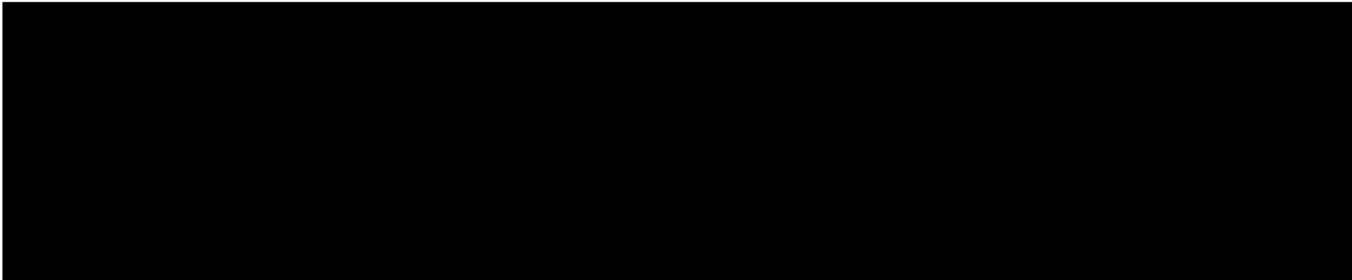
Total VAT 0.88

Total Amount in GBP 5.88





From: [Redacted]  
Sent: 09 January 2008 20:58  
To: [Redacted]  
Subject: [Redacted] Register.com



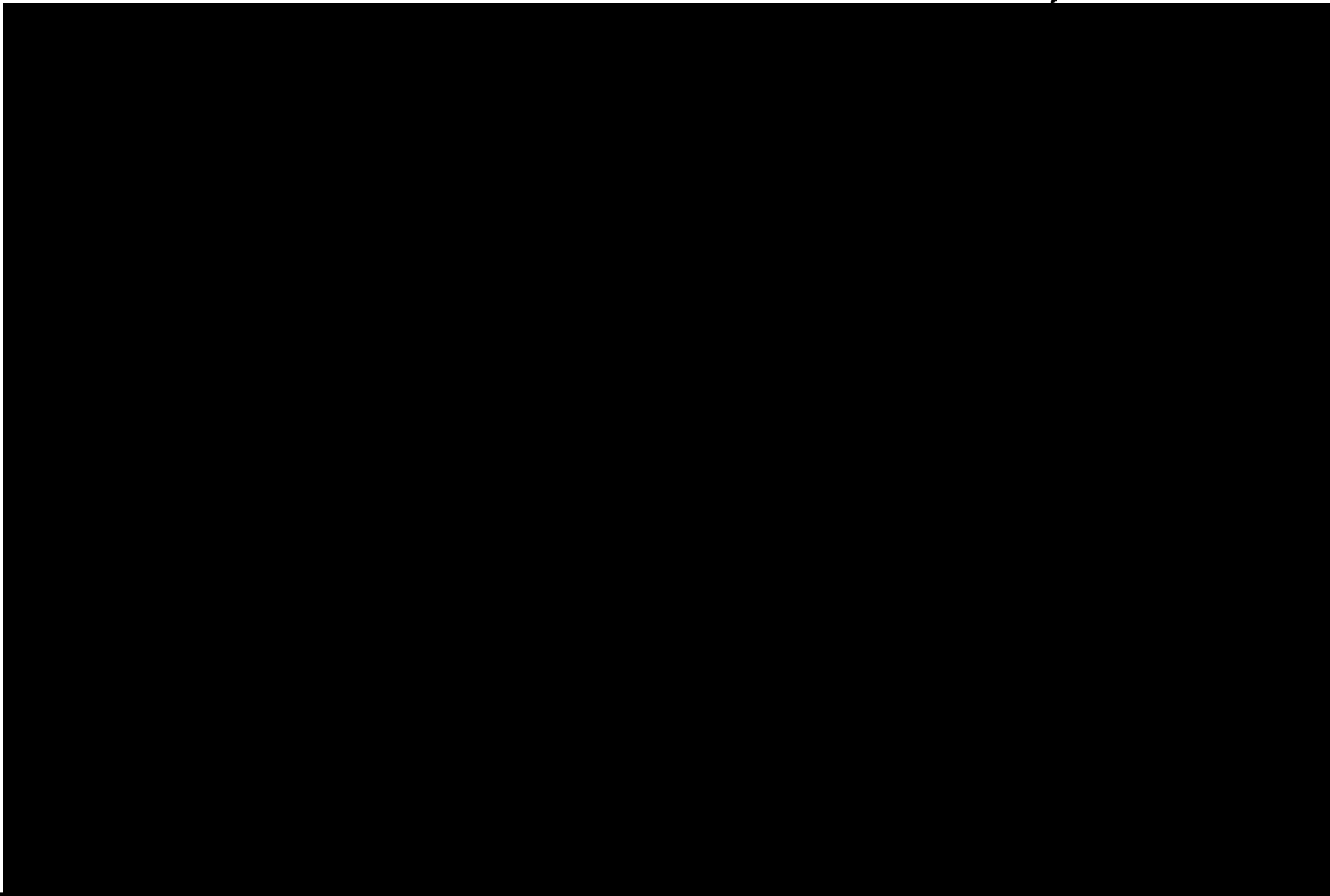
Dear Michael,

Thank you for choosing Register.com as your Web services provider. Here is confirmation of your order:

Services	Term	Status	Price
[Redacted]	3 years	FULFILLED	\$65.95

**Total: \$65.95**

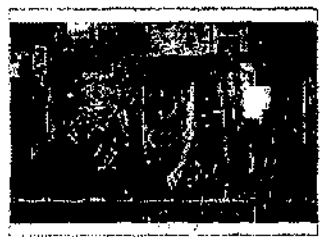
*£ 33.25*



SALE  
CUSTOMER COPY  
AMOUNT £10.50

Mr Sir Michael Spicer

Mr Sir Michael Spicer



**Chosen Image:** 48634801.jpg  
**Print Option:** Photo Prints  
**Size/Product:** 8"x6"  
**Paper Surface:** Semi-Matt  
**Quantity:** 1  
**Quantity Total:** £9.00 (£7.66 Ex VAT)

Size/Product Costs: £7.66 £1.34 £9.00  
UK Post & Packing: £1.28 £0.22 £1.50  
Total Cost: £8.94 £1.56 = £10.50





**Communications Allowance**  
**Direct payment of suppliers**

24 JAN 2008

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

- For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORENTORESHIRE

Office use only

Costs



**Claim details**

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/01/08 to 22/01/08

Allowance year

2007/2008

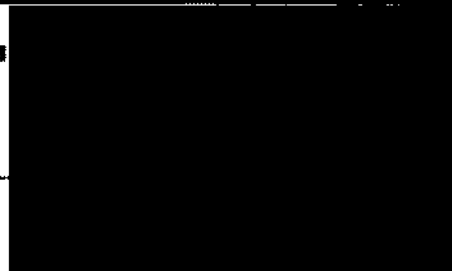
Suppliers	Amount
Newsguest (Midlands South) Ltd	£ 920.02
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p
_____	£ _____ : _____ p

Office use only

Allow.  / Supp ID  Exp.Type   
(Cat 5)

**Authorisation and declaration**

Signature



I declare that the above information is true and correct in respect of costs incurred wholly, or in part, in the performance of my Parliamentary duties.

MP

Date

22/1/08

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

<b>Office use only</b>	
	Initials / Date
Validation completed	<input type="text"/>
Comments	

Account Number	[REDACTED]
Invoice Number	[REDACTED]
Invoice Date	12/01
Rep Code	[REDACTED]

[REDACTED]

SIR MICHAEL SPICER ✓  
 [REDACTED]

[REDACTED]

Your Order Reference	[REDACTED]	Client Reference	[REDACTED]	Our Reference(URN)	[REDACTED]
Telephone Number	[REDACTED]	Classification	[REDACTED]		
Advertisement Catchline	[REDACTED]	Size	15x4		

Publication(s) & Insertion Date(s)	Charge	Amount
Evesham Journal 10/01	GROSS AMOUNT	783.00
Malvern Gazette 11/01		
[REDACTED]		
Sub-Total		£783.00
VAT @ 17.50%		£137.02
<b>TOTAL DUE</b>		<b>£920.02</b> ✓

31 JAN 2008

PAYMENT TERMS:

PLEASE NOTE THIS INVOICE IS DUE FOR PAYMENT ON: 20/02/08

[REDACTED]



Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Office use only

Costs

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from 01/02/08 to 26/02/08

Allowance year

2007, 2008

Suppliers

Amount

4 PRINT (re: Annual report)

£1,672.03 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Office use only

Allow. / Supp ID / Exp.Type

Authorisation and declaration

- I confirm that the costs claimed are in respect of costs incurred wholly, exclusively in the performance of my Parliamentary duties.

Signature

MP

Date

20/02/08

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

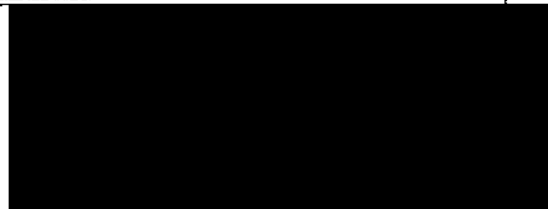
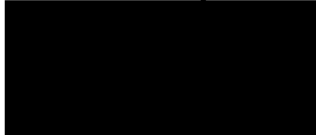
Validation completed

Comments

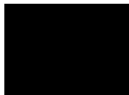
INVOICE

**4 PRINT**

Sir Michael Spicer MP



Job Number



INVOICE NUMBER



DATE / TAX POINT

12/02/2008

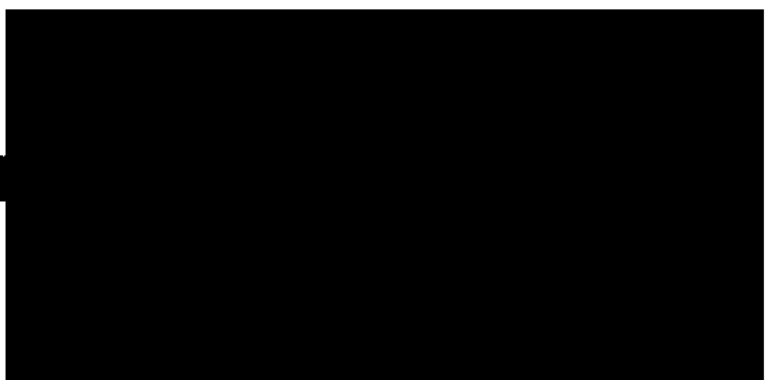
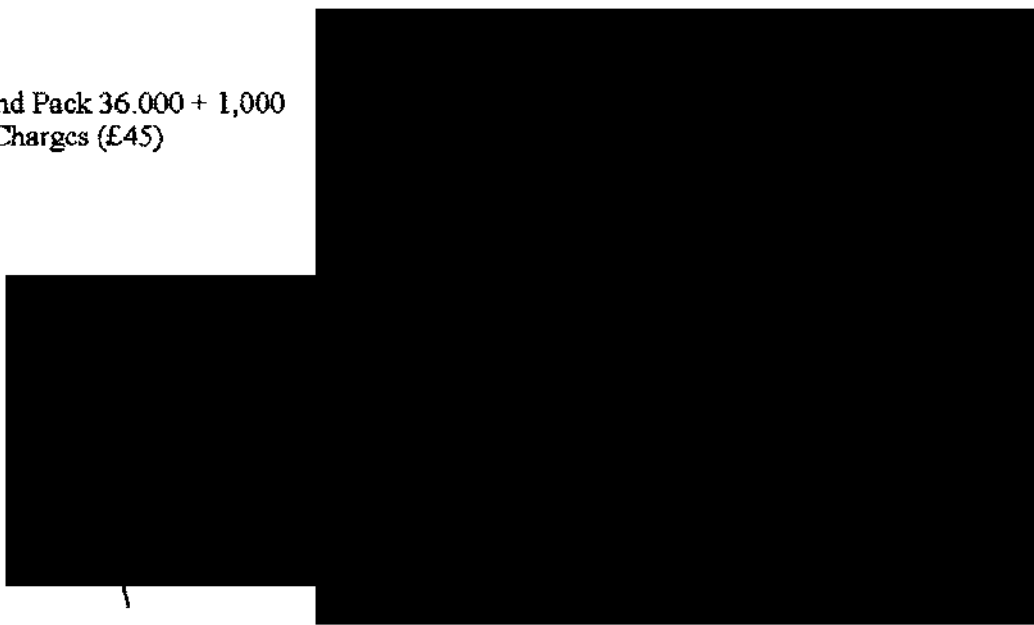
Quantity

37,000

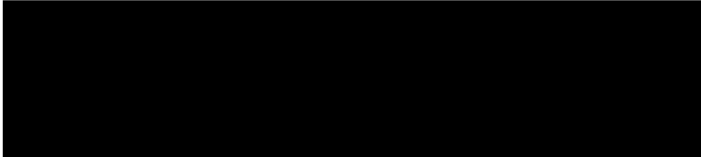
YOUR REFERENCE:



DESCRIPTION	VAT %	VAT AMOUNT	GOODS
Sir Michael Spicer Annual Report New Year 2008 Leaflet A4 4pp 4/4 115gsm Art Trim, Fold to A5 and Pack 36,000 + 1,000 Includes Delivery Charges (£45)	17.50	£249.03	£1,423.00



TOTAL GOODS            £1,423.00  
TOTAL VAT                £249.03  
INVOICE TOTAL           £1,672.03





**Communications Allowance**  
**Direct payment of suppliers**

**When to use this form**

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

**About filling in this form**

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

**Your details**

Name  
in CAPITAL LETTERS

MR Michael Spicer

Constituency

WEST WORCESTERSHIRE

Office use only Cost: [REDACTED]

**Claim details**

You can only request  
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from 01/02/08 to 04/03/08

Allowance year

2007/2008

Suppliers	Amount
Newsguest (Midlands South) Ltd	£ 920.02p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p
	£ : p

Office use only  
Allow. / Supp ID / Exp.Type  
(Cat 5)

**Authorisation and declaration**

requested are in respect of costs incurred wholly,  
in the performance of my Parliamentary duties.

Signature

MP

Date

04/03/08

**Data protection**

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**Send your completed form to** Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1AA

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**Office use only**

Initials / Date

Validation completed

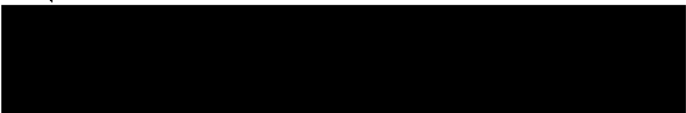
Comments





**Invoice**

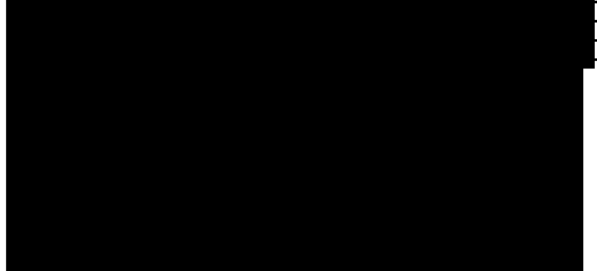
Page 1 of 1



Account Number	[REDACTED]
Invoice Number	[REDACTED]
Invoice Date	23/02/08
Rep Code	[REDACTED]



SIR MICHAEL SPICER



Your Order Reference	[REDACTED]	Client Reference	[REDACTED]	Our Reference(URN)	[REDACTED]
Telephone Number	[REDACTED]	Classification	[REDACTED]		
Advertisement Catchline				Size	15x4

Publication(s) & Insertion Date(s)	Charge	Amount
Evesham Journal 21/02	GROSS AMOUNT	783.00
Malvern Gazette 22/02		
<b>Sub-Total</b>		£783.00
<b>VAT @ 17.50%</b>		£137.02
<b>TOTAL DUE</b>		£920.02

PAYMENT TERMS:

PLEASE NOTE THIS INVOICE IS DUE FOR PAYMENT ON: 20/03/08

