



Additional Costs Allowance

05 JAN 2006

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 12 / 05 to 01 / 01 / 06

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ 289.87 p ELECTRICITY

Council Tax/Rates

£ 238.00 p COUNCIL TAX

Telephone and telecommunications

£ : p

Cleaning

£ 270.00 p

Service/maintenance

£ 829.26 p GARDENING

Repairs/insurance/security

£ : p

Other
Not allowed

£ 99.81 p please specify BULBS FOR GARDEN

Other

£ 456.00 p please specify ROLLER BLINDS

Other

£ 642.67 p please specify Shell oil

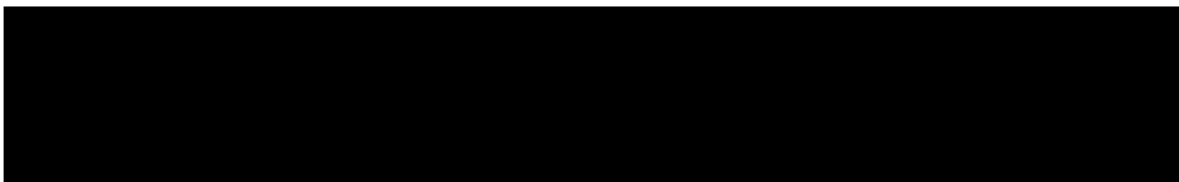
Total

£ ~~2,825.61~~ p *Pay* £2466.66

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

3/1/06

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

MR W M H SPICER

Date of Issue

12 December 2005

Date of reading 5 December 2005

Charges for Electricity

Please pay

£197.83

SIR MICHAEL SPICER MP

Date of reading 5 December 2006

Charges for Electricity

Please pay

£92.04

COUNCIL TAX DEMAND 2005/2006



SIR MICHEAL SPICER



Total Charge

£2,384.02



19th December 2005

PAY FOR DECEMBER 2005



	£
Gross	270.00
NI	-
Tax	59.40
	<hr/>
	£210.60

12th December 2005

PAY FOR NOVEMBER 2005 (Gardening)

	£
Gross	350.00
NI	-
Tax	77.00

	£273.00

EXPENSES

£8.98 (new electric heater for the greenhouse)

£8.40 (2 bags of compost)

£17.38

TOTAL PAY

£273.00

£ 17.38

£290.38

Date	4th December 2005
Invoice Number	[REDACTED]

INVOICE

Sir Michael Spicer

CUSTOMER ORDER NUMBER :

CONTRACT ORDER NUMBER:

VAT Reg. No.

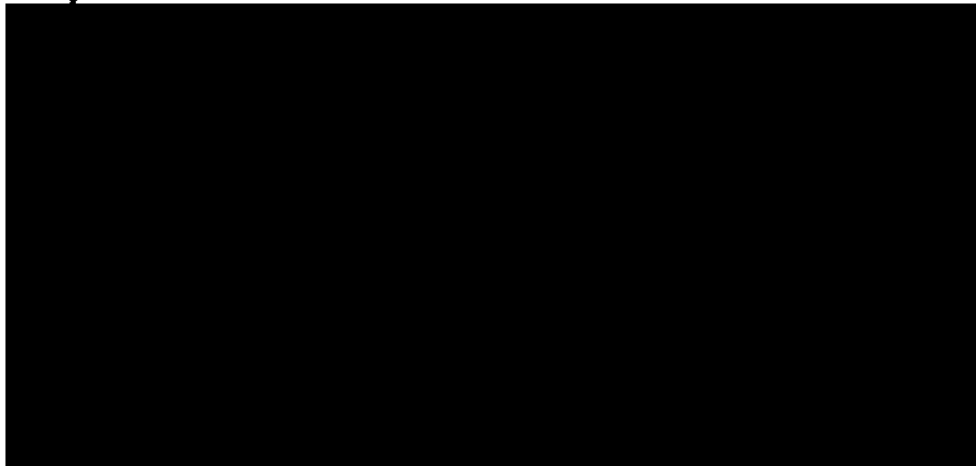
DESCRIPTION OF SERVICE :-

			Price (£)	Value (£)
Period 1/8/05 to 4/12/05				
Labour @ [REDACTED]				
1	[REDACTED]	Garden maintenance	4.50 hours	42.30
2	[REDACTED]	Hedge cutting (beech)	5.25 hours	49.35
	[REDACTED]	Supplement		15.00
3	[REDACTED]	Garden maintenance	2.25 hours	21.15
4	[REDACTED]	Garden maintenance	6.00 hours	56.40
5	[REDACTED]	Garden maintenance	5.50 hours	51.70
	[REDACTED]	Supply petrol (Pasquali)	17.92 ltrs	16.83
6	[REDACTED]	Garden maintenance	3.50 hours	32.90
7	[REDACTED]	Garden maintenance	4.25 hours	39.95
8	[REDACTED]	Garden maintenance	5.00 hours	47.00
9	[REDACTED]	Garden maintenance	4.50 hours	42.30
10	[REDACTED]	Garden maintenance	5.00 hours	47.00
				461.88

Total		461.88
VAT	17.50%	N/A
Payable		461.88

Bulbs for Sanden
paid Dec 2nd 05

02/12/05



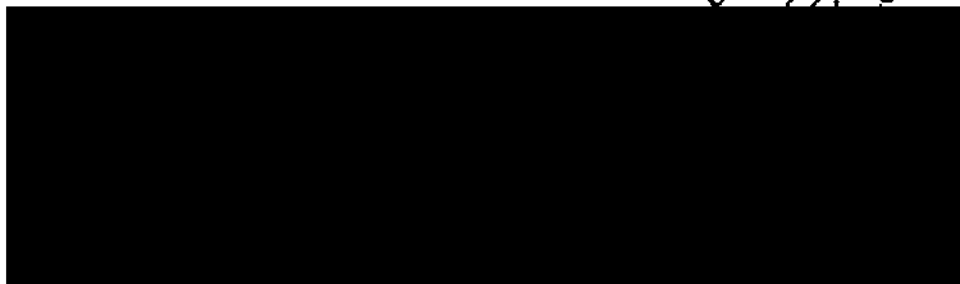
The order was -

20 x Allium GUERAZIUM 16 per 10	32.0
20 x Allium GUERAZIUM 19 per 10	38.0
10 x LILUM CRISTATA 6 per 10	6.0
10 x ACACIUM PERRAN 6 per 10	6.5
(V& home if necessary?)	
	82.5

507.0 F CARRIAGE P.P. (4.95)	2.4
	84.95

x 125 (7.50)

	14.86
	99.81



12/12/05

Spicer

Customer Ref	Quotation Ref.	Date
		5 December 2005

To supplying and fitting:-

6 No. Roller Blinds in The Manor and Cottage 4 @
2 @
Material: Twilight Blackout Cream

Price including all materials and labour..... £456 00

NON VAT REGISTERED

TOTAL

£456	00
£456	00
£456	00
£456	00

SOLD TO:
SIR MICHAEL SPICER MP %

DELIVER TO:
SIR MICHAEL SPICER MP %

Account No.

Reg. No.

Order No.

Description	Quantity	Unit Price	Value	VAT Rate	VAT
083 Shell Thermo Premium THIS FUEL IS NOT TO BE USED AS ROAD FUEL	1648	37.14	612.07	5.00%	30.60

TOTAL VAT

30.60

TOTAL £

642.67

AMOUNT DUE BY:

16/01/08



Member's claim form

02 DEC 2005

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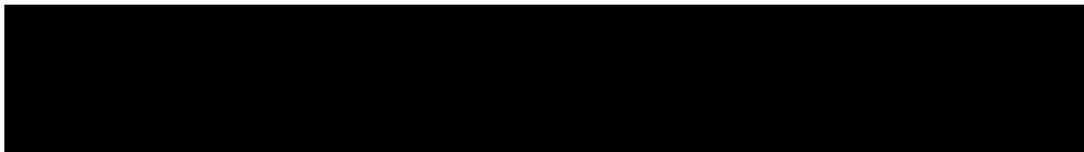
Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 11 / 05 to 01 / 12 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 63 . 40 p Boiler service

Repairs/insurance/security

£ : p

Other

£ 730 . 00 p

please specify New Dishwasher

Other

£ 893 . 03 p

please specify CURTAINS / FITTING

Other

£ : p

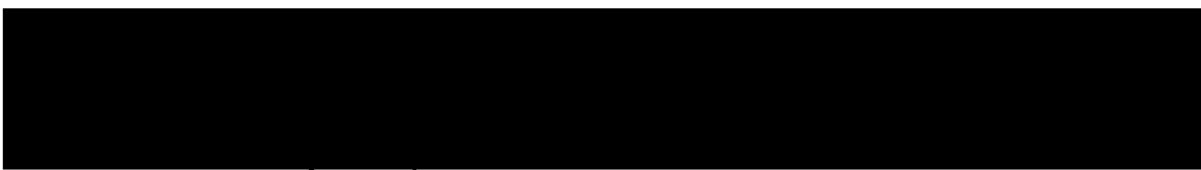
please specify

Total

£ 1,686 . 43 p

Details of second home *if applicable*

**Address of
second home**
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

_____  _____ MP

Date

15th December 2005.

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Invoice

10-10-05

To:

MRE HON SIR M. SPICER

Order No:

Qty	Description	E/A*	P/C*
	BOILER SERVICE	491	00
	FLEXIBLE OIL PIPE	14	40

63 40



SPICER

INVOICE No: [REDACTED]

Date: 29/10/05

TO SUPPLYING:

PRICE

+ Miele Dishwasher [REDACTED]

Collection of old [REDACTED]

SUB TOTAL

£621.28

VAT

108.72

INVOICE TOTAL

£730.00

✓

Spider

INVOICE NO

25 Nov 05.

Re: - SNUG/TV ROOM:-

Sell visit 4 Nov - fit brackets.	£25-00
To supply 2 one way corded metal tracks, bent to order @ £59-75 each inc. delivery	£119-50
To supply 2 boards @ £7-00	14-00
To supply fascias, cut to order	2-53
Sell visit 17 Nov to hang & dress curtains & fit boards	45-00
To make up & cover boards in fabric @ £15 each	30-00
To make curtains as per estimate	£480-00

INVOICE NO [REDACTED]
25 Nov 05.

Cont:-

Re: Guest Bed

To make one pair
of overlong sheets as
estimated £133-00

Site visit 11 Nov to
hang & dress curtains 20-00.

Re: DRAWING ROOM

To supply 4 acrylic
draw rods @ £6 24-00.

TOTAL: £893-03



Additional Costs Allowance

ACA2

Member's claim form

05 DEC 2005

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Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/11/05

to 02/12/05

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ : p

Utilities

£ 44.10 p

Flogas/Propane Refill

Council Tax/Rates

£ 238.00 p

Council tax.

Telephone and telecommunications

£ : p

Cleaning

£ 292.50 p

Service/maintenance

£ 280.00 p

GARDENING

Repairs/insurance/security

£ : p

Other

£ 53.00 p

please specify CARPENTRY WORK

Other

£ 40.00 p

please specify Fitting carpet

Other

£ 640.00 p

please specify Decorating

Total

£ 1,587.60 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



8

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

A black rectangular redaction box covering the signature.

MP

Date

1st December 2005

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Invoice:

27/11/05

Page: 1

Cust G/N:

Written by:

Type:

Item	Description	Quantity	Price	Total Vat
18Fh	47KG FLOGAS / ALTA PROPANE REFILL	1.000 EACH	42.00 EACH	42.00 L


Payment + Refund Summary.
 Invoice + Credit Summary.
 27/11/05 4200137 Invoice
 Outstanding Balance

44.10

44.10

I AGREE TO THE TERMS AND CONDITIONS FOR HIRING GOODS AS PRINTED OVERLEAF.

	Goods	Rate	VAT	GOODS	
L	42.00	5.00	2.10		42.00
				VAT	2.10
				TOTAL	44.10

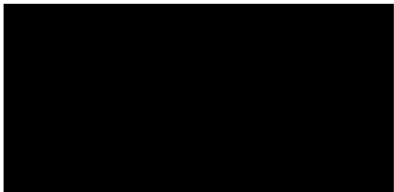


2nd December 2005

PAY FOR NOVEMBER 2005



	£
Gross	292.50
NI	-
Tax	64.35
	<hr/>
	£228.15



22nd November 2005

PAY FOR OCTOBER 2005 (Gardening)



	£
Gross	280.00
NI	-
Tax	61.60
	<hr/>
	£218.40

TOTAL PAY
£218.40

INVOICE NO. [REDACTED]

13 November 2005

[REDACTED] Spicer
[REDACTED]

Works to above address [REDACTED]

Locate and fix brackets in ground floor lounge ready to take pelmets. Fit 2 low level pulleys.

Fit brackets in first floor guest bedroom, locate curtain pole, and fix tie backs to both sides of window.

All work in liaison with Linzi for The Drawing Room.

Labour and materials..... £53.00

FITTING CARPET TO BEDROOM

£40.00

PAID - full

Spicer

6 November 2005

INVOICE

RE: DECORATION WORKS

Carried out to Bedroom (bottom left of attic staircase) as per my quotation dated 15 July 2005 (copy enclosed).

For the sum of:- £620.00
(including Labour and Materials).

Extra Works:

Prepare and decorate front door surround of Cottage, as requested.

For the sum of:- £20.00
(including Labour and Materials).

Total Amount due against this Invoice £640.00



Additional Costs Allowance

31 OCT 2005

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 2
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Claim details

You can only claim for

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Please list

Please attach

Period of claim

from 01 / 10 / 05

to 31 / 10 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 344 . 55 p

WATER BILL

Council Tax/Rates

£ 238 . 00 p

COUNCIL TAX

Telephone and telecommunications

£ : p

Cleaning

£ 262 . 50 p

Service/maintenance

£ 280 . 00 p

Gardening

Repairs/insurance/security

£ : p

Other

£ 50 . 00 p

please specify Rebating left against mia

Other

£ : p

please specify

Other

£ : p

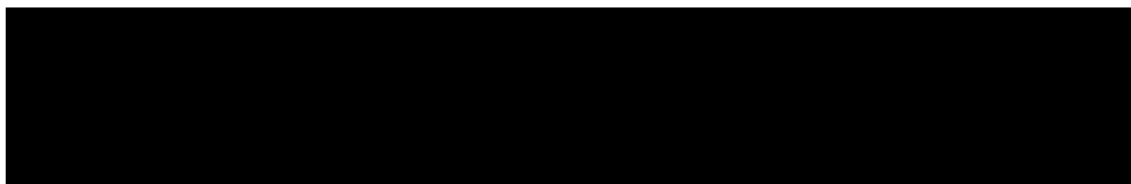
please specify

Total

£ 1,175 . 05 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



J

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

29/10/05

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

MR W M H SPICER



Account Number

Amount Due

£344.55

Bill Date

12 October 2005

Payable By

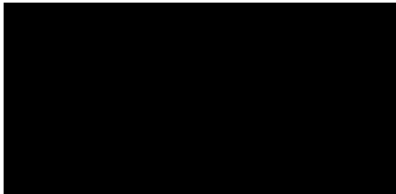
22 October 2005

Water Services Amended Bill

Bill Period : 22 September 2004 to 28 September 2005

Amount Due

£344.55



24th October 2005

PAY FOR SEPTEMBER 2005 (Gardening)

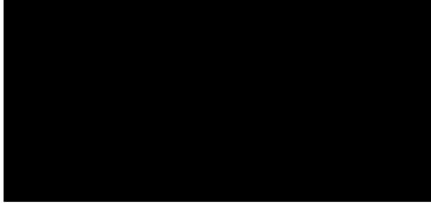


Gross	280.00
NI	-
Tax	61.60

	£218.40

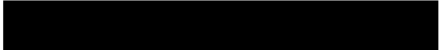
TOTAL PAY

£218.40



24th October 2005 ✓

PAY FOR OCTOBER 2005





	£
Gross	262.50
NI	-
Tax	57.75
	<hr/>
	£204.75

Date: 5/10/05

Invoice No:

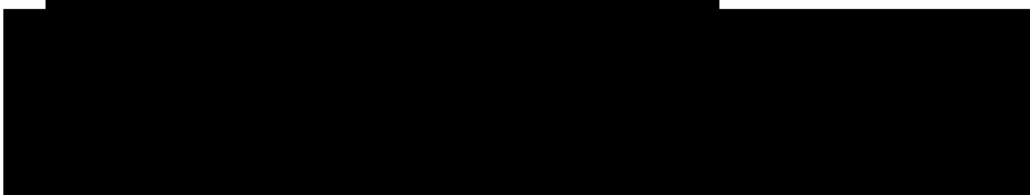


Order No:

Qty	Description	£/€*	plc*
	Rebaiting all loft areas for the control of mice, and to supply bait for hopper		
	Many thanks		
			

Total Due £/€*

£50 -





Additional Costs Allowance

1 ACA? 1 2007 2009

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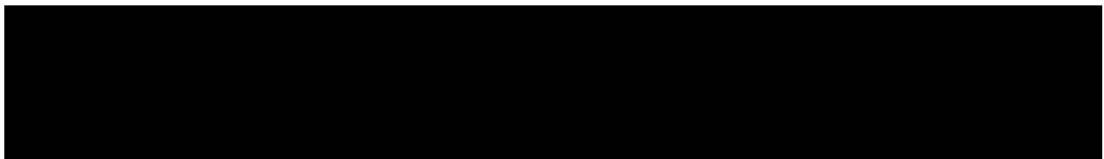
Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE



Claim details

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Please list

Please attach

Period of claim

from 01/09/05 to 30/09/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 424.00 Gardening

Repairs/insurance/security

£ : p

Other

£ 299.02

▶ please specify

CLEAN & REPAIR CURTAINS

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 723.02

Details of second

**Address of
second home**
*for Additional
Costs Allowance*

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

1/10/05

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



24th August 2005

PAY FOR JULY 2005 (Gardening)



	£
Gross	210.00
NI	-
Tax	46.20

	£163.80

EXPENSES

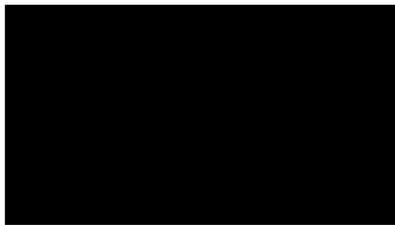
£ 4.00 (Petrol for the lawnmower)

TOTAL PAY

£163.80

£ 4.00

£167.80



23rd August 2005

PAY FOR AUGUST 2005 (Gardening)



	£
Gross	210.00
NI	-
Tax	46.20

	£163.80

TOTAL PAY
£163.80

Spicer

PIN

point

26 Sept 05

INVOICE NO

Re: - DRAWING ROOM. SIDE CURTAINS:- To	\$30-00
Re press & hand sew bias hords of 15 each	
BAY Curtains - To re-press, mend	70-00
linings & hand sew bias hords of 35 each	
Site visit [redacted] to re hang curtains	25-00
PELLERS:- Side Pelmet:- to compact	15-00
& spot clean	14-63
To hand sew top braid	16-58
To hand sew bottom tassel fringe	30-00
To hand sew [redacted] & spot clean	34-13
BAY Pelmet:- To compact & spot clean	38-68
To hand sew top braid	
To hand sew tassel fringe	
Site visit [redacted] to re hang pelmets	25-00
TOTAL	\$299-02



Additional Costs Allowance

ACA2

11 OCT 2005

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Please list

Please attach

Period of claim

from 01/09/05 to 30/09/05

Total cost of hotel stays attach all receipts

£ : p ~~£200.00~~

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 106.92 p electricity

Council Tax/Rates

£ 238.00 p COUNCIL TAX

Telephone and telecommunications

£ : p

Cleaning

£ 277.50 p

Service/maintenance

£ 25.00 p Propane cylinder

Repairs/insurance/security

£ : p

Other

£ 90.00 p please specify LOGS FOR FIRE

Other

£ 59.50 p please specify chimney Sweep

Other

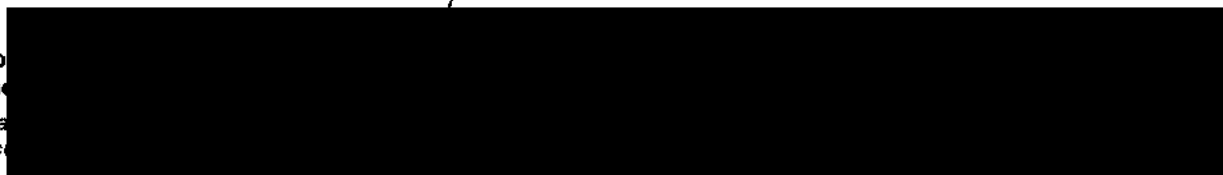
£ 1,078.78 p please specify CURTAINS (NEW)

Total

£ 1,875.70 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

1/10/05

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

MR W M H SPICER

Date of issue 18 August 2005

Charges for Electricity

Please pay

£83.87

✓
Total paid
£106.92

[REDACTED]

SIR MICHAEL SPICER MP

[REDACTED]

[REDACTED]

Date of issue 18 August 2005

This is not a VAT invoice

[REDACTED]

Date of Estimate 18 August 2005

Charges for Electricity

[REDACTED]

Please pay

£23.05

[REDACTED]



26th September 2005


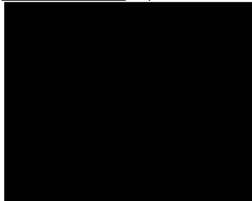
PAY FOR SEPTEMBER 2005



	£
Gross	277.50
NI	-
Tax	61.05
	<hr/>
	£216.45





 Spicer


Invoice N 

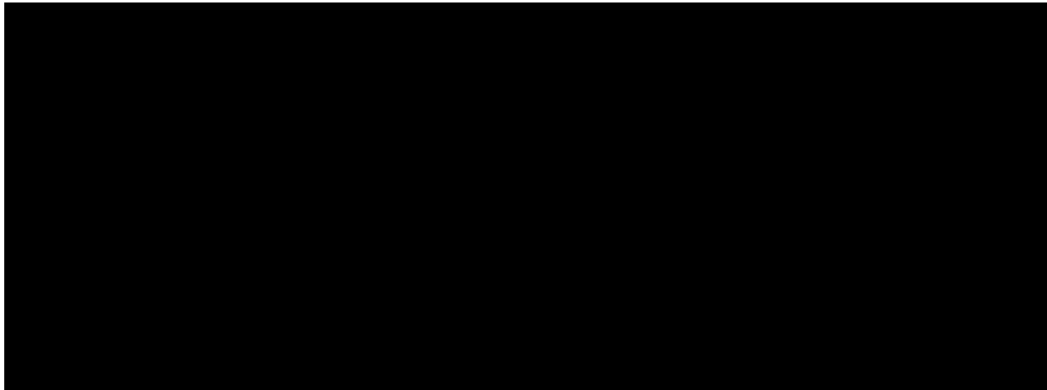
Reference 

Date:24/8/2005

To install replacement Propane cylinder for cottage.

Total 25-00





Date 23/9/05

£ 90 — LOAD

DELIVERED TO

[redacted] Spicer
[redacted]

RECEIVED WITH THANKS-

[redacted]

Date..... 24-8-05 No. [REDACTED]

Received [REDACTED] *SELCA* from [REDACTED]

The sum of *Fifty Nine Pounds 50p.*

Cheque	59	50
Cash		
Discount		

WITH [REDACTED]

Sales Invoice

To: [Redacted] Spicer

Invoice No: [Redacted]

Address: [Redacted]

Date:

22-Sep-05

Quantity	Description	Unit Price	Total
1	[Redacted] white voile, dusty rose linen & linings N.B. Checked fabric & swing arms to be invoiced separately. Labour - direct with seamstress	918.11	918.11
Terms: <i>Invoices are due for payment upon presentation.</i>		Sub Total	918.11
		VAT @ 17.5%	160.67
		Invoice Total £	1,078.78

Invoice Total:	£	1,078.78
Deposit Paid:	£	500.00
Balance Now Due:	£	578.78



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/08/05 to 01/09/05

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 38.33 p GAS REFILLS

Council Tax/Rates

£ 238.00 p COUNCIL TAX

Telephone and telecommunications

£ : p

Cleaning

£ 504.00

Service/maintenance

£ 41.13 p WASHING MACHINE REPAIR

Repairs/insurance/security

£ : p

Other

£ 900.14 p please specify GARDENING

Other

£ 264.38 p please specify CURTAINS

Other

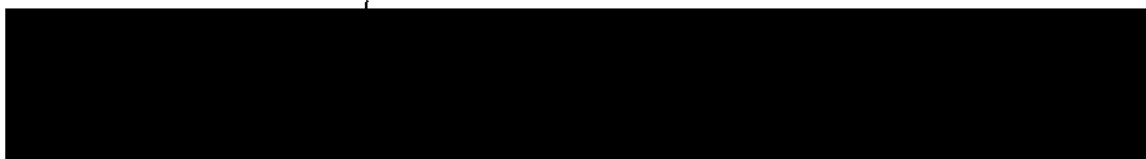
£ 223.18 p please specify WALLPAPER

Total

£ 2,209.16 p

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

15th SEPT 2005

Data protection

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**Send your completed
form to**

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

REGISTERED IN ENGLAND NO. 2448371 VAT REGISTRATION NO. 747 089 7

Invoice:

Date: 09/08/08

CUSE C/N:

Written By:

Type:

Item	Description	Quantity	Price	Total Vat
1874	TYRE FLOORS / A116 PROPANE REFILL	1,000 EACH	36.50 EACH	36.50

Payment + Refund Summary

Invoice + Credit Summary

09/08/08 40016-25 Invoice

Outstanding Balance

38.33

38.33

I AGREE TO THE

CONDITIONS FOR HIRING GOODS AS PRINTED OVERLEAF

Rate

5.00

VAT

1.83

GOODS

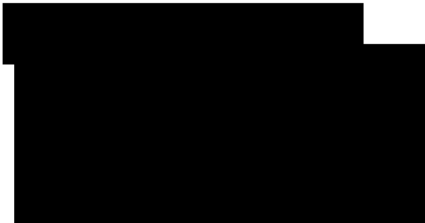
VAT

TOTAL

36.50

1.83

38.33



23rd August 2005

PAY FOR AUGUST 2005 /



	£
Gross	252.00
NI	-
Tax	55.44
	<hr/>
	£196.56



27th July 2005

PAY FOR JULY 2005



	£
Gross	252.00
NI	-
Tax	55.44
	<hr/>
	£196.56

Date **15/8/05.** A.M. P.M.
 Charge To Recall Date

Customer name and address

Secco

Directions

Note to technician

Parts On Order

Model Number GNR Number Serial Number Date Purchased

Fault Description **POOR WASHING RESULTS.**

Technician Report **Clean spray arms - inlet filters - test**

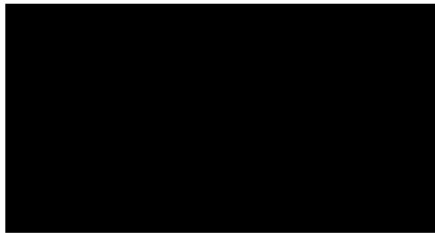
Action Taken

Description of material used	Part Number	Quantity	Code	Unit Price	Price

Technician Authority	Repair Category	1 Guarantee	Total Materials
Project Number		2 Extended Warranty	
Policy Customer Details	3 Account	1 Cash 2 Cheque	Sub Total
Policy Number	4 Credit Card 4 Debit Card	5 Other 2	VAT @ 6-13
Expiry Date	Amount Paid 41-13	Earth Loop Test	Total 41-13
Authority Code	Card Number	Test 2	Safety Test Result
Card Type	Cardholder Name	Test 1	Earth Continuity
Expiry Date	Access/Visa Authority Number	Result	Insulation Test
		Gas Soundness	Microwave Test
			Safety Report No.

Customer **[Redacted]** State Part Order Number

Please retain invoice for guarantee purposes **[Redacted]** Labour guaranteed 6 months



27th July 2005

PAY FOR JUNE 2005 (Gardening)



	£
Gross	381.50
NI	-
Tax	83.93

	£297.57

EXPENSES

£10.00 (3 bags of compost)
£ 2.99 (Provado insecticide)
£ 4.00 (Petrol for the lawnmower)
£ 4.99 (New tap)

£21.98

TOTAL PAY

£297.57

£ 21.98

£319.55

FROM : SIR MICHAEL SPICER

PHONE NO. : [REDACTED]

[REDACTED]

[REDACTED]

Garden

August 10th 2005

finishing pruning

paid £50.00

Date

31st July 2005

Invoice Number

INVOICE

Sir Michael Spicer

CUSTOMER ORDER NUMBER :

CONTRACT ORDER NUMBER:

DESCRIPTION OF SERVICE :-

VAT Reg. No

Period 2/6/05 to 31/7/05

Labour [redacted] per hour

Price (£)

Value (£)

1	Garden maintenance	5.50 hours	49.50
2	Garden maintenance	5.00 hours	45.00
	Supply petrol (Pasquali)	18.72 ltrs	15.71
3	Garden maintenance	4.75 hours	42.75
	Hedge cutting (vegetable garden)		
4	Garden maintenance	4.00 hours	36.00
5	Garden maintenance	4.75 hours	42.75
	Supply timber (bench seat)		15.57
	[redacted]		
6	Garden maintenance	5.50 hours	51.70
	Hedge cutting (vegetable garden & heli-pad)		
	Supplement		15.00
	Garden maintenance	1.50 hours	14.10
	Supply furniture stain (bench seat)		10.48
7	Garden maintenance	3.50 hours	32.90
8	Garden maintenance	3.00 hours	28.20
9	Garden maintenance	5.00 hours	47.00

446.66

Total

446.66

VAT

17.50%

N/A

Payable

446.66

PROFORMA INVOICE

To: [Redacted] Spicer

Invoice No: [Redacted]

Address: [Redacted]

Date:

19.8.06

VAT Reg. No: 349 2747 24

Quantity	Description	Unit Price	Total
8.50m	Carlos Fringe	22.50	191.25
7.50m	Carlos Brook Gimp	4.50	33.75
	Alternative Metrose Fringe @ 24.85 = £211.00		
Sub Total			225.00
VAT @ 17.5%			39.38

Invoice Total:	£	264.38
Deposit Paid:	£	
Balance Now Due:	£	

Sales Invoice

To: [REDACTED]

Invoice No: [REDACTED]

Address: [REDACTED]

Date: 6.6.05

Quantity	Description	Unit Price	Total
8	Bodleian Peterhouse Wallpaper 2092/07	26.38	211.04
1	Ten % discount	-21.10	-21.10
[REDACTED]			
Sub Total			189.94
VAT @ 17.5%			33.24
Invoice Total			223.18

NB. INVOICES ARE DUE FOR PAYMENT UPON PRESENTATION



Additional Costs Allowance

28 JUL 2005

199031 2005
ACA2

Member's claim form

22 JUL 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section [redacted]
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER

Constituency

WEST WORCESTERSHIRE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/07/05 to 24/07/05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ : p

Food

£ : p

Utilities

£ 701.13 p

POWER ELECTRICITY

Council Tax/Rates

£ 238.00 p

COUNCIL TAX.

Telephone and telecommunications

£ : p

Cleaning

£ 45.00 p

WINDOWS

Service/maintenance

£ 334.94 p

PLUMBING / HEATING

Repairs/insurance/security

£ : p

Other

£ 403.75 p

please specify

GARDEN MAINTENANCE

Other

£ 3,025.00 p

please specify

DECORATION WORKS

Other

£ : p

please specify

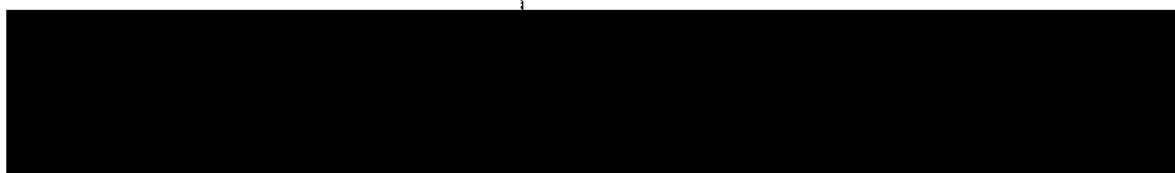
Total

£ 4,747.82 p

Pay = £14574.57

Details of second home *if applicable*

TV
TV
Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

_____  _____ MP

Date

_____ 21/7/05 _____

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

MR W M H SPICER /

Date of issue 30 June 2005

Date of reading 30 June 2005

Charges for Electricity

Please pay

£467.55

✓ paid July 2005
total £ 701.13

SIR MICHAEL SPICER MP



Date of reading 29 June 2005

Charges for Electricity

Please pay

£233.58

INVOICE

JUL

FROM:

(SPICER)

WINDOWS CLEANED

OUTSIDE (MAIN) \$45⁰⁰

Spicer

Invoice No

Reference No

Date:29/6/2005

To freeze central heating pipe and repair leak on supply to radiator in top floor room.
To examine faulty radiator in next room and find pipework inadequate.
To install new pipework to radiator in top floor study.
To service Vaillant gas water heater in cottage and carry out gas soundness test.
To repair noisy float valve in grey bathroom. To install air admittance valve on noisy
basin waste in grey bathroom.

Materials	84.94
Services	250.00

Total 334.94

Date	1st June 2005
Invoice No	[REDACTED]

INVOICE

Sir Michael Spicer

CUSTOMER ORDER NUMBER :
DESCRIPTION OF SERVICE :-

CONTRACT ORDER NUMBER:

VAT Reg. No

Value (£)

Period 21/11/04 to 1/6/05

Labour @ [REDACTED]

			Price (£)
1	Garden maintenance	5.50 hours	49.50
	Supply petrol (Pasquali)	25.98 ltrs	23.10
2	Garden maintenance	2.25 hours	20.25
3	Garden maintenance	5.00 hours	45.00
4	Garden maintenance	5.00 hours	45.00
5	Garden maintenance	1.75 hours	15.75
6	Garden maintenance	5.25 hours	47.25
	Supply petrol (Pasquali)	18.72 ltrs	15.90
7	Garden maintenance	5.25 hours	47.25
8	Garden maintenance	5.00 hours	45.00
9	Garden maintenance	5.25 hours	47.25
	Supply two-stroke oil	3.00 ltr mix	2.50

*dissolution
plus - st. mag.*

403.75

Total

403.75

VAT

17.50%

N/A

Payable

403.75

Spicer

Invoice No

15 July 2005

INVOICE

RE: DECORATION WORKS -

Item 1:	Attic Staircase and Attic Rooms - as per my Quotation dated 31.01.05	
	For the sum of:	<u>£1385.00</u>
Item 2:	Extra works (prepare, undercoat and gloss exterior of 2 No. Dormer attic windows), to include all labour and materials used	
	For the sum of:	<u>£ 65.00</u>
Item 3:	Decoration works to Drawing Room - as per my Quotation dated 31.01.05	
	For the sum of:	<u>£1465.00</u>
Item 4:	Extra charge incurred in time and materials, hanging decorative wallpaper, as opposed to just an Emulsion paint finish	
	For the sum of:	<u>£ 110.00</u>
Total amount due against this Invoice		<u>£3025.00</u>



Additional Costs Allowance

05/06

29 JUN 2005

ACA2

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

SIR MICHAEL SPICER MP

Constituency

WEST WORCESTERSHIRE

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01/06/05 to 01/07/05

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ : p

(interest only) or rent

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 238.00 p

✓ council tax.

Telephone and telecommunications

£ : p

Cleaning

£ 252.00 p

Service/maintenance

£ 2,890.00 p

decorator

Repairs/insurance/security

£ 1,904.42 p

✓ legal & general insurance

Other

£ 351.39 p

▶ please specify

GARDENING

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 5,635.81 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

27/6/05

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



24th June 2005

PAY FOR JUNE 2005



	£
Gross	252.00
NI	-
Tax	55.44
	<hr/>
	£196.56

Spicer

Invoice No

20 May 2005

INVOICE

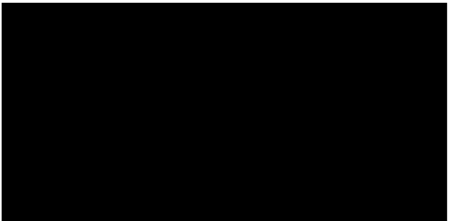
RE: DECORATION WORKS -

Item 1:	Rear Landing Area - as per Quotation dated	
	For the sum of:	<u>£720.00</u> ✓
Item 2:	Front Elevation - as per Quotation dated	
	For the sum of:	<u>£1140.00</u> ✓
Item 3:	Courtyard Rear - as per Quotation dated	
	For the sum of:	<u>£975.00</u> ✓
Item 4:	Extra works to Rear Courtyard:	
	4.1 2 No. Rear Garage Doors and Door Frames	
	4.2 Rear Garage Window	
	Complete re-decoration, as requested.	
	For the sum of:	<u>£55.00</u> ✓
Total Amount due against this Invoice		<u>£2890.00</u>

(The above costs include all Labour and Materials).

Premium Notice

Policy Number	[REDACTED]
Policyholder	[REDACTED] Spicer
Policy type	Home & Travel
Gross Premium	\$1,813.73
Insurance Premium Tax	\$90.69
Amount Due	\$1,904.42



14th June 2005

PAY FOR MAY 2005 (Gardening)



	£
Gross	329.00
NI	-
Tax	72.38

	£256.62

EXPENSES

£17.10 (6 Red Geraniums)
£ 1.29 (1 Grow Bag)
£ 4.00 (Petrol for the lawnmower)

£22.39

TOTAL PAY

£256.62

£ 22.39

£279.01