



Member's claim form

Members' Allowances

05/06

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

MICHAEL MATES

Constituency

EAST HAMPSHIRE

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 3 / 06

to 31 / 3 / 06

Total cost of hotel stays
attach all receipts

£ REM 504 : 20 p ✓

Mortgage payments
(interest only) or rent

£ 766 : 89 p

Food

£ 350 : 00 p

Utilities

£ 100 : 00 p ✓

Council Tax/Rates

£ 93 : 00 p

Telephone and telecommunications

£ 200 : 00 p ✓

Cleaning

£ 100 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 91 : 60 p ✓

▶ please specify Car parking

Other

£ : p

▶ please specify

Other

£ 1,133 : 39 p ✓

▶ please specify Removal expenses

Total

£ 3,339 : 08 p ✓

Details of second home

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

4 May 06

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Invoice/Receipt

Postal Address **Mr M Mates**
[Redacted]

Invoice Address **Mr M Mates**
[Redacted]

[Redacted] ✓
Payment Date 17 Mar 2006

[Redacted]

	Payment
	£1,118.64
1.5 %	£16.75
Total	£1,133.39

✓



Member's claim form

31 12 2005

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

MICHAEL MATES

Constituency

EAST HAMPSHIRE

Claim details

Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 2 1 06 to 28 1 2 1 06

Total cost of hotel stays
attach all receipts

£ 919 : 42 p

Mortgage payments
(interest only) or rent

£ 300 : 00 p

Food

£ 100 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 93 : 00 p

Telephone and telecommunications

£ 200 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 91 : 60 p

▶ please specify Cost parking

Other

£ : p

▶ please specify

Other

£ : p

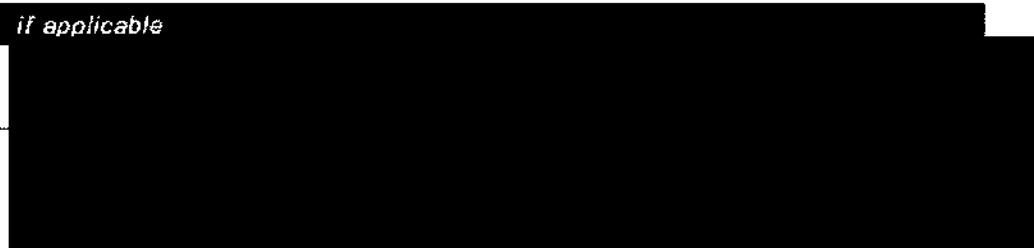
▶ please specify

Total

£ 1,804 : 02 p

Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



Date

1 Nov 06

Data protection

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Member's claim form

09 FEB 2006

Members' Allowances

About filling in this form

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Your details

Name
in CAPITAL LETTERS

MICHAEL MATES

Constituency

E HAMPSHIRE ✓

Claim details

Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 JAN 06 to 31 JAN 06 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 919 : 42 p ✓

Food

£ 300 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 93 : 00 p

Telephone and
telecommunications

£ 200 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 91 : 60 p

▶ please specify Car parking

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,804 : 02 p ✓

Details of second home *if applicable*

X Address of
second home

for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

X Signature

MP

X Date

7 Feb 06

Data protection

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Member's claim form

06 JAN 2006

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

MATES

Constituency

E Hampshire

Claim details

Notes

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 12 05 to 31 12 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 919 : 42 p ✓

Food

£ 300 : p ✓

Utilities

£ 100 : p ✓

Council Tax/Rates

£ 93 : p ✓

Telephone and
telecommunications

£ 200 : p ✓

Cleaning

£ 100 : p ✓

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 91 : 60 p ✓

▶ please specify Car parking

Other

£ : p

▶ please specify

Other

£ : p

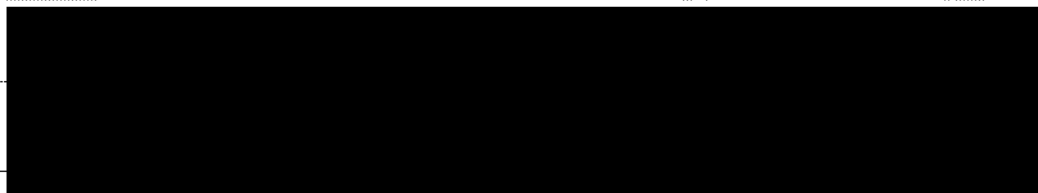
▶ please specify

Total

£ 1,804 : 02 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

2 Jan 06**Data protection**

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Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

MICHAEL MAZES

Constituency

EAST HAMPSHIRE

Claim details

Notes

You can only claim for

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 11 / 05 to 30 / 11 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 919 : 42 p

Food

£ 300 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 93 : 00 p

Telephone and telecommunications

£ 200 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 91 : 00 p

▶ please specify

Car parking

Other

£ : p

▶ please specify

Other

£ : p

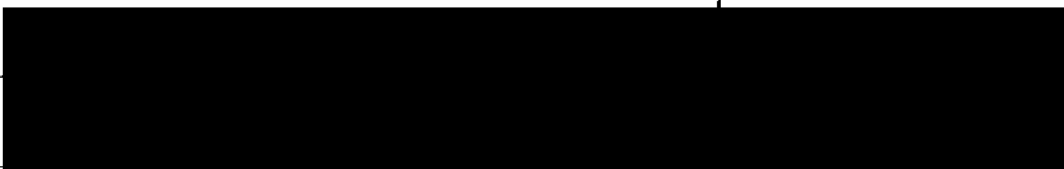
▶ please specify

Total

£ 1,804 : 02 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signature



MP

Date

6 Dec 05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

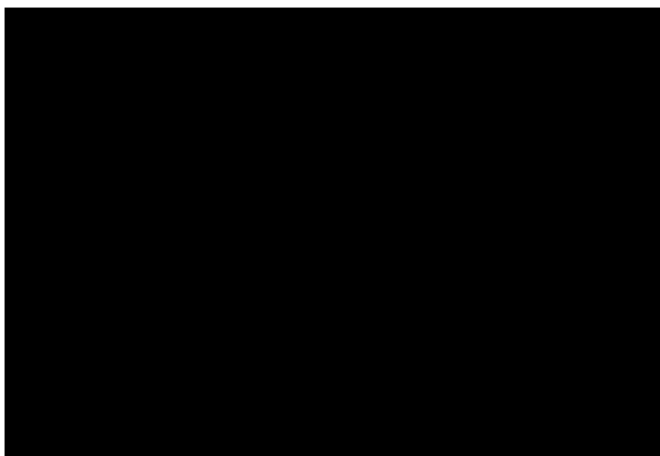
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Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA





Member's claim form

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Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name
in CAPITAL LETTERS

MICHAEL MATES

Constituency

EAST HAMPSHIRE

Claim details

Notes

You can only claim for

Please list

Please attach

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 05 to 31 / 10 / 05 ✓

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 919 : 42 p

Food

£ 300 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 93 : 00 p

Telephone and telecommunications

£ 200 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 91 : 60 p

▶ please specify Car parking

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,804 : 02 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

Date

2 Nov 05

Data protection

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Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 2
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

MATES /

Constituency

EAST HAMPSHIRE

Claim details

Notes

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- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts - except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 11 9 05 to 30 9 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 919 : 42 p ✓

Food

£ 300 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 93 : 00 p

Telephone and telecommunications

£ 200 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ 91 : 60 p

▶ please specify

Car parking

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,804 : 02 p ✓

Details of second home *if applicable*

Address of
second home

for Additional
Costs Allowance

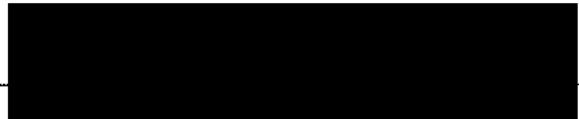


N

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

7 Dec 05

Data protection

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The information you give will be seen by:

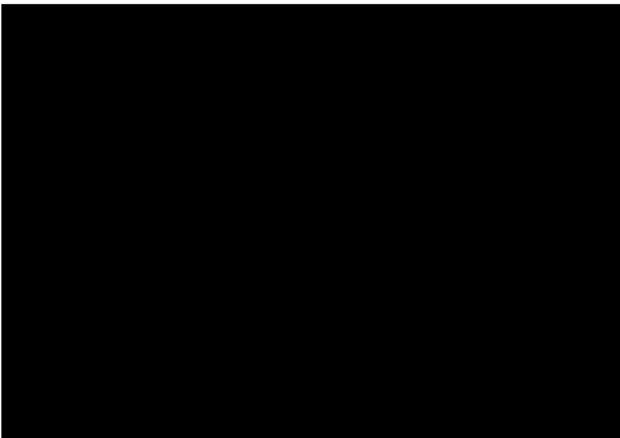
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Member's claim form

06 SEP 2005

Members' Allowances

About filling in this form

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Your details

Name in CAPITAL LETTERS

MICHAEL MAJES

Constituency

E Hampshire

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 08 05

to 31 10 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 919 : 42 p

Food

£ 300 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 93 : 00 p

Telephone and telecommunications

£ 200 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 91 : 60 p

▶ please specify Car parking

Other

£ : p

▶ please specify

Other

£ : p

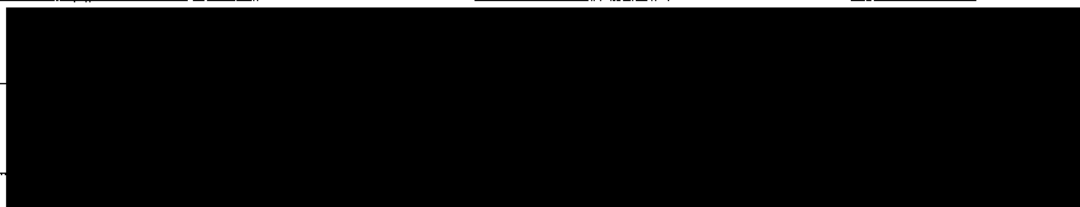
▶ please specify

Total

£ 1,804 : 02 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



✓

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

1 Sep 05

Data protection

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Member's claim form

30 AUG 2005

Members' Allowances

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Your details

Name
in CAPITAL LETTERS

MICHAEL MATES

Constituency

E HAMPSHIRE

Claim details

Notes

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- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

Period of claim

from 11 7 05 to 31 7 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 919 : 42 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ 100 : 00 p ✓

Council Tax/Rates

£ 93 : 00 p ✓

Telephone and telecommunications

£ 200 : 00 p ✓

Cleaning

£ 100 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 91 : 60 p ✓ ▶ please specify Car parking

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1,804 : 02 p

Details of second home *if applicable*

X
Address of
second home
for Additional
Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

X
Signature



MP

Date

26 Aug 05

X
Data protection

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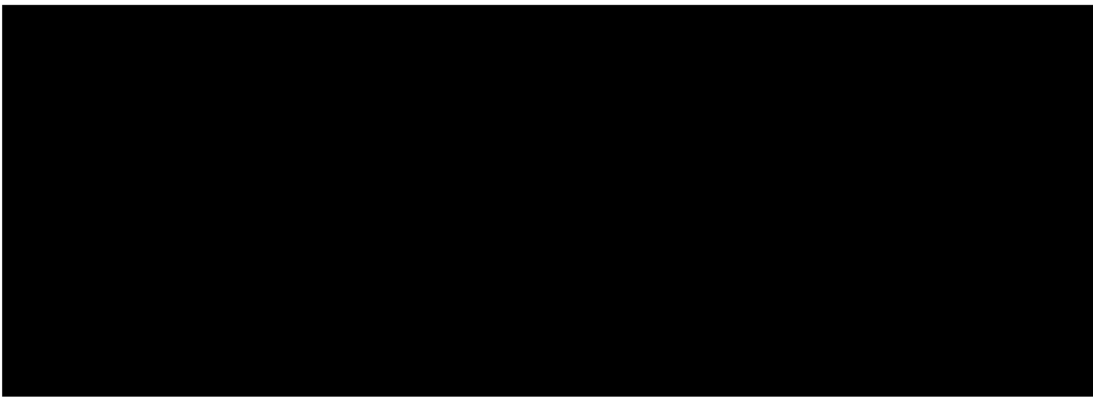
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Member's claim form

01 JUL 2005

Members' Allowances 05/06

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Your details

Name in CAPITAL LETTERS

MICHAEL MATES

Constituency

EAST HAMPSHIRE

Claim details

Notes

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please list

Please attach

£250.

Period of claim

from 1/1 to 1/1

Total cost of hotel stays
attach all receipts

£ : p
 £ 2,758 : 26 p
 £ 900 : 00 p
 £ 2,858 : 26 p

11/4/05 - 11/4/05
 6/5/05 - 31/5/05
 11/6/05 - 30/6/05

2030.80

Mortgage payments
(interest only) or rent

£ 2,758 : 26 p

Food

£ 900 : 00 p

Utilities

£ 300 : 00 p

Council Tax/Rates

£ 279 : 00 p

Telephone and telecommunications

£ 600 : 00 p

Cleaning

£ 300 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 274 : 80 p please specify Car parking

Other

£ : p please specify

Other

£ : p please specify

Total

£ 5,412 : 06 p

3784.60

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

[Redacted]

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

30 Jun 05

Data protection

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