



Incidental Expenses Provision/Staffing Allowance

Direct payment of suppliers

02

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

MICHAEL FALLON

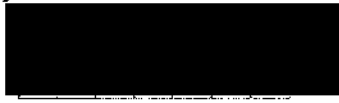
Constituency

SEVENOAKS

Office use only

Costs

Supp/Res ID



Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

31 / 3 / 08

Allowance year

07/08

Incidental Expenses Provision claims

Office use only



	Suppliers	Amount	Allow or A/c code	Supplier ID	Exp/ Cat 5
Item 1	SEVENOAKS CONSERVATIVE	£ 1,500 : 00 p			
Item 2	ASSOCIATION	£ : p			
Item 3	(ASTACUS)	£ : p			
Item 4		£ : p			
Item 5		£ : p			

Total £ 1,500 : 00 p

Claim details *continued*

Staffing Allowance claims		Office use only			
	Suppliers	Amount	Allow or A/c code	Supplier ID	Expi/ Cat 5
Item 6	_____	£ _____ : _____ p	_____	_____	_____
Item 7	_____	£ _____ : _____ p	_____	_____	_____
Item 8	_____	£ _____ : _____ p	_____	_____	_____
Item 9	_____	£ _____ : _____ p	_____	_____	_____
Total		£ _____ : _____ p			

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature _____ MP

Date 31 / 3 / 2008

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

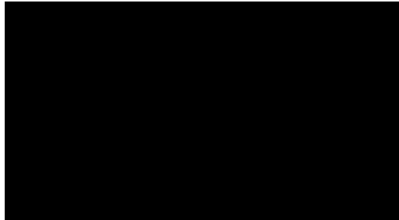
Validation	Initials	Date	Validation	Initials	Date
Claims received	_____	____/____/____	Member ID added to form	_____	____/____/____
Signature check	_____	____/____/____	Payment codes added to form	_____	____/____/____
Funds check	_____	____/____/____	Receipts/ documentation present	_____	____/____/____
Allowable expenditure	_____	____/____/____	Processing Input	_____	____/____/____

Please use margin for comments



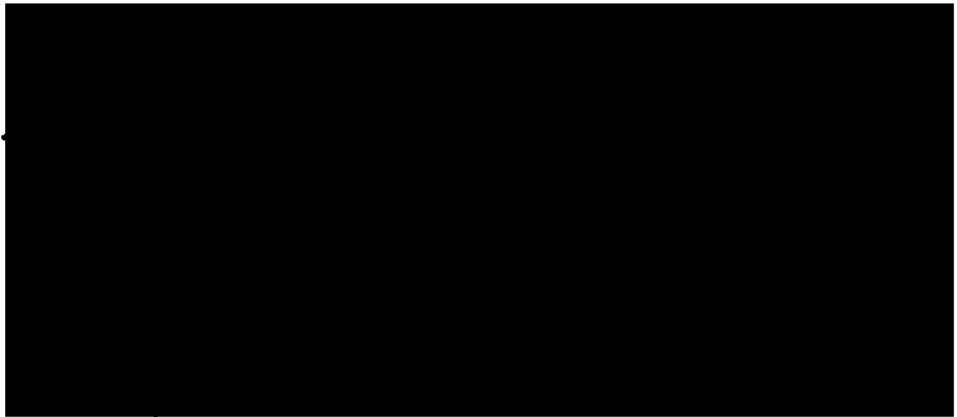
**Conservatives
Sevenoaks**

Michael Fallon MP



31st March 2008

Invoice No.

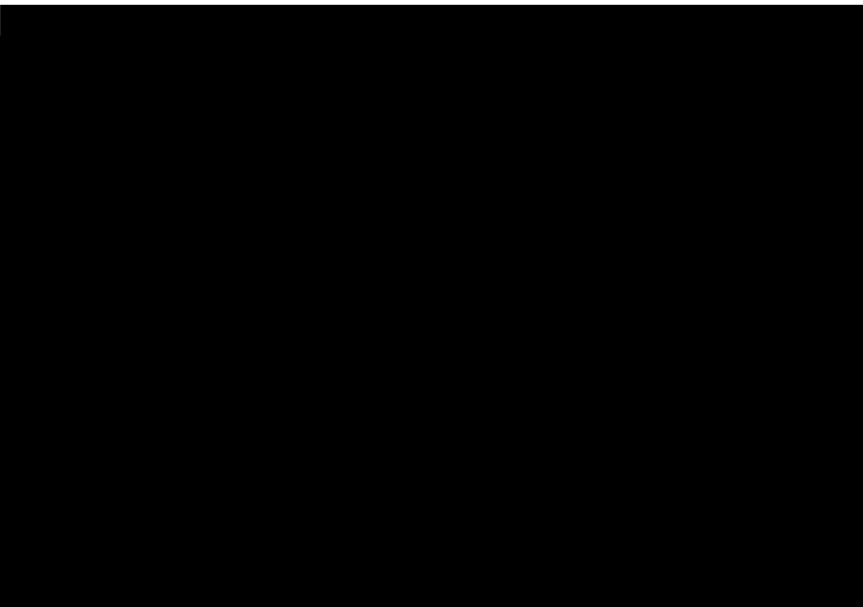


INVOICE

To:

Secretarial and office services provided to
Michael Fallon MP covering Constituency
Surgeries and Parliamentary case work for
the three months ending 31 March 2008

Total £1,500



C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period ...1/11/07... to ...18/1/08... as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	<i>Fees office use only</i>
1	GAS 3/10/07 £190 20%	38.00	[REDACTED]
2	GAS 1/11/07 £190 20%	38.00	
3	GAS 3/12/07 £170 20%	34.00	
4	ELECTRIC 3/10/07 £750 20%	150.00	
5	ELECTRIC 1/11/07 £750 20%	150.00	
6	ELECTRIC 3/12/07 £110 20%	22.00	
7	COUNCIL TAX 27/10/07 £272 20%	54.40	
8	COUNCIL TAX 3/12/07 £272 20%	54.40	
9	COUNCIL TAX 6/1/08 £272 20%	54.40	
10	BT FAX 18/11/07 £41.72 100%	41.72	

£ ~~636.92~~

£473.72 ✓

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED.....[REDACTED].....MP

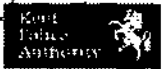
PRINTED NAME.....M.C. FALLON.....

DATE.....18/1/08.....CONSTITUENCY.....SEVENOAKES.....





Council Tax Bill 2007/2008



Kent Fire & Rescue Service

Name and Address
MR MICHAEL FALLON

Date of Issue: **28.03.2007**

Account Ref: [REDACTED]

Bill Number: [REDACTED]

Property Reference: [REDACTED]

Reason for Bill: **Annual**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

(See accompanying leaflet for further details)

Council Tax for [REDACTED] in your area:

£2720.40

The Amount You Have To Pay:
Council Tax for the Period 01.04.2007 to 31.03.2008
[REDACTED]

£2720.40

Amount Due:

£2720.40

[REDACTED]

[REDACTED]

[REDACTED]

Your account number

Bill number

Date
16 November 2007

If you have a query
please see reverse for
our contact details.

MR MICHAEL FALLON



Bringing it all together

BT Together Option 1

Bill for

Total now due **£ 41.72**

*Please make sure we receive the total now due by
29 November 2007.*

Transaction code.

C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1/11/07 to 18/1/08 as detailed below. ~~CONTINUED~~

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees office use only
1	BT COMPUTER 18/11/07 100%	37.49	
2	BT PHONE 18/11/07 20% 412.75	82.55	
3	MOBILE 22/11/07 54.37 50%	27.10	
4	MOBILE 22/12/07 95.15 50%	47.58	
5	CELLING 11/10/07	55.50	
6	CELLING 15/11/07	47.00	
7	CELLING 11/12/07	47.83	
8	CELLING 14/1/08	59.41	
9	COMPATIBILITY 30/11/07	849.56	
Total 1254.02		£	

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred in the course of my parliamentary business

SIGNED.....

PRINTED NAME.....

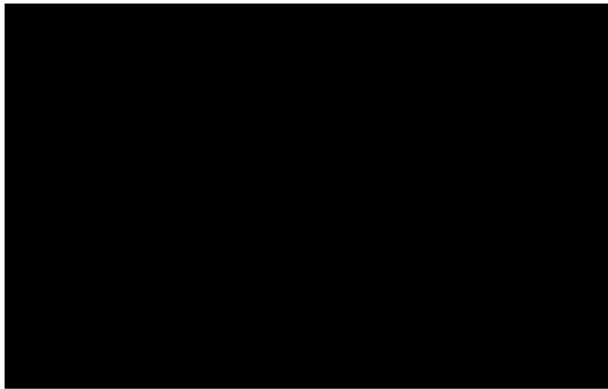
M.C. FALLON

DATE.....

18/1/08

CONSTITUENCY.....

SEVENHAM



14th December 2007

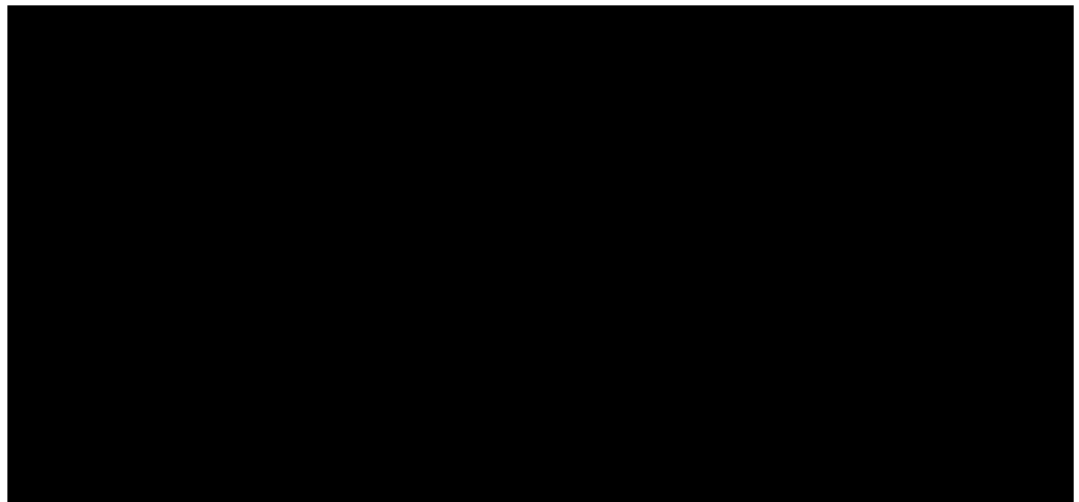
To; Research, Administration and Writing for week commencing 10th December, 2007

£250.00

Total

£250.00

Signed:





Your account number

Bill number

Date
18 November 2007

If you have a query
please see reverse for
our contact details.

MR MICHAEL FALLON MP



Bringing it all together

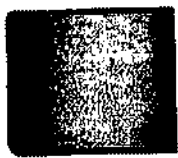
BT Together Option 2

Bill for

Total now due

£ 37.49

*Please make sure we receive the total now due by
29 November 2007.*



Your account number

Bill number

Date
18 November 2007

If you have a query
please see reverse for
our contact details.

MR MICHAEL FALLON



Bringing it all together

BT Together Option 1

Bill for account number

Total now due **£ 412.75**

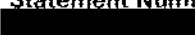
*Please make sure we receive the total now due by
29 November 2007.*



Account Number:



Statement Number:



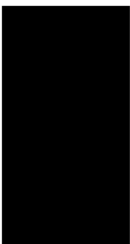
Statement Date:

22 Nov 2007



Statement

Mr M C Fallon



Page 2 of 5



summary of your account

Balance brought forward from last statement	76.99
Payment received - thanks very much	-76.99
Total charges for this statement	54.39

Amount due now £54.39



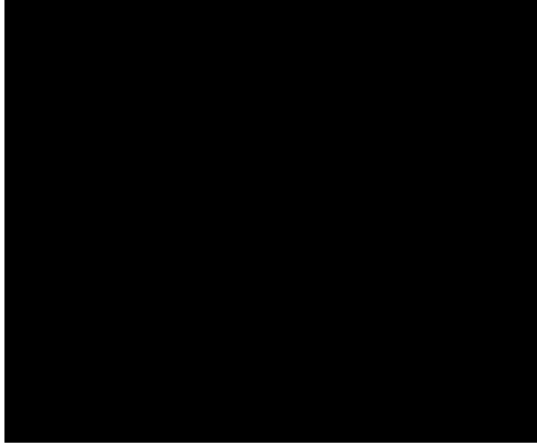
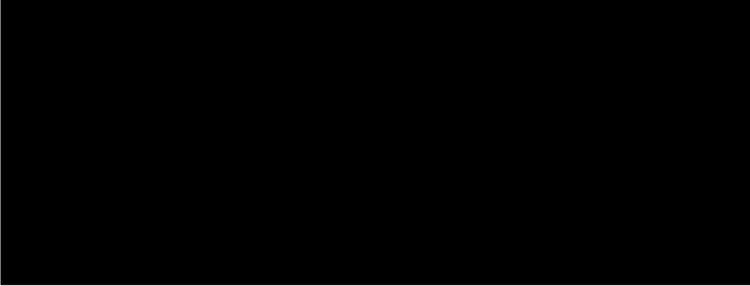
Account Number:
[REDACTED]

Statement Number:
[REDACTED]

Statement Date:
22 Dec 2007

Statement

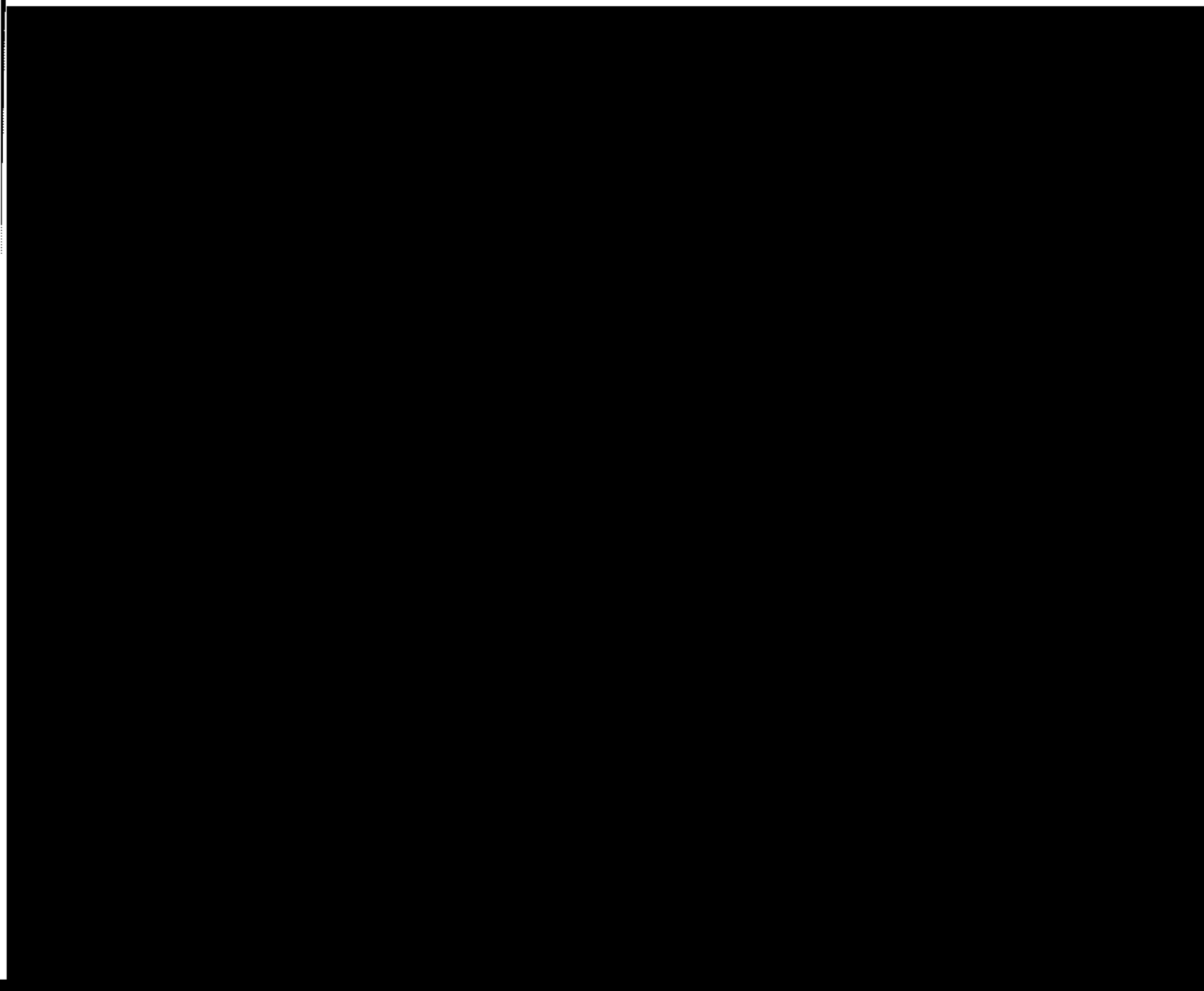
Mr M C Fallon



summary of your account

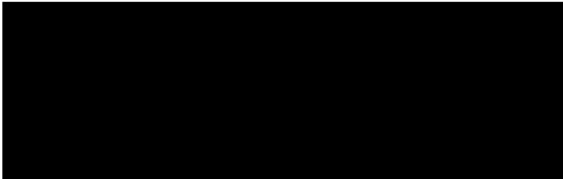
Balance brought forward from last statement	54.39
Payment received - thanks very much	-54.39
Total charges for this statement	95.15

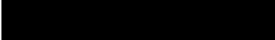
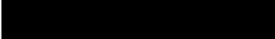

Amount due now £95.15





Michael Fallon



Invoice Date : 11 October 07
 Invoice No : 
 Account No : 
 RA Number : 

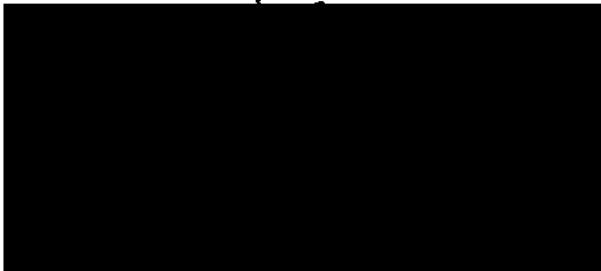
For the rental of the following equipment:-

Small Blackberry SIM Tel.No. 

Between 01 Sep 07 @ 08:00
 and 01 Oct 07 @ 08:00

Equipment still on rent

Description	Quantity	Unit Price £	Amount £
RENTAL	1 month	32.00	32.00
MANAGED SERVICE	1 month	8.00	8.00
CALLS			7.23
ITEMISED BILLING	1	0.00	0.00



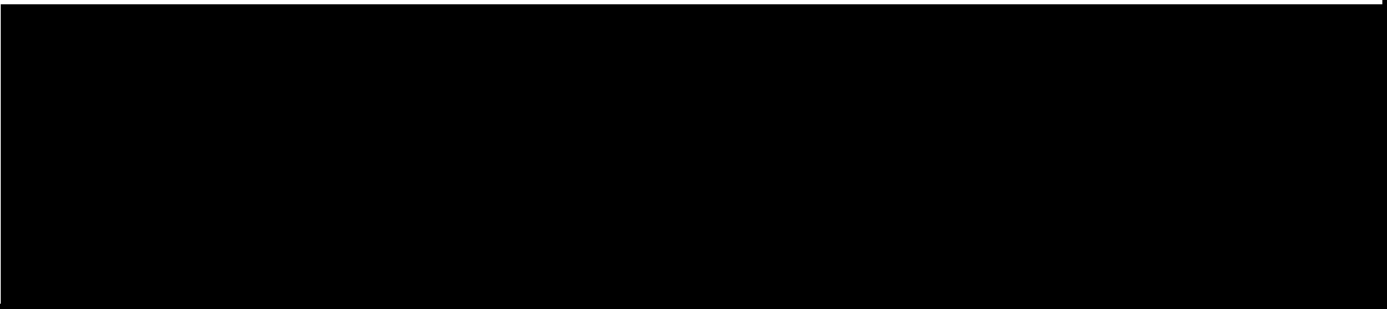
Sub-total 47.23

Purchase Order Number 

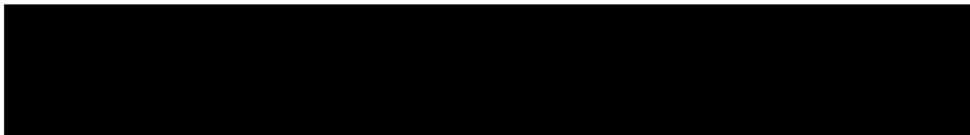
VAT @ 17.50 % 8.27

Payment Due: 25 October 07

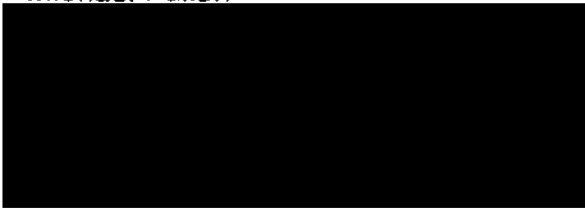
Amount Due £ 55.50



invoice

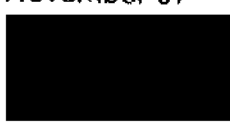


Michael Fallon



RECEIVED
15 NOV 2007

Invoice Date : 15 November 07
Invoice No :
Account No :
RA Number :



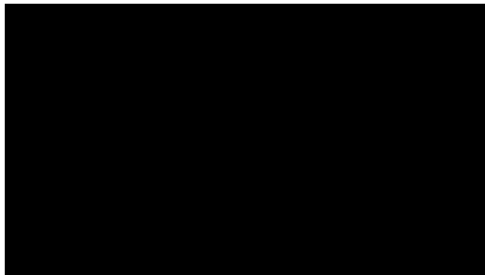
For the rental of the following equipment:-

Small Blackberry SIM Tel.No.

Between 01 Oct 07 @ 08:00
and 01 Nov 07 @ 08:00

Equipment still on rent

Description	Quantity	Unit Price £	Amount £
RENTAL	1 month	32.00	32.00
MANAGED SERVICE	1 month	8.00	8.00
CALLS			0.00



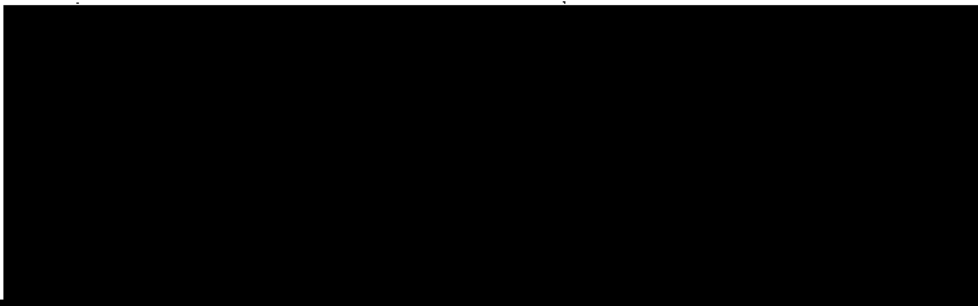
Sub-total 40.00

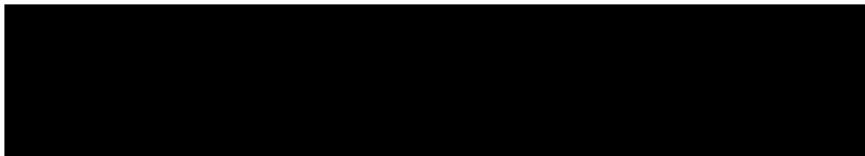
Purchase Order Number

VAT @ 17.50 % 7.00

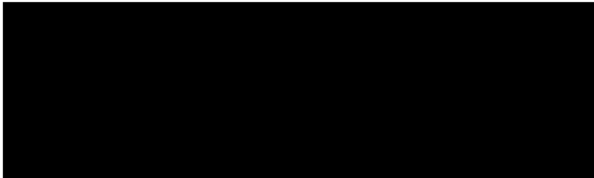
Payment Due: 29 November 07


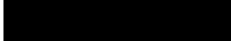
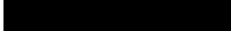
Amount Due £47.00





Michael Fallon



Invoice Date : 11 December 07
 Invoice No : 
 Account No : 
 RA Number : 

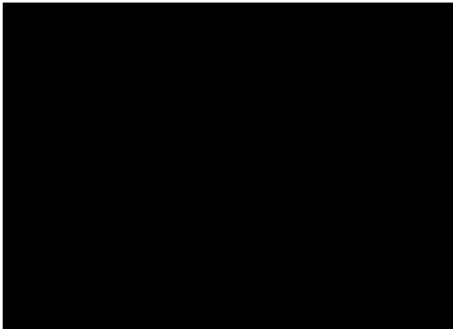
For the rental of the following equipment:-

Small Blackberry SIM Tel.No 

Between 01 Nov 07 @ 08:00
 and 01 Dec 07 @ 08:00

Equipment still on rent

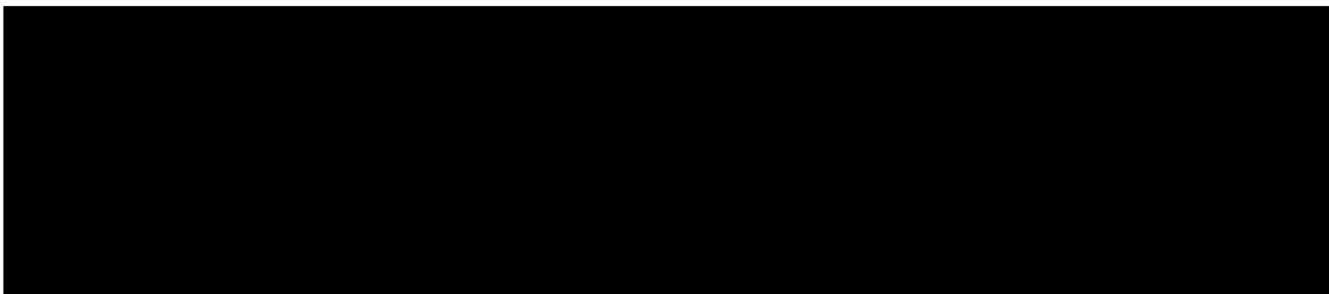
Description	Quantity	Unit Price £	Amount £
RENTAL	1 month	32.00	32.00
MANAGED SERVICE	1 month	8.00	8.00
CALLS			0.71
ITEMISED BILLING	1	0.00	0.00



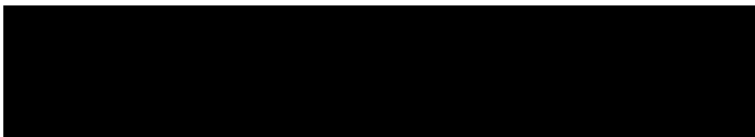
Sub-total 40.71
 VAT @ 17.50 % 7.12
Amount Due £ 47.83

Purchase Order Number 

Payment Due: 25 December 07



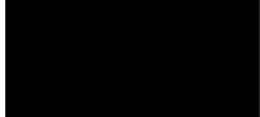
invoice



Michael Fallon



Invoice Date : 14 January 08
Invoice No :
Account No :
RA Number :



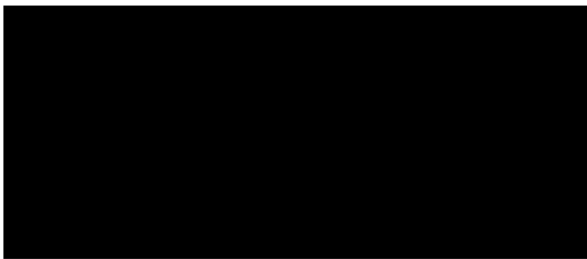
For the rental of the following equipment:-

Small Blackberry SIM Tel.No.

Between 01 Dec 07 @ 08:00
and 01 Jan 08 @ 08:00

Equipment still on rent

Description	Quantity	Unit Price £	Amount £
RENTAL	1 month	32.00	32.00
MANAGED SERVICE	1 month	8.00	8.00
CALLS			10.56
ITEMISED BILLING	1	0.00	0.00



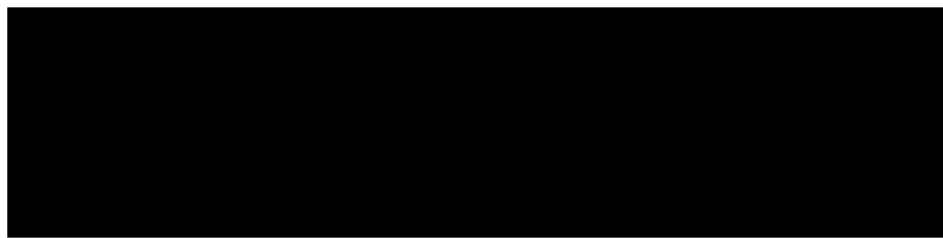
Sub-total 50.56

Purchase Order Number

VAT @ 17.50 % 8.85

Payment Due: 28 January 08

Amount Due £ 59.41





COMPATIBILITY



STATEMENT



Failon

Account



Date

30 Nov 07.

<u>Date</u>	<u>Type</u>	<u>Ref</u>	<u>Description</u>	<u>Value £</u>	<u>Outstanding £</u>	<u>Running Bal £</u>
29 Jun 07	INV	27373		535.82	535.82	535.82
20 Nov 07	INV	27922		313.74	313.74	849.56

Unallocated Credits

0.00

Total balance outstanding

849.56

* = In Dispute



Transaction code.

C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1/1/07 to 18/1/08 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees office use only
1	BANNER SUPPLIES 8/1/08	10.15	
2	LANGFORD PRINTERS 17/1/08	70.50	
3	TOTAL	80.65	
4	-	-	
5	-	-	
6			
7	FE		
8			
9			
10			
TOTAL		£ 80.65	

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED..........MP

PRINTED NAME.....M.C. FALLON.....

DATE.....18/1/08.....CONSTITUENCY.....SEVENTH AYS.....

Invoice



office2office

* INVOICE NO. [REDACTED]

Invoice To : [REDACTED]

Michael Fallon MP

Charge To :

Michael Fallon MP

Banner Business Supplies Ltd

[REDACTED]

Delivered To :

Michael Fallon MP

Page 1 of 1 Date 04/01/2008

Acc.No [REDACTED] Order Date 03/01/2008

Order [REDACTED]

C.A.R.

Sales Order No : [REDACTED]

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (exc)	VAT Rate	VAT	Line VAT
1		0630484	PENTEL R50 ROLLERBALL PEN 0.4mm BK	2	BOX12	3.2100	03/01/08	6.42	17.5	1.12	
2		9290010	RAPESCO 24/6 STAPLES	1	BOX5000	2.1500	03/01/08	2.15	17.5	0.38	
3		9290012	RAPESCO STAPLE EXTRACTOR ASSORTED	1	EACH	0.0700	03/01/08	0.07	17.5	0.01	

[REDACTED]

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	8.64	1.51

Sales Order Total (VAT exc1) 8.64

INVOICE GOODS	8.64
INVOICE V.A.T.	1.51
INVOICE TOTAL	10.15

Settlement
Discount Terms [REDACTED]

[REDACTED]



LANGFORD PRINTERS




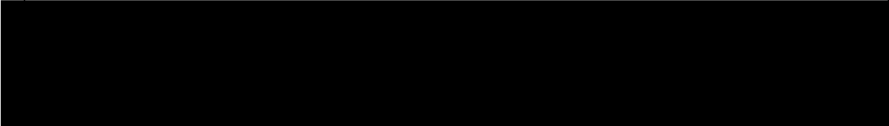
Invoice

Michael Fallon MP


Invoice Number	
Date / Tax Point	15/01/2008

Account Number	
----------------	---

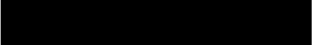
Details	Net Price	VAT
2000 x A4 Blue House of Commons Letterheads	60.00	10.50
		



Delivery Address:



Total Net	60.00
Total VAT	10.50
INVOICE TOTAL £	70.50

VAT Registration 



Direct payment of suppliers

When to use this form

■ Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MICHAEL FALLON

Constituency

SEVENOAKS

Office use only

Costs

Supp/Res ID



Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

■ the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

■ the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

1 / 10 / 07 TO 31 / 11 / 07

Allowance year

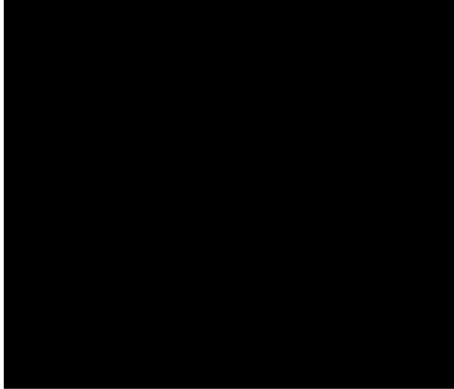
07 / 08

Incidental Expenses Provision claims

Office use only

	Suppliers	Amount
Item 1	SEVENOAKS CONSERVATIVE ASSOCIATION	£1,500 : 00 p
Item 2		£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p

Allow or A/c code Supplier ID Exp/ Cat 5



Total

£1,500 : 00 p

Claim details *continued*

Staffing Allowance claims		Office use only			
	Suppliers	Amount	Allow or A/c code	Supplier ID	Exp/ Cat 5
Item 6	_____	£ _____ : _____ p	_____	_____	_____
Item 7	_____	£ _____ : _____ p	_____	_____	_____
Item 8	_____	£ _____ : _____ p	_____	_____	_____
Item 9	_____	£ _____ : _____ p	_____	_____	_____
Total		£ _____ : _____ p			

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature _____ MP

Date 6 / 1 / 2008

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

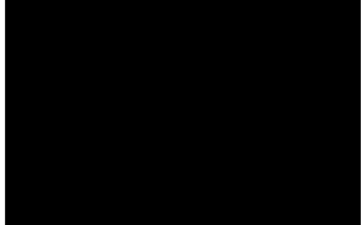
Validation	Initials	Date	Validation	Initials	Date
Claims received		/ /	Member ID added to form		/ /
Signature check		/ /	Payment codes added to form		/ /
Funds check		/ /	Receipts/ documentation present		/ /
Allowable expenditure		/ /	Processing Input		/ /

Please use margin for comments



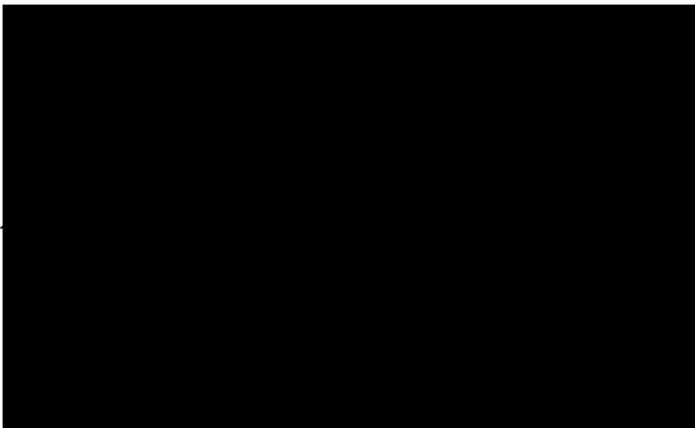
SECRETARY OF STATE
FOR THE HOME DEPARTMENT

Michael Fallon MP



31st December 2007

Invoice No. 049



INVOICE

To:

Secretarial and office services provided to
Michael Fallon MP covering Constituency
Surgeries and Parliamentary case work for
the three months ending 31 December 2007

Total **£1,500**



VALIDATION
30 OCT 2007
CI REIMBURSEMENT
RECEIVED

Transaction No. [REDACTED]

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1/7/07 to 31/10/07 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees office use only
1	GAS 1/6/07 £190 20%	38.00	[REDACTED]
2	GAS 3/7/07 £190 20%	38.00	[REDACTED]
3	GAS 2/8/07 £190 20%	38.00	[REDACTED]
4	GAS 31/8/07 £190 20%	38.00	[REDACTED]
5	ELECTRIC 1/6/07 £750 20%	150.00	[REDACTED]
6	ELECTRIC 3/7/07 £750 20%	150.00	[REDACTED]
7	ELECTRIC 2/8/07 £750 20%	150.00	[REDACTED]
8	ELECTRIC 31/8/07 £750 20%	150.00	[REDACTED]
9	COUNCIL TAX 24/7/07 £544 20%	108.80	[REDACTED]
10	COUNCIL TAX 2/9/07 £272 20%	54.40	[REDACTED]
		£ 915.20	[REDACTED]

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred in the course of parliamentary business.

SIGNED..... [REDACTED]MP

PRINTED NAME..... M. C. FALLON ✓

DATE 31/10/07 CONSTITUENCY SEVENOAMS

Transaction code.

C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses

Provision for the period 1/7/07 to 31/10/07 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees office use only
1	COUNCIL TAX 1/10/07 £272 20%	54.40	
2	BT FAX 16/8/07 £39.27 100%	39.27	
3	BT COMPUTER 16/8/07 £32.92 100%	32.92	
4	BT PHONE 16/8/07 £283.20 20%	56.64	
5	WATER 2/9/07 £177.11 20%	35.42	
6	MOB 22/7/07 £57.19 100%	57.19	
7	MOB 22/8/07 £137.95 100%	137.95	
8	MOB 22/9/07 £90.62 50%	45.31	
9	MOB 22/10/07 £ ^{76.99} 30.49 (50%)	38.49	
10	CELLPHONE 11/7/07 £47.00	47.00	
		£ 544.39	

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED.....MP

PRINTED NAME..... M.C. FALLON

DATE..... 31/10/07 CONSTITUENCY..... SEVENOAKS

Transaction code.

C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period ...1/7/07... to ...31/10/07... as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees office use only
1	CELLMATE 13/8/07 £47.00	47.00	
2	CELLMATE 11/9/07 £47.00	47.00	
3	LANFORD PRINTERS 30/8/07 £70.50	70.50	
4	BANNER 23/8/07 £5.97	5.97	
5	DELL 6/7/07 £61.09	61.09	
6	DELL 12/7/07 £131.60	131.60	
7	TOTAL	363.16	
8	CARRIED FORWARD	544.39	
9	CARRIED FORWARD	915.20	
10			
		£1,822.75	

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED.....MP

PRINTED NAME..... M.C. FALLON

DATE..... 31/10/07 CONSTITUENCY..... SEVENOAKS

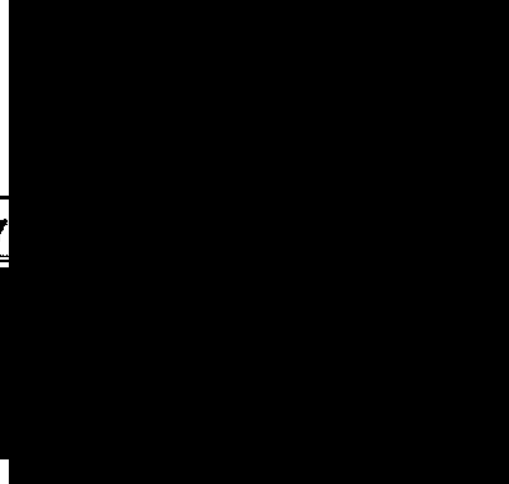
30/10



Council Tax Bill 2007/2008



Kent Fire &
Rescue Service



Name and Address
MR MICHAEL FALLON

[Redacted Address]

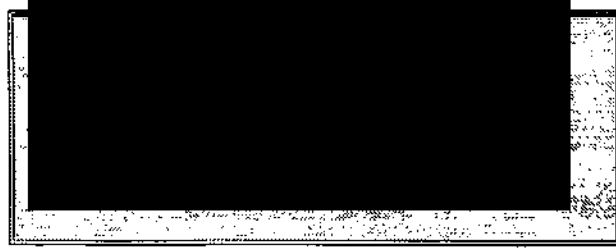
Date of Issue: **28.03.2007**

Account Ref: [Redacted]

Bill Number: [Redacted]

Property Reference: [Redacted]

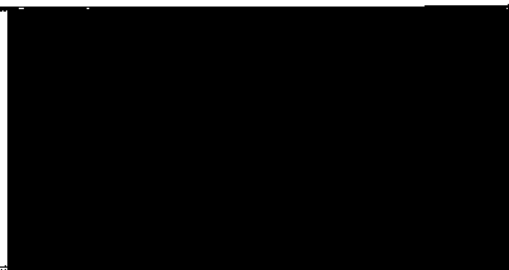
Reason for Bill: **Annual**



Amounts required by the Council and other Preceding Authorities:

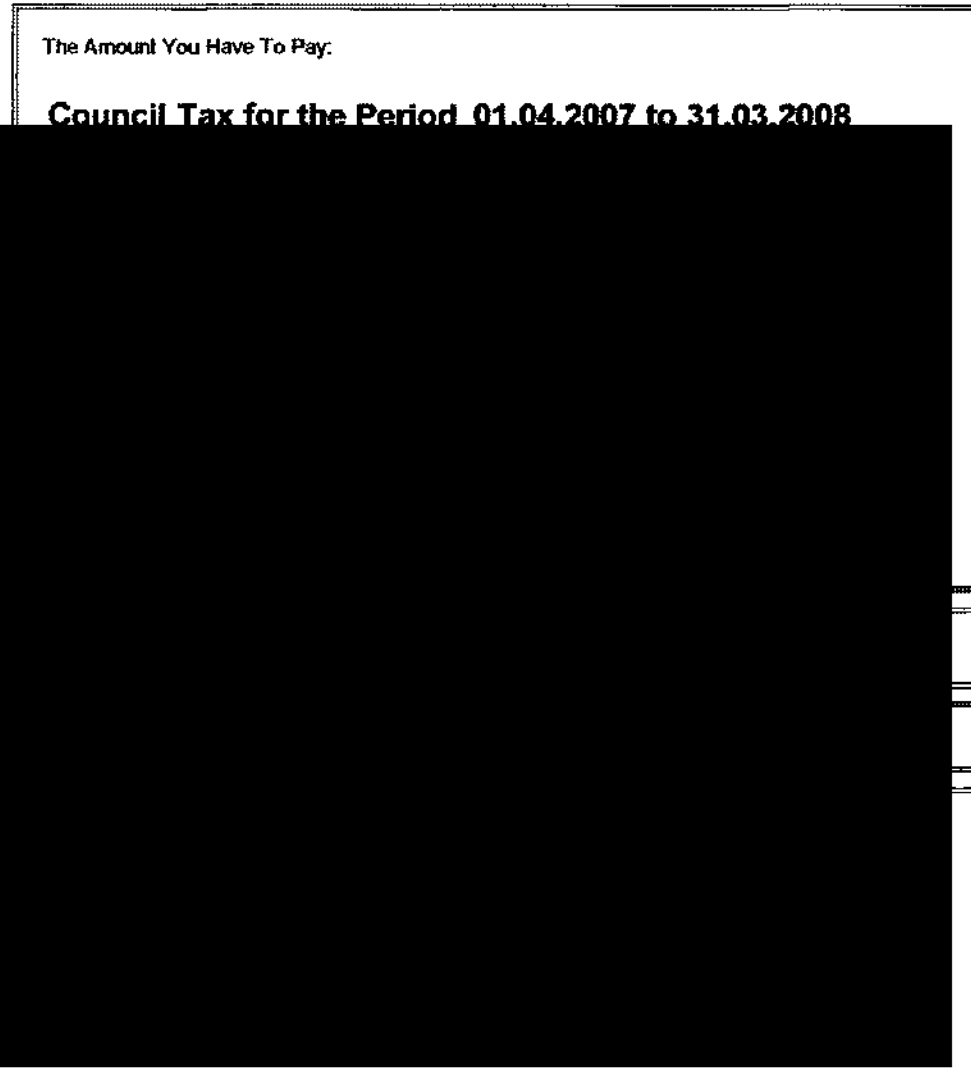
[Redacted]

(See accompanying leaflet for further details)



Council Tax for [Redacted] in your area:

£2720.40



The Amount You Have To Pay:

Council Tax for the Period 01.04.2007 to 31.03.2008

£2720.40

£2720.40

[Redacted]

Payment Method:
CASH/CHEQUE

NEED HELP PAYING YOUR BILL?
(See overleaf for Benefit details)



Your account number

Bill number

Date
16 August 2007

If you have a query
please see reverse for
our contact details.

MR MICHAEL FALLON



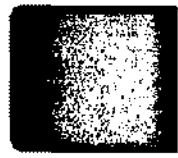
Bringing it all together

BT Together Option 1

Bill for _____

Total now due £ 39.27

*Please make sure we receive the total now due by
27 August 2007.*





Your account number

Bill number

Date
16 August 2007

If you have a query
please see reverse for
our contact details.



MR MICHAEL FALLON MP



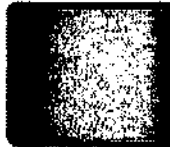
Bringing it all together

BT Together Option 2

Bill for 

Total now due **£ 32.92**

*Please make sure we receive the total now due by
27 August 2007.*





Your account number

Bill number

Date
16 August 2007

If you have a query
please see reverse for
our contact details.

[REDACTED]
MR MICHAEL FALLON
[REDACTED]



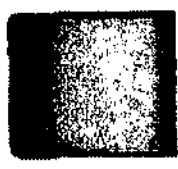
Bringing it all together

BT Together Option 1

Bill for account number [REDACTED]

Total now due **£ 283.20**

*Please make sure we receive the total now due by
27 August 2007.*



Date
24th August 2007

Water Services

Account Number

MR M FALLON

Reminder

The second instalment of your water services charges is due on 1st October 2007.
(For full details please refer to your original bill)

If you have paid your second instalment in the last seven days, please ignore the rest of this reminder.

CURRENT STATEMENT

Charges due - Shown on last bill
Paid - thank you

£

354.23
177.12

Amount due on 1st October 2007

177.11



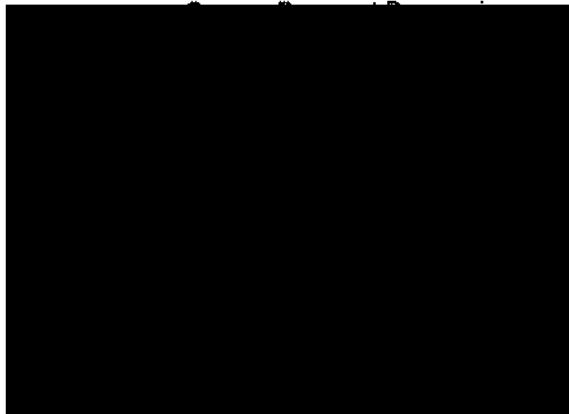
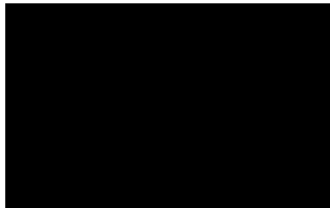
Account Number:

Statement Number:

Statement Date:
22 Jul 2007

Statement

Mr M C Fallon



summary of your account

Balance brought forward from last statement	269.13
Payment received - thanks very much	-269.13
Total charges for this statement	57.19

Amount due now £57.19



Account Number:
[REDACTED]

Statement Number:
[REDACTED]

Statement Date:
22 Aug 2007

Statement

Mr M C Fallon

[REDACTED]

[REDACTED]

[REDACTED]

summary of your account

Balance brought forward from last statement	57.19
Payment received - thanks very much	-57.19
Total charges for this statement	137.95

Amount due now £137.95

Please ensure we receive payment straightaway. You'll find information about how to

[REDACTED]



orange

Account Number:

Statement Number:

Statement Date:

22 Sep 2007

Orange Payment Processing

Statement

Mr M C Fallon

summary of your account

Balance brought forward from last statement	137.95
Payment received - thanks very much	-137.95
Total charges for this statement	90.62

Amount due now £90.62



Account Number:
[REDACTED]

Statement Number:
[REDACTED]

Statement Date:
22 Oct 2007

Orange Payment Processing
[REDACTED]

Statement

Mr M C Fallon
[REDACTED]

summary of your account

Balance brought forward from last statement	90.62
Payment received - thanks very much	-90.62
Total charges for this statement	76.99

Amount due now £76.99





Michael Fallon



Invoice Date : 11 July 07
Invoice No :
Account No :
RA Number :



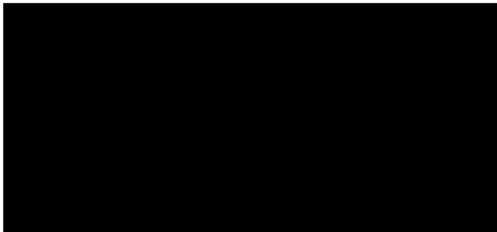
For the rental of the following equipment:-

Small Blackberry SIM Tel.No.

Between 01 Jun 07 @ 08:00
and 01 Jul 07 @ 08:00

Equipment still on rent

Description	Quantity	Unit Price £	Amount £
RENTAL	1 month	32.00	32.00
MANAGED SERVICE	1 month	8.00	8.00
CALLS			0.00



Sub-total 40.00

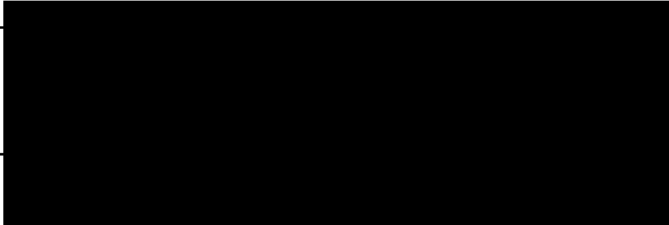
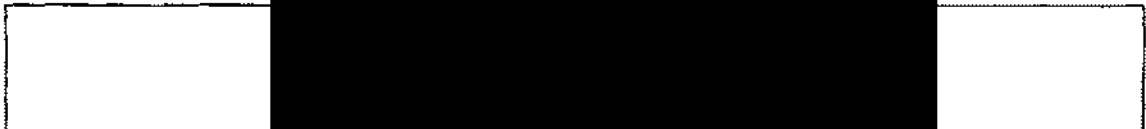
Purchase Order Number



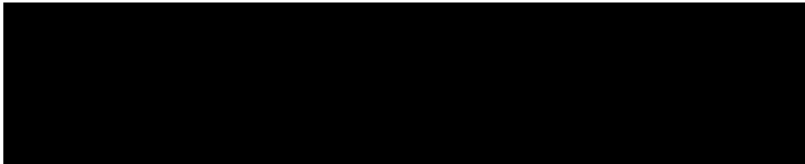
VAT @ 17.50 % 7.00

Payment Due: 25 July 07

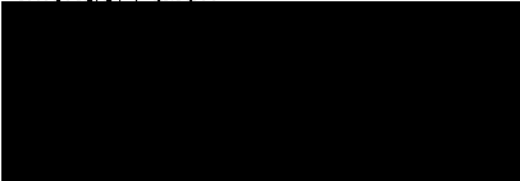
Amount Due £ 47.00



invoice



Michael Fallon



Invoice Date : 13 August 07
Invoice No :
Account No :
RA Number :



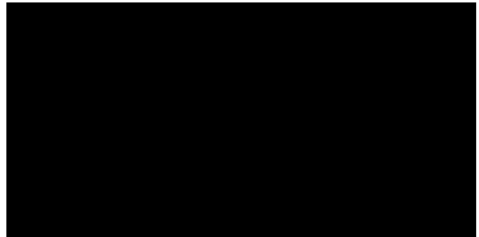
For the rental of the following equipment:-

Small Blackberry SIM Tel.No.

Between 01 Jul 07 @ 08:00
and 01 Aug 07 @ 08:00

Equipment still on rent

Description	Quantity	Unit Price £	Amount £
RENTAL	1 month	32.00	32.00
MANAGED SERVICE	1 month	8.00	8.00
CALLS			0.00



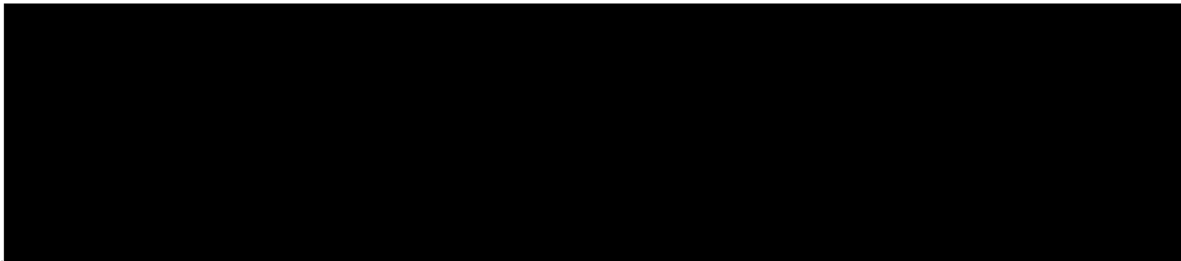
Sub-total 40.00

Purchase Order Number

VAT @ 17.50 % 7.00

Payment Due: 27 August 07

Amount Due £ 47.00



invoice



Michael Fallon



Invoice Date : 11 September 07
Invoice No :
Account No :
RA Number :

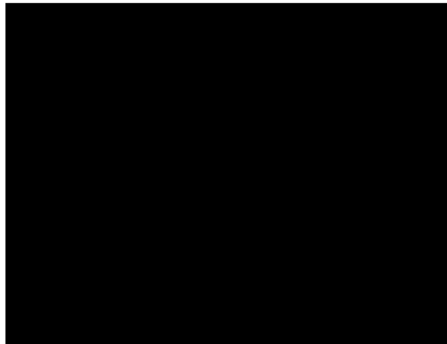
For the rental of the following equipment:-

Small Blackberry SIM Tel.No.

Between 01 Aug 07 @ 08:00
and 01 Sep 07 @ 08:00

Equipment still on rent

Description	Quantity	Unit Price £	Amount £
RENTAL	1 month	32.00	32.00
MANAGED SERVICE	1 month	8.00	8.00
CALLS			0.00



Sub-total 40.00

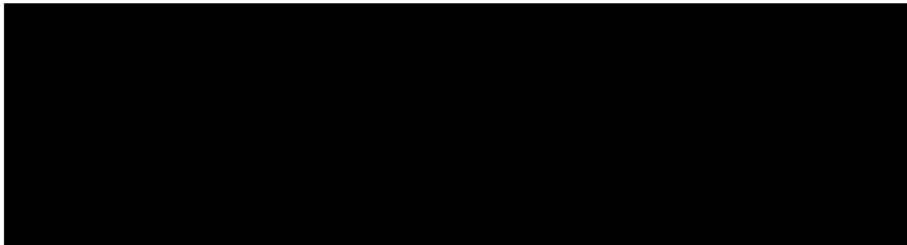
Purchase Order Number



VAT @ 17.50 % 7.00

Payment Due: 25 September 07

Amount Due £ 47.00





LANGFORD PRINTERS



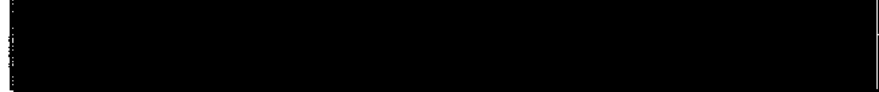
Invoice

Michael Fallon MP

Invoice Number
Date / Tax Point 30/08/2007

Account Number

Details	Net Price	VAT
2000 x A4 Blue House of Commons Letterheads 	60.00	10.50

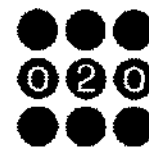


Delivery Address:



Total Net	60.00
Total VAT	10.50
INVOICE TOTAL £	70.50

Invoice



office2office

* INVOICE NO. [REDACTED]

Invoice To [REDACTED]

Charge To :

Banner Business Supplies Ltd

Michael Fallon MP

Michael Fallon MP

[REDACTED]

Delivered To :

[REDACTED]

Page 1 of 1 Date 16/08/2007

Michael Fallon MP

Acc.No. [REDACTED] Order Date 15/08/2007

Order [REDACTED]

C.A.R. [REDACTED]

Sales Order No : [REDACTED]

Line No.	Line Ref.	Product Code	Product Description	Quantity	U.O.M.	Unit Price	Tax Date	Line Total (excl VAT)	VAT Rate	Line VAT
1		9290009	RAPESCO 24/6 STAPLES	3	BX1000	0.4800	15/08/07	1.44	17.5	0.25
2		0080238	POST-IT NOTES 38x51 WARM PAST R/BOW	1	PACK12	3.6400	15/08/07	3.64	17.5	0.64

[REDACTED]

V.A.T. Summary

Rate	Taxable Sum	V.A.T. Amount
17.50	5.08	0.89

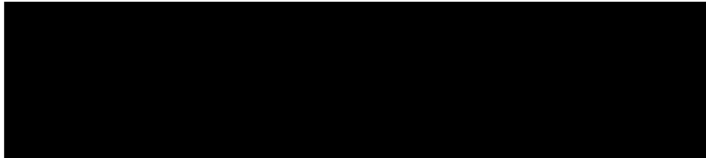
Sales Order Total (VAT excl) 5.08

INVOICE GOODS	5.08
INVOICE V.A.T.	0.89
INVOICE TOTAL	5.97

VAT Registration [REDACTED]

Settlement Discount Terms : [REDACTED]

[REDACTED]



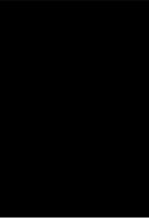
Invoice

For the attention of:

Deliver To:

Michael Fallon MP

Michael Fallon MP



Invoice No: Customer No: Dell Order No: Page 1 of 2

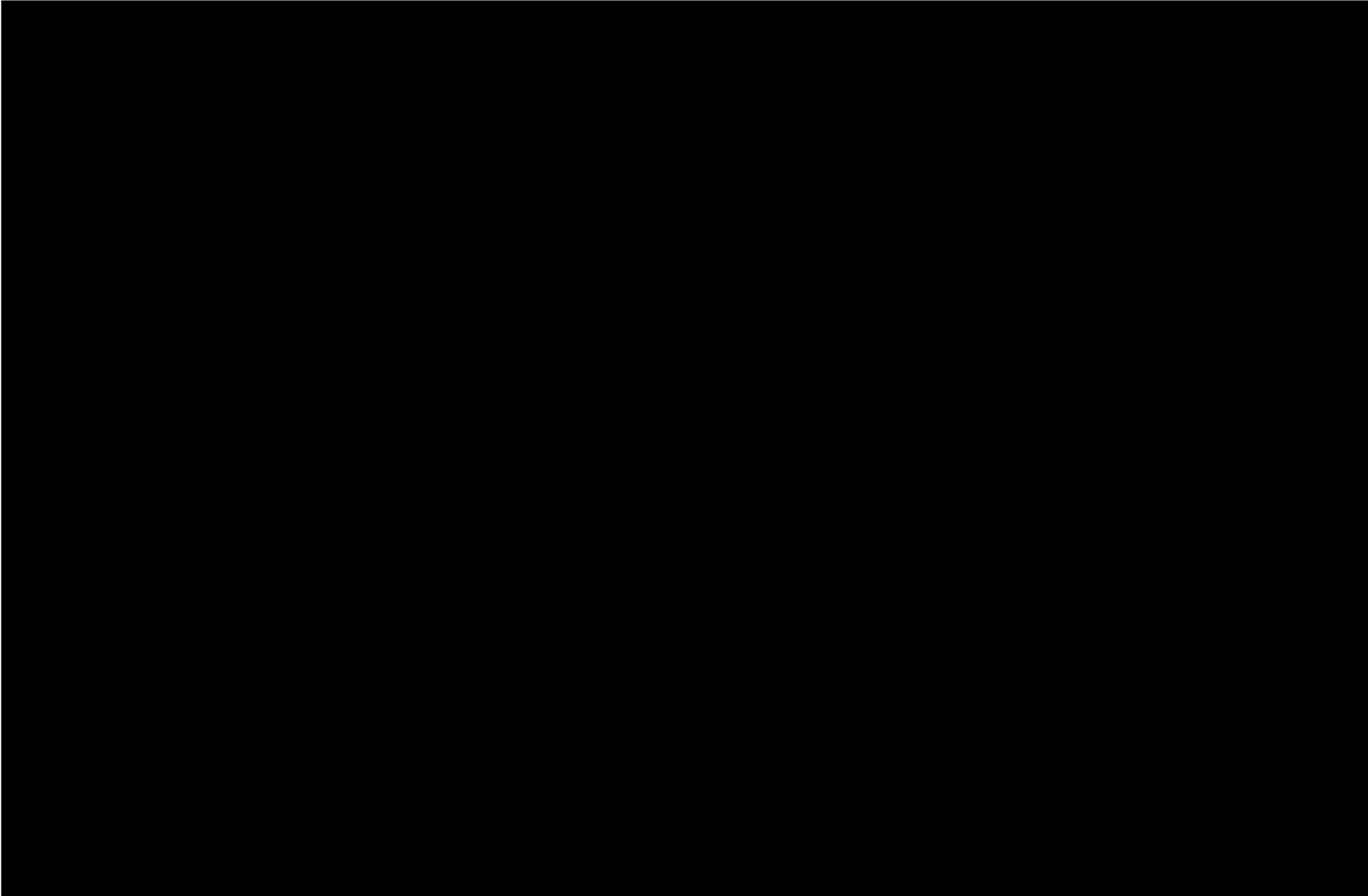
Your Ref/PO No.
Despatch Note No.
Despatch Date
Payment Terms
Invoice Date

Booking Reference:
Account Manager
Account Manager Tel
Account Manager Fax
Account Manager Email

Item No.	Description	Quantity	Unit Price	Net
593-10075	Printer Drum Cartridge - for 5100cn - Kit - RoHS Compliant - Kit	1	89.00	89.00
800-10709	Info - Laser Standard Consumables Delivery	1	0.00	0.00
593-10054	Standard Capacity Black Toner Cartridge for Dell Colour Laser Printer 6100cn - Kit	1	23.00	23.00

VAT Summary

VAT Rate %	GBP Total Net £	GBP VAT £	Subtotal	Freight	VAT £	GBP
17.5	112.00	19.60	112.00	0.00	19.60	131.60
			Total			131.60





Invoice

For the attention of:

Michael Fallon MP

Deliver To:

Michael Fallon MP



Invoice No: [Redacted] Customer No: [Redacted] Page 1 of 1

Your Ref/PO No. [Redacted]
Despatch Note No. [Redacted]
Despatch Date [Redacted]
Payment Terms [Redacted]
Invoice Date 29/06/2007

Booking Reference: [Redacted]
Account Manager [Redacted]
Account Manager Tel [Redacted]
Account Manager Fax [Redacted]
Account Manager Email [Redacted]

Table with 5 columns: Item No., Description, Quantity, Unit Price, Net. Includes items 583-10107 and 600-10280.

VAT Summary table with columns for VAT Rate, Total Net £, VAT £, Subtotal, Freight, VAT £, and Total.



Direct payment of suppliers

23 OCT 2007

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for, see Green Book section 5.13.1. If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MICHAEL FALLON ✓

Constituency

SEVENOAKS

Office use only

Costs

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
any claims for petty cash do not exceed £250 per month
you attach all supplier invoices.

You must specify

the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

1/7/2007/2007 - 30th SEPT 2007

Allowance year

07/08.

Incidental Expenses Provision claims

Office use only

Table with 2 columns: Suppliers, Amount. Row 1: SEVENOAKS CONSERVATIVE ASSOCIATION, £1,500:00 p

Allow or A/c code, Supplier ID, Exp/Cat 5 ✓

Total £1,500:00 p

Claim details *continued*

Staffing Allowance claims			Office use only		
Suppliers	Amount		Allow or A/c code	Supplier ID	Exp/ Cat 5
Item 6	£	p			
Item 7	£	p			
Item 8	£	p			
Item 9	£	p			
Total		£			

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature



MP

Date

20 / 10 / 2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Validation	Initials	Date	Validation	Initials	Date
Claims received		/ /	Member ID added to form		/ /
Signature check		/ /	Payment codes added to form		/ /
Funds check		/ /	Receipts/ documentation present		/ /
Allowable expenditure		/ /	Processing Input		/ /

Please use margin for comments



Conservatives
Sevenoaks



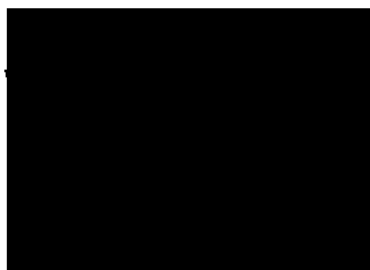
Michael Fallon MP



17th October 2007



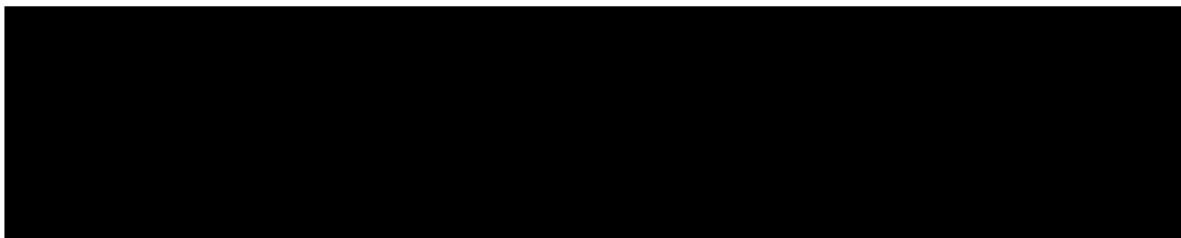
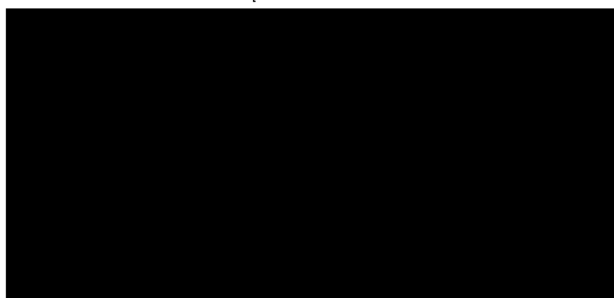
INVOICE



To:

Secretarial and office services provided to
Michael Fallon MP covering Constituency
Surgeries and Parliamentary case work for
the three months ending 30 September 2007

Total £1,500





Direct payment of suppliers

2007 JUL 9 0

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see Green Book section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MICHAEL FALLON

Constituency

SEVENMARKS

Office use only

Costo/Cat 2

Supp/Res ID

Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You must specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You can specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

1 APRIL / APRIL / 2007 - 30/JUNE/2007

Allowance year

07 / 08

Incidental Expenses Provision claims

	Suppliers	Amount
Item 1	SEVENMARKS CONSERVATIVE	£ 1,500 : 00 p
Item 2	ASSOCIATION	£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Total		£ : p

Office use only

Allow or A/c code Supplier ID Exp/ Cat 5

Claim details continued

Staffing Allowance claims

	Suppliers	Amount
Item 6	_____	£ _____ : _____ p
Item 7	_____	£ _____ : _____ p
Item 8	_____	£ _____ : _____ p
Item 9	_____	£ _____ : _____ p
	Total	£ _____ : _____ p

Office use only		
Allow or A/c code	Supplier ID	Exp/ Cat 5
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Authorisation and declaration

■ I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature _____ MP

Date 14 / 7 / 2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act. Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only			
Validation	Initials	Date	
Claims received	_____	____/____/____	Validation
Signature check	_____	____/____/____	Member ID added to form
Funds check	_____	____/____/____	Payment codes added to form
Allowable expenditure	_____	____/____/____	Receipts/ documentation present
			Processing input

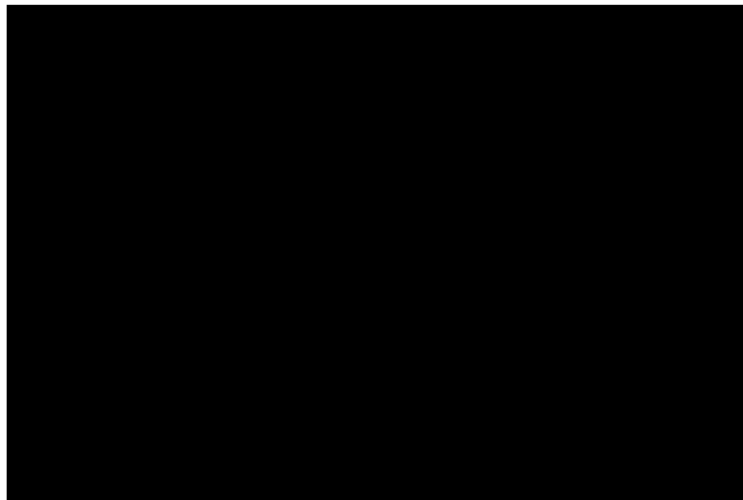
Please use margin for comments



Michael Fallon MP



2nd July 2007



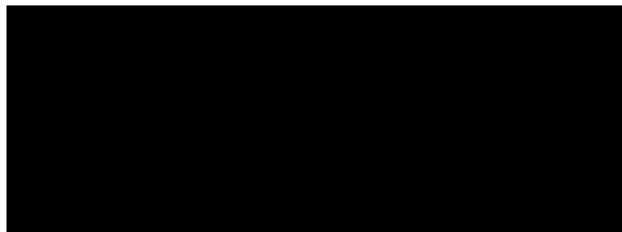
Invoice No 

INVOICE

To:

Secretarial and office services provided to
Michael Fallon MP covering Constituency
Surgeries and Parliamentary case work for
the three months ending 30 June 2007

Total £1,500



03 JUL 2007

03 JUL 2007

Transaction code.

C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period ...14/07... to ...30/6/07... as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees office use only
1	GAS 2 APRIL DD £190.00 } 3 MAY DD 190.00 } 20%	76.00	
2	ELECTRIC 2 APRIL DD 65.00 } 3 MAY DD 65.00 } 20%	26.00	
3	COUNCIL 4 APRIL 272.40 } TAX 10 MAY 272.00 } 20% 6 JUNE 272.00 }	163.28	
4	BT FAX 11 JUNE 40.98 100%	40.98	
5	BT COMPUTER 11 JUNE 37.49 100%	37.49	
6	BT PHONE 11 JUNE 336.00 20%	67.20	
7	MARS 22 APR 180.05 } 22 MAY 58.29 } 50% 22 JUNE 269.13 } 25% →	119.17 69.13	
8	CELLING? 10 MAY	17.23	
9	CELLING 16 JUNE	47.00	
10	GODDARD + SHANNON 29 MAY	173.90	
		£ 837.38	

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

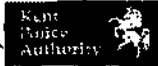
SIGNED.....MP

PRINTED NAME.....M.C. FALLON.....

DATE.....30/6/07.....CONSTITUENCY.....SEVENOAKS.....



Council Tax Bill 2007/2008



Kent Fire & Rescue Service

Name and Address
MR MICHAEL FALLON

Date of Issue: **28.03.2007**

Account Ref: [REDACTED]

Bill Number: [REDACTED]

Property Reference: [REDACTED]

Reason for Bill:

Annual

Amounts required by the Council and other Precepting Authorities:

(See accompanying leaflet for further details)

Council Tax for [REDACTED] in your area:

£2720.40

The Amount You Have To Pay:

Council Tax for the Period 01.04.2007 to 31.03.2008

£2720.40

£2720.40

Payment Method:
CASH/CHEQUE

NEED HELP PAYING YOUR BILL?
(See overleaf for Benefit details)

Your account number

Bill number

Date
17 May 2007

If you have a query
please see reverse for
our contact details.

MR MICHAEL FALLON



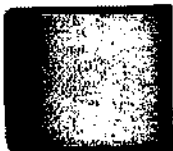
Bringing it all together

BT Together Option 1

Bill for

Total now due **£ 40.98**

*Please make sure we receive the total now due by
28 May 2007.*



Your account number
[REDACTED]

Bill number
[REDACTED]

Date
17 May 2007

If you have a query
please see reverse for
our contact details.

[REDACTED]
MR MICHAEL FALLON MP
[REDACTED]



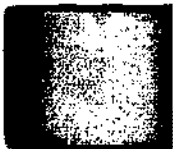
Bringing it all together

BT Together Option 1

Bill for [REDACTED]

Total now due **£ 37.49**

*Please make sure we receive the total now due by
28 May 2007.*



Your account number
[REDACTED]

Bill number
[REDACTED]

Date
17 May 2007

If you have a query
please see reverse for
our contact details.

[REDACTED]
MR MICHAEL FALLON
[REDACTED]



Bringing it all together

BT Together Option 1

Bill for account number [REDACTED]

Total now due **£ 336.00**

*Please make sure we receive the total now due by
28 May 2007.*





Account Number:

Statement Number:

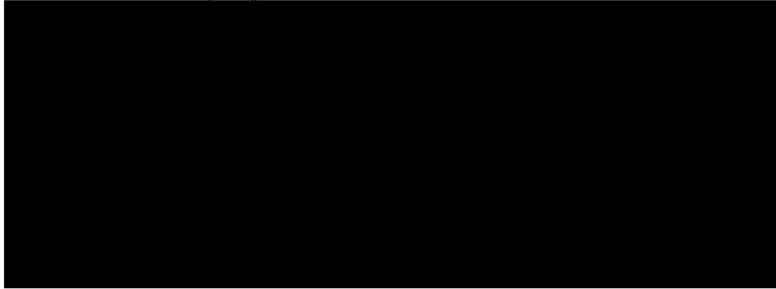
Statement Date:

22 Apr 2007



Statement

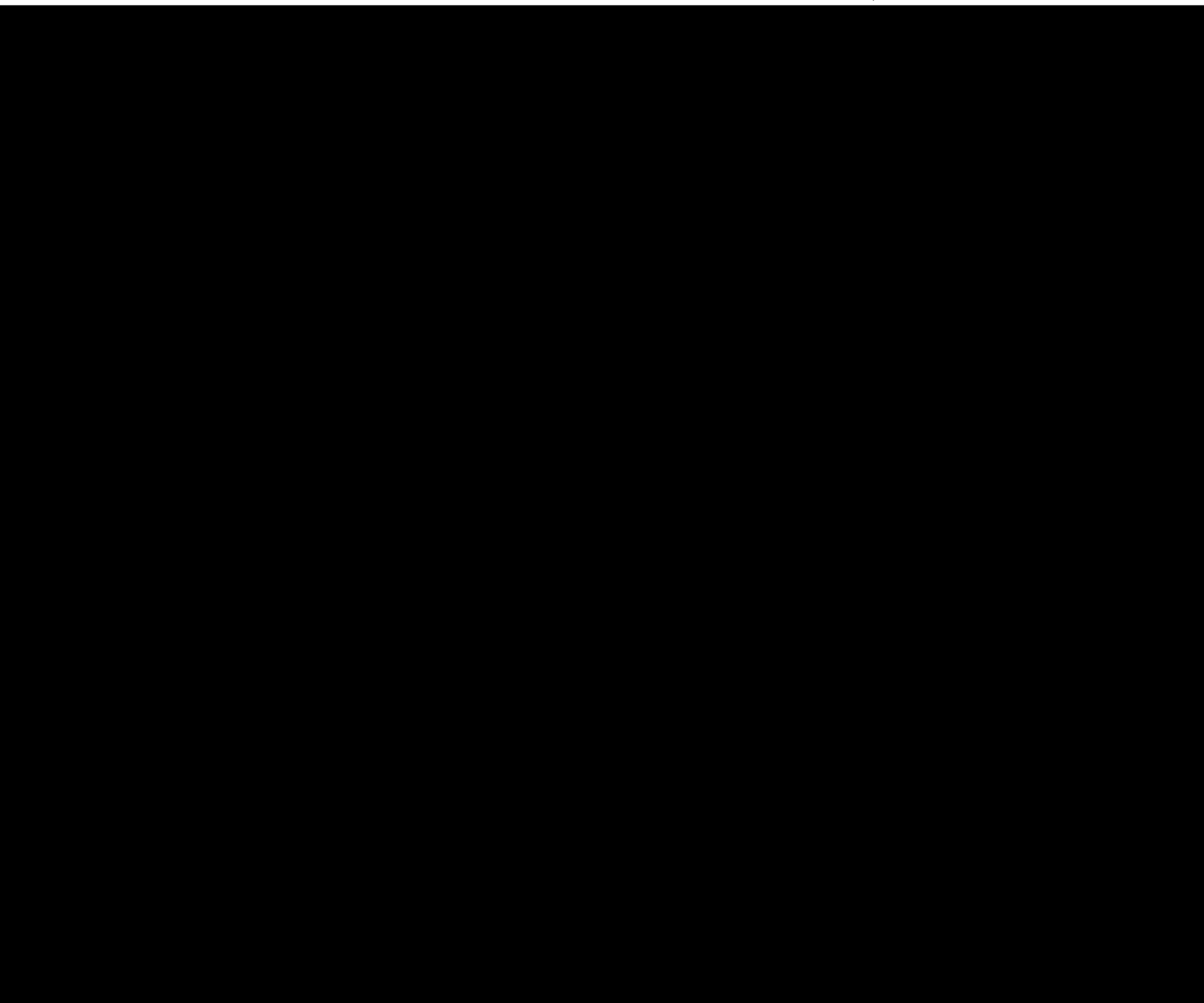
Mr M C Fallon



summary of your account

Balance brought forward from last statement	121.29
Payment received - thanks very much	0.00
Total charges for this statement	58.76

Amount due now £180.05





Account Number:
Statement Number:
Statement Date:
22 May 2007



Statement

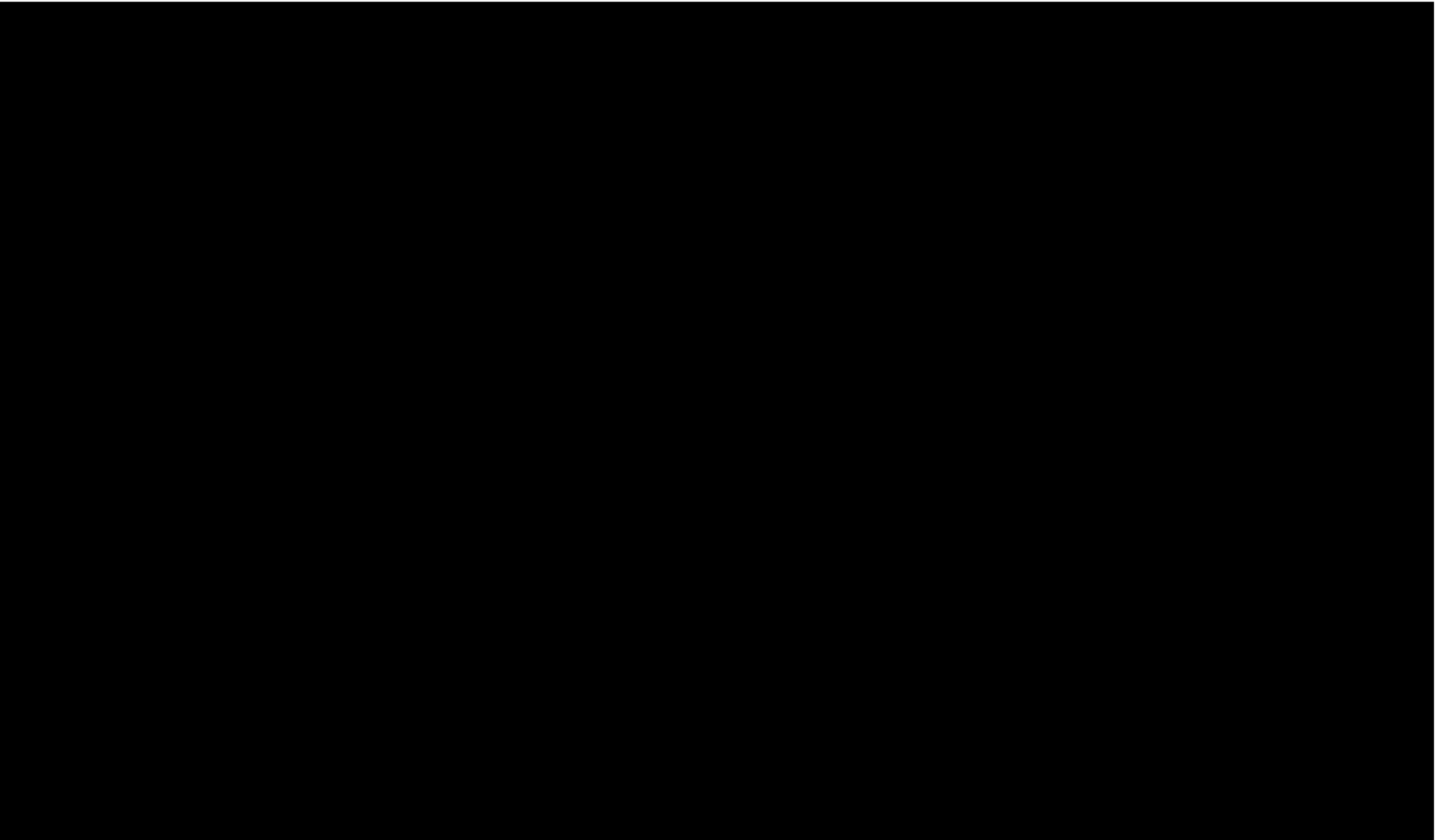
Mr M C Fallon



summary of your account

Balance brought forward from last statement	180.05
Payment received - thanks very much	-180.05
Total charges for this statement	58.29

Amount due now £58.29





Account Number:
[REDACTED]

Statement Number:
[REDACTED]

Statement Date:
22 Jun 2007

Statement

Mr M C Fallon
[REDACTED]

summary of your account


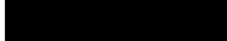

Balance brought forward from last statement	58.29
Payment received - thanks very much	-58.29
Total charges for this statement	269.13

Amount due now £269.13



Michael Fallon



Invoice Date : 14 June 07
 Invoice No : 
 Account No : 
 RA Number : 

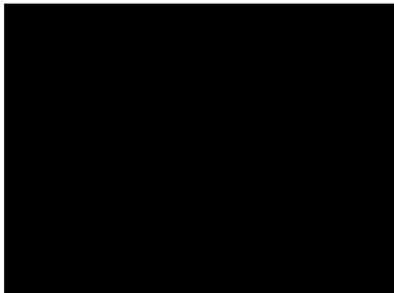
For the rental of the following equipment:-

Small Blackberry SIM Tel.No. 

Between 01 May 07 @ 08:00
 and 01 Jun 07 @ 08:00

Equipment still on rent

Description	Quantity	Unit Price £	Amount £
RENTAL	1 month	32.00	32.00
MANAGED SERVICE	1 month	8.00	8.00
CALLS			0.00
ITEMISED BILLING	1	0.00	0.00



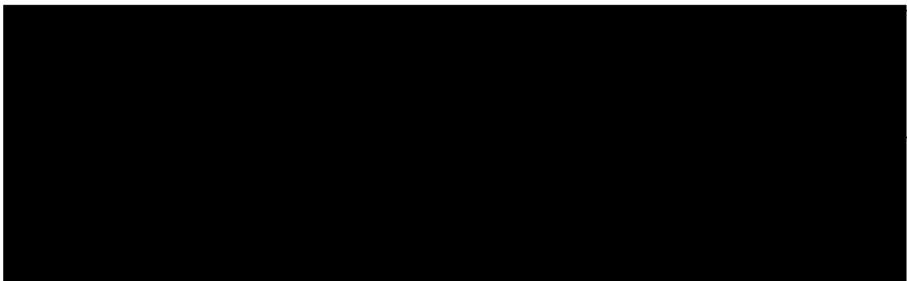
Sub-total 40.00

Purchase Order Number

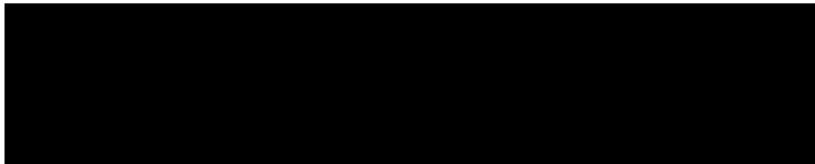

VAT @ 17.50 % 7.00

Payment Due: 28 June 07

Amount Due £ 47.00



invoice



Michael Fallon



Invoice Date : 10 May 07
Invoice No :
Account No :
RA Number :



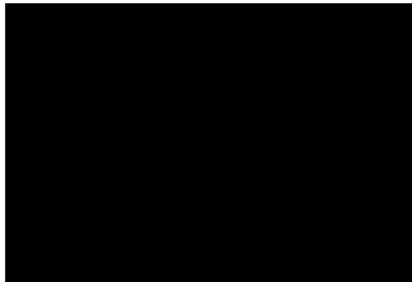
For the rental of the following equipment:-

Small Blackberry SIM Tel.No.

Between 20 Apr 07 @ 08:00
and 01 May 07 @ 08:00

Equipment still on rent

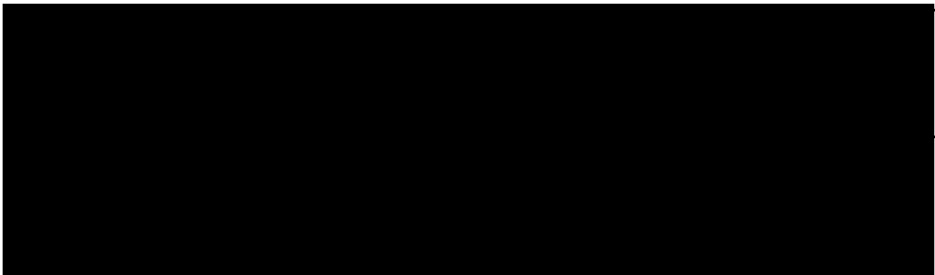
Description	Quantity	Unit Price £	Amount £
RENTAL	11 days	1.07	11.73
MANAGED SERVICE	11 days	0.27	2.93
CALLS			0.00



Purchase Order Number

Payment Due: 24 May 07

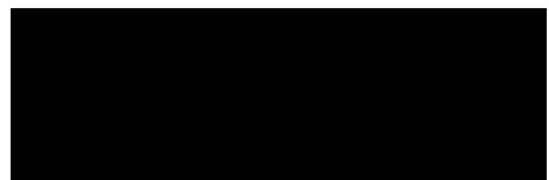
Sub-total 14.66
VAT @ 17.50 % 2.57
Amount Due £ 17.23



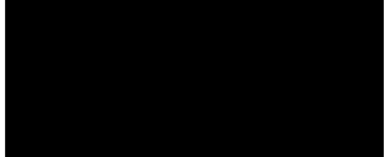
Goddard & Shamrock Press



Invoice N°



Mr Michael Fallon, M.P.

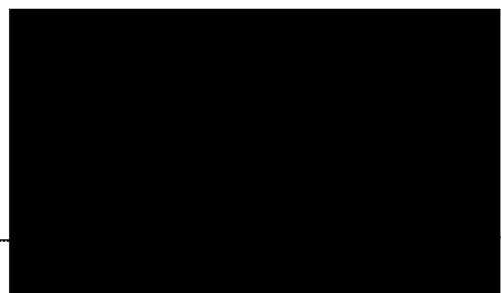
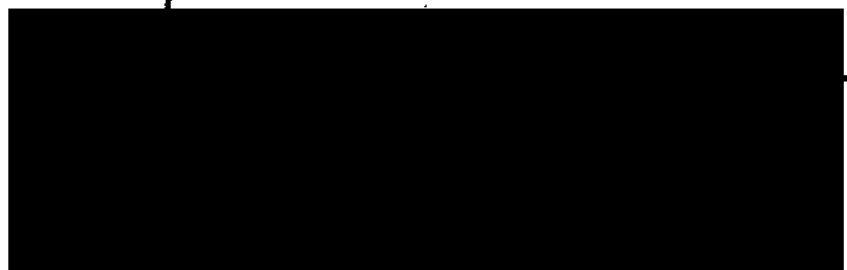


Date 29.05.2007

Terms Strictly Net. One Month

VAT Registration No



Tax Point	Description	Price	Vat Rate	Vat Amount
	1,000 Business cards	148 00	7½%	25 90
	Vat	25 90		
		173 90		
				
				



Direct payment of suppliers

300
302

10 APR 2007

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for, see *Green Book* section 5.13.1.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MICHAEL FALLON

Constituency

SEVENOAKS

Office use only

Costs

Supp/Res ID



Claim details

Please ensure

- your claim totals more than £100 – this will enable us to process your claim more promptly
- any claims for petty cash do not exceed £250 per month
- you attach all supplier invoices.

You **must** specify

- the Incidental Expenses Provision for costs that include office and surgery accommodation, equipment and supplies, communication and travel.

You **can** specify

- the Incidental Expenses Provision or the Staffing Allowance for costs that include work commissioned or bought in services.

Date of claim

~~1st JAN - 31st MARCH 2007~~ 1 JAN - 31st MARCH 2007

Allowance year

~~06/07~~ 07/08

Incidental Expenses Provision claims

Office use only



	Suppliers	Amount
Item 1	SEVENOAKS CONSERVATION ASSOCIATION	£1,500 : 00 p
Item 2		£ : p
Item 3		£ : p
Item 4		£ : p
Item 5		£ : p
Total		£1,500 : 00 p

Allow or
A/c code

Supplier
ID

Exp/
Cat 5



Claim details continued

Staffing Allowance claims		Office use only			
	Suppliers	Amount	Allow or A/c code	Supplier ID	Exp/ Cat 5
Item 6	_____	£ : p	_____	_____	_____
Item 7	_____	£ : p	_____	_____	_____
Item 8	_____	£ : p	_____	_____	_____
Item 9	_____	£ : p	_____	_____	_____
Total		£ : p			

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature _____ MP

Date 4 / 4 / 2007

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research. For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

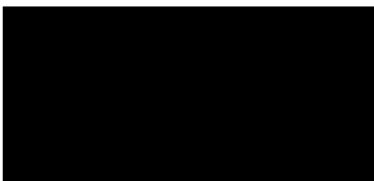
Validation	Initials	Date	Validation	Initials	Date
Claims received		/ /	Member ID added to form		/ /
Signature check		/ /	Payment codes added to form		/ /
Funds check		/ /	Receipts/ documentation present		/ /
Allowable expenditure		/ /	Processing Input		/ /

Please use margin for comments



✓
**Conservatives
Sevenoaks**

Michael Fallon MP ✓



2nd April 2007 ✓

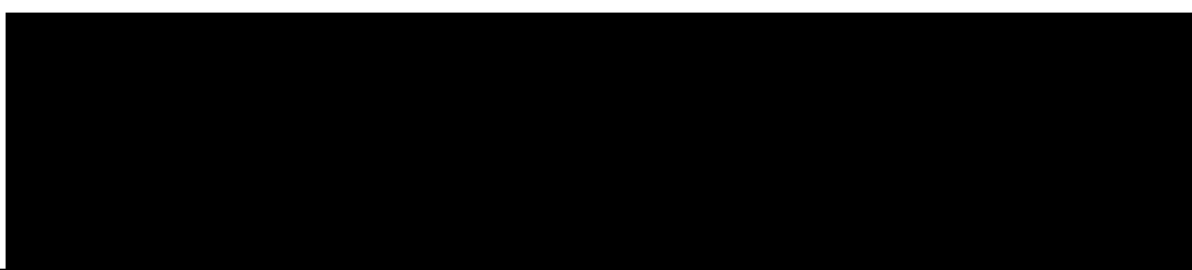
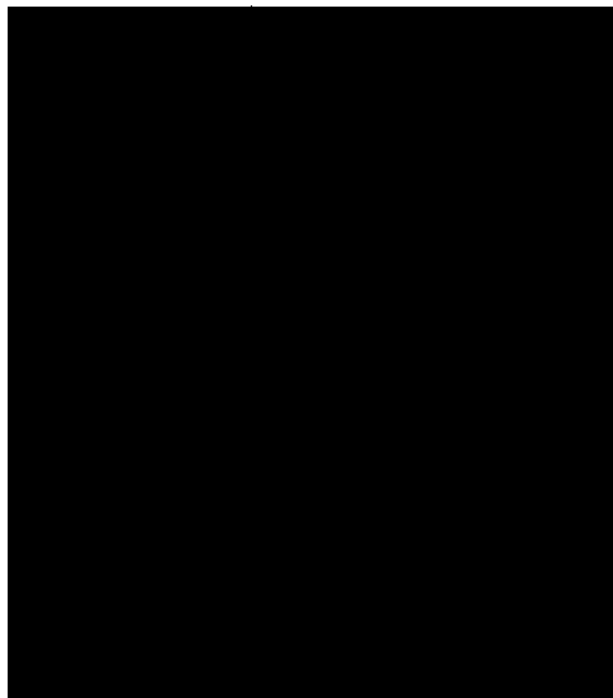
Invoice No. [redacted] ✓

INVOICE

To:

Secretarial and office services provided to
Michael Fallon MP covering Constituency
Surgeries and Parliamentary case work for
the three months ending 31 March 2007

Total £1,500 ✓



C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 19/1/08 to 31/3/08 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees office use only
1	BT FAX 18/2/08 £51.43 100%	51.43	
2	BT COMPUTER LINE 18/2/08 £44.99 100%	44.99	
3	BT PHONE 18/2/08 £437.24 20%	87.45	
4	MOR. 22/1/08 £92.38 50%	46.19	
5	CELLPHONE 11/2/08	40.38	
6	CELLPHONE 11/2/08	26.58	
7	CELLPHONE 11/2/08	31.42	
8	CELLPHONE 26/2/08 [OLACKBENT CLIP HOLDER]	7.64	
9	CELLPHONE 11/3/08	108.77	
10	XXXXXX XXXXXX PETTY CASH (FEB 08)	250.00	
		£ 694.85	

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business

SIGNED.....MP

PRINTED NAME.....MICHAEL FALLON.....

DATE 31/3/08.....CONSTITUENCY.....SEVENDALE.....

Transaction code.

C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 19/1/08 to 31/3/08 as detailed below.

I attach certified receipts/invoices for all equipment & software leased or purchased.

Item	Description of service / goods	Amount £	Fees office use only
1	DELL 4/3/08	116.33 ✓	
2	DELL 11/3/08	232.65 ✓	
3	PETTI CASH - <u>TRANCH 08</u>	250.00 ✓	
4			
5	BAOVING FORWARD	694.89	
6			
7			
8			
9			
10			
		£ 1,293.89	

1293.79

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

SIGNED.....MP

PRINTED NAME.....MICHAEL FALLON.....

DATE.....31/3/08.....CONSTITUENCY.....SEVENDAKS.....



Company of the Year
Business AWARDS
Community 2007

[Redacted]

MR MICHAEL FALLON

[Redacted]

[Redacted]



Bringing it all together

Your account number

Bill number

Date
18 February 2008

If you have a query
please see reverse for
our contact details.

BT Together Option 1

Bill for [Redacted]

Total now due £ 51.43

[Redacted]

*Please make sure we receive the total now due by
29 February 2008.*

[Redacted]

[Redacted]





Company of the Year
Business AWARDS
Community 2007 ✓

[Redacted]

MR MICHAEL FALLON MP

[Redacted]

[Redacted]



Bringing it all together

Your account number
[Redacted]

Bill number
[Redacted]

Date
18 February 2008

If you have a query
please see reverse for
our contact details.

BT Together Option 2

Bill for [Redacted]

Total now due **£ 44.99**

*Please make sure we receive the total now due by
29 February 2008.*

[Redacted]

[Redacted]





Bringing it all together

MR MICHAEL FALLON

Your account number

Bill number

Date
18 February 2008

If you have a query
please see reverse for
our contact details.

BT Together Option 1

Bill for account number

Total now due **£ 437.24**

*Please make sure we receive the total now due by
29 February 2008.*

(2008) ↓

£87.45





Account Number:
[redacted]
Statement Number:
[redacted]
Statement Date:
22 Jan 2008



Statement

Mr M C Fallon



summary of your account

Balance brought forward from last statement	95.15
Payment received - thanks very much	-95.15
Total charges for this statement	92.38

Amount due now ~~£92.38~~

£46.19



Michael Fallon



Invoice Date : 11 February 08
Invoice No :
Account No :
RA Number :



For the rental of the following equipment:-

Small Blackberry SIM Tel.No

Between 01 Jan 08 @ 08:00
and 17 Jan 08 @ 08:00

Rental closed

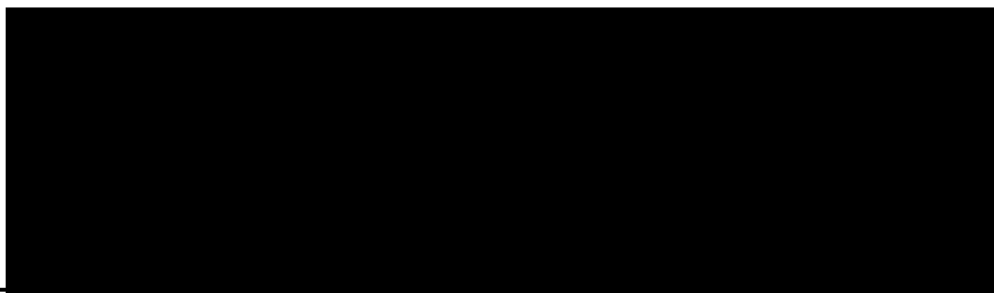
Description	Quantity	Unit Price £	Amount £
RENTAL	16 days	1.07	17.07
MANAGED SERVICE	16 days	0.27	4.27
CALLS			12.99
ITEMISED BILLING	1	0.00	0.00



Purchase Order Number

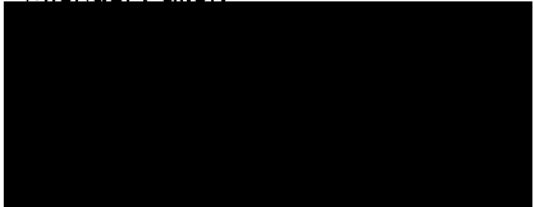
Payment Due: 25 February 08

Sub-total 34.33
VAT @ 17.50 % 6.01
Amount Due £ 40.34





Michael Fallon



Invoice Date : 11 February 08
 Invoice No : [Redacted]
 Account No : [Redacted]
 RA Number : [Redacted]

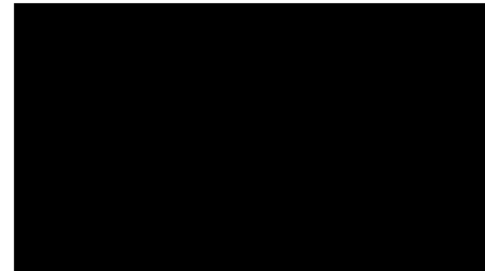
For the rental of the following equipment:-

Small Blackberry SIM Tel.No. [Redacted]

Between 17 Jan 08 @ 08:00
 and 29 Jan 08 @ 08:00

Rental closed

Description	Quantity	Unit Price £	Amount £
RENTAL	12 days	0.93	11.20
MANAGED SERVICE	12 days	0.20	2.40
CALLS			0.02
ITEMISED BILLING	1	0.00	0.00
DELIVERY	1	9.00	9.00

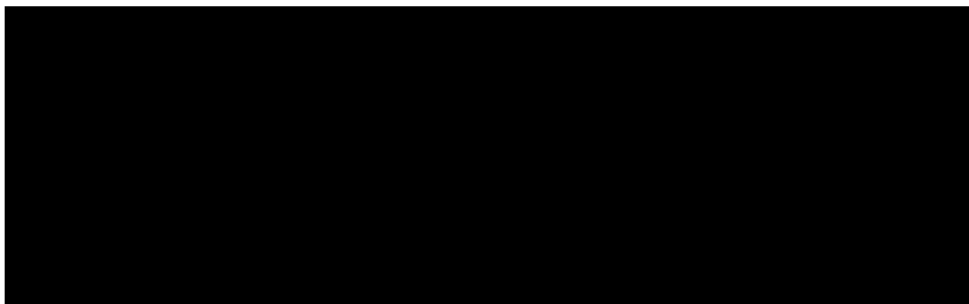


Purchase Order Number



Payment Due: 25 February 08

Sub-total 22.62
 VAT @ 17.50 % 3.96
Amount Due £ 26.58





Michael Fallon



Invoice Date : 11 February 08
Invoice No :
Account No :
RA Number :

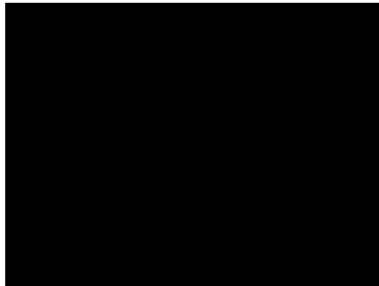
For the rental of the following equipment:-

Small Blackberry SIM Tel.No.

Between 29 Jan 08 @ 08:00
and 11 Feb 08 @ 08:00

Equipment still on rent

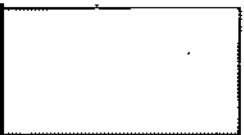
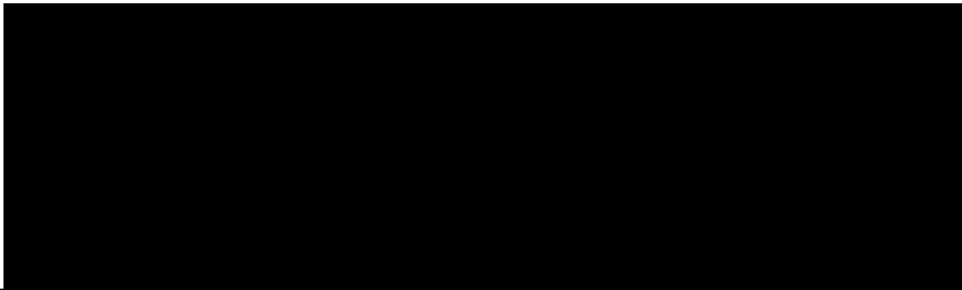
Description	Quantity	Unit Price £	Amount £
RENTAL	13 days	0.93	12.13
MANAGED SERVICE	13 days	0.20	2.60
CALLS			12.01
ITEMISED BILLING	1	0.00	0.00



Purchase Order Number

Payment Due: 25 February 08

Sub-total 26.74
VAT @ 17.50 % 4.68
Amount Due **£ 31.42**



invoice



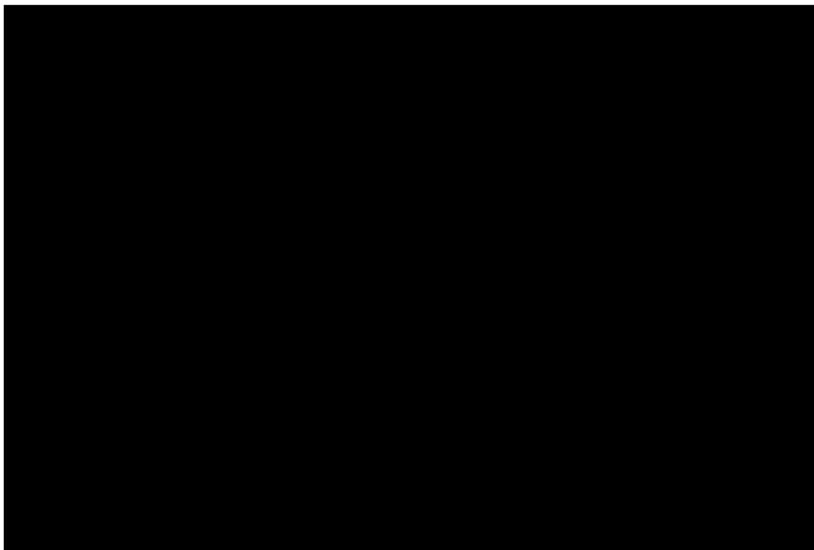
Michael Fallon



Invoice Date : 26 February 08
Invoice No :
Account No :

For the purchase of 1 x BlackBerry Curve Belt Clip. Your PO Fallonm@torymail.net

Description	Quantity	Unit Price £	Amount £
EQUIPMENT	1 unit	6.50	6.50

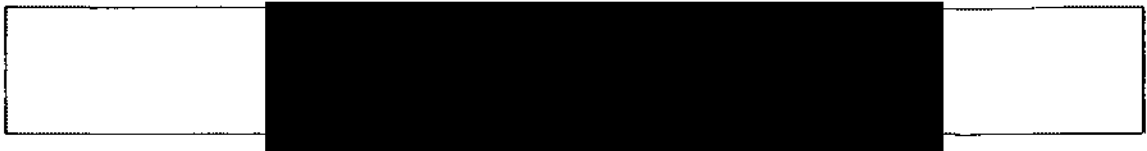


Sub-total 6.50

VAT @ 17.50 % 1.14

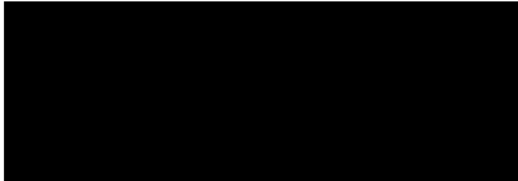
Payment Due: 11 March 08

Amount Due £ 7.64 ✓





Michael Fallon



Invoice Date : 11 March 08
Invoice No :
Account No :
RA Number :

For the rental of the following equipment:-

Small Blackberry SIM Tel.No.

Between 11 Feb 08 @ 08:00
and 01 Mar 08 @ 08:00

Equipment still on rent

Description	Quantity	Unit Price £	Amount £
RENTAL	19 days	0.93	17.73
ADDITIONAL SERVICES	19 days	0.20	3.80
CALLS			71.04
ITEMISED BILLING	1	0.00	0.00



Sub-total 92.57

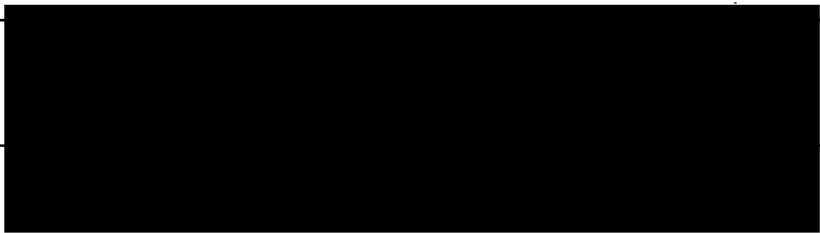
Purchase Order Number

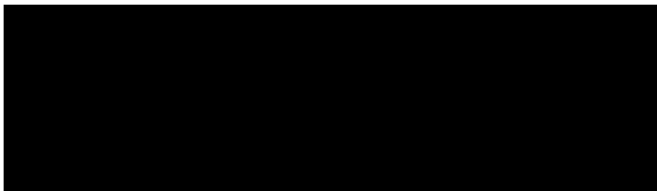


VAT @ 17.50 % 16.20

Payment Due: 25 March 08

Amount Due £ 108.77





Invoice

Invoice to:

Deliver To:

[Redacted]
Falon
[Redacted]

[Redacted]
Falon
[Redacted]

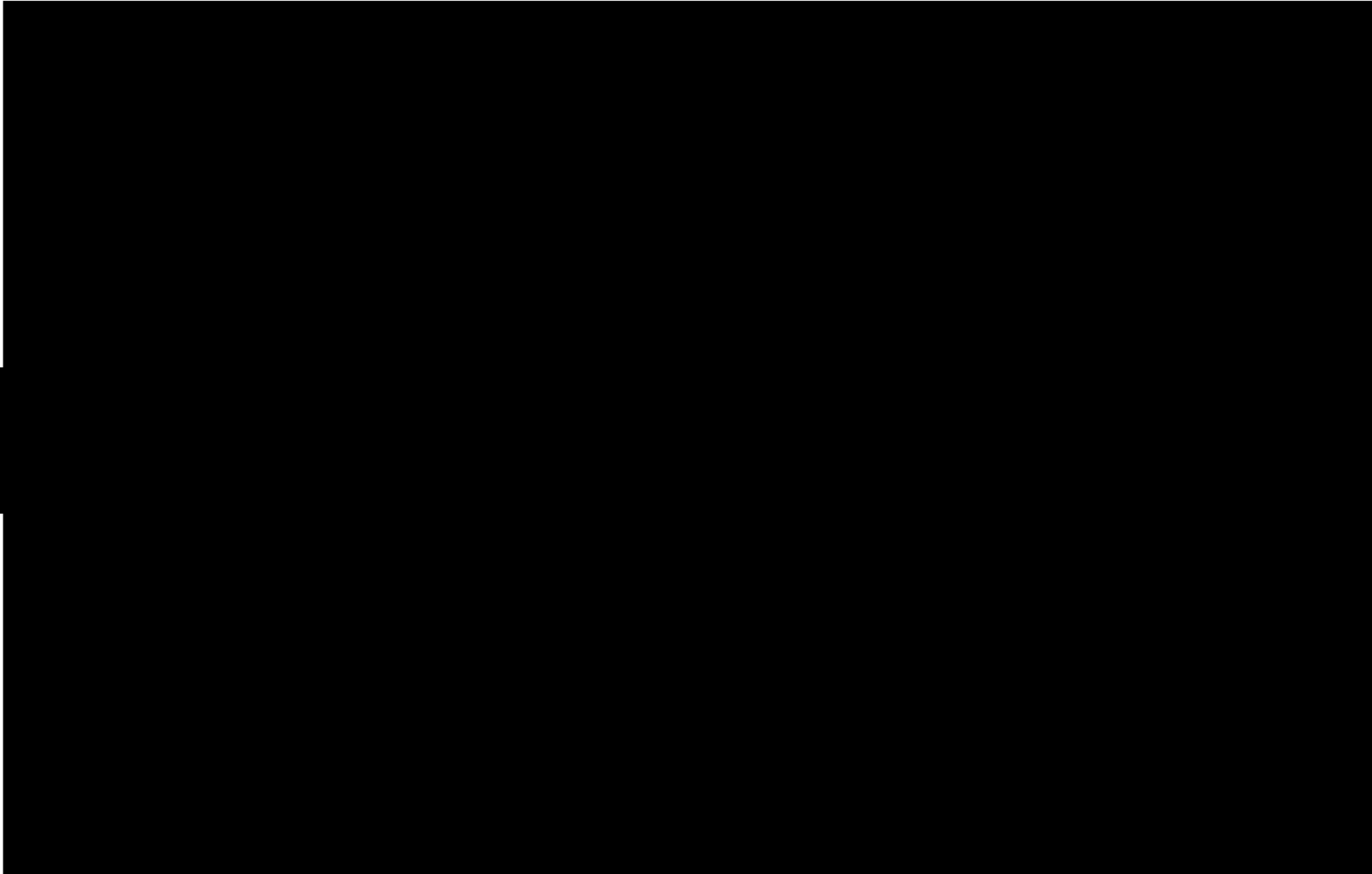
Invoice No: [Redacted] Customer No: [Redacted] Dell Order No: [Redacted] Page 1 of 1

Your Ref/PO No. [Redacted]
MyFinancials PIN [Redacted]
Despatch Note No. [Redacted]
Despatch Date [Redacted]
Payment Terms [Redacted]
Invoice Date 28/03/2008

Booking Reference: [Redacted]
Account Manager [Redacted]
Account Manager Tel [Redacted]
Account Manager Fax [Redacted]
Account Manager Email [Redacted]

Item No.	Description	Quantity	Unit Price	Net	VAT
593-10052	Dell - 5100cn - Magenta - Standard Capacity Toner	1	99.00	99.00	S
800-10709	Info - Laser Standard Consumables Delivery	1	0.00	0.00	S

VAT Summary				Subtotal	GBP
VAT Type	VAT Rate %	GBP Total Net £	GBP VAT £	Freight	
3	17.5	99.00	17.33	99.00	
				VAT £	17.33
				Total	116.33





Invoice

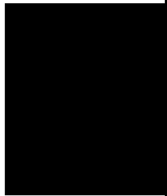
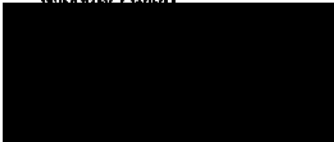
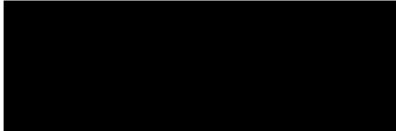
Invoice to:

Deliver To:



Michael Fallon

Michael Fallon



Invoice No: [Redacted] Customer No: [Redacted] Dell Order No: [Redacted] Page 1 of 1

Your Ref/PQ No.
MyFinancials PIN
Despatch Note No.
Despatch Date
Payment Terms
Invoice Date

[Redacted]
30 Days max
11/03/2008

Booking Reference:
Account Manager
Account Manager Tel
Account Manager Fax
Account Manager Email

[Redacted]

Item No.	Description	Quantity	Unit Price	Net	VAT
593-10053	Dell - 5100cn - Yellow - Standard Capacity Toner	1	99.00	99.00	S
800-10709	Info - Laser Standard Consumables Delivery	1	0.00	0.00	S
593-10051	Dell - 5100cn - Cyan - Standard Capacity Toner	1	99.00	99.00	S

VAT Summary

VAT Type	VAT Rate %	GBP Total Net £	GBP VAT £
S	17.5	198.00	34.85

	GBP
Subtotal	198.00
Freight	0.00
VAT £	34.85
Total	232.85

