



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD S.

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250

Please list

Please attach

27/08

Period of claim

from 1 1 3 1 08 to 3 1 1 3 08

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1474:20 p ✓

Food

£ ~~400:00~~ p ✓

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 177:26 p ✓

Other

£ 165:00 p ✓

Other

£ 88:13 p ✓

Other

£ : p

\* Pay £1,129.46

▶ please specify CARSPACE RENTAL - RENEWAL FEE SEE LETTER

Total

£ 2216:46 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3.4.08

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



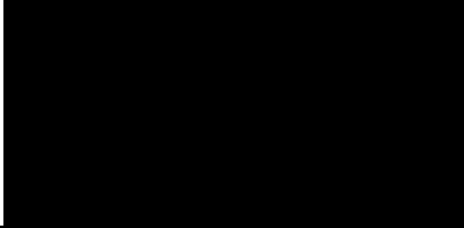
date

25th February 2008

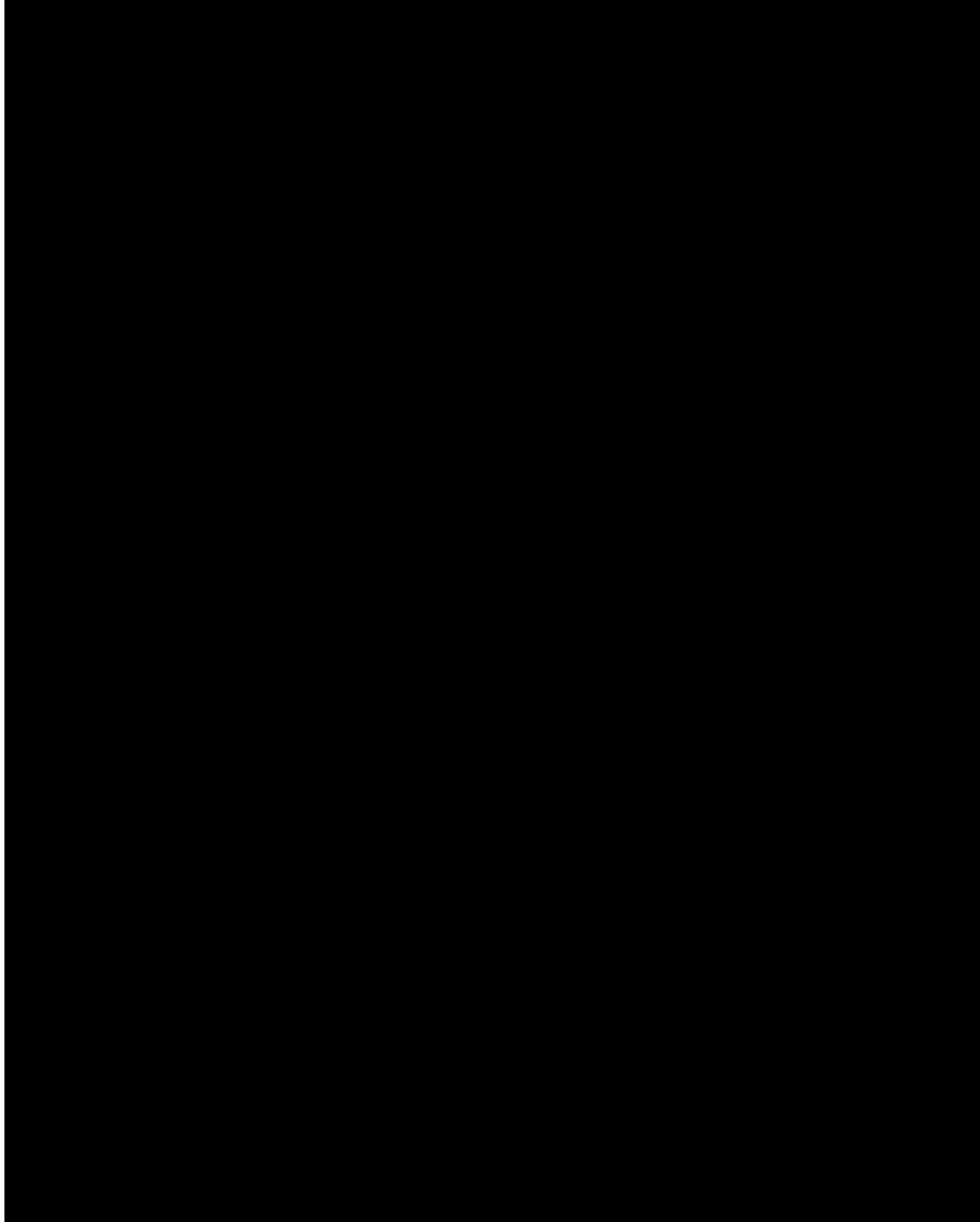
✓



**Your home insurance  
renewal at a glance**



**Renew your home insurance for just £177.26**



RENEWAL INVOICE

FLAT



NAME

Mr M Jones



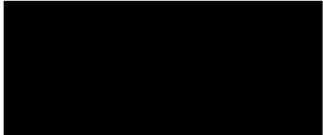
DATE

23-Nov-07

INVOICE NO



| ITEM   | AMOUNT  | VAT     | SUBTOTAL |
|--|---------|---------|----------|
| Administration Fee   | £ 75.00 | £ 13.13 | £ 88.13  |
| <b>TOTAL</b>   |         |         | £ 88.13  |
| Payment to be made by direct debit from the tenant's rent account. |         |         |          |
|  |         |         |          |





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Your details

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MARTYN JONES

Constituency

CLWYD SOUTH

Office use only

Costs/Cal 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 02 / 08 to 29 / 02 / 08

Total cost of hotel stays attach all receipts

£ 614 : 25 p

1 - 14<sup>th</sup> FEB.

Mortgage payments (interest only) or rent

£ 737 : 10 p

14 - 29<sup>th</sup> FEB.

Food

£ 400 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 8 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 88 : 13 p

▶ please specify RENEWAL ADMIN FEE

Other

£ 165 : 00 p

▶ please specify SPACE CARP RENTAL

Other

£ : p

▶ please specify

Total

£ 2012 : 48 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3.3.08

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**RENEWAL INVOICE**

FLAT [REDACTED]  
NAME Mr M Jones [REDACTED]  
DATE 23-Nov-07  
INVOICE NO [REDACTED]

| ITEM   | AMOUNT  | VAT     | SUBTOTAL |
|--|---------|---------|----------|
| Administration Fee   | £ 75.00 | £ 13.13 | £ 88.13  |
| <b>TOTAL</b>   |         |         | £ 88.13  |
| Payment to be made by direct debit from the tenant's rent account. |         |         |          |
| [REDACTED]   |         |         |          |

[REDACTED]

[REDACTED]



Member's claim form

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Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

LLWYD SOUTH

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 1 / 108 to 3 / 1 / 108

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1228 : 00 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 176 : 00 p ✓

Council Tax/Rates

£ 83 : 00 p ✓

Telephone and telecommunications

£ 8 : 00 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 165 : 00 p ✓ ▶ please specify CAR SPACE RENT

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

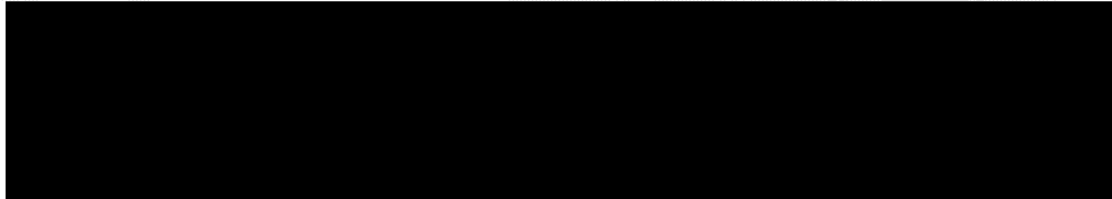
Total

£ 2060 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

4.2.08

**Data protection**

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Additional Costs Allowance

ACA2

Member's claim form

Page 1 of 2

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Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 12 / 07 to 31 / 12 / 07

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1228 : 00 p ✓

Food

£ 400 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 83 : 00 p

Telephone and telecommunications

£ 17 : 00 p

Cleaning

£ 120 : 00 p (CARPET)

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 165 : 00 p

▶ please specify CAR PARK SPACE RENTAL

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2013 : 00 p ✓

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

7.1.08

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Member's claim form

RECEIVED

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Your details

Name in CAPITAL LETTERS

MARTYN JONES ✓

Constituency

CLWYD SOUTH

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

for bed invoice

Period of claim

from 11/11/07 to 30/11/07

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1228:50 p ✓

Food

£ 400:00 p

Utilities

£ : p

Council Tax/Rates

£ 83:00 p

Telephone and telecommunications

£ 12:00 p

Cleaning

£ 17:00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 764:00 p

▶ please specify PURCHASE OF NEW SOFA BED

Other

£ 110:00 p

▶ please specify CHEST OF DRAWERS  
FOAM BED COVER

Other

£ 75:00 p

▶ please specify LIGHT FITTING

Total

£ 2721:50 p

Pay £764-00 ✓

**ORDER FORM**

Order date: **05 November 2007**

Quote ref:

Docket:

**B) DELIVERY DETAILS**

AMOUNT **£764.00**

Furniture Item **ROSIE** Large Sofa Bed  
*5 Year Frame Guarantee*  
Rosie Large Sofa Bed L/C In Cutie

Fabric **Cube Chocolate 28746** WA All Over  
**15 Mtrs Required**

Price for sofa and fabric

**£719.00**

|                 |                                       |                 |       |
|-----------------|---------------------------------------|-----------------|-------|
| ATTERS QTY      | 19" X 2                               | Standard option | £0.00 |
| SCATTER FILLING | Feather                               | Standard option | £0.00 |
| BED/MATTRESS    | Bed 182cm x 132cm (4ft 4") Std Finish | Standard option | £0.00 |
| LEGS /FEET      | Black Plastic Glides                  | Standard option | £0.00 |

**Item price :** £719.00

**Delivery** Simple Choice delivery charge £45.00

**Item price :** £45.00

**Total order value:** £764.00



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Constituency

CLWYD SOUTH

Office use only

Costs/Cat 2

Claim details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

receipt for bed invoice

Period of claim

from 1 / 11 / 07 to 30 / 11 / 07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1228:50 p

Food

£ 400:00 p

Utilities

£ : p

Council Tax/Rates

£ 83:00 p

Telephone and telecommunications

£ 12:00 p

Cleaning

£ 17:00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 764:00 p

please specify PURCHASE OF NEW SOFA BED

Other

£ 110:00 p

please specify CHEST OF DRAWERS  
FOAM BED COVER

Other

£ 75:00

£ 32:00 p

please specify LIGHT FITTING

Total

£ 2721:50 p

pay £1957.50 continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

5.12.07

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Member's claim form

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MARTYN JONES

Constituency

CLWYD SOUTH

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
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Please list

- all items costing £250 or more and include receipts – except for food for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 07 to 31 / 10 / 07 ✓

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1228 : 50 p ✓

Food

£ 400 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 83 : 00 p

Telephone and telecommunications

£ 35 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 165 : 00 p

▶ please specify REAR ON CAR SPACE.

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1911 : 50 p ✓

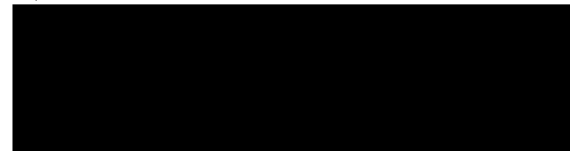
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

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Signature



MP

Date

31.10.07**Data protection**

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Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH

Office use Cost/Cat 2

Claim details

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 9 / 07 to 30 / 9 / 07

Total cost of hotel stays attach all receipts

£ 1228.50 p

Mortgage payments (interest only) or rent

£ 1401.83 p

Food

£ 400.00 p

Utilities

£ : p

Council Tax/Rates

£ 83.00 p

Telephone and telecommunications

£ : p

Cleaning

£ 17.00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p please specify

Other

£ : p please specify

Other

£ : p please specify

Total

£ 1901.83 p

Pay # 173.33



Member's claim form

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Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH

Office use only

Cost/Cal 2

Claim details

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

reduced for Rent

Period of claim

from 1/9/07 to 30/9/07

Total cost of hotel stays attach all receipts

£ 1228.50 p

Mortgage payments (interest only) or rent

£ 1401.83 p

Food

£ 400.00 p

Utilities

£ : p

Council Tax/Rates

£ 83.00 p

Telephone and telecommunications

£ : p

Cleaning

£ 17.00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

please specify

Other

£ : p

please specify

Other

£ : p

please specify

Total

£ 1901.83 p

Pay: £ 1128.50

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

9.10.07

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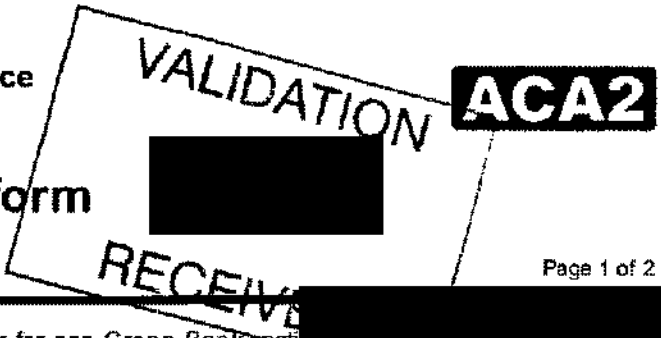
Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



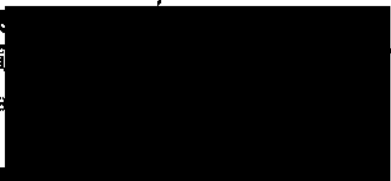
Additional Costs Allowance

# Member's claim form



### About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



## Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD S.

### Office use only

Costs/Cat 2



## Claim details

You can only claim for

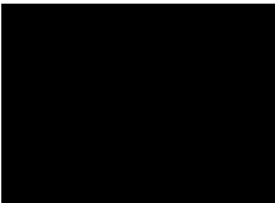
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.



Period of claim

from 1 / 1 / 07

to 31 / 8 / 07 ✓

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only) or rent*

£ 1285:83 p

Food

£ 400:00 p

Utilities

£ : p

Council Tax/Rates

£ 83:00 p

Telephone and telecommunications

£ 41:00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

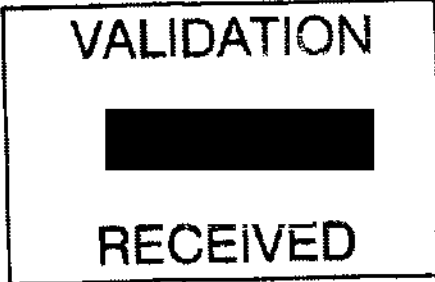
Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1809:83 p ✓



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

31.8.07

**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

# Member's claim form

VALIDATION

ACA2

06 AUG 2007

RECEIVED

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

## Your details

Name  
in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH

Office use only

Costs/Cat 2

## Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 11 7 07 to 31 7 07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments  
(interest only) or rent

£ 1285 : 13 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ : p

Council Tax/Rates

£ 83 : 00 p ✓

Telephone and  
telecommunications

£ 42 : 00 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

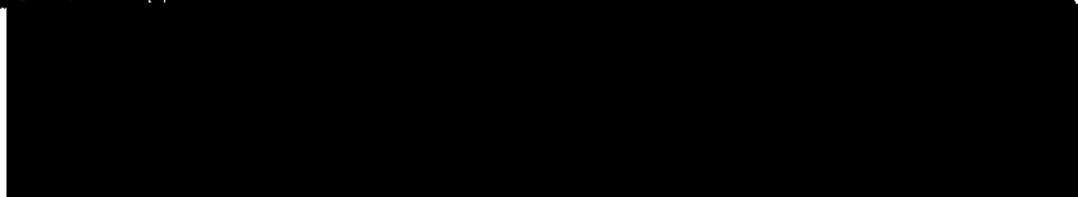
£ 1810 : 13 p ✓

continued on page 2



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



✓

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

31.7.07

✓

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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH

Office use only

Costs/Cat 2



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 6 / 07

to 30 / 6 / 07

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1283 : 70 p

(interest only) or rent

Food

£ 400 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 83 : 00 p

Telephone and telecommunications

£ 42 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ 198 : 12 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

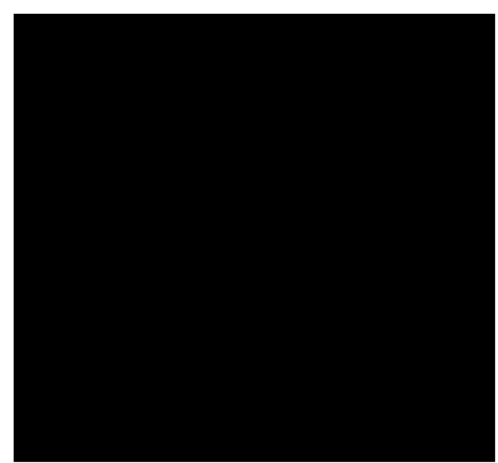
Other

£ : p

▶ please specify

Total

£ 2006 : 82 p



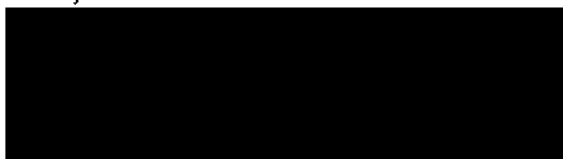
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 3.7.07

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form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH

Office use only

Costo/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 5 107

to 31 1 5 107 ✓

Total cost of hotel stays  
attach all receipts

£ 1228.50 p

Mortgage payments  
(interest only) or rent

£ 1228.50 p ✓

Food

£ 400.00 p ✓

Utilities

£ 42.00 p ✓

Council Tax/Rates

£ 83.00 p ✓

Telephone and  
telecommunications

£ 40.00 p ✓

Cleaning

£ 17.50 p ✓

Service/maintenance

£ : p

Repairs/insurance/  
Security

£ 183.62 p ✓

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

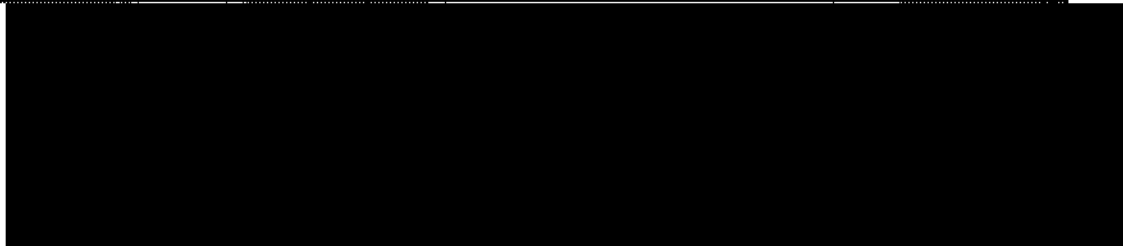
▶ please specify

Total

£ 1994.62 p

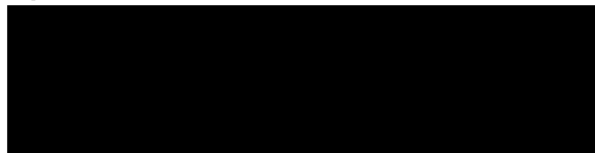
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

19.6.07

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Additional Costs Allowance

ACA2

07/08 ✓

Member's claim form

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Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH

Office use only

Costs/Cat 2

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 4 / 07 to 30 / 4 / 07

Total cost of hotel stays

attach all receipts

£ : p

Mortgage payments

(interest only) or rent

£ 1170 : 83 p

Food

£ 400 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 83 : 00 p

Telephone and telecommunications

£ 41 : 00 p

Cleaning

£ 17 : 00 p

Service/maintenance

£ : p

Repairs/insurance/ security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1710 : 83 p

continued on page 2

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP ✓

Date

1.5.07

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