



About filling in this form

- For details of costs you can claim for, see *Green Book* section 10.
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH



Claim details

You can only claim for

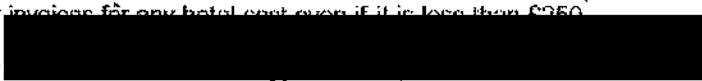
- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250



Period of claim

from 1 3 106 to 14 3 106

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 527:62 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 29:00 p

Telephone and telecommunications

£ 32:00 p

Cleaning

£ 190:00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 778:62 p

254.48



**Details of second home** *if applicable*

**Address of  
second home**  
*for Additional  
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

**Signature**

MP

**Date**

31.3.06

**Data protection**

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**Send your completed  
form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



05/06

Member's claim form

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 3 / 06 to 31 / 3 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 3590 : 05 p

Food

£ 400 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 87 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ 211 : 50 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 183 : 62 p

INSURANCE

Other

£ 370 : 12 p

▶ please specify

REMOVALS FROM

Other

£ 67 : 20 p

▶ please specify

POST REDIRECTION

Other

£ 348 : 95 p

▶ please specify

WASHING MACHINE

Total

£ 5258 : 44 p

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**Address of  
second home**  
*for Additional  
Costs Allowance*

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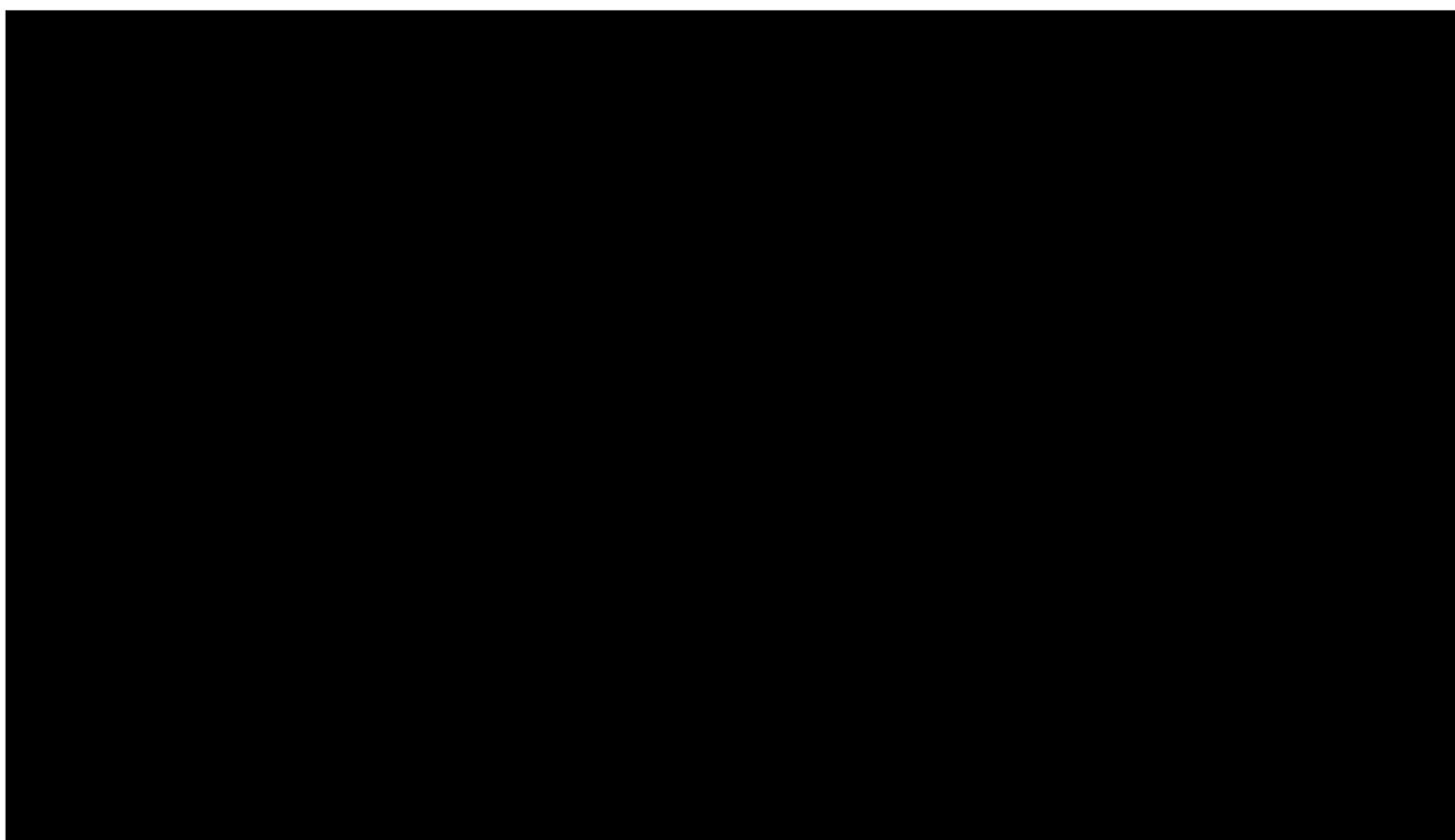
<b>Client</b>				<b>Cube</b>	
Date	Start	Finish	Instruction	Vehicle	Crew
04/03/2006	09:00		Load and deliver		
Materials / equipmen		Purchased	Supplied	Take on day	Returned
<b>Main collection address</b>			<b>Main delivery address</b>		<b>Invoice address</b>
Company					
Contact					
Address					
Telephone					
Mobile					
Fax					
Building					<b>Payment details</b>
Access					
Parking			Client Liable for Parking fines received		collect on completion
Directions					<b>Total due:</b> £0.00

**Special instructions**

Removal Charge £55 per hour plus VAT minimum 2 hours

**Special equipment / exclusions**

£370,12



TENANT No. [REDACTED]

DATE: [REDACTED]

DATE	DESCRIPTION	RENT	OTHER CHARGES	PAYMENTS	BALANCE
	STATEMENT BY TRAIT FORWARD				0.00
17Feb06	RENT		225.59		225.59
17Feb06	RENT			451.13	159.74
17Feb06	PHONE			4.64	264.38
17Feb06	RENT ADJUSTMENT	343.21			278.83
17Feb06	PHONE	0.46			279.29
17Feb06	RENT DEPOSIT		1620.00		1899.29
17Feb06	TENANCY AGREEMENT FEE		88.13		1987.42
17Feb06	CHECK IN/COUT FEE		88.13		2075.55
17Feb06	TENANCY AGREEMENT FEE		38.54		2114.09
17Feb06	TENANCY AGREEMENT FEE		-126.67		1987.42
17Feb06	CASH IN/DEBIT			2879.13	891.71
17Feb06	CHECK DEBIT			225.59	1117.30

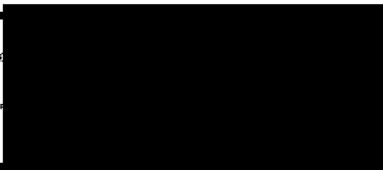


Member's claim form

51 Mar 2006

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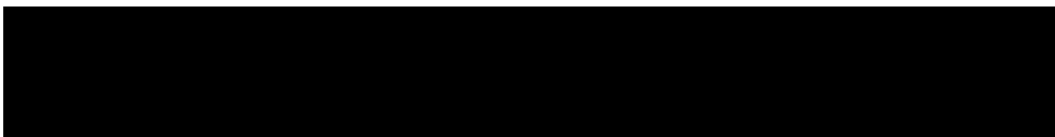
Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH



Claim details

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 3 / 06 to 31 / 3 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ 423:00 p

PLUMBING

~~Repairs/insurance/ security~~

£ 390:00 p

BATHROOM FITTINGS

Other

£ 54:25 p

▶ please specify PACKING BOXES

Other

£ 24:00 p

▶ please specify CURTAIN CLEANING

Other

£ 199:99 p

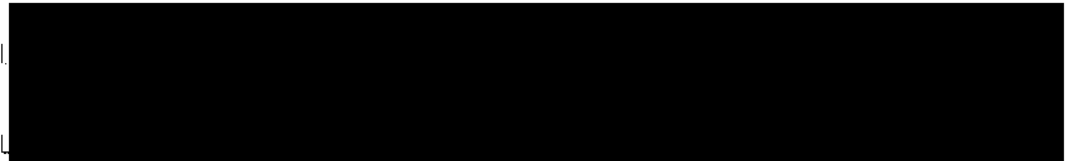
▶ please specify CHEST OF DRAWERS

Total

£ 1091:24 p

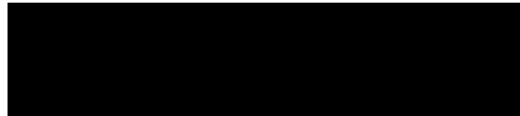
**Details of second home** *if applicable*

Address of  
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for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

31.3.06

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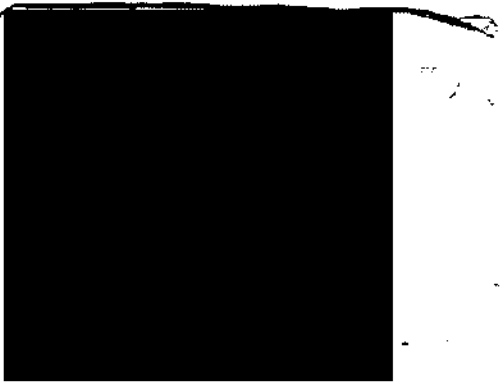
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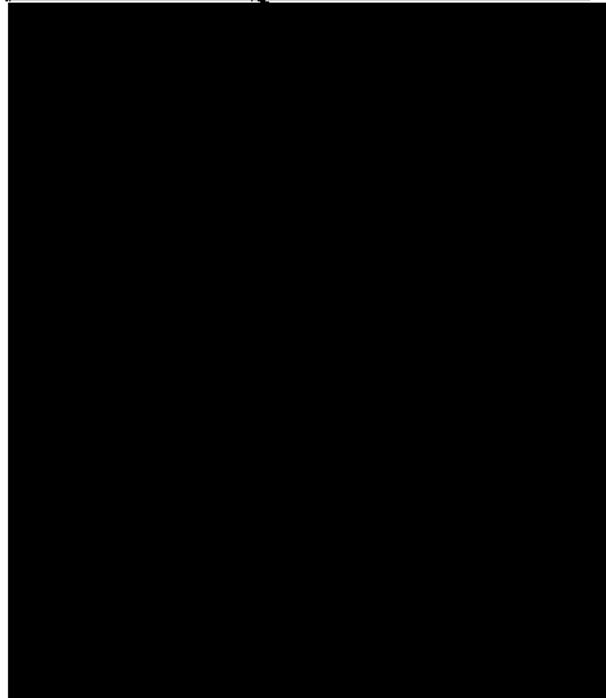




**SALES RECEIPT**

BATHROOM ACCESS	£180.00
BATHROOM ACCESS	£120.00
BATHROOM ACCESS	£90.00

**TOTAL**            **£390.00**



**1. INVOICE REFERENCE**

Invoice No: [REDACTED] Date: [REDACTED]

Engineer's Name: [REDACTED]

Corgi Reg. No: [REDACTED]

**2. WORK CARRIED OUT & CUSTOMER INFORMATION**

ENGINEER MUST COMPLETE SECTION FULLY & TICK RELEVANT BOXES  
Incomplete, temporary or any work referred to in the terms & conditions.

WORK TITLE INSTALL W/MACHINE  
I HAVE INSTALLED COLD  
SUPPLY (15mm) FROM  
KITCHEN TO W/MACHINE  
IN BATHROOM AND INSTALLED  
1/2" WASTE FROM WASHING  
MACHINE THEN TESTED  
Materials VARIOUS.

**Please Note:**

- Job is Incomplete: temporary
- Dangerous Gas Warning Notice Issued
- Job does not carry a full guarantee
- Recommended Work: If ticked please inform customer and complete section below

Recommended Work .....

Quoted Fixed Price for Recommended Work £ ..... + Mat. +

Fixed Price	360
+VAT	63
Total Cost	£ 423 :

**5. PAYMENT METHOD AND DETAILS**

Card  Cheque  Cash  Account  No Charge  Unpaid



Member's claim form

About filling in this form

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Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH

Claim details

You can only claim for

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 02 106 to 28 1 02 106

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1055 : 63 p ✓

Food

£ 400 : 00 p

Utilities

£ 40 : 00 p

Council Tax/Rates

£ 63 : 00 p

Telephone and telecommunications

£ 50 : 00 p

Cleaning

£ 17 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1625 : 63 p

08 MAR 2006

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

2.3.06

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Additional Costs Allowance

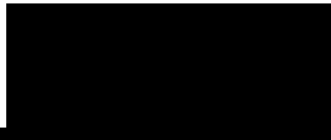
ACA2

# Member's claim form

02 FEB 2006

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## Your details

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Constituency

CLWYD SOUTH



## Claim details

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01/10/106 to 31/10/106 ✓

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1055 : 63 p ✓

Food

£ 400 : 00 p

Utilities

£ : p

Council Tax/Rates

£ 63 : 00 p

Telephone and telecommunications

£ 45 : 00 p

Cleaning

£ 17 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

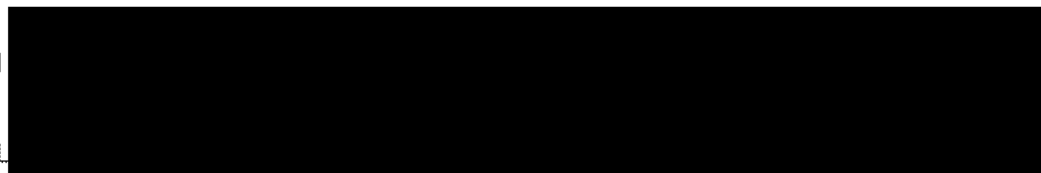
£ 1580 : 63 p ✓



08 FEB 2006

**Details of second home** *If applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1-2-06

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Please list

Please attach

Period of claim

from 1 1 12 05 to 31 12 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1056: 93 p ✓

Food

£ 400: 00 p ✓

Utilities

£ 40: 00 p ✓

Council Tax/Rates

£ 63: 00 p ✓

Telephone and telecommunications

£ 27: 00 p ✓

Cleaning

£ 15: 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

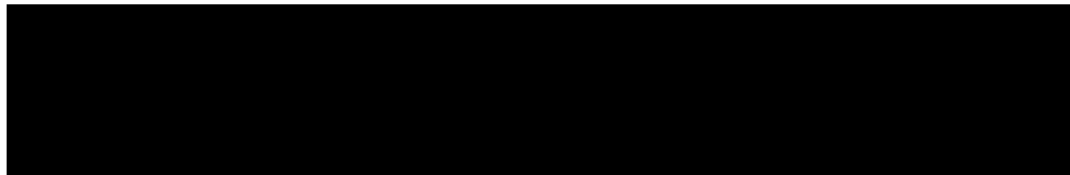
£ : p ▶ please specify

Total

£ 1601: 93 p ✓

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

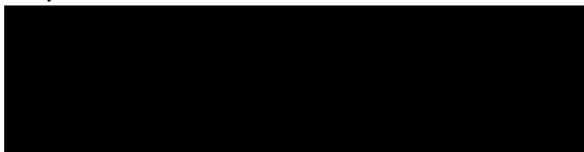


✓

**Declaration**

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MP

Date

11-01-06

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Additional Costs Allowance

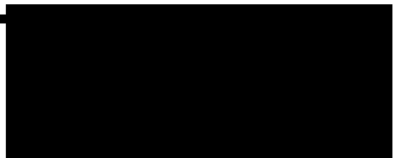
Member's claim form

07 DEC 2005

ACA2

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Your details

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Constituency

CLWTD SOUTH



Claim details

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- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1/11/05 to 30/11/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1055:83 p

Food

£ 400:00 p

Utilities

£ 40:00 p

Council Tax/Rates

£ 63:00 p

Telephone and telecommunications

£ 37:00 p

Cleaning

£ 15:00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1610:83 p

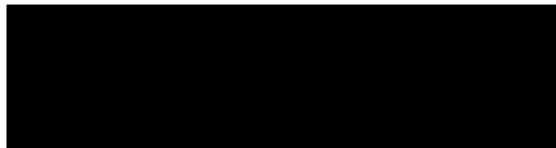
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Address of  
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for Additional  
Costs Allowance

**Declaration**

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Signature



MP

Date

6.12.05

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Additional Costs Allowance

Member's claim form

24 NOV 2005

ACA2

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 10 / 05 to 31 / 10 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1055 : 33 p ✓

Food

£ 400 : 00 p ✓

Utilities

£ 40 : 00 p ✓

Council Tax/Rates

£ 63 : 00 p ✓

Telephone and telecommunications

£ 25 : 00 p ✓

Cleaning

£ 17 : 00 p ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

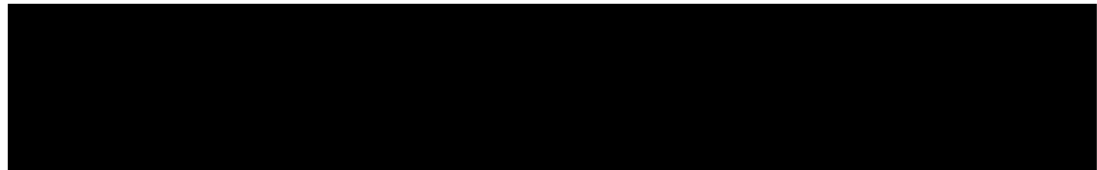
Total

£ 1600 : 33 p

continued on page 2

**Details of second home** *if applicable*

Address of  
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for Additional  
Costs Allowance

**Declaration**

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31-10-05

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Send your completed  
form to

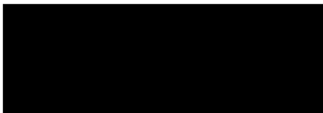
Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 / 9 / 05 to 30 / 9 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1055 : 00 ✓

Food

£ 400 : 00 ✓

Utilities

£ 40 : 00 ✓

Council Tax/Rates

£ 63 : 00 ✓

Telephone and telecommunications

£ 27 : 00 ✓

Cleaning

£ 15 : 00 ✓

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

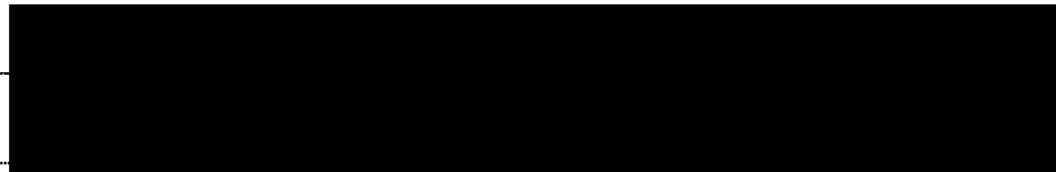
Total

£ 1640 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

4.10.05**Data protection**

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

06 SEP 2005

15 SEP 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 8 105 to 31 18 105

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1056:63 p

Food

£ 400:00 p

Utilities

£ 40:00 p

Council Tax/Rates

£ 63:00 p

Telephone and telecommunications

£ 25:00 p

Cleaning

£ 17:00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1600:63 p

**Details of second home** *if applicable*

- Address of second home**
- for Additional Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament

Signatu  MP

Date / 14.9.05

**Data protection**

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**Send your completed form to**

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA





Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1/10/05 to 31/07/05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1055:63 p/

Food

£ 400:00 p

Utilities

£ 22:00 p

Council Tax/Rates

£ 62:00 p

Telephone and telecommunications

£ 50:00 p

Cleaning

£ 17:00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 216:00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1822:63 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted address information]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted signature]

MP

Date

31. 7. 05

**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed  
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Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

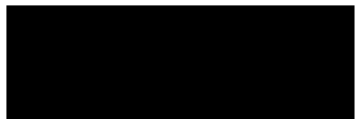


Member's claim form

05/06

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 6 1 0 5 to 3 0 1 6 1 0 5

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1055:63 p

Food

£ 400:00 p

Utilities

£ 40:00 p

Council Tax/Rates

£ 63:00 p

Telephone and telecommunications

£ 40:00 p

Cleaning

£ 17:00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

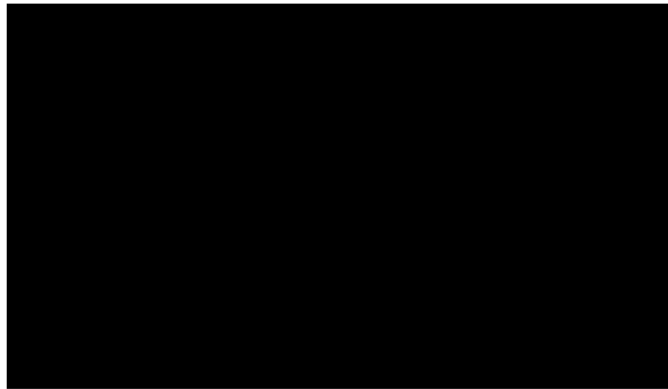
Other

£ : p

▶ please specify

Total

£ 1615:63 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted Signature]

MP

Date

1-7-05

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Send your completed  
form to

Validation Team, Operations Directorate,  
Department of Finance & Administration, House of Commons, London SW1A 0AA

Financial Processing }

Transaction No.

Registration No.

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicated

**Text**

**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

**Expenditure type (Cat5) :**

*Please pay £580.55*

\* Validation purposes only (please tick to indicate compliance)

<i>Mortgage documentation held</i>
<i>Addresses comply with central records</i>
<i>Invoices relate to 2<sup>nd</sup> home address</i>
<i>Budget checked</i>
<i>Claim signed</i>
<i>Claim correctly dated</i>

\* Financial Processing purposes only

Registered by (initials & date)



*bl/los*

Posted by (initials & date)

.....



# Member's claim form

16 MAY 2005

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 4 105 to 30 1 4 105

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1019 : 33 p

Food

£ 400 : 00 p

Utilities

£ 40 : 00 p

Council Tax/Rates

£ 62 : 00 p

Telephone and  
telecommunications

£ 45 : 00 p

Cleaning

£ 17 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1583 : 33 p

16 MAY 2005

£580.55

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance



**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

13.05.05

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Financial Processing }

Transaction No. ...

Registration No. ...

**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient** *invoice date 31105*  
(NB Financial Processing to check whether a dedicated

**Text** [Redacted]

**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

**Expenditure type (Cat5) :**

TOTAL £ *1366.68*

*\* Validation purposes only (please tick to indicate compliance)*

<i>Mortgage documentation held</i>
<i>Addresses comply with central records</i>
<i>Invoices relate to 2<sup>nd</sup> home address</i>
<i>Budget checked</i>
<i>Claim signed</i>
<i>Claim correctly dated</i>

*\* Financial Processing purposes only*

*Registered by (initials & date)*

*07/106*

*Posted by (initials & date)*





26 MAY 2005

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARTYN JONES

Constituency

CLWYD SOUTH



Claim details

You can only claim for

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 05 / 05 to 31 10 5 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ ~~1019~~ : 33 p 854.84 <sup>26</sup>/<sub>31</sub>sts.

Food

£ 400 : 00 p

Utilities

£ : p

Council Tax/Rates

£ ~~63.00~~ p 52.84 <sup>26</sup>/<sub>31</sub>sts.

Telephone and telecommunications

£ 42 : 00 p

Cleaning

£ 17 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ ~~1019~~ : 33 p 1366.68

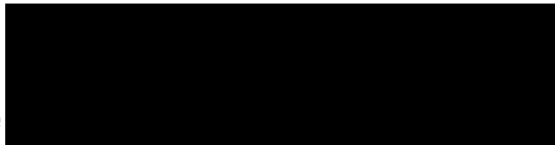
**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing

Signature



MP

Date

31.5.05

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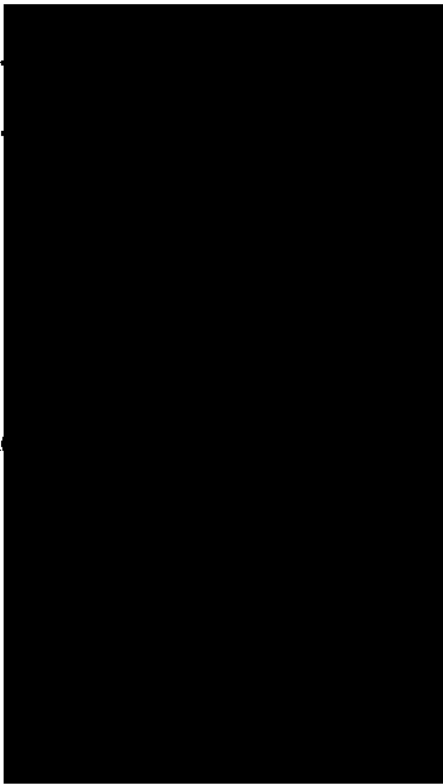
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Department of Finance & Administration, House of Commons, London SW1A 0AA

Financial Processing }

Transaction No.

Registration No.



**Validation Claim Summary Sheet**

Please write or print clearly & attach to claim

**Member Supplier ID**

**Pay recipient**

(NB Financial Processing to check whether a dedicat

Text



**Invoice No.**

**Account code / Allowance**

**Members cost centre (Cat1)**

**Financial Year/PIRO (Cat2)**

05\_06

**Expenditure type (Cat5) :**



Total £ 1366.68

\* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 <sup>nd</sup> home address
Budget checked
Claim signed
Claim correctly dated



\* Financial Processing purposes only

Registered by (initials & date)



Posted by (initials & date)

