

Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated a

Text

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :

Pay £605.07

* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held	<input checked="" type="checkbox"/>
Addresses comply with central records	<input checked="" type="checkbox"/>
Invoices relate to 2 nd home address	<input checked="" type="checkbox"/>
Budget checked	<input checked="" type="checkbox"/>
Claim signed	<input checked="" type="checkbox"/>
Claim correctly dated	<input checked="" type="checkbox"/>

* Financial Processing purposes only

Registered by (initials & date)

5

Posted by (initials & date)

20 A



Member's claim form

05106

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

MARK CATSON

Constituency

Winchester

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 April 05 to 1 1

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 850 : 00 p

Food

£ 100 : 00 p

Utilities

£ 289 : 18 p

Council Tax/Rates

£ 767 : 17 p

Telephone and telecommunications

£ 80 : 00 p

Cleaning

£ 90 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2176 : 35 p

£605.07

$\frac{1}{4} \times 30 = £288.33 \times 11 = £311.66$
 (copy £216.88) July, March
 $£ = £72.29 \div 91 = .79 \times 67 = £53.22$,
 water bill
 * paid in MI $\frac{1}{4} = £191.79 \div 91 = £2.10$
 $\times 67 = £141.20$.
 (copy £575.37 in July to March)

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

Signature

MP

Date

1st April 2005

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

Water Services Bill

MR MARK OATEN

Your water services bill to 31 March 2006

£289.18

Service charges 1 April 2005 - 31 March 2006

	Chargeable value/rate per £	Supply charge £	Fixed charge £	Totals £
Water	210 @ 51.86p	108.91	23.00	131.91
Wastewater	210 @ 28.41p	59.66	30.00	89.66
			Charges	£221.57
		Arrears brought forward		£67.61
			Total	£289.18

Bill for 2005/06

MR MARK OATEN

Date:
15 March 2005

000466

This property is in valuation band [REDACTED]. The 2005/2006 council tax for this band is £852.41 (an increase of 4.3% on 2004/05)
The tax comprises: [REDACTED] £654.38 (an increase of 4.0%)
£198.03 (an increase of 5.5%)

Council tax for period 01.04.2005 to 31.03.2006	£852.41
less 10% discount: second home/furnished/unoccupied (01.04.2005 to 31.03.2006)	-£85.24

Amount payable for 2005/2006

£767.17

Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated

Text April 05

Invoice No. 23/5/05

Account code / Allowance

Members cost centre (Cat1)

M

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :

Pay £ 192.25 /

* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

* Financial Processing purposes only

Registered by (initials & date)

2.6. MAY. 2005

Posted by (initials & date)

2.7 MAY 2005



Member's claim form

05106, July - March 05/06

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

MARK CATEN

Constituency

Winchester

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 April 05 to 1 / /

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 850 : 00 p

Food

£ 100 : 00 p

Utilities

£ 289 : 15 p

Council Tax/Rates

£ 767 : 17 p

Telephone and telecommunications

£ 80 : 00 p

Cleaning

£ 90 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 2176 : 35 p

£605.07

$\frac{1}{30} = £28.33 \times 11 = £311.66$
 (to pay £216.88) July to Mar
 $£ = £72.29 \div 91 = .79 \times 67 = £53.22$,
 water oil
 $\times \text{paid in } 11 \frac{1}{4} = £141.79 \div 91 = £2.10$
 $\times 67 = £141.20$,
 (to pay £55.37 in July to Mar).

Financial Processing }

Transaction No. [REDACTED]

Registration No. [REDACTED]

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated

Text 5th May [REDACTED]

Invoice No. 8/5/05

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :

Pay £1421.00

* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

/
/
/
/
/
/

* Financial Processing purposes only

Registered by (initials & date)

[REDACTED] 16/05

Posted by (initials & date)

[REDACTED] 17 MAY 2005



Member's claim form

10 MAY 2005

05/06

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS

MARK OATEN

Constituency

WINCHESTER

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 15 May to 1 1

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 850 : 00 p

Food

£ 150 : 00 p ✓

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 79 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 100 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ 80 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1559 : 00 p

1421.90

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance

Postcode

Declaration

Signature

and necessarily to enable
for the purpose of performing

MP

Date

8th May 05

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



Additional

05/06

ACA2

31 MAY 2005

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green*
- If you have any doubt about whether you can claim please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK OATEY

14 JUN 2005

Constituency

WINCHESTER

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from ~~MAY 05~~ June '05

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 850 : 00 p ✓

(interest only) or rent

Food

£ 300 : 00 p ✓

Utilities

£ 250 : 00 p

Council Tax/Rates

£ 77 : 00 p

Telephone and telecommunications

£ 120 : 00 p

Cleaning

£ 90 : 00 p

Service/maintenance

£ 220 : 00 p

Repairs/insurance/security

£ : p

Other

£ 89 : 00 p

▶ please specify

Chair, Kilt, Kilt
equipment for Aid

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1996 : 00 p

continued on page 2

Details of second home

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

and necessarily to enable
for the purpose of performing

Signature

MP

Date

1 June

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's claim form

05/06

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK OATES

Constituency

WINCHESTER

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from JULY 2005 to / /

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 850 : 00 p ✓

Food

£ 350 : 00 p

Utilities

£ 190 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 120 : 00 p

Cleaning

£ 90 : 00 p

Service/maintenance

£ 193 : 00 p

Repairs/insurance/security

£ 240 : 00 p

Other

£ 56 : 00 p

▶ please specify Iron

Other

£ : p

▶ please specify

Other

£ : p

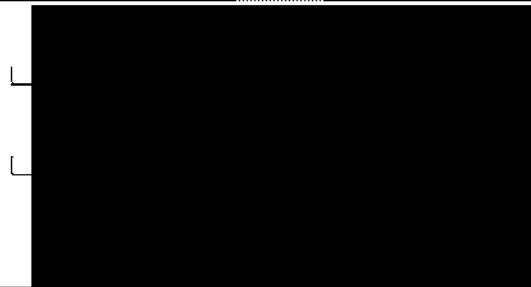
▶ please specify

Total

£ 2089 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

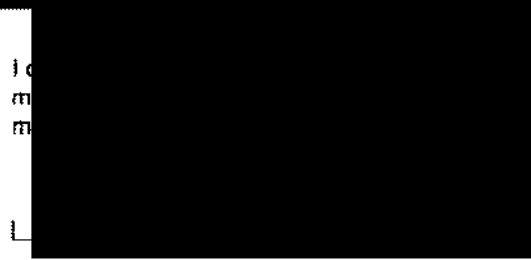


Postcode

Declaration

I declare that I have used the information provided exclusively and necessarily to enable
my second home for the purpose of performing

Signature



MP

Date

1st July 05**Data protection**

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK OATEY

Constituency

WINCHESTER

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from AUGUST 2005 to / /

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments (interest only) or rent

£ 1100 : 00 p

Food

£ 400 : 00 p

Utilities

£ 200 : 00 p

Council Tax/Rates

£ 77 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 90 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1967 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

and necessarily to enable
for the purpose of performing

Signature

MP

Date

1st August**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Financial Processing }

Transaction No.

Registration No.

Validation Claim Summary Sheet

Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicated

Text

1-30/4/05

Invoice No.

Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

~~04_05~~ / 05_06

Expenditure type (Cat5) :

Please Pay £1477-00

* Validation purposes only (please tick to indicate compliance)

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

/
/
/
/
/
/

* Financial Processing purposes only

Registered by (initials & date)

Posted by (initials & date)



Member's claim form

01 SEP 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

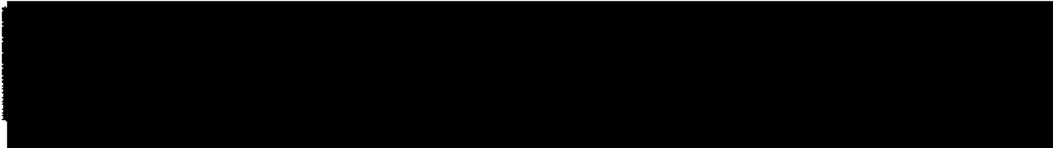
Your details

Name in CAPITAL LETTERS

MARK CATEN

Constituency

WINCHESTER



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 SEPTEMBER to 1 1

Total cost of hotel stays

£ ~~100~~ : 00 p

attach all receipts

Mortgage payments

£ 1100 : 00 p

(interest only) or rent

Food

£ 20 : 00 p

Utilities

£ 140 : 00 p

Council Tax/Rates

£ 77 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ 40 : 00 p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1477 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

...sively and necessarily to enable
...home for the purpose of performing

Signature

MP

Date

1 July 05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK OATEY

Constituency

WINCHESTER

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from OCT 1 05 to / /

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1100 : 00 ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 70 : 00 ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1170 : 00 p /

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

... and necessarily to enable
... for the purpose of performing

Signature

MP

Date

1st Oct 05**Data protection**

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member's name

5002 AON 8 1

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK OATEN

Constituency

WINCHESTER ✓

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from November 2005

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ 200 : 00 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 150 : 00 p

Cleaning

£ : p

Service/maintenance

£ 200 : 00 p

Repairs/insurance/security

£ : p

Other

£ 219 : 00 p

Other

£ 150 : 00 p

Other

£ 159 : 00 p

Total

£ 1475 : 00 p ✓

fitting

painting

£229 - Tumble dryer

£169 - Fridge

please specify Mattress

please specify Bed

please specify TV

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

JW8 4XX

Declaration

and necessarily to enable
for the purpose of performing

Signature

MP

Date

22 November

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional [redacted]

13 DEC 2005

ACA2

Member's claim form

[redacted]

05 DEC 2005

About filling in this form

- For details of costs you can claim for, see Green Book section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

[redacted]

Your details

Name in CAPITAL LETTERS

MARK CARTER

Constituency

WINCHESTER

[redacted]

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from DEC 1 05 to 1 1

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 900 : 00 p ✓ a fine

Food

£ 400 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 1500 : 00 p

[redacted]

Details of second home *If applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

Signature

and necessarily to enable
for the purpose of performing

MP

Date

1 DEC 05

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Additional Costs Allowance

Member's claim

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK OATEN

Constituency

Winchester

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 JAN 05 to 1 / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 888 : 00 p ✓

Food

£ 300 : 00 p ✓

Utilities

£ 100 : 00 p ✓

Council Tax/Rates

£ 100 : 00 p ✓

Telephone and telecommunications

£ 100 : 00 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 145 : p ▶ please specify Bed

Other

£ 99 : p ▶ please specify Mattress

Other

£ : p ▶ please specify

Total

£ 1732 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

I confirm that the information provided is true and correct and that I have provided it exclusively and necessarily to enable
me to claim the Additional Costs Allowance for my second home for the purpose of performing

Signature

MP

Date

31st Dec 07**Data protection**

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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



8 FEB 2006

ACA2

Member's claim

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK DATEM

Constituency

WINCHESTER



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 FEB 2006 to / /

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 900 : 00 p

Food

£ 300 : 00 p

Utilities

£ 100 : 00 p

Council Tax/Rates

£ 100 : 00 p

Telephone and telecommunications

£ 100 : 00 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

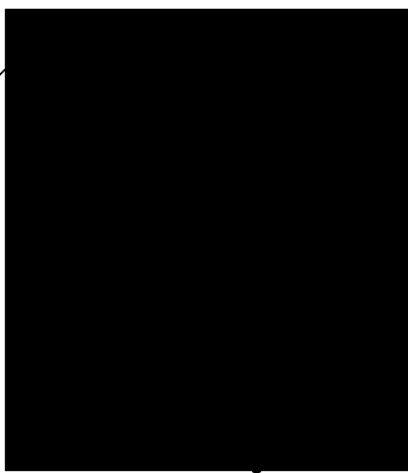
Other

£ : p

▶ please specify

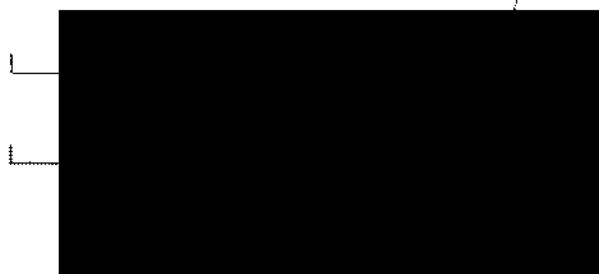
Total

£ 1500 : 00 p



Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance



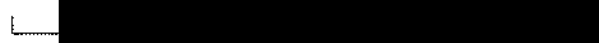
Postcode

Declaration

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and necessarily to enable
for the purpose of performing

Signature



MP

Date

1 Feb 2008

Data protection

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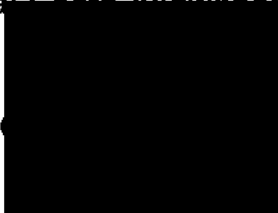
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Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA



Member  rm

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About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.



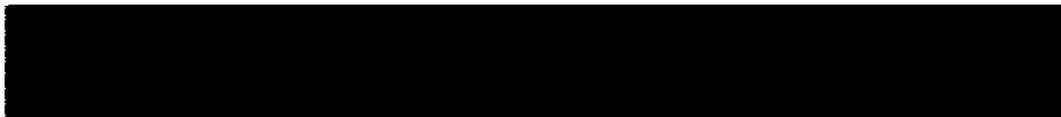
Your details

Name in CAPITAL LETTERS

MARK CATEN

Constituency

Winchester



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 MARCH 06 to 1 1

Total cost of hotel stays attach all receipts

£ : P

Mortgage payments (interest only) or rent

£ 900 : 00 P ✓

Food

£ 400 : 00 P ✓

Utilities

£ 220 : 00 P ✓

Council Tax/Rates

£ 100 : 00 P ✓

Telephone and telecommunications

£ 200 : 00 P ✓

Cleaning

£ : P

Service/maintenance

£ 58 : 00 P ✓

Repairs/insurance/security

£ 220 : 00 P ✓

Other

£ 120 : 00 P ▶ please specify

Other

£ 279 : 90 P ▶ please specify

Other

£ 40 : 00 P ▶ please specify

Total

£ 2537 : 90 P

residents parking
painting / electrician

Falcon furniture - receipt enclosed
outside table

03 MAR 2006

Details of second home *if applicable*

**Address of
second home**
*for Additional
Costs Allowance*

Postcode

Declaration

I confirm
me to s
my duti

and necessarily to enable
for the purpose of performing

Signature

MP

Date

1st March 2006**Data protection**

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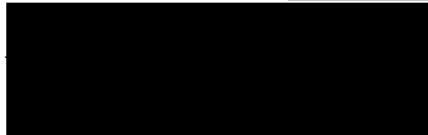
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Department of Finance & Administration, House of Commons, London SW1A 0AA

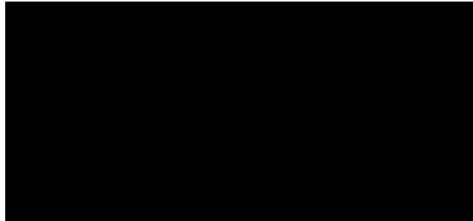


15-11-05



TOTAL SALE

£279.90





Mr CATEN

7



INVOICE NO

DATE 15/11/05

VAT Regd No. 237 1704 74

Value of Sale

£		p.	
1x Lincoln Bunk Bed		£159=95	
1x Double Ped Dressing Table with Mirror		£119=95	
Paid in full Platinum Asset			
Licensed Credit Brokers Lombard Tricity Finance Ltd		Including VAT at...17%	
		TOTAL £ 279=90	



30 MAR 2006

Member's claim form

About filling in this form

- For details of costs you can claim for, see Green Book section 1.
If you have any doubt about whether you can claim for a cost please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK DATEM

Constituency

Winchester

Claim details

You can only claim for

- costs you have actually paid
additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
all items costing £250 or more and include receipts - except for food, for which receipts are not required.
receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

2nd claim for from 1 MARCH to 2006

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ : p

Food

£ : p

Utilities

£ 80 : 00 p/

Council Tax/Rates

£ 100 : 00 p/

Telephone and telecommunications

£ : p

Cleaning

£ 30 : 00 p/

Service/maintenance

£ : p

Repairs/insurance/security

£ 200 : 00 p/ plumber call out

Other

£ : p please specify

Other

£ see list please specify

Other

£ please specify

Total

£ 1295 : 00 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Postcode

Declaration

I declare that the information provided is true and correct and necessary to enable
me to claim the Additional Costs Allowance for the purpose of performing

Signature

MP

Date

28 March 06

Data protection

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