



Additional Costs Allowance

Member's claim form

21 MAR 2006

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARU FRANCOIS MP

Constituency

RAYLEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 03 / 06

to 31 / 03 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,516 : 66 p ✓

Food

£ 83 : 43 p

Utilities

£ : p

Council Tax/Rates

£ : p

Telephone and telecommunications

£ 52 : 86 p ✓

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ 7 : 99 p

▶ please specify NEW ASIAN CLOTH/RADIO

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

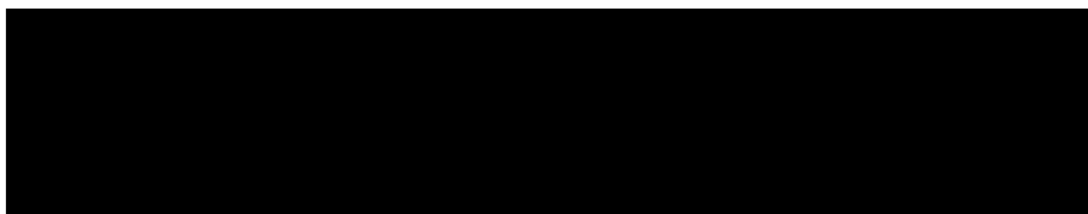
Total

£ 1,660 : 94 p

continued on page 2

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



_____ MP

Date

_____ 19 MARCH 2006 _____

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

BANKERS ORDER FORM

TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO

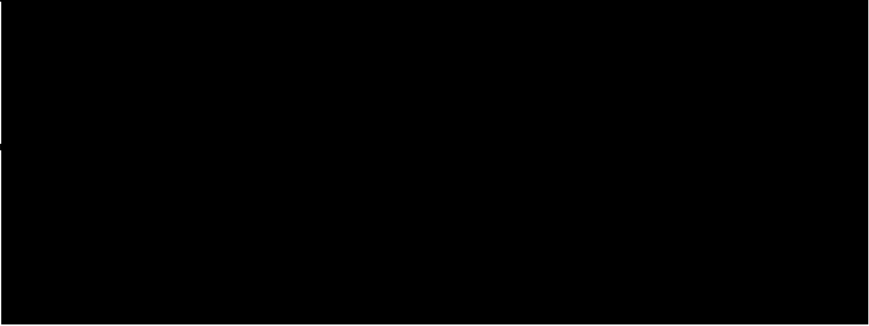


TENANT'S BANK DETAILS

To

Bank etc

Address:



Sort Code No:

Account No:

Account Name:

M. Francois

Reference No:



PLEASE PAY THE FOLLOWING BANK:



PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

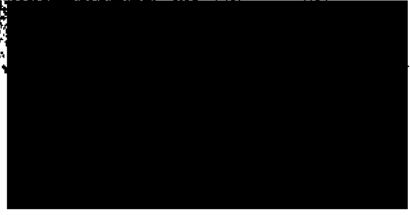
one thousand five hundred & Sixteen
Pounds 66p
(£1,516.66)

ON THE 15th DAY OF November 2001

AND THEREAFTER ON THE 15th DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME: M. Francois

TENANT'S SIGNATURE:



DATE: 1 Oct 2001

More connections.
More possibilities.

Your account number

Bill number

Date
8 February 2006

MR MARK FRANCOIS ✓


Bill for

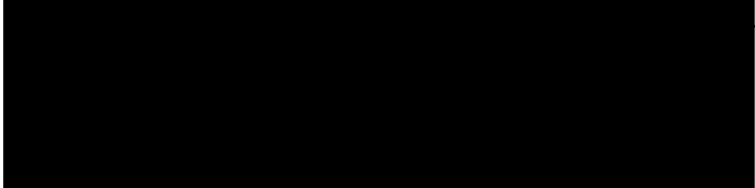
Total now due **£ 52.86**

A/C CLEARED BY CHEQUE FOR £52.86 ON
26 FEB 2006



BUCK RADIO	2.99
*SUBTOTAL	7.95
*CASH	10.00
CHANGE	2.05

11.02.06  48 3 190



				C
CHILL WATER	*			2.99
CHICKEN DINNER				2.28
CHICKEN DINNER				2.28
5/8 BEEF DINNER				2.28
TURKEY DINNER				2.28
VALUE K/TOWEL	*			0.99
HOT NOODLE				2.49
MARS BARS	*			
3 @		\$1.60		5.04
MARS SNICKERS	*			1.29
KIT KAT	*			
3 @		\$1.60		3.24
DANONE ACTIMEL				1.34
DANONE ACTIMEL				1.34
CARTE NOIRE				5.18
TROPICANA	*			2.44
SLIM A SOUP				0.89
PEE BURGERS				1.74
SLIM A SOUP				0.89
SLIM A SOUP				0.89
G. SMITH BAG				1.09
MAFFA LASY PEE				1.49
HEALTHY CHEESE				2.19
SHED ONIONS				1.79
STRAWB YOG				0.99
HPK YOGURT				0.99
FAIRY LIQUID	*			1.27
HAND WASH	*			2.19
HAND WASH	*			2.19
KLEENX TISSUES	*			2.69
FRESH MILK				0.84
ARIEL LIQUID	*			3.28
ARIEL LIQUID	*			3.28
COMFORT	*			1.44
BIN LNERS	*			0.58
RAZOR BLADES	*			2.49
TOOTHBRUSH	*			2.49
NUROFEN	+*			1.59
DEEP HEAT	1*			2.05
FACE SCRUB	*			4.49
TOOTHPASTE	*			1.77
RAZOR BLADES	*			2.49
RAZOR BLADES	*			2.49
NUROFEN	+*			1.59
SUB TOTAL				87.34





Member's

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
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Your details

Name in CAPITAL LETTERS

MARK FRANCOIS MP

Constituency

RAYLEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts — except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 02 / 06 to 28 / 02 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,516 : 66 p ✓

Food

£ : p

Utilities

£ 45 : 61 p ✓

Council Tax/Rates

£ : p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

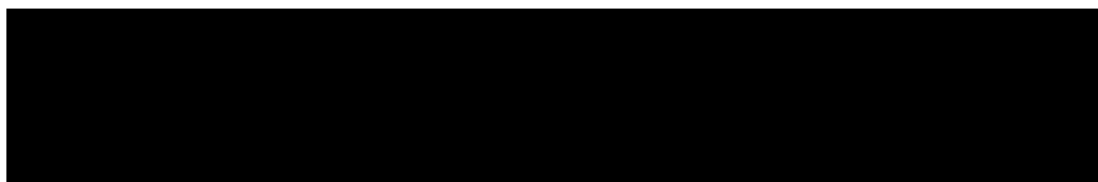
▶ please specify

Total

£ 1,562 : 27 p

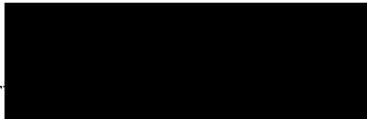
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

_____  _____ MP

Date

_____ 8 FEBRUARY 2006 _____**Data protection**

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Send your completed
form to

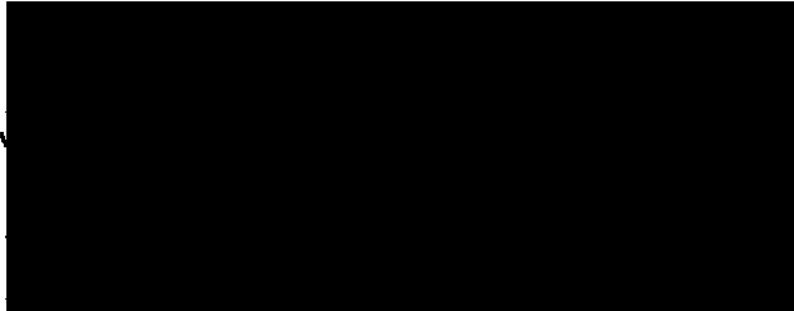
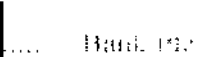
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

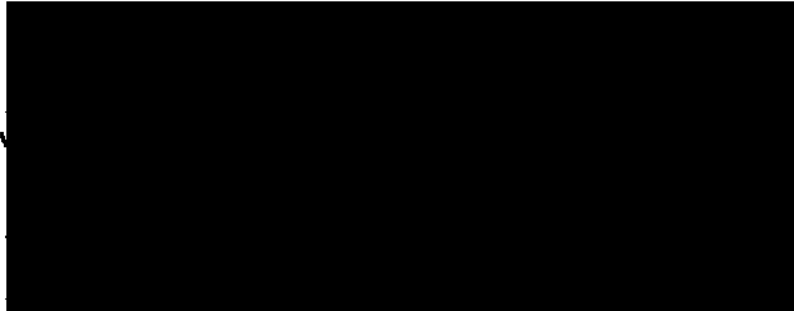
BANKERS ORDER FORM

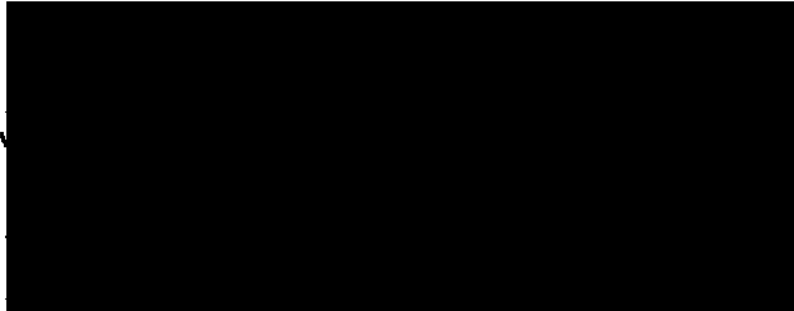
TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO

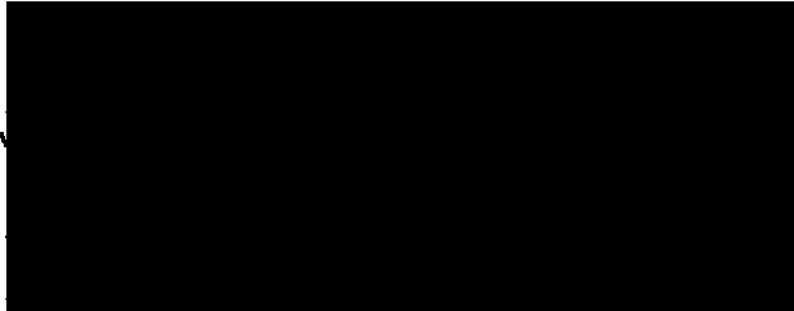


TENANT'S BANK DETAILS:

To:  Bank: 

Address: 

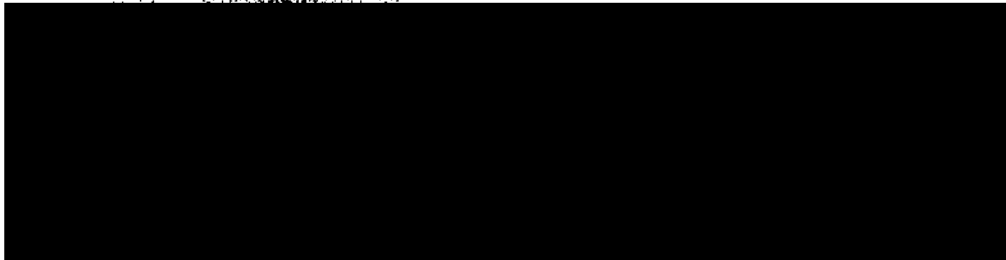
Sort Code No: 

Account No: 

Account Name: M. FRANCOIS

Reference No: 

PLEASE PAY THE FOLLOWING BANK:



PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

one thousand five hundred & Sixty six
£1,516.66
Pounds 66

ON THE 15th DAY OF November 2001

AND THEREAFTER ON THE 15th DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME: M. FRANCOIS

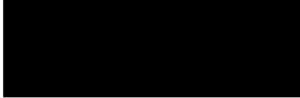
TENANT'S SIGNATURE: 

DATE: 1 Oct 2001

Emergencies
Call on



Any questions?
Call free on



Account number



Page 2 of 2

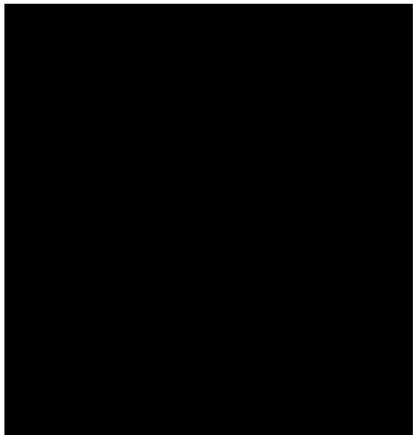
22 December 2005



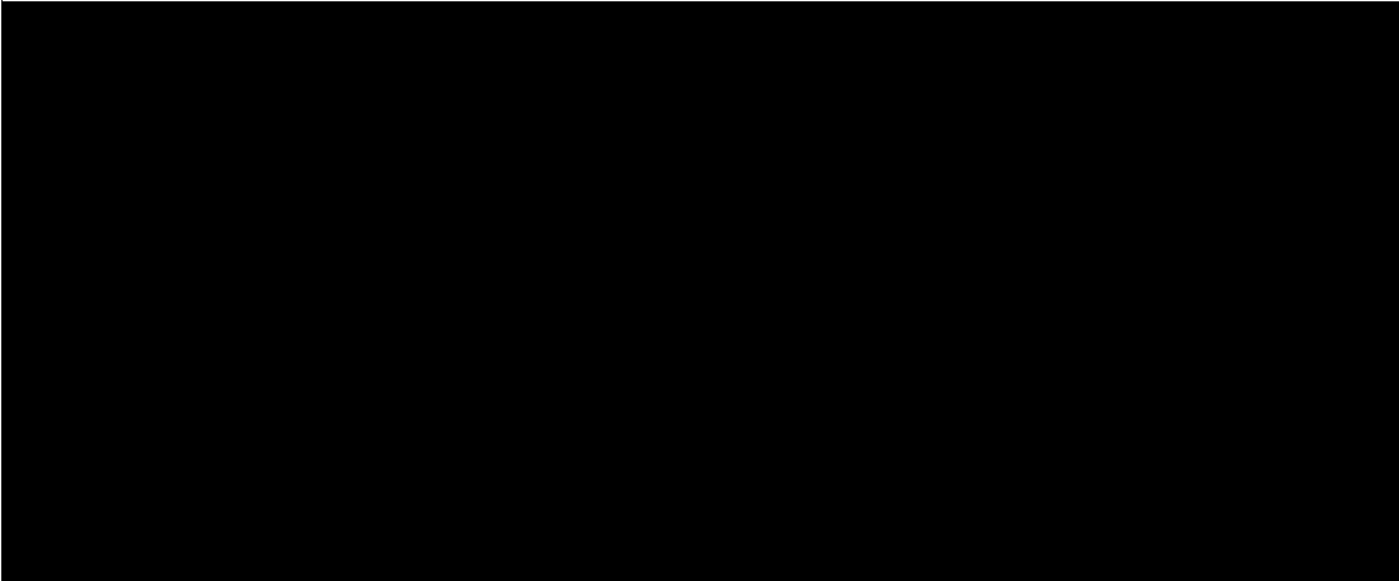
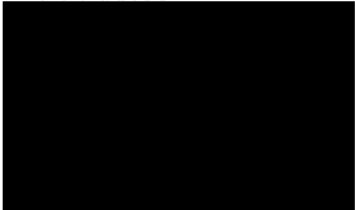
Electricity bill

Please pay

£45.61



MR M FRANCOIS





Additional Costs Allowance

Member form

VALIDATION

10 JAN 2006

Page 1 of 2

About filling in this form

- For details of costs you can claim for, see Green Book section 2
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

RECEIVED

Your details

Name in CAPITAL LETTERS

MARK FRANCIS

Constituency

RAYLEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 01 / 06

to 31 / 01 / 06

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,516 : 66 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 101 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,617 : 66 p

continued on page 2

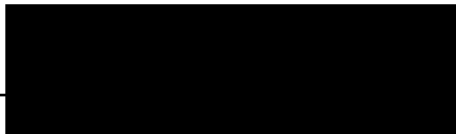
Details of second home *if applicable*

Address of
second home
*for Additional
Costs Allowance*

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

9 JANUARY 2006**Data protection**

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BANKERS ORDER FORM

TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO



TENANT'S BANK DETAILS:

To

Bank of

Address:

Sort Code No:

Account No:

Account Name:

M. Francois ✓

Reference No:



PLEASE PAY THE FOLLOWING BANK:



PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

one thousand five hundred & Sixty six
Pounds 00/100
(£1,516.00)

ON THE 15th DAY OF November 2001

AND THEREAFTER ON THE 15th DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME:

M. Francois

TENANT'S SIGNATURE



DATE:

1 Oct 2001

2005-2006

Your payment reference number: [REDACTED]

Date 7 MAR 2005

Mr M Francois

Property charge relates to if different

Your property is in Council Tax band [REDACTED] The 2005/2006 tax for this band is £1342.93
an increase of 2.6% on the previous year

The tax comprises: [REDACTED] £1031.73 (an increase of 1.8% on last year)
[REDACTED] £311.20 (an increase of 5.5% on last year)

Council Tax for period 1 APR 05 to 31 MAR 06 £1342.93
Less Discount: one resident only 25% £335.73-

AMOUNT PAYABLE FOR 2005/2006 £1007.20

Instalment Plan



Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

MARU FRANCOIS ✓

Constituency

RAYLEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 12 / 05 to 31 / 12 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1,516 : 66 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 101 : 00 p

Telephone and
telecommunications

£ 64 : 91 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

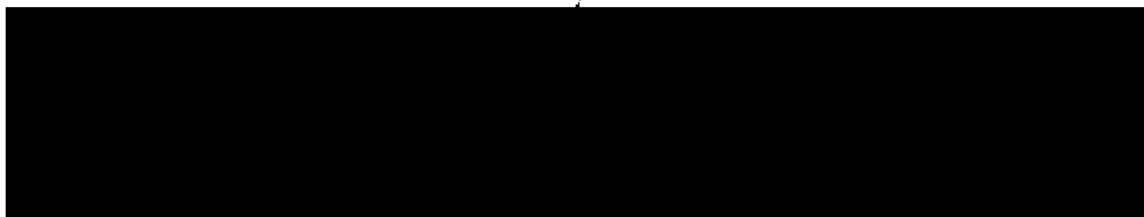
▶ please specify _____

Total

£ 1,682 : 57 p ✓

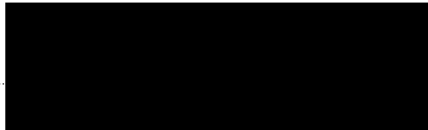
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

12 DECEMBER 2005

Data protection

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BANKERS ORDER FORM

TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO



TENANT'S BANK DETAILS:

To:

Bank Of:

Address:

Sort Code No:

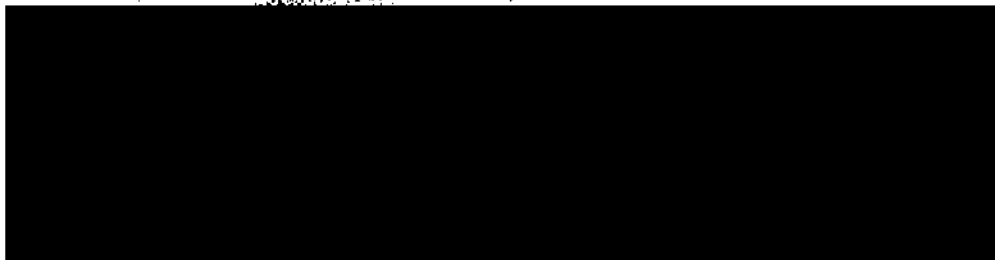
Account No:

Account Name:

M. Francois

Reference No:

PLEASE PAY THE FOLLOWING BANK:



PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

one thousand five hundred & Sixteen
Pounds 6/10
(£1,516.66)

ON THE 15th DAY OF November 2001

AND THEREAFTER ON THE 15th DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME:

M. Francois

TENANT'S SIGNATURE:

DATE:

1 Oct 2001

2005-2006

Your payment reference number: [REDACTED]

Date 7 MAR 2005

Mr M Francois

Property charge relates to if different

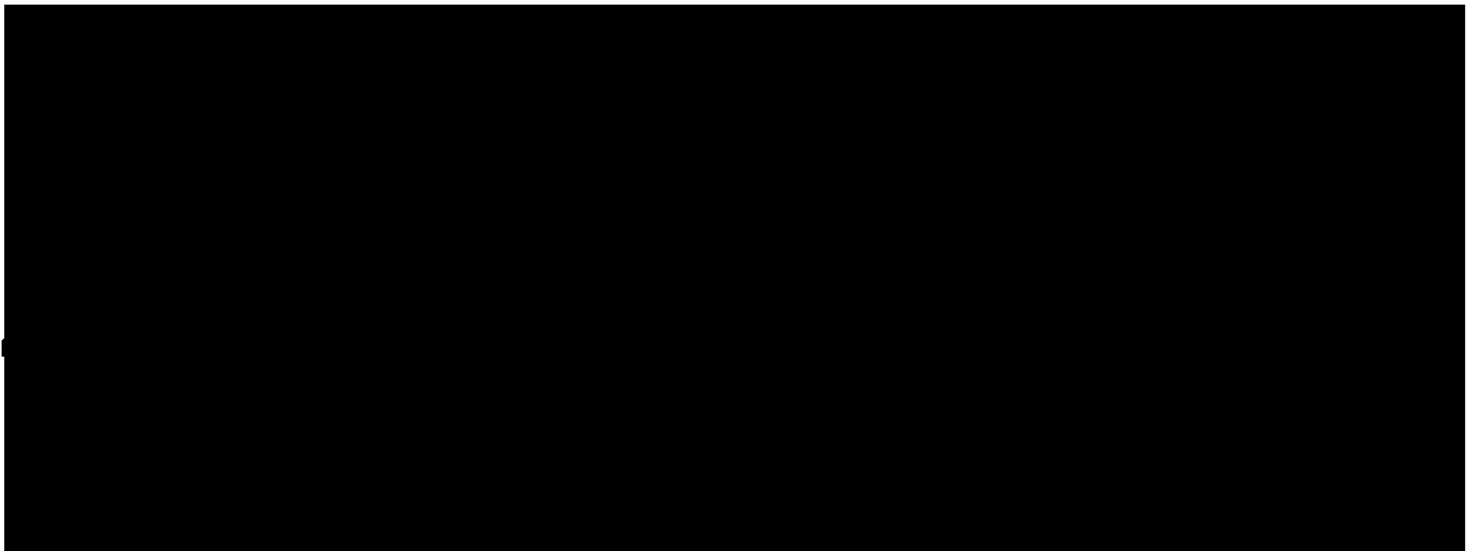
Your property is in Council Tax band [REDACTED] The 2005/2006 tax for this band is £1342.93
an increase of 2.6% on the previous year

The tax comprises: [REDACTED] £1031.73 (an increase of 1.8% on last year)
£311.20 (an increase of 5.5% on last year)

Council Tax for period 1 APR 05 to 31 MAR 06 £1342.93
Less Discount: one resident only 25% £335.73-

AMOUNT PAYABLE FOR 2005/2006

£1007.20



More connections.
More possibilities.

Your account number

Bill number

Date
8 November 2005

MR MARK FRANCOIS

Bill for

Total now due

£ 64.91



Member's claim form

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Your details

Name in CAPITAL LETTERS

MARU FRANCIS ✓

Constituency

RAYLEIGH

Claim details

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 11 / 05 to 30 / 11 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,516 : 66 p ✓

Food

£ : p

Utilities

£ 29 : 97 p

Council Tax/Rates

£ 101 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p ✓

Other

£ 126 : 50 p

▶ please specify TV LICENCE

Other

£ : p

▶ please specify

Other

£ : p

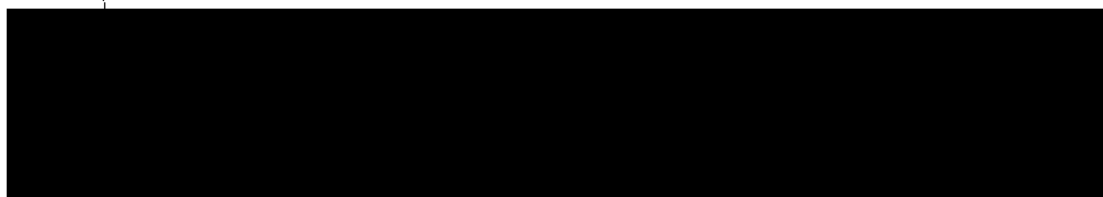
▶ please specify

Total

£ 1,774 : 13 p ✓

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



_____ MP

Date

*15 NOVEMBER 2005***Data protection**

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BANKERS ORDER FORM

TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO



TENANT'S BANK DETAILS:

To

Address

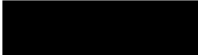
Sort Code No:

Account No:

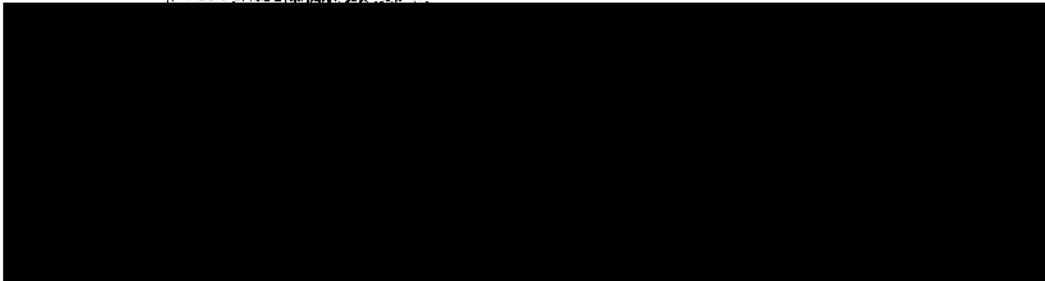
Account Name:

M. Francois

Reference No:



PLEASE PAY THE FOLLOWING BANK:



PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

one thousand five hundred & Sixty
Pounds 00/100
(£1,516.00)

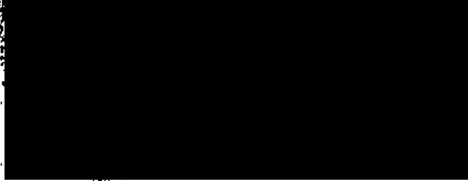
ON THE 15th DAY OF November 2001

AND THEREAFTER ON THE 15th DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME

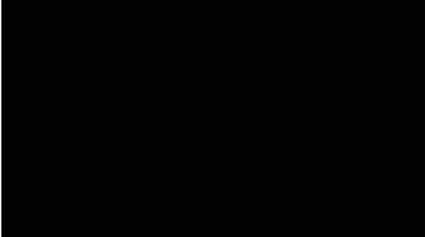
M. Francois

TENANT'S SIGNATURE:



DATE:

1 Oct 2001



Emergencies

Call on

24 hours a day
7 days a week

Any questions?

Call free on

24 hours a day
7 days a week



Account number



Page 2 of 3

28 September 2005



MR M FRANCOIS

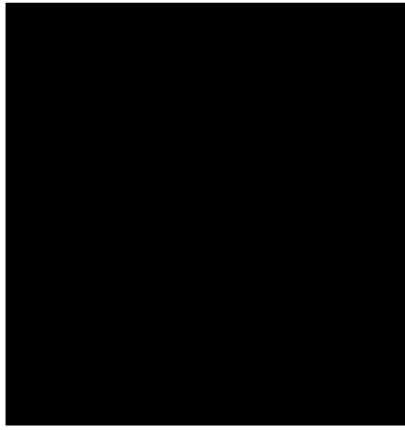


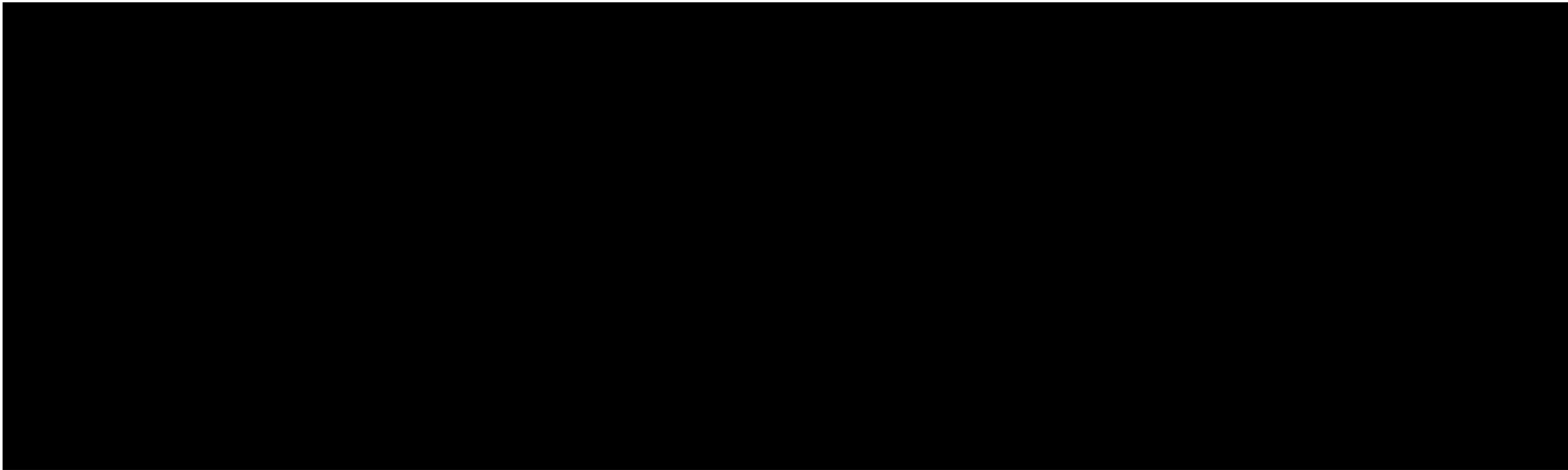
Electricity bill

Please pay

£29.97

Please make sure your payment
reaches us within 14 days.





2005-2006

Your payment reference number: [REDACTED]

Date 7 MAR 2005

Mr M Francois

Property charge relates to if different

Your property is in Council Tax band [REDACTED] The 2005/2006 tax for this band is £1342.93
an increase of 2.6% on the previous year

The tax comprises: [REDACTED] £1031.73 (an increase of 1.8% on last year)
£311.20 (an increase of 5.5% on last year)

Council Tax for period 1 APR 05 to 31 MAR 06 £1342.93
Less Discount: one resident only 25% £335.73-

AMOUNT PAYABLE FOR 2005/2006

£1007.20

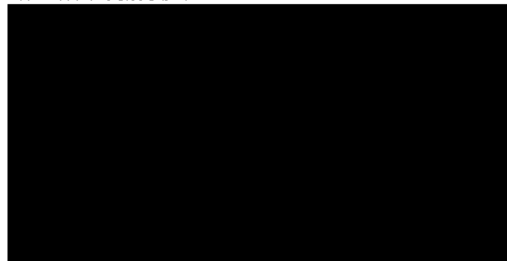
Instalment Plan

[REDACTED]

[REDACTED]

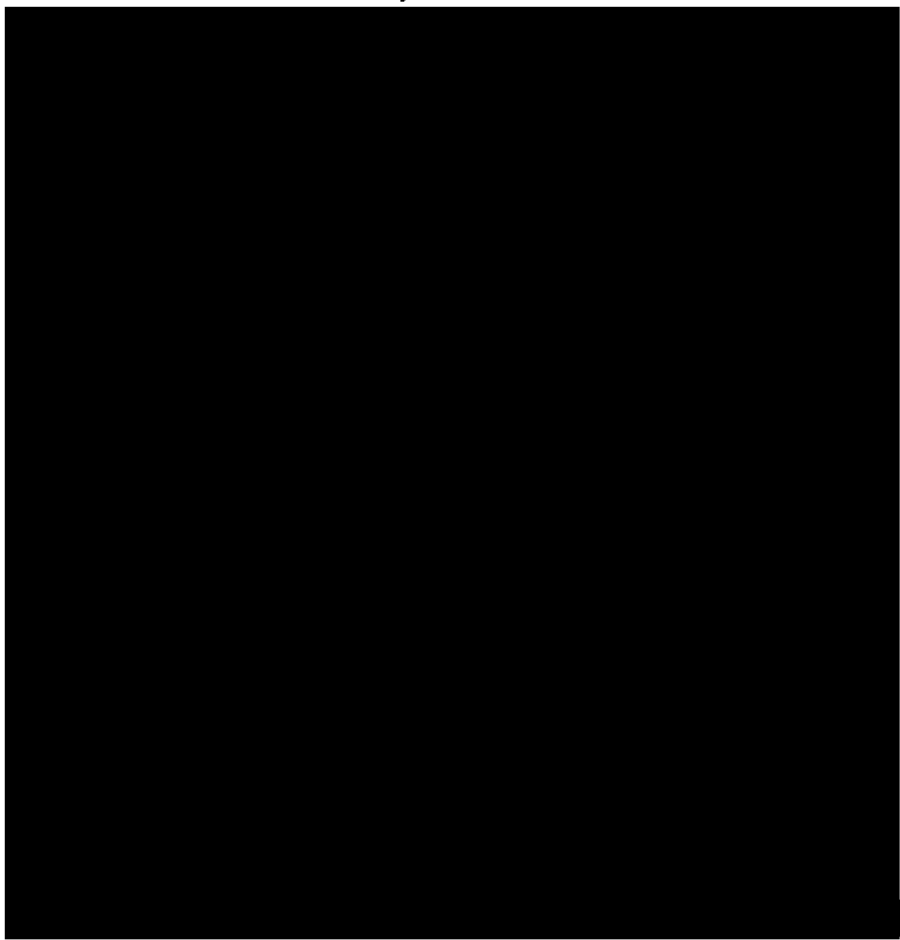
[REDACTED]

Mr M Francois



Dear Mr Francois,

Your TV Licence expires on 31 October 2005.



**RENEWAL
NOTICE**

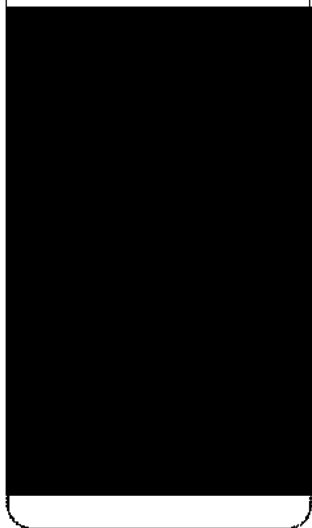
TV Licence number



Payment
due by
31 October 2005

RENEWAL AMOUNT

£126.50





Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK FRANDON MP

Constituency

RAYLEIGH



Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 10 / 05 to 31 / 10 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,516 : 66 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 101 : 00 p

Telephone and telecommunications

£ 50 : 25 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,667 : 91 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

16 OCTOBER 2005

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

BANKERS ORDER FORM

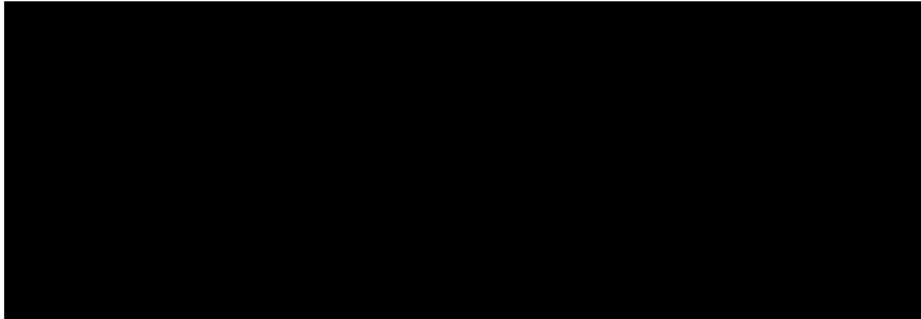
TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO



TENANT'S BANK DETAILS:

To

Bank of



Address:

Sort Code No:

Account No:

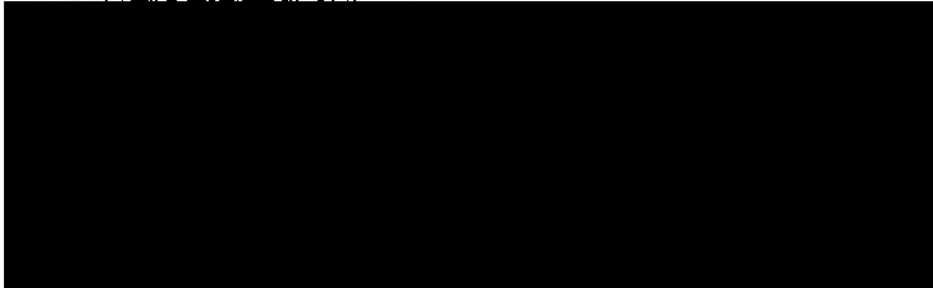
Account Name:

M. Francois

Reference No:



PLEASE PAY THE FOLLOWING BANK:



PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

one thousand five hundred & Sixty
Pounds 66

£1,516.66

ON THE 15th DAY OF November 2001

AND THEREAFTER ON THE 15th DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME M. Francois

TENANT'S SIGNATURE



DATE: 1 Oct 2001

2005-2006

Your payment reference number: [REDACTED]

Date 7 MAR 2005

Mr M Francois

Property charge relates to if different

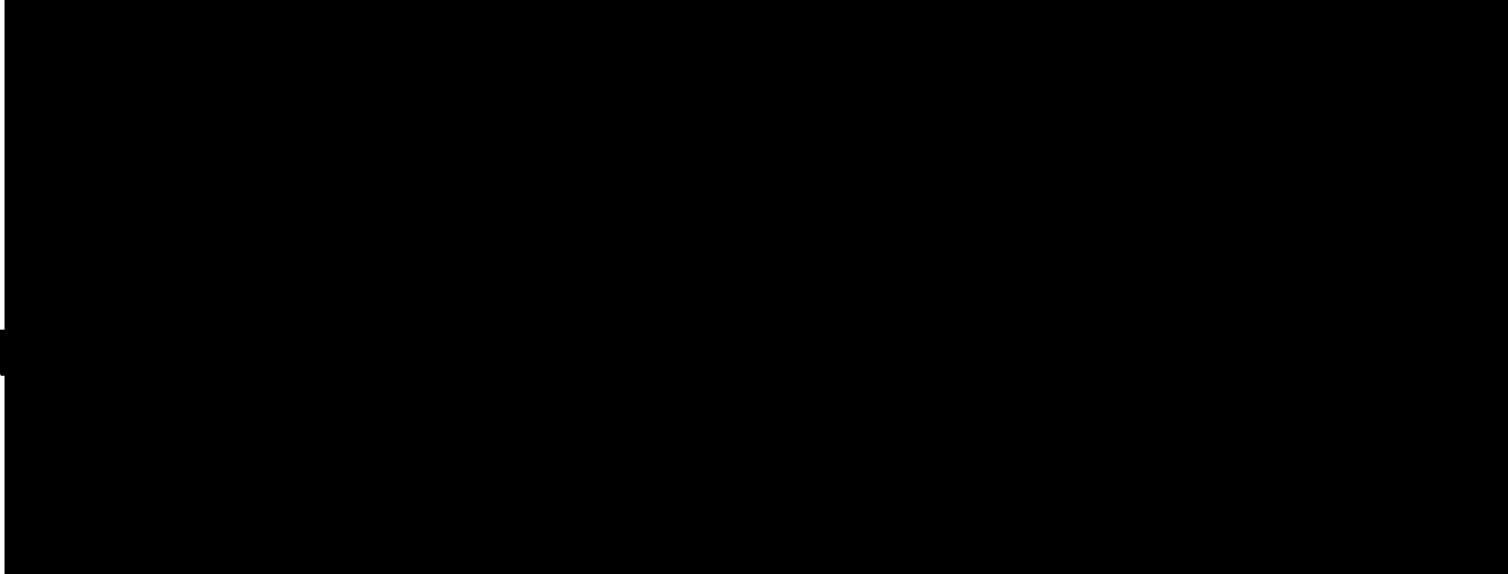
Your property is in Council Tax band [REDACTED] The 2005/2006 tax for this band is £1342.93
an increase of 2.6% on the previous year

The tax comprises: [REDACTED] £1031.73 (an increase of 1.8% on last year)
[REDACTED] £311.20 (an increase of 5.5% on last year)

Council Tax for period 1 APR 05 to 31 MAR 06 £1342.93
Less Discount: one resident only 25% £335.73-

AMOUNT PAYABLE FOR 2005/2006

£1007.20



Direct Debit

– the smart way to pay.

Your account number

Bill number

Date
29 August 2005

MR MARK FRANCOIS

Reminder

for

Total now overdue
£ 50.25



19 SEP 2005

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book* section
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK FRANCOU MP

Constituency

RAYLEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 09 / 05 to 30 / 09 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,516 : 66 p

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 101 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

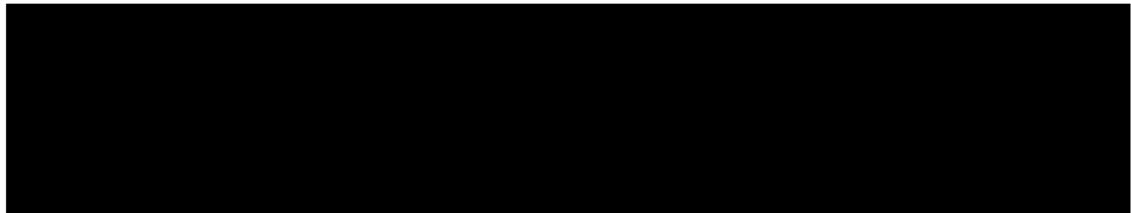
▶ please specify

Total

£ 1,617 : 66 p

Details of second home *if applicable*

Address of second home
for Additional Costs Allowance



Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

16 SEPTEMBER 2005

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

BANKERS ORDER FORM

TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO



TENANT'S BANK DETAILS:

To:

Address:

Sort Code No:

Account No:

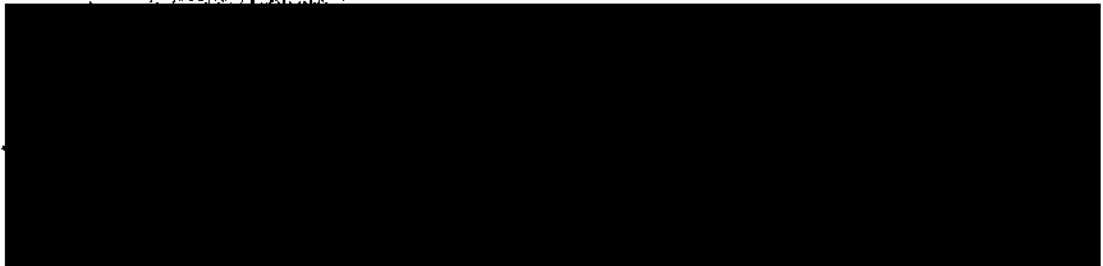
Account Name:

M. Francois

Reference No:



PLEASE PAY THE FOLLOWING BANK:



PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

one thousand five hundred & Sixteen
Pounds 00/100
(£1,516.00)

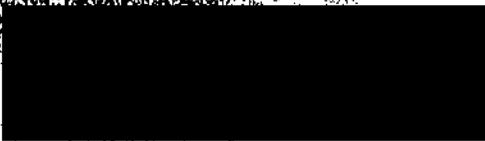
ON THE 15th DAY OF November 2001

AND THEREAFTER ON THE 15th DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME:

M. Francois

TENANT'S SIGNATURE:



DATE:

1 Oct 2001

2005-2006

Your payment reference number: [REDACTED]

Date 7 MAR 2005

Mr M Francois

Property charge relates to if different

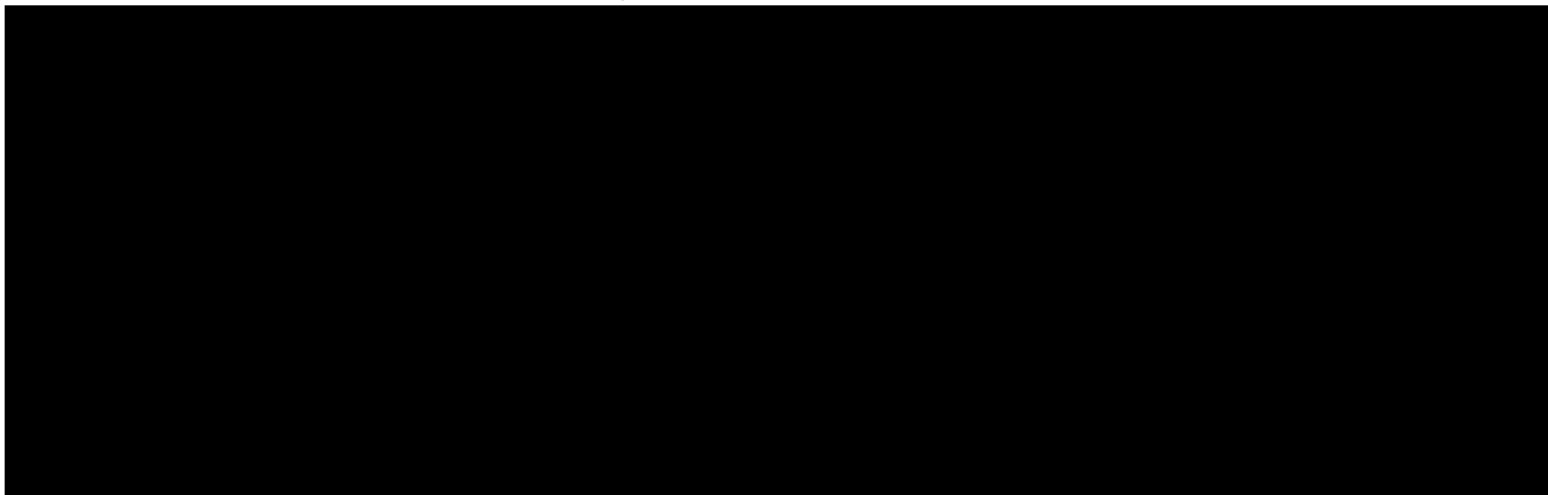
Your property is in Council Tax band [REDACTED] The 2005/2006 tax for this band is £1342.93
an increase of 2.6% on the previous year

The tax comprises: [REDACTED] £1031.73 (an increase of 1.8% on last year)
£311.20 (an increase of 5.5% on last year)

Council Tax for period 1 APR 05 to 31 MAR 06 £1342.93
Less Discount: one resident only 25% £335.73-

AMOUNT PAYABLE FOR 2005/2006

£1007.20





Member's claim form

22 AUG 2005

About filling in this form

- For details of costs you can claim for, see *Green Book* section 1.1
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARU FRANCOIS MP

Constituency

RAYLEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 08 / 05 to 31 / 08 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1,516 : 66 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 101 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify _____

Other

£ : p

▶ please specify _____

Other

£ : p

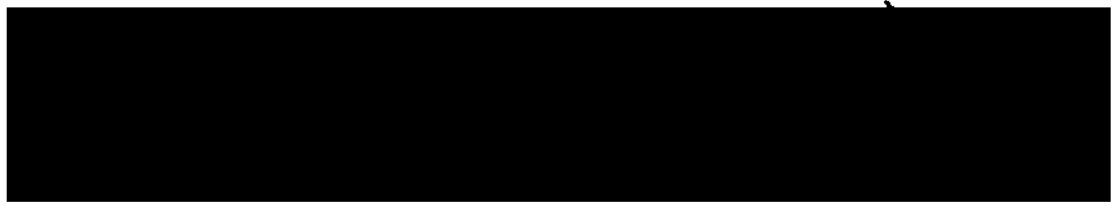
▶ please specify _____

Total

£ 1,617 : 66 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

20 AUGUST 2005

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

BANKERS ORDER FORM

TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO



TENANT'S BANK DETAILS:

To:  Bank Plc

Address: 

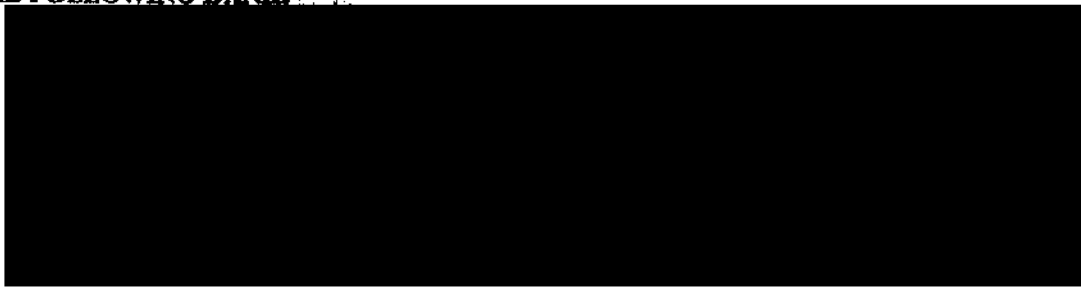
Sort Code No: 

Account No: 

Account Name: M. Francois

Reference No: 

PLEASE PAY THE FOLLOWING BANK:



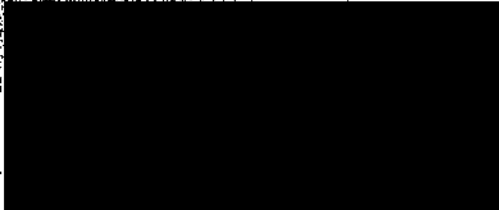
PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

one thousand five hundred & sixteen
(£1,516.66) Pounds 66p

ON THE 1st DAY OF November 2001

AND THEREAFTER ON THE 1st DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME: M. Francois

TENANT'S SIGNATURE: 

DATE: 1 Oct 2001

2005-2006

Your payment reference number: [REDACTED]

Date 7 MAR 2005

Mr M Francois
[REDACTED]

Property charge relates to if different

Your property is in Council Tax band [REDACTED]. The 2005/2006 tax for this band is £1342.93
an increase of 2.6% on the previous year

The tax comprises: [REDACTED] £1031.73 (an increase of 1.8% on last year)
[REDACTED] £311.20 (an increase of 5.5% on last year)

Council Tax for period 1 APR 05 to 31 MAR 06 £1342.93
Less Discount: one resident only 25% £335.73-

AMOUNT PAYABLE FOR 2005/2006

£1007.20

Instalment Plan

[REDACTED]



Additional

Member

ACA2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARU FRANCOIS

Constituency

RAYLEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 01 / 07 / 05

to 31 / 07 / 05

Total cost of hotel stays

£ : p

attach all receipts

Mortgage payments

£ 1,516 : 66 p

(interest only) or rent

Food

£ : p

Utilities

£ 31 : 58 p

Council Tax/Rates

£ 101 : 00 p

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

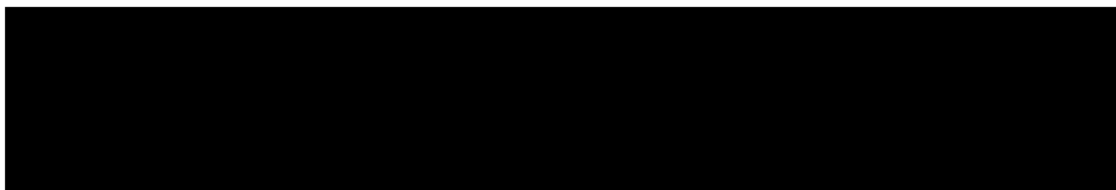
▶ please specify

Total

£ 1,649 : 24 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

|



MP

Date

|

17 JULY 2005

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
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BANKERS ORDER FORM

TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO



TENANT'S BANK DETAILS:

To:

Address:

Sort Code No:

Account No:

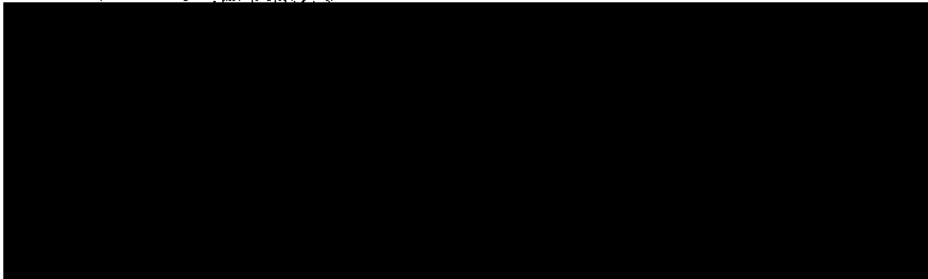
Account Name:

M. Francois

Reference No:



PLEASE PAY THE FOLLOWING BANK:



PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

one thousand five hundred & sixteen
Pounds 66p
£1,516.66

ON THE 1st DAY OF November 2001

AND THEREAFTER ON THE 1st DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME:

M. Francois

TENANT'S SIGNATURE:



DATE:

1 Oct 2001

2005-2008

Your payment reference number: [REDACTED]

Date 7 MAR 2005

Mr M Francois

Property charge relates to if different

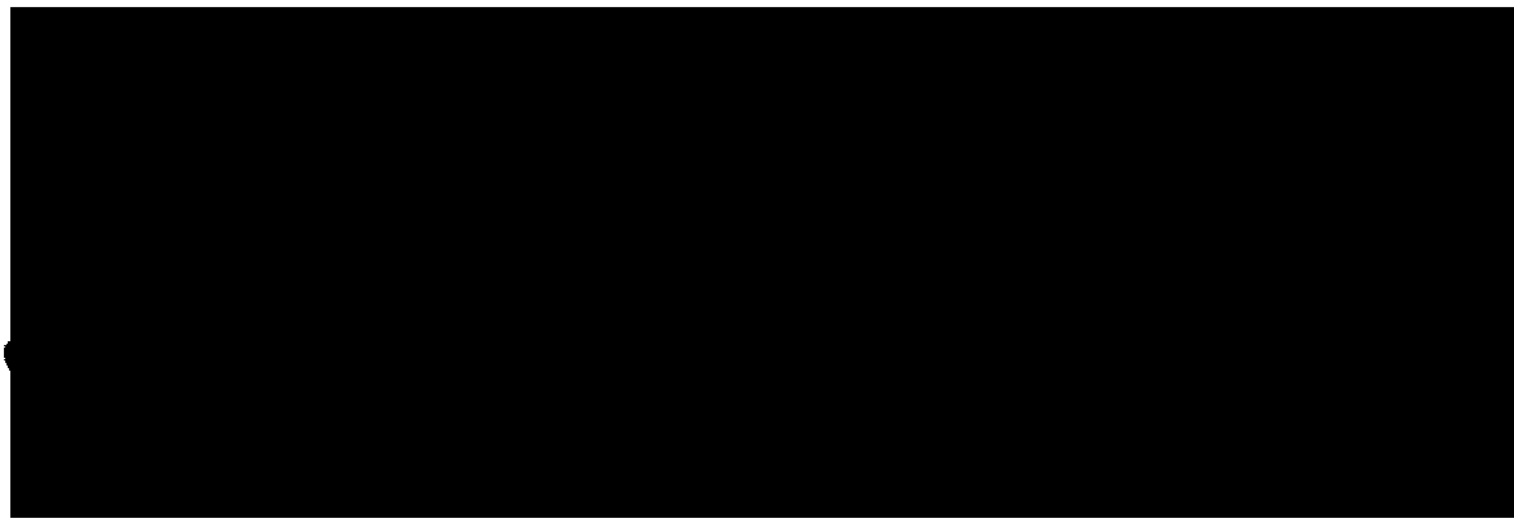
Your property is in Council Tax band [REDACTED] The 2005/2006 tax for this band is £1342.93
an increase of 2.6% on the previous year

The tax comprises: [REDACTED] £1031.73 (an increase of 1.8% on last year)
[REDACTED] £311.20 (an increase of 5.5% on last year)

Council Tax for period 1 APR 05 to 31 MAR 06 £1342.93
Less Discount: one resident only 25% £335.73-

AMOUNT PAYABLE FOR 2005/2006

£1007.20



Emergencies

Call on

Any questions?

Call free on

24 hours a day
7 days a week

24 hours a day
7 days a week

Account number

Page 2 of 2

29 June 2005

Electricity bill

Please pay

£31.58

MR M FRANCOIS



05/06

Member's claim form

About filling in this form

- For details of costs you can claim for, see *Green Book*
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK FRANCOIS

Constituency

RAYLEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 06 / 05 to 30 / 06 / 05

Total cost of hotel stays attach all receipts

£ : p

Mortgage payments (interest only) or rent

£ 1,516 : 66 p ✓

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 101 : 00 p ✓

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/Insurance/security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 1,617 : 66 p

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

13 JUNE 2005

Data protection

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Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

BANKERS ORDER FORM

TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO



TENANT'S BANK DETAILS:

To:

Address:

Sort Code No:

Account No:

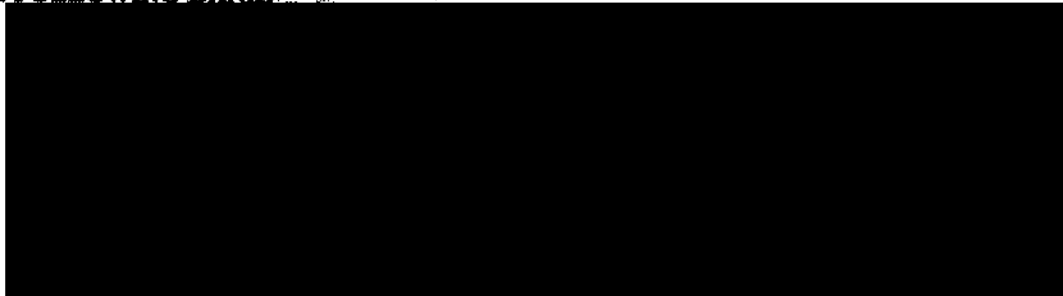
Account Name:

M. Francois

Reference No:



PLEASE PAY THE FOLLOWING BANK:



PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

one thousand five hundred & sixteen
Pounds 66p
(£1,516.66)

ON THE 1st DAY OF November 2001

AND THEREAFTER ON THE 1st DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME:

M. Francois

TENANT'S SIGNATURE:



DATE:

1 Oct 2001

2005-2006

Your payment reference number: [REDACTED]

Date 7 MAR 2005

Mr M Francois

Property charge relates to if different

Your property is in Council Tax band [REDACTED] The 2005/2006 tax for this band is £1342.93
an increase of 2.6% on the previous year

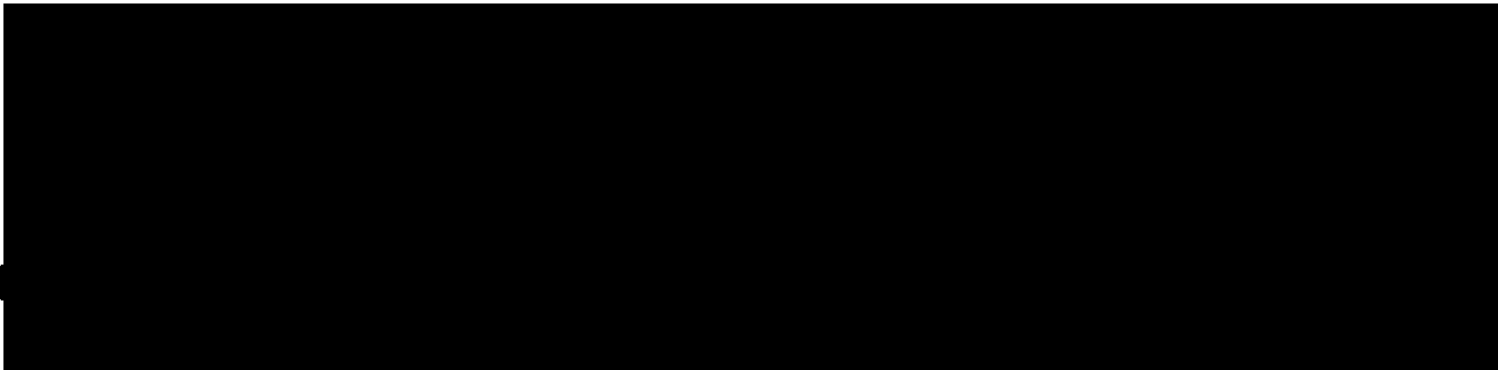
The tax comprises: [REDACTED] £1031.73 (an increase of 1.8% on last year)
£311.20 (an increase of 5.5% on last year)

Council Tax for period 1 APR 05 to 31 MAR 06 £1342.93
Less Discount: one resident only 25% £335.73-

AMOUNT PAYABLE FOR 2005/2006

£1007.20

Instalment Plan





Additional Costs

05/06.

Member's claim form

31 MAY 2005

ACA2

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

MARK FRANCOU MP

Constituency

RAYLEIGH

Claim details

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250

Period of claim

from 05 / 05 / 05 to 31 / 05 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1,516 : 66 p

$$\div \frac{26}{31} = \pounds 1272.03.$$

Food

£ : p

Utilities

£ : p

Council Tax/Rates

£ 101 : 00 p

$$\div \frac{26}{31} = \pounds 84.70.$$

Telephone and telecommunications

£ 47 : 94 p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/
security

£ : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ ~~1,605 : 60~~ p

pay

1404.67

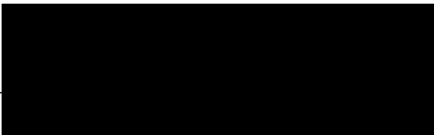
Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

28 MAY 2005

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the Inland Revenue. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed
form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

BANKERS ORDER FORM

TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO

TENANT'S BANK DETAILS:

To:

Address:

Sort Code No:

Account No:

Account Name:

M. Francois

Reference No:

PLEASE PAY THE FOLLOWING BANK:

PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

one thousand five hundred & sixteen
Pounds 66p
(£1,516.66)

ON THE 1st DAY OF November 2001

AND THEREAFTER ON THE 1st DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME:

M. Francois

TENANT'S SIGNATURE:

DATE:

1 Oct 2001

2005-2006

Your payment reference number: [REDACTED]

Date 7 MAR 2005

Mr M Francois

Property charge relates to if different



Your property is in Council Tax band [REDACTED] The 2005/2006 tax for this band is £1342.93
an increase of 2.6% on the previous year

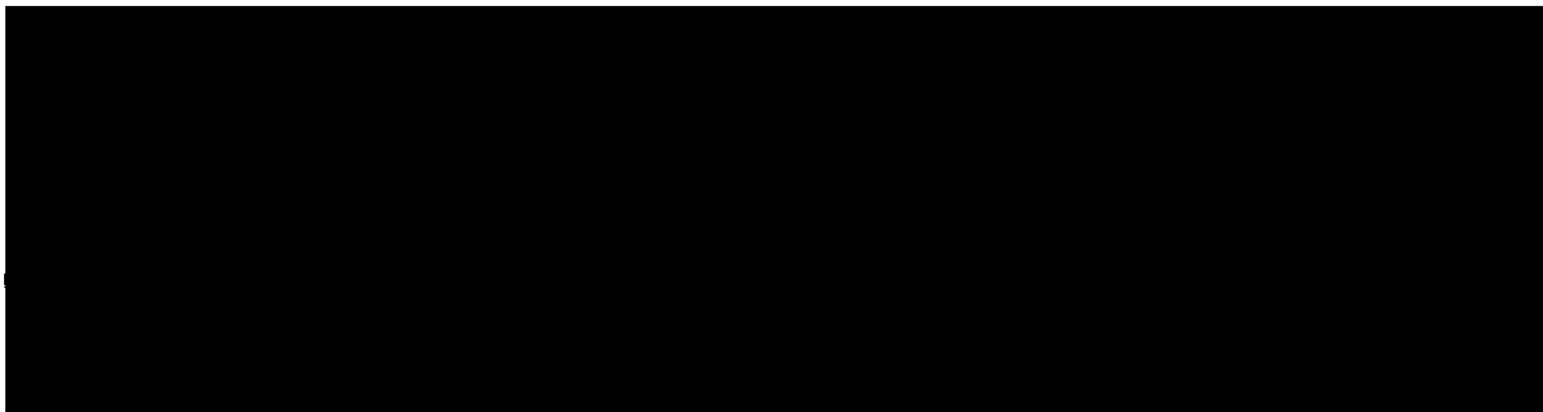
The tax comprises: [REDACTED] £1031.73 (an increase of 1.8% on last year)
£311.20 (an increase of 5.5% on last year)

Council Tax for period 1 APR 05 to 31 MAR 06 £1342.93
Less Discount: one resident only 25% £335.73-

AMOUNT PAYABLE FOR 2005/2006

£1007.20

Instalment Plan



More connections.
More possibilities.

Your account and bill number

MR MARK FRANCOIS

Date
9 May 2005

Bill for

Total now due

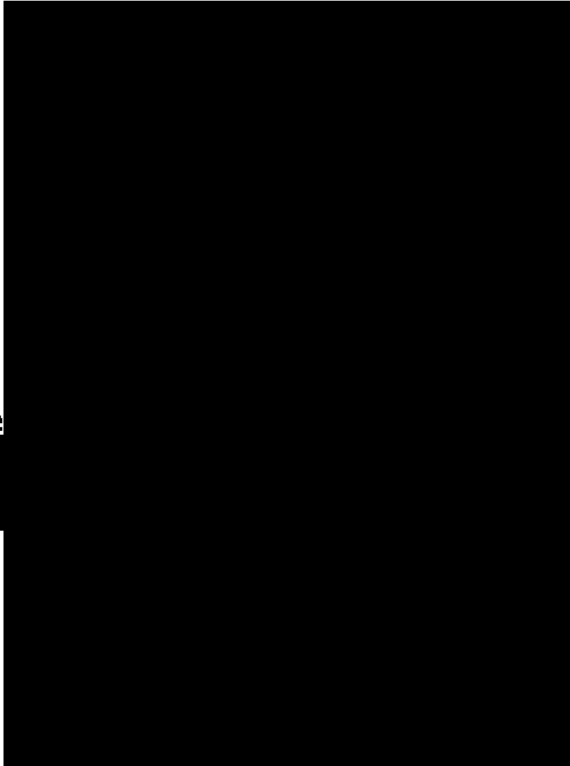
£ 47.94

*Please make sure we receive the total now due by
20 May 2005.*

Financial Processing }

Transaction No.

Registration No.



Validation Claim Summary Sheet

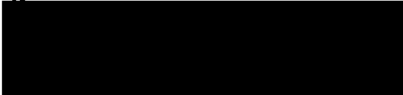
Please write or print clearly & attach to claim

Member Supplier ID

Pay recipient

(NB Financial Processing to check whether a dedicate

Text ADR 05



Invoice No.

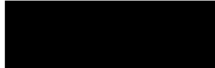
Account code / Allowance

Members cost centre (Cat1)

Financial Year/PIRO (Cat2)

04_05 / 05_06

Expenditure type (Cat5) :



** Validation purposes only (please tick to indicate compliance)*

Mortgage documentation held
Addresses comply with central records
Invoices relate to 2 nd home address
Budget checked
Claim signed
Claim correctly dated

/
/
/
/
/
/

** Financial Processing purposes only*

Registered by (initials & date)

[Redacted] 22/4

Posted by (initials & date)

02.4 [Redacted]



Member's claim form

12 APR 2005

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

Your details

Name in CAPITAL LETTERS: MAQU FRANCOIS MP

Constituency: RAYLEIGH

Claim details

Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts - except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 01 / 04 / 05 to 10 / 04 / 05

Total cost of hotel stays
attach all receipts

£ : p

Mortgage payments
(interest only) or rent

£ 1,516 : 66 p $\times 11/30 \rightarrow$ £556.11

Food

£ : p

Utilities

£ 44 : 70 p ✓

Council Tax/Rates

£ 98 : 20 p $\times 11/30 \rightarrow$ £36.01

Telephone and telecommunications

£ : p

Cleaning

£ : p

Service/maintenance

£ : p

Repairs/insurance/security

£ : p

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Other

£ : p ▶ please specify _____

Total

£ 1,659 : 56 p £636.82

Details of second home *if applicable*

Address of
second home
for Additional
Costs Allowance

Declaration

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

10 APRIL 2005

Data protection

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed
form to

Members' Allowances Section, Operations Directorate,
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

BANKERS ORDER FORM

TO CREATE A STANDING ORDER FOR THE PAYMENT OF RENT FROM THE
TENANT'S BANK ACCOUNT TO

TENANT'S BANK DETAILS:

To:

Address:

Sort Code No:

Account No:

Account Name:

M. Francois

Reference No:

PLEASE PAY THE FOLLOWING BANK:

PLEASE MAKE THE INITIAL PAYMENT OF (AMOUNT IN WORDS)

one thousand five hundred & sixteen
Pounds 66p
(£1516.66)

ON THE 1st DAY OF November 2001

AND THEREAFTER ON THE 1st DAY OF EACH MONTH UNTIL FURTHER NOTICE.

TENANT'S NAME:

M. Francois

TENANT'S SIGNATURE:

DATE:

1 Oct 2001

Emergencies

Call on

24 hours a day
7 days a week

Any questions?

Call free on

24 hours a day
7 days a week

Account number

Page 2 of 3

22 March 2005

Electricity bill

Please pay

£44.70

MR M FRANCOIS

2005-2006

Your payment reference number: [REDACTED]

Date 7 MAR 2005

Mr M Francois

Property charge relates to if different

Your property is in Council Tax band [REDACTED] The 2005/2006 tax for this band is £1342.93
an increase of 2.6% on the previous year

The tax comprises: [REDACTED] £1031.73 (an increase of 1.8% on last year)
£311.20 (an increase of 5.5% on last year)

Council Tax for period 1 APR 05 to 31 MAR 06 £1342.93
Less Discount: one resident only 25% £335.73-

AMOUNT PAYABLE FOR 2005/2006

£1007.20

Instalment Plan

[REDACTED]

[REDACTED]

[REDACTED]