



Communications Allowance
Direct payment of suppliers

Comms2 MEMBERS
page 1 of 2

Comms2
page 2 of 2

BUDGETS

- When to use this form** Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.
- About filling in this form** For details of costs you can claim for please refer to booklet on Communications Allowance.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name LYNNE FEATHERSTONE
IN CAPITAL LETTERS

Constituency HORNSEY + WOOD GREEN

Claim details

- You can only request payment to suppliers for goods and services directly relating to Communications Allowance.
- Please ensure you attach all supplier invoices.

Period of claim from ___/___/___ to ___/___/___ Allowance year 07, 08

| Suppliers | Amount |
|----------------------------|------------------|
| <u>PARK COMMUNICATIONS</u> | <u>£ 1975.00</u> |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, exclusively and necessarily in the performance of my Parliamentary duties.

Signature _____ MP Date _____

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimates, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for budget purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

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Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2932, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to: Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1AA

Office use only

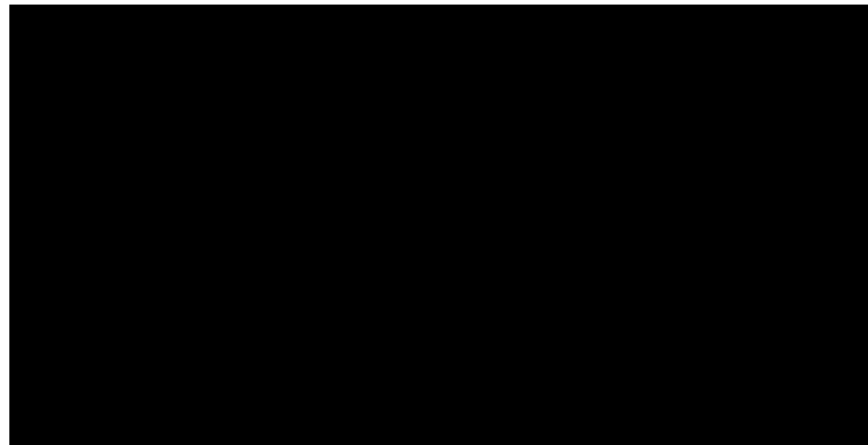
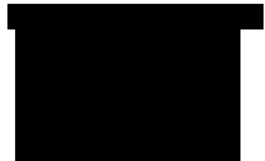
Initials / Date

Validation completed

Comments

Park

Invoice



Invoice date: 26 March 2008
Invoice number: [redacted]

Order number:

HARINGEY £ 1695.00

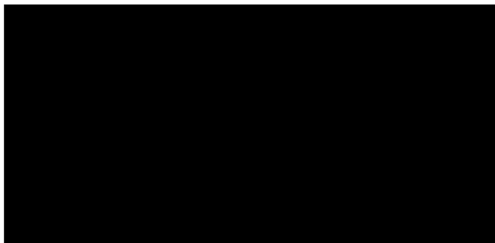
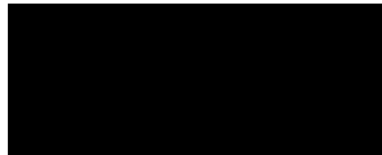
To print and supply:

7000 copies each of 5 kinds

21,000 copies of 1 kind

Authors corrections. £ 125.00

Additional delivery to Barnet. £ 105.00



Sub total £ 1925.00
VAT £ 0.00
Total £ 1925.00



Copyright © 2008 Park



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Communications Allowance
Member's reimbursement form

03 MAY 2007

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

LYNNE FEATHERSTONE ✓

Constituency

HORNSEY + WOOD GREEN

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from ___/___/___ to ___/___/___ Allowance year 07/08 ✓

| Description of service or goods | Amount |
|---------------------------------|-------------------|
| 200 x 2nd Stamps | £ 48 .00 ✓ |
| _____ | £ _____ : _____ p |
| _____ | £ _____ : _____ p |
| _____ | £ _____ : _____ p |
| _____ | £ _____ : _____ p |
| _____ | £ _____ : _____ p |
| _____ | £ _____ : _____ p |

Total

£ 48 .00 p

Authorisation and declaration

incurred wholly, exclusively and necessarily

Signature

MP

Date

28/4/07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed

| | |
|--|--|
| | |
|--|--|

| | |
|--|---|
| | £ |
| | £ |

Comments



Communications Allowance

Member's reimbursement form
25 MAY 2007

Comms!

30 MAY 2007

page 1 of 2

When to use this form

Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form

For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

LYNNE FEATHERSTONE

Constituency

HORNSEY + WOOD GREEN

Office use only

Cost:

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

07/08

Description of service or goods

Amount

Stamps (412 2nd class)

£ 98 : 88 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Total

£ 98 : 88 p

Authorisation and declaration

Signature

d wholly, exclusively and necessarily

MP

Date

16/5/07

Data protection

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Department of Finance & Administration, House of Commons, London SW1A 0AA

Office use only

Initials / Date

Input subtotals per Cat 5

Validation completed



29/5

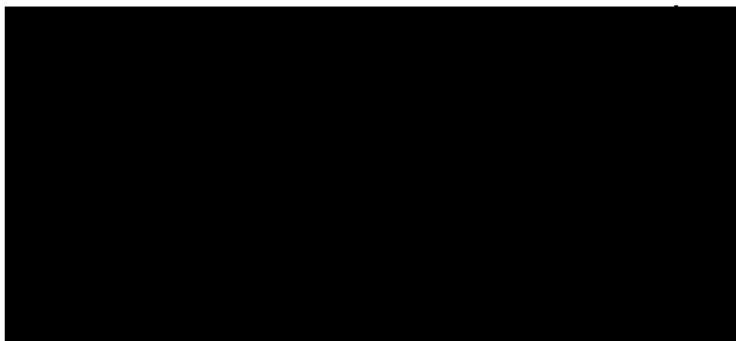


£ 98.82

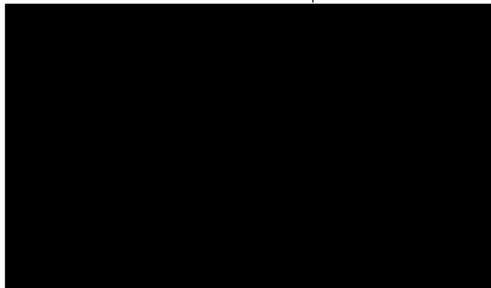
£

Comments

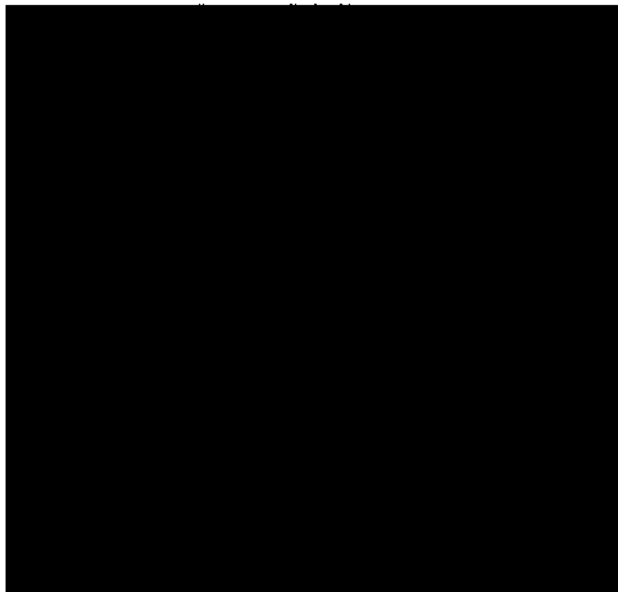
Empty box for comments



Post Office Ltd.
Your Receipt



| | | |
|--------------------------|---------------|-------|
| S/a 2ndx100 | | |
| 4 | @ 24.00 | 96.00 |
| SAS bk 2nd x 12 | | |
| 1 | @ 2.88 | 2.88 |
| TOTAL DUE TO POST OFFICE | | 98.88 |
| Visa Debit | FROM CUSTOMER | 98.88 |
| BALANCE | | 0.00 |





Communications Allowance
Direct payment of suppliers

Comms2

page 1 of 2

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340

Your details

Name
in CAPITAL LETTERS

LYNNE FEATHERSTONE

Constituency

HORNSEY + WOOD GREEN.

Office use only

Costs

M

Claim details

*You can only request
Please ensure*

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

07/08.

Suppliers

Amount

| Suppliers | Amount |
|---------------------------------|-------------------|
| <u>(member of staff)</u> | <u>£ 48 .00 p</u> |
| <u>- 200 x 2nd Class Stamp.</u> | <u>£ : p</u> |
| | <u>£ : p</u> |
| | <u>£ : p</u> |
| | <u>£ : p</u> |
| | <u>£ : p</u> |
| | <u>£ : p</u> |
| | <u>£ : p</u> |

Authorisation and declaration

Signature

[Redacted Signature]

I certify that the above is a true and correct account of costs incurred wholly, or in part, for the purpose of my Parliamentary duties.

MP

Date

21/05/07.

Data protection

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Send your completed form to

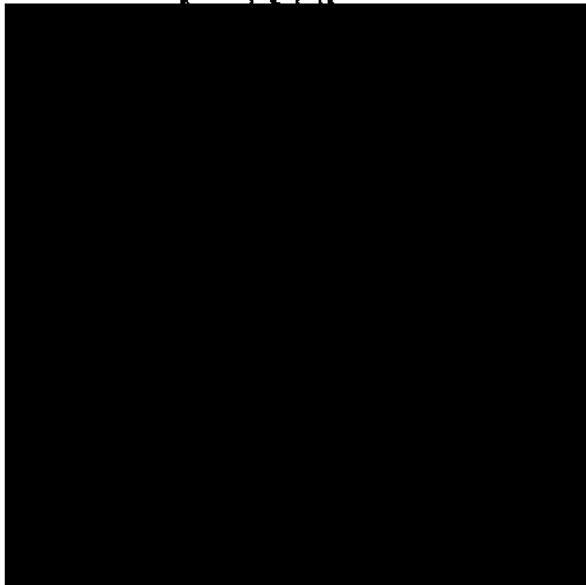
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

| | |
|--|---|
| Office use only | |
| Validation completed | <input type="checkbox"/> / Date 30/5 |
| Comments | |
| | |

Post Office Ltd.
Your Receipt



| | | |
|--------------------------|---------------|-------|
| S/a 2ndx100 | | |
| 2 | e 24.00 | 48.00 |
| TOTAL DUE TO POST OFFICE | | 48.00 |
| Visa Debit | FROM CUSTOMER | 48.00 |
| BALANCE | | 0.00 |





Communications Allowance
Direct payment of suppliers

28 AUG 2007

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

LYNNE FEATHERSTONE

Constituency

HORNSEY + WOOD GREEN.

Office use only

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

07/08.

Suppliers

Amount

Letter Box Distribution

£ 1468 : 75 p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

Signature

I hereby declare that the above is a true and correct account of the respect of costs incurred wholly, in respect of my Parliamentary duties.

MP

Date

23/8/07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

Fred Carver

From: [REDACTED]

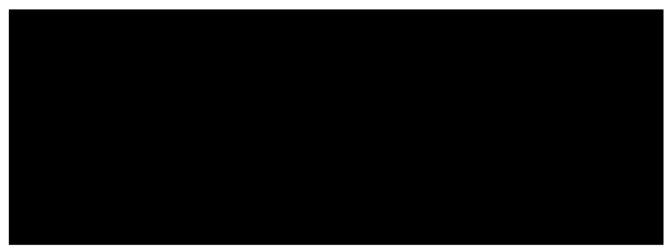
Sent: 21 August 2007 14:57

To: [REDACTED]

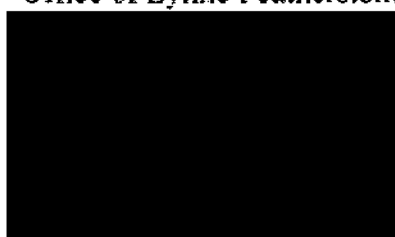
Subject: invoice & bank details below



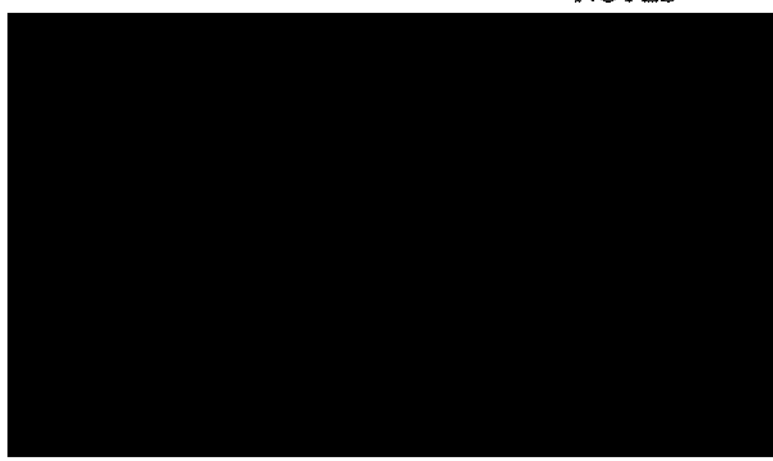
Greatbatch Limited



Office of Lynne Featherstone MP



NOTES



INVOICE [REDACTED]

Date: 21/08/2007

Customer: [REDACTED]

Job: [REDACTED]

Order No: n/a

Description

Qty. Amount (£)



21/08/2007

Distribution of 25,000 "to the occupier" envelopes to map area provided 25000 1250.00
at a rate of £50 per thousand plus vat

w/c 10/09/07

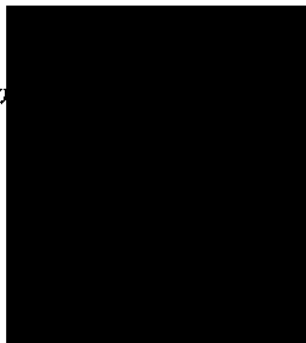


| | |
|------------------|----------------|
| Subtotal (£) | 1250.00 |
| VAT (£) | 218.75 |
| Total (£) | 1468.75 |

Payment Terms: **Prepayment**

With Compliments.....

Please make all cheques payable to



21/08/2007

Greatbatch Limited



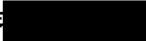
Office of Lynne Featherstone MP



NOTES

[none]

INVOICE



Date: **21/08/2007**

Customer:

Job:

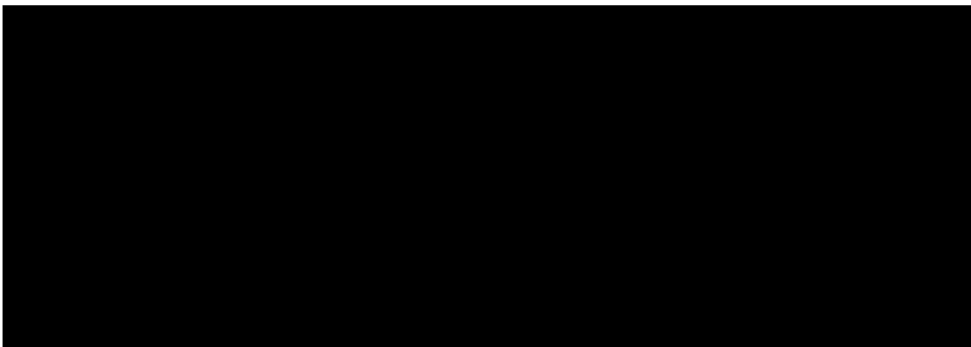
Order No: **n/a**

| Description | Qty. | Amount (£) |
|--|-------|------------|
| Distribution of 25,000 "to the occupier" envelopes to map area provided at a rate of £50 per thousand plus vat | 25000 | 1250.00 |

w/c 10/09/07

Subtotal (£) 1250.00
VAT (£) 218.75
Total (£) 1468.75

Payment Terms: **Prepayment**





Communications Allowance Member's reimbursement form

01 OCT 2007
01 OCT 2007

When to use this form Use this form to ask us to reimburse you for costs you have incurred on your Parliamentary duties.

About filling in this form For details of costs you can claim for please refer to booklet on Communications Allowance.
 If you have any doubt about whether you can claim for a cost, please call **020 7219 1340**.

Your details

Name
in CAPITAL LETTERS

LYNNE FEATHERSTONE

Constituency

HORNSEY + WOOD GREEN

Office use only

Costs

Claim details

You can only claim for costs you have actually paid.

Please ensure you attach all receipts or invoices for items of £250 and above.

Period of claim from ___/___/___ to ___/___/___ Allowance year ___/___

| Description of service or goods | Amount |
|--|------------------|
| Delivery of MP Update letters to distributors. | £ 65.00 p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| _____ | £ _____ p |
| Total | £ 65.00 p |

Authorisation and declaration

ed wholly, exclusively and necessarily

Signature

[Redacted Signature]

MP

Date

28/9/07

Data protection

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Send your completed form to

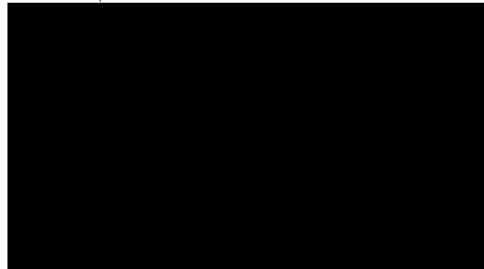
Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1A 0AA

| Office use only | |
|----------------------|---------------------------|
| | Initials / Date |
| Validation completed | <input type="text"/> |
| | <input type="text"/> |
| | Input subtotals per Cat 5 |
| | £ <input type="text"/> |
| | £ <input type="text"/> |
| Comments | |
| <input type="text"/> | |

** CARDHOLDER COPY **
Junk and Disorderly



| | |
|--------------|---------------|
| Amount | £66.95 |
| TOTAL | £66.95 |



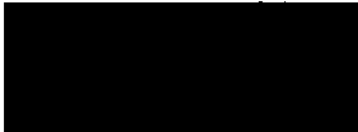
Junk and Disorderly



Invoice



The Liberal Democrats



10/09/2007



| Quantity | Details | Unit Price | Net Amount | VAT Rate | VAT |
|----------|---------------------------------------|------------|------------|----------|------|
| 1.00 | Removal - Leaflets to: LetterBox - | 65.00 | 65.00 | 0.00 | 0.00 |

PAYMENT RECEIVED IN FULL BY M/CARD
CC CHARGE £1.95

| | |
|-------------------------|-------|
| Total Net Amount | 65.00 |
| Carriage Net | 0.00 |
| Total Tax Amount | 0.00 |
| Invoice Total | 65.00 |



Communications Allowance
Direct payment of suppliers

01 OCT 2007

Corrims2

Page 1 of 2

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

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- If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name
in CAPITAL LETTERS

LYNNE FEATHERSTONE

Constituency

Hammersley & Wood Green

Office use only

Costs

Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
- you attach all supplier invoices.

Period of claim

from

___/___/___

to

___/___/___

Allowance year

___/___

Suppliers

Amount

Lynne Featherstone

£ 408.00 p

1700 stamps (2nd class)

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

£ : p

Authorisation and declaration

Signature

I declare that the above are in respect of costs incurred wholly, or in part, for the discharge of my Parliamentary duties.

MP

Date

27/9/07

Data protection

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Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments



Post Office Ltd.
Your Receipt



| | | |
|--------------------------|---------------|-------|
| S/a 2ndx100 | | |
| 4 @ 24.00 | | 96.00 |
| TOTAL DUE TO POST OFFICE | | 96.00 |
| Cash | FROM CUSTOMER | 96.00 |
| BALANCE | | 0.00 |

Thank You



Post Office Ltd.
Your Partner



| | | |
|--------------------------|---------------|--------|
| S/n 2ndx100 | | |
| 13 | @ 24.00 | 312.00 |
| TOTAL DUE TO POST OFFICE | | 312.00 |
| Cash | FROM CUSTOMER | 312.00 |
| BALANCE | | 0.00 |

Thank You



Communications Allowance
Direct payment of suppliers

15 OCT 2007

When to use this form

Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

LYWNE FEATHERSTONE

Constituency

HORNSEY + WOOD GREEN.

Office use only Cost

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim from / / to / / Allowance year 07, 08.

Suppliers Amount

Table with 2 columns: Suppliers, Amount. Row 1: CONRAD PRINT SOCIETY, £ 54.84 p. Subsequent rows are blank.

Authorisation and declaration

Signature

I certify that the above is a true and correct account of costs incurred wholly, or in part, in the course of my Parliamentary duties.

MP

Date

12/10/07

Data protection

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Department of Finance & Administration, House of Commons, London SW1AA

Office use only

Initials / Date

Validation completed

Comments

Conrad Print Society ✓

Invoice

Date: 1-Sep-2007 ✓
 Invoice no: [Redacted]

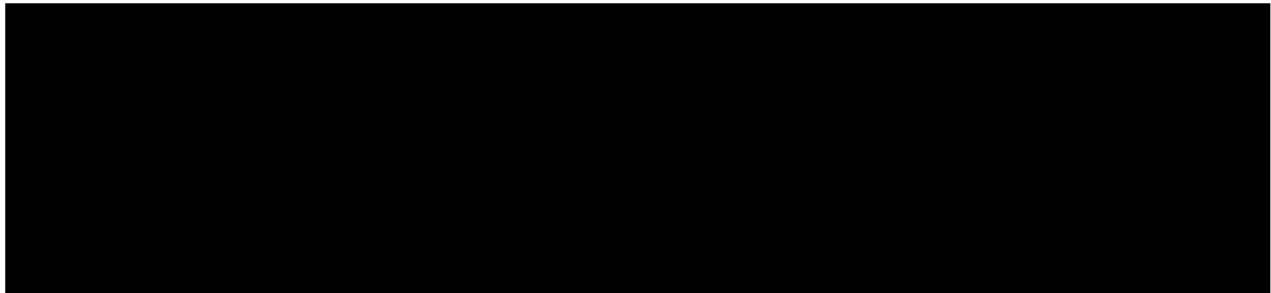
To: Haringey Liberal Democrats
 [Redacted]

Job name: Lynne envelopes
 Job contact: [Redacted]

19007 LTD

| Qty | Description | Price each (p) | Line total (£) | VAT rate |
|---------------|------------------------------|----------------|----------------|----------|
| 2 | Masters Jake/Ed | 30.00 | £ 0.60 | 0.0% |
| 17500 | Ink (sides) Black A4 lo-cost | 0.31 | £ 54.25 | 0.0% |
| | | | | |
| | | | | |
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| | | | | |
| | | | | |
| | | | | |
| Subtotal | | | £ 54.85 | |
| VAT @ 17.5% | | | £ - | |
| Total now due | | | £ 54.85 | |

| | | |
|-----------------|----------------|--|
| | Cheque amount: | |
| Date/number: | | |
| Sortcode/accno: | | |





Direct payment of suppliers

When to use this form

- Use this form to ask us to pay your suppliers for goods and services incurred on your Parliamentary duties.

About filling in this form

- For details of costs you can claim for please refer to booklet on Communications Allowance.
If you have any doubt about whether you can claim for a cost, please call 020 7219 1340.

Your details

Name in CAPITAL LETTERS

LYNNE FEATHERSTONE

Constituency

HORNSEY + WOOD GREEN.

Office use only

Costs



Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from ___/___/___ to ___/___/___

Allowance year

___/___

Suppliers

Amount

Prater Raines

£ 7.50 p

£ : p

£ : p

£ : p

£ : p

£ : p

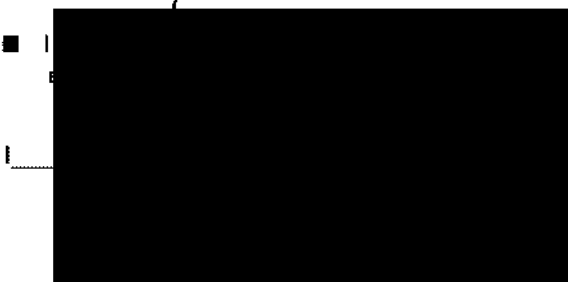
£ : p

£ : p

Authorisation and declaration

- I request of costs incurred wholly, of my Parliamentary duties.

Signature



MP

Date

11/10/07

Data protection

The House of Commons Administration will process the information you provide on this form for the purpose of administering and accounting for the Members' Estimate, making payments and keeping records in accordance with the rules agreed by the House of Commons and the HM Revenue & Customs. The information will also be disclosed to the National Audit Office for audit purposes. The information may also be used within the House of Commons Administration or by its agents for the purpose of business analysis or research.

For the purposes of the Freedom of Information Act 2000 the House of Commons Administration is a Public Authority and therefore the information it holds will fall within the scope of that Act.

Under the Data Protection Act 1998, you have the right to see and receive a copy of any personal data that the House of Commons Administration holds about you. If you have questions about the contents of this notice or how your information is handled or about your rights under the Data Protection Act 1998, please call our Data Protection Officer on 020 7219 2032, who acts on behalf of the Data Controller (the Clerk of the House).

Send your completed form to

Validation Team, Operations Directorate,
Department of Finance & Administration, House of Commons, London SW1AA

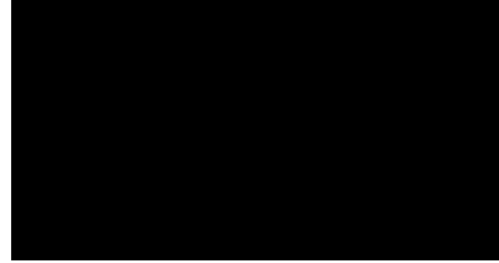
Office use only

Initials / Date

Validation completed

Comments

Prater Raines

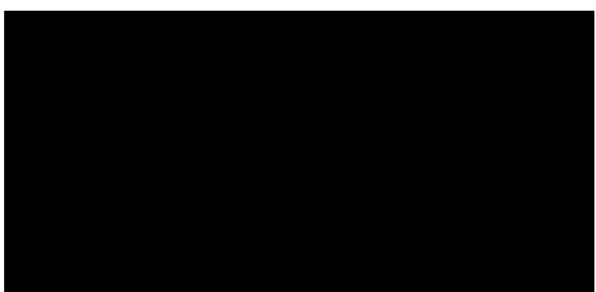


[Redacted]
Lynne Featherstone MP ✓
[Redacted]

Invoice
Invoice No. [Redacted] ✓
Invoice Date 08/10/2007 ✓
Customer PO No. [Redacted]
Account Ref: [Redacted]
Terms: 30 Days

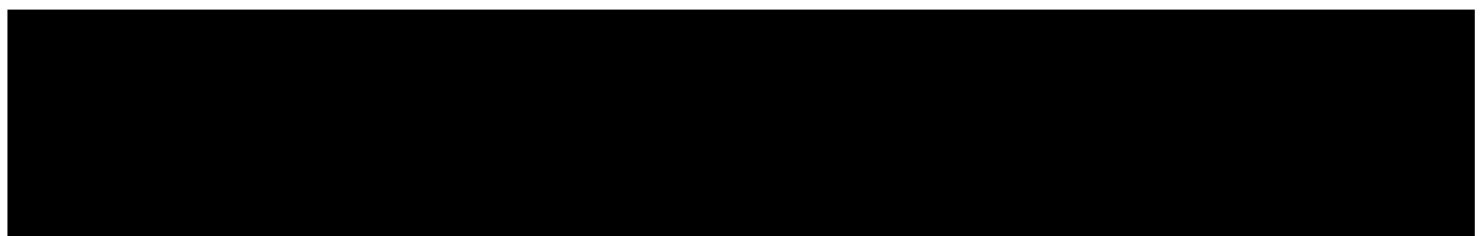
[Redacted]

| Quantity | Service Details | Unit Price | Net Amount |
|----------|--|------------|------------|
| 1.00 | Pop email account payable quarterly in advance | 6.38 | 6.38 |



23 OCT 2007

Total Net Amount 6.38
VAT 1.12
Invoice Total 7.50 ✓





Communications Allowance

16 JAN 2008 Comms2 page 1 of 2

Comms2 page 2 of 2

Direct payment of suppliers

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Your details

Name in CAPITAL LETTERS

LYNNE FEATHERSTONE

Constituency

HORNSEY + WOOD GREEN

Office use only Cost

Claim details

You can only request Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

Period of claim

from to Allowance year 07/08

Table with columns: Suppliers, Amount. Row 1: Greatbatch Ltd, 1468.75

Authorisation and declaration

I confirm that the payments requested are in respect of costs incurred wholly, parliamentary duties.

Signature

[Redacted signature]

MP

Date

9/1/08

Data protection

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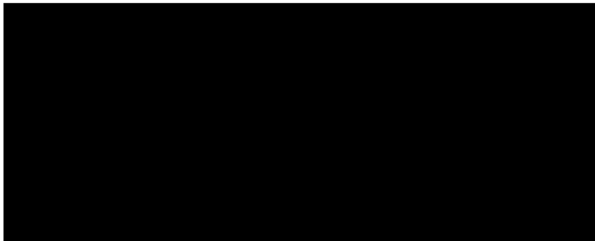
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Send your completed form to

Validation Team, Operations Directorate, Department of Finance & Administration, House of Commons, London SW1AA

Office use only section containing fields for Initials / Date, Validation completed, and Comments.

Greatbatch Limited

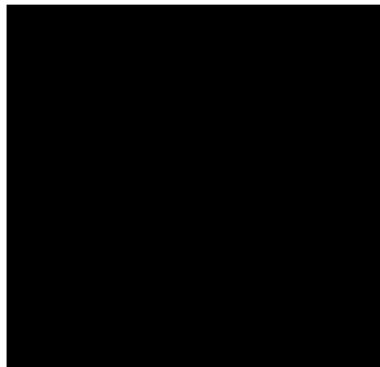


Office of Lynne Featherstone MP



NOTES

[none]



INVOICE

Date: 09/01/2008

Customer:

Job

Order No: n/a

| Description | Qty. | Amount (£) |
|-------------|------|------------|
|-------------|------|------------|

| | | |
|---|-------|---------|
| To distribute 25,000 leaflets at £50 per thousand exc vat | 25000 | 1250.00 |
|---|-------|---------|

W/C 14/01/08 - Within

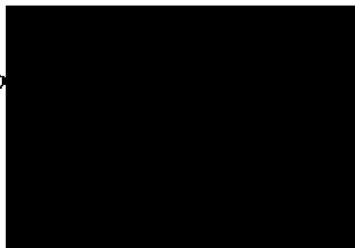


| | |
|------------------|----------------|
| Subtotal (£) | 1250.00 |
| VAT (£) | 218.75 |
| Total (£) | 1468.75 |

Payment Terms: **Prepayment**

With Compliments.....

Please make all cheques payable to





Communications Allowance

Comms2 page 1 of 2

Direct payment of suppliers

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Your details

Name in CAPITAL LETTERS
Constituency

LYNNE FEATHERSTONE
HORNSEY + WOOD GREEN

Office use only

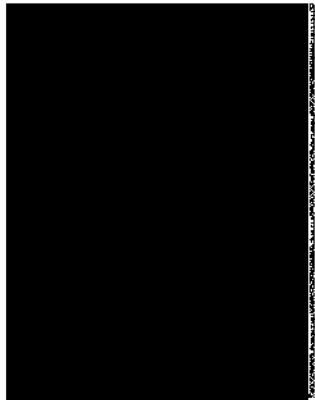
Claim details

You can only request
Please ensure

- payment to suppliers for goods and services directly relating to Communications Allowance.
you attach all supplier invoices.

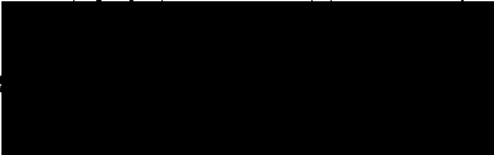
Period of claim from to Allowance year 07/08

Table with 2 columns: Suppliers, Amount. Row 1: Great Butch Ltd, 2937.50



Authorisation and declaration

Signature



is incurred wholly,
Parliamentary duties

Date

10/3/08

MEMBERS

Comms2 page 2 of 2

Data protection

BUDGETS

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Office use only

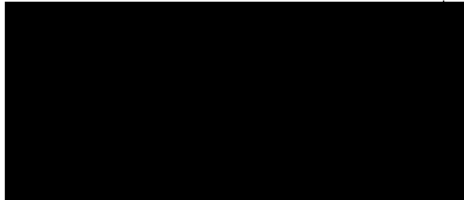
Initials / Date

Validation completed

Comments

Empty box for comments

Greatbatch Limited



Office of Lynne Featherstone MP



NOTES

[none]

INVOICE



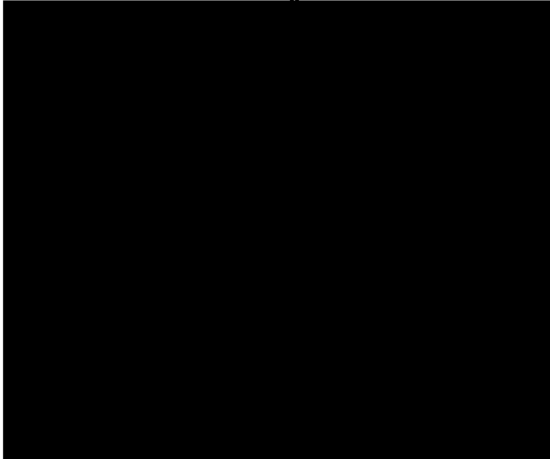
Date: **04/03/2008**

Customer:

Job:

Order No: **n/a**

| Description | Qty. | Amount (£) |
|---|-------|------------|
| To distribute 50,000 leaflets to six areas of the constituency at £50 per thousand exc vat. | 50000 | 2500.00 |
| W/C 10/03/08 | | |



Subtotal (£) 2500.00
VAT (£) 437.50
Total (£) 2937.50

Payment Terms: **Prepayment**

