



# Member's claim form

## Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

ELIZABETH BLACKMAN

Constituency

EREWASH

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 14 104 to 30 14 104

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 12 00 : 00 p

Food

£ 250 : 00 p

Utilities

£ 60 : 00 p

Council Tax/Rates

£ 50 : 00 p

Telephone and  
telecommunications

£ 60 : 00 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 20 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 17 00 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1/5/04

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



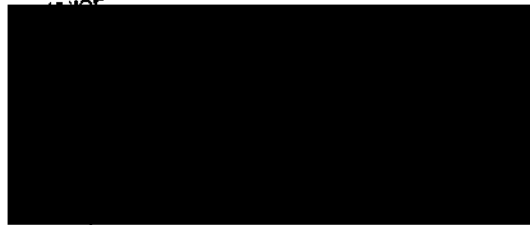
2 BAL DUE

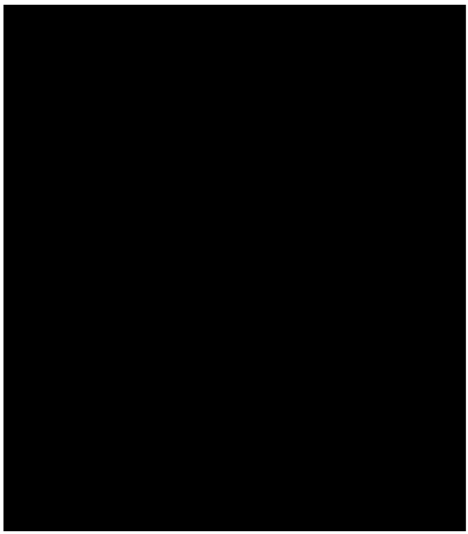
20.00

CASH

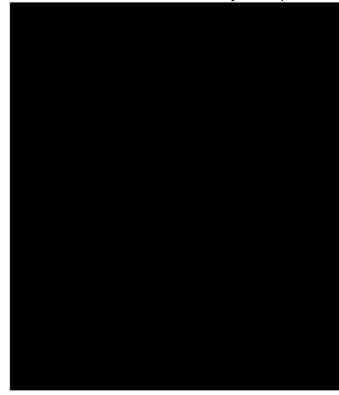
20.00

0.00





£10.00 Top Up



-----

Transaction Code.

### C1. REIMBURSEMENT

I wish to claim reimbursement of the following amounts from my Incidental Expenses Provision for the period 1 April..... to 30 April..... as detailed below.

**I attach certified receipts/invoices for all equipment & software leased or purchased.**

Item	Description of service / goods	Amount £	Fees office use only
1	office at home	£ 100 - 00	
2	petty cash for constituency office	£ 100 - 00	
3	phone cards for mobile	£ 30 - 00	
4			
5			
6			
7			
8			
9			
10			
		£ 230 - 00	

I certify that the expenses shown above have been wholly, exclusively and necessarily incurred on parliamentary business.

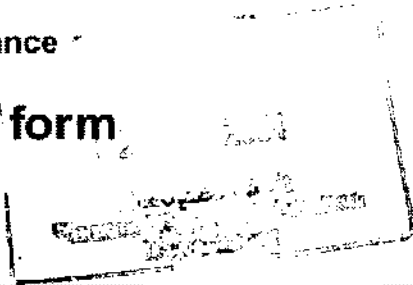
SIGNED..... .....MP

PRINTED NAME LIZ BLACKMAN.....

DATE 1/5/04..... CONSTITUENCY EREWASH.....



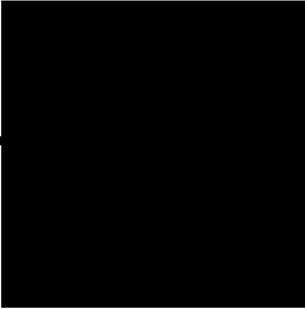
# Member's claim form



## Members' Allowances

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## Your details

Name  
in CAPITAL LETTERS

LIZ BLACKMAN

Constituency

EREWASH

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
- all items costing £250 or more and include receipts – except for food, for which receipts are not required.
- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach



Period of claim

from 1 1 5 1 0 4 to 3 1 1 5 1 0 4

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 12 00 : 00 p

Food

£ 2 50 : 00 p

Utilities

£ 6 0 : 00 p

Council Tax/Rates

£ 5 0 : 50 p

Telephone and telecommunications

£ 6 0 : 00 p

Cleaning

£ 6 0 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 2 0 : 00 p

Other

£ : p ▶ please specify

Other

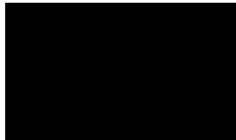
£ : p ▶ please specify

Other

£ : p ▶ please specify

Total

£ 17 00 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

31/5/04

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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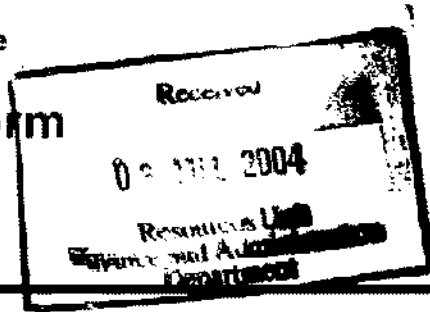
Send your completed  
form to

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Additional Costs Allowance

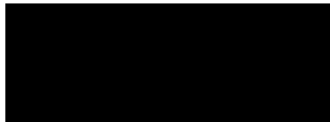
Member's claim form



Members' Allowances

About filling in this form

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Your details

Name  
in CAPITAL LETTERS

ELIZABETH BLACKMAN

Constituency

EREWASH

Claim details

Notes

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- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.
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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 6 1 0 4 to 3 0 1 6 1 0 4

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 12 00 : 00 p

Food

£ 2 50 : 00 p

Utilities

£ 6 0 : 00 p

Council Tax/Rates

£ 5 0 : 00 p

Telephone and  
telecommunications

£ 6 0 : 00 p

Cleaning

£ 6 0 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 2 0 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 17 00 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

4/7/04

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# Member's claim form

04 FEB 2005

## Members' Allowances

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## Your details

Name  
in CAPITAL LETTERS

LIZ BLACKMAN

Constituency

EREWASH

## Claim details

### Notes

You can only claim for

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Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 1 05 to 31 1 1 05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1200 : 00 p ✓

Food

£ 400 : 00 p

Utilities

£ 60 : 00 p

Council Tax/Rates

£ 50 : 00 p

Telephone and telecommunications

£ 60 : 00 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 20 : 00 p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1850 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

2/2/05

**Data protection**

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Members' Allowances

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## Your details

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## Claim details

### Notes

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 12 1 04 to 31 12 1 04

Total cost of hotel stays  
attach all receipts

£ \_\_\_\_\_ : \_\_\_\_\_ p

Mortgage payments  
(interest only) or rent

£ 1200 : 00 p

Food

£ 250 : 00 p

Utilities

£ 60 : 00 p

Council Tax/Rates

£ 50 : 00 p

Telephone and  
telecommunications

£ 60 : 00 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ \_\_\_\_\_ : \_\_\_\_\_ p

Repairs/insurance/  
security

£ 20 : 00 p

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Other

£ \_\_\_\_\_ : \_\_\_\_\_ p

▶ please specify \_\_\_\_\_

Total

**£ 1700 : 00 p**

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3/1/05

**Data protection**

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## Your details

Name  
in CAPITAL LETTERS

ELIZABETH BLACKMAN

Constituency

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## Claim details

### Notes

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 11 / 04 to 30 / 11 / 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 12 00 : 00 p

Food

£ 2 50 : 00 p

Utilities

£ 60 : 00 p

Council Tax/Rates

£ 50 : 00 p

Telephone and  
telecommunications

£ 60 : 00 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 20 : 00 p

Other

£ 1 00 : 00 p

▶ please specify

filing cabinet

Other

£ 40 : 00 p

▶ please specify

2 washkins

Other

£ 40 : 00 p

▶ please specify

2 bath sheets.  
bathmat

£ 15 : 00

Total

£ 1 895 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

2/12/04

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Member's claim form

02 NOV 2004

Members' Allowances

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Your details

Name in CAPITAL LETTERS

LIZ BLACKMAN

Constituency

EREWASH

Claim details

Notes

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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 10 / 04

to 31 / 10 / 04

Total cost of hotel stays  
*attach all receipts*

£ : p

Mortgage payments  
*(interest only)* or rent

£ 12 00 : 00 p

Food

£ 2 50 : 00 p

Utilities

£ 6 0 : 00 p

Council Tax/Rates

£ 5 0 : 00 p

Telephone and telecommunications

£ 6 0 : 00 p

Cleaning

£ 6 0 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 2 0 : 00 p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Total

£ 17 00 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted] MP

Date

1/11/04

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## Your details

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- receipts or invoices for any hotel cost even if it is less than £250.

Please list

Please attach

Period of claim

from 1 1 9 1 0 4

to 30 1 9 1 0 4

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1200 : 00 p

Food

£ 150 : 00 p

Utilities

£ 60 : 00 p

Council Tax/Rates

£ 50 : 00 p

Telephone and  
telecommunications

£ 60 : 00 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 20 : 00 p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1600 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

MP

Date

3/10/04

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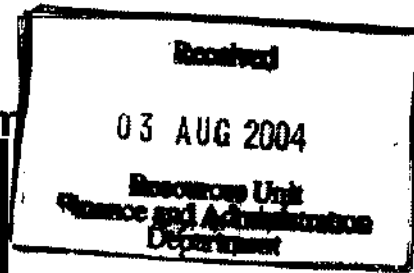
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Please list

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Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 / 7 / 04

to 31 / 7 / 04

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1200 : p

Food

£ 250 : p

Utilities

£ 60 : p

Council Tax/Rates

£ 50 : p

Telephone and  
telecommunications

£ 60 : p

Cleaning

£ 60 : p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 20 : p

Other

£ : p

▶ please specify

Other

£ : p

▶ please specify

Other

£ : p

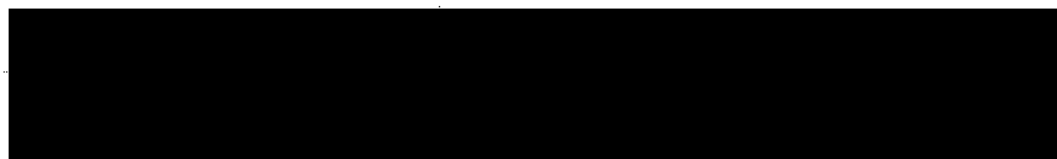
▶ please specify

Total

£ 1700 : 80 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

 MP

Date

2/8/04

**Data protection**

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The information you give will be seen by:

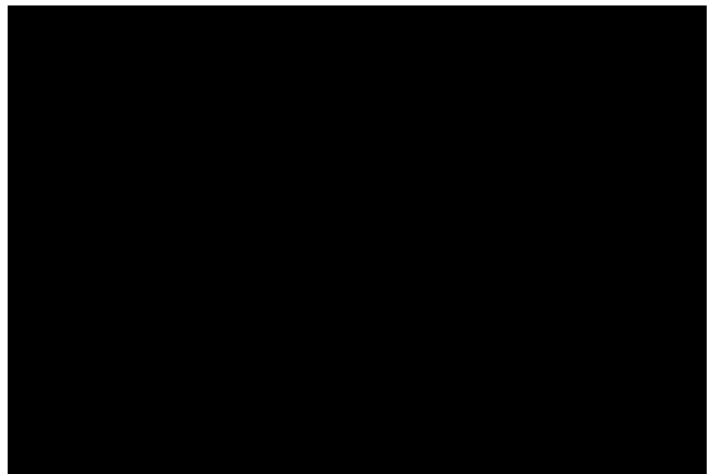
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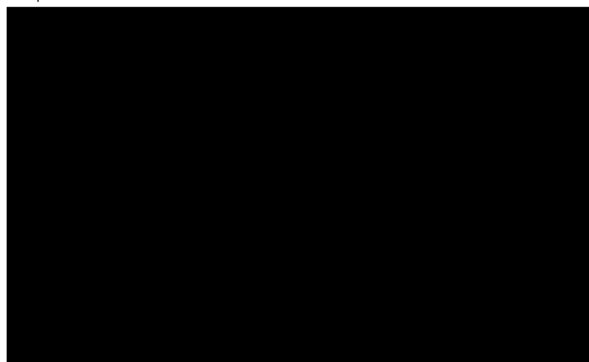
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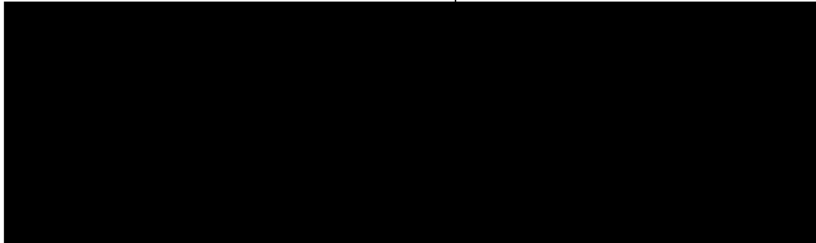
Members' Allowances Section, Operations Directorate,  
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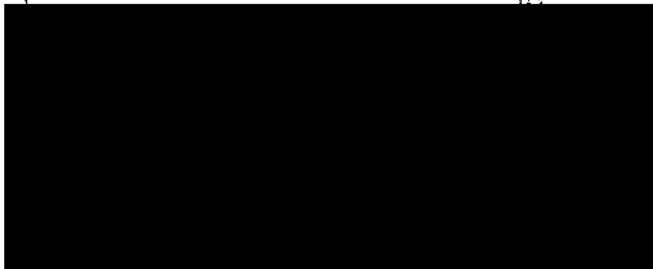
\* Top-UP Successful \*

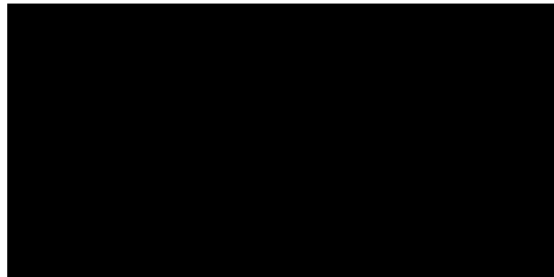
£20





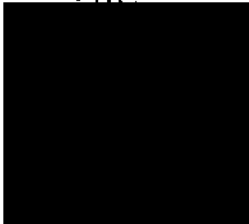
SALE TOTAL	£	20.00
CASH		20.00



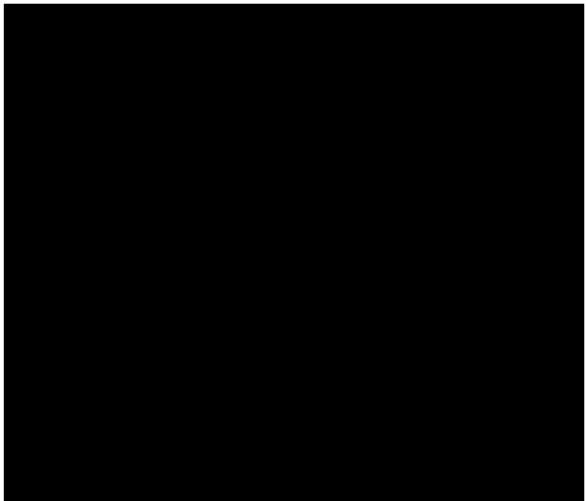


PHONE CARDS  
TOTAL

20.00  
20.00



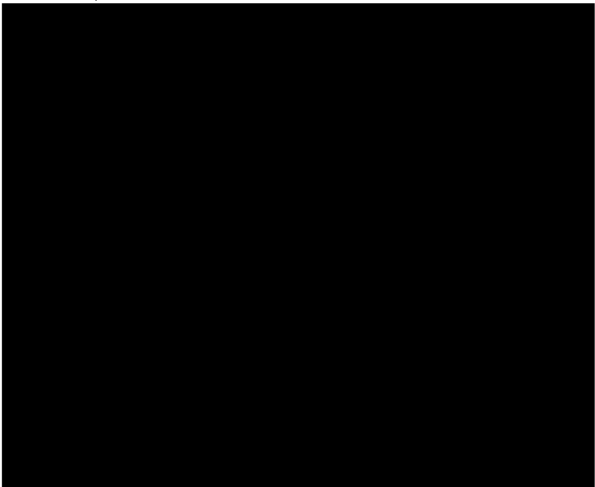




AMOUNT                    £20.00

\*\*\*\*\*  
TOPUP SUCCESSFUL  
\*\*\*\*\*





AMOUNT

10000





# Member's claim form

Members' Allowances

About filling in this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

ELIZABETH BLACKMAN

Constituency

EREWASH

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 1 8 1 0 4 to 3 1 1 5 1 0 4

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1200 : 00 p

Food

£ 50 : 00 p

Utilities

£ 60 : 00 p

Council Tax/Rates

£ 50 : 00 p

Telephone and  
telecommunications

£ 60 : 00 p

Cleaning

£ 60 : 00 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 20 : 00 p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

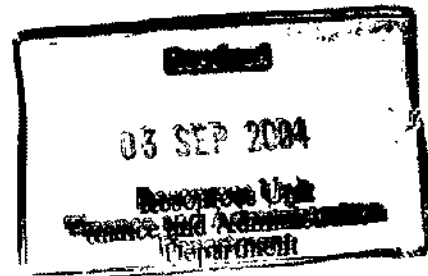
Other

£ : p

▶ please specify \_\_\_\_\_

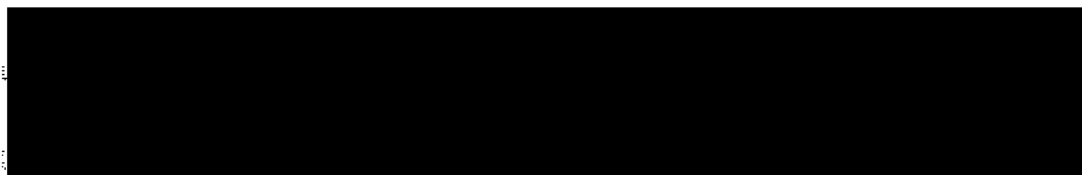
Total

£ 1500 : 00 p



**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature



MP

Date

1 / 9 / 04

**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

We will normally keep the information you give for three years following the year in which you incurred the expense.

If you have any concerns about how your information is handled, please call our Data Protection Officer on 020 7219 3659, who acts on behalf of the Data Controller, Clerk of the House.

Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA



# Member's claim form

07 MAR 2005

## Members' Allowances

About filling in  
this form

- For details of costs you can claim for, see *Green Book* section 3.
- If you have any doubt about whether you can claim for a cost, please call 020 7219 1592.

## Your details

Name  
in CAPITAL LETTERS

ELIZABETH BLACKMAN

Constituency

EREWASH

## Claim details

### Notes

You can only claim for

- costs you have actually paid
- additional expenses wholly, exclusively and necessarily incurred to enable you to stay overnight away from your only or main home for the purpose of performing your Parliamentary duties.

Please list

- all items costing £250 or more and include receipts – except for food, for which receipts are not required.

Please attach

- receipts or invoices for any hotel cost even if it is less than £250.

Period of claim

from 1 12 05

to 28 12 05

Total cost of hotel stays  
attach all receipts

£ : p

Mortgage payments  
(interest only) or rent

£ 1200 : 80 p

Food

£ 300 : 00 p

Utilities

£ 60 : 80 p

Council Tax/Rates

£ 50 : 80 p

Telephone and  
telecommunications

£ 60 : 80 p

Cleaning

£ 60 : 80 p

Service/maintenance

£ : p

Repairs/insurance/  
security

£ 20 : 00 p

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Other

£ : p

▶ please specify \_\_\_\_\_

Total

£ 1750 : 00 p

**Details of second home** *if applicable*

Address of  
second home  
for Additional  
Costs Allowance

[Redacted]

**Declaration**

I confirm that I incurred these costs wholly, exclusively and necessarily to enable me to stay overnight away from my only or main home for the purpose of performing my duties as a Member of Parliament.

Signature

[Redacted]

MP

Date

3/3/05



**Data protection**

The rules governing payments made from the Additional Costs Allowance say we must keep the information we ask for on this form.

The information you give will be seen by:

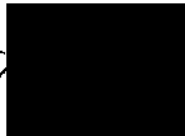
- staff who are responsible for processing Members' Additional Costs Allowance claims and travel claims
- National Audit Office staff.

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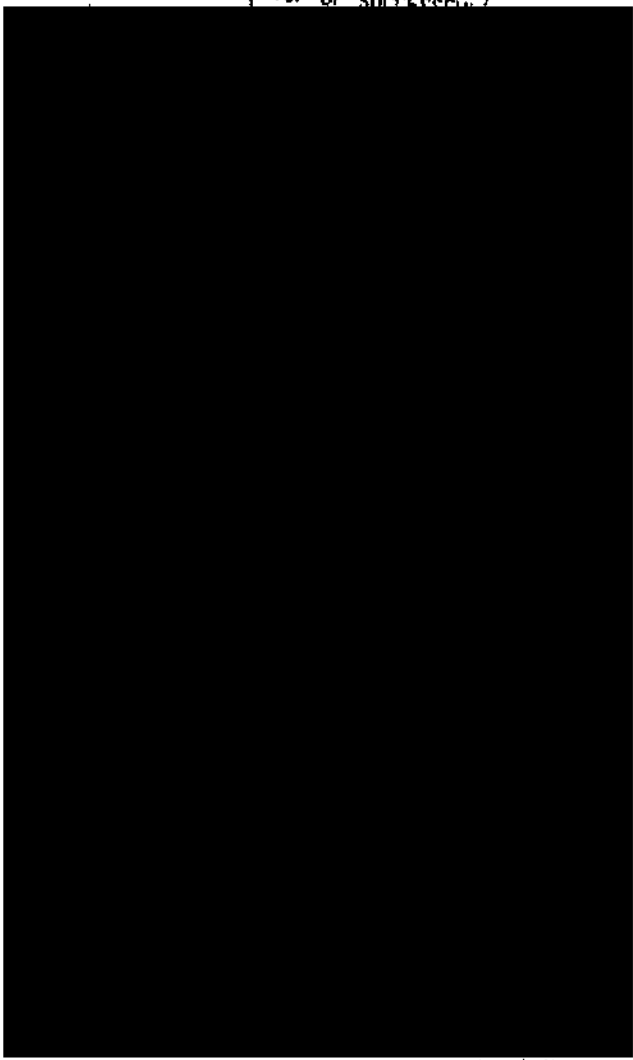
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Send your completed  
form to

Members' Allowances Section, Operations Directorate,  
Department of Finance & Administration, 3rd Floor, 7 Millbank, LONDON SW1 0AA

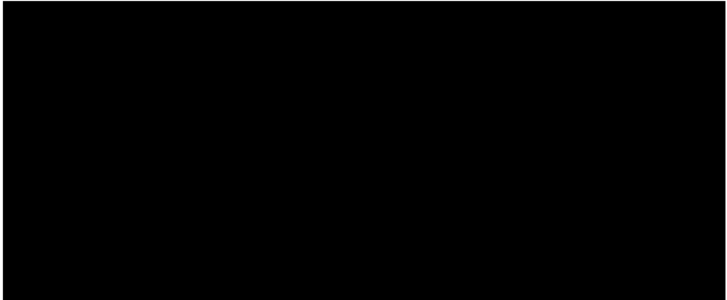


£20.00  
TOP-UP SUCCESSFUL





GOODS-SEE RECEIPT:	£20.00
TOTAL:	£20.00

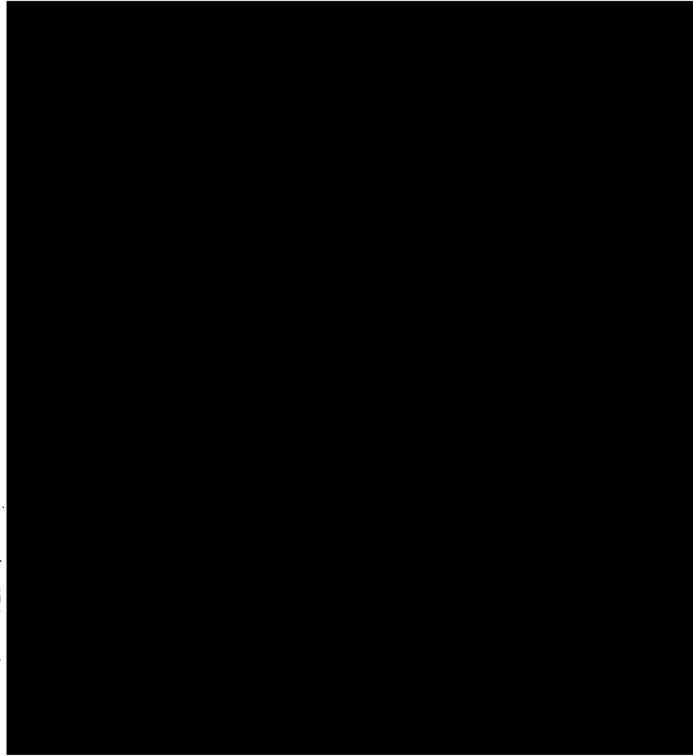


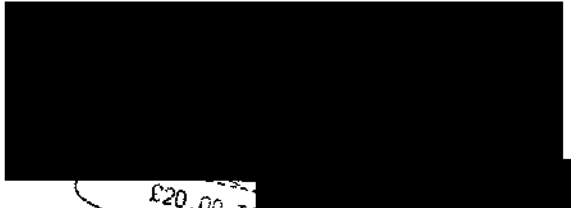




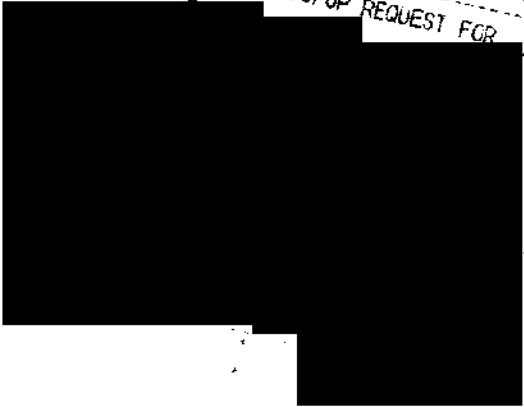
1 BALANCE DUE

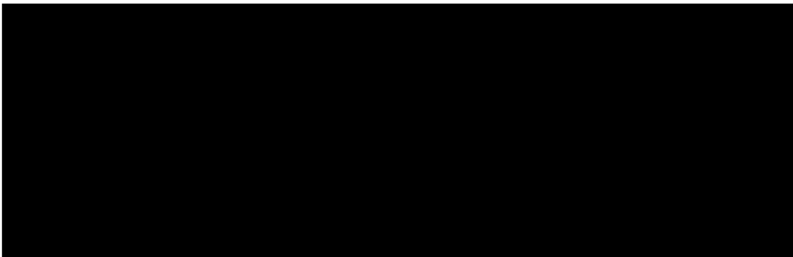
£20.00





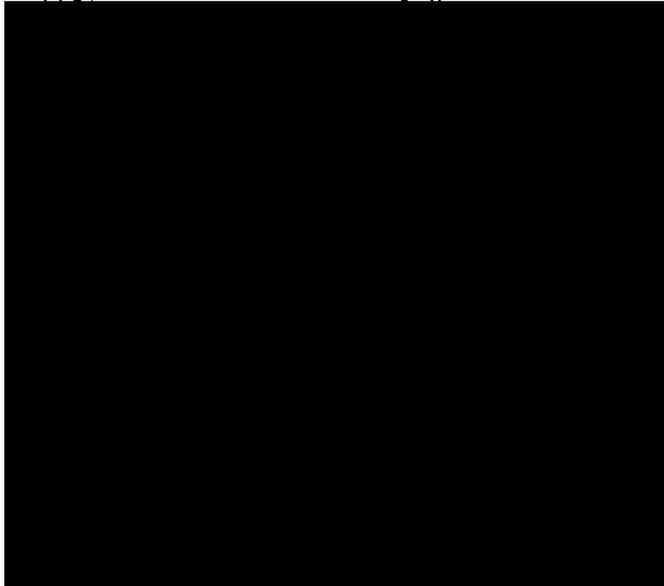
£20.00 TOPUP REQUEST FOR





20.00  
20.00  
0.00

TOTAL





TOTAL

20.00

